

**CITY COUNCIL MEETING AGENDA**  
**Monday, October 5, 2026, 7:00 PM**  
**Eldridge Community Center • 400 S 16<sup>th</sup> Avenue • Eldridge, IA**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment
5. Mayor's Agenda
  - A. Consideration to Approve City Council Minutes from September 28, 2026
  - B. Consideration to Approve Bills Payable in the amount of \$11,532.75
6. Old Business
  - A. Consideration to approve second reading of Ordinance #2026-13 Amending Swimming Pools
  - B. Consideration to approve third and final reading of Ordinance 2026-11 Amendment adding Fire Chief and Title B Name to Public Safety
  - C. Consideration to approve third and final reading of Ordinance 2026-12 Establishing Fire Department
7. New Business
  - A. Consideration to approve Offer & Purchase Agreement for Sale of the Eldridge Community Center.
8. Board/Staff Activity Reports
  - A. Mayor's Report
  - B. City Administrator
  - C. Assistant City Administrator
  - D. Police Chief
9. Adjournment

*Next Regular City Council Meeting: Monday, October 19, 2026, at 7:00pm*

## City of Eldridge City Council Meeting Minutes

The City of Eldridge, Iowa, City Council met in open session at Eldridge Community Center at 7:00 pm on September 28, 2026.

Council Members Present: Jeff Ashcraft, Ryan Iossi, Scott La Plante, Brian Dockery. Adrian Blackwell (by phone). Quorum was met. Pledge of Allegiance was recited.

Presiding: Mayor Scott Campbell

Also Present: Nevada Lemke, Jeff Martens, Tabitha Kramer, Seth Porter, Marty O'Boyle, Rick Schaefer, Charlie, Armstrong, Dale Grunwald, Dave Sarafin, Tisha Boussetot, Ashley Atkins, Noah Glasgow.

Motioned by Dockery approving the agenda. Seconded by Iossi. Motion carried unanimously by voice vote.

### Public Comment:

There was no public comment.

### Mayor's Agenda

Motioned by LaPlante approving the City Council Meeting Minutes from September 14, 2026. Seconded by Blackwell. Motion carried unanimously by voice vote.

Motion by Ashcraft approving the bills payable in the amended amount of \$271,392.24. Seconded by Dockery. Motion carried unanimously by voice vote.

### Old Business

There was no old business.

### New Business

Motioned by Iossi to approve Resolution #2026-38 Approving Final Acceptance of Public Improvements for Ivy Acres Part 3. Seconded by LaPlante. Motion carried on the following roll call vote: Aye – Ashcraft, Blackwell, La Plante, Iossi, and Dockery.

Motioned by Ashcraft to approve the first reading of Ordinance #2026-13 Amending Swimming Pools. Seconded by Blackwell. Motion carried on the following roll call vote: Aye – Iossi, Ashcraft, Blackwell, La Plante, and Dockery.

Motion by Dockery to approve Engagement Agreement with Ahlers & Cooney, P.C. for legal services involving voluntary annexation within an Urbanized Area. Seconded by Ashcraft. Motion carried unanimously by voice vote.

### Board/Staff Activities

Mayor's Report-none.

City Administrator Report- none

Assistant City Administrator Report- none

Police Report- none

Motion by LaPlante to go to Closed Session pursuant to Iowa Code 21.5(1)c “To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.” *and* Closed Session Pursuant to Iowa Code 21.5 (1) j. “To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.” Second by Ashcraft. Motion carried on the following roll call vote: Aye – Ashcraft, Iossi, Blackwell, La Plante, and Dockery.

Council reconvened in open session at 10:13 pm. Councilman Dockery noted that no action was taken during closed session. Motion by Dockery to adjourn at 10:13 pm. Second by Iossi. Motion was approved unanimously by voice vote.

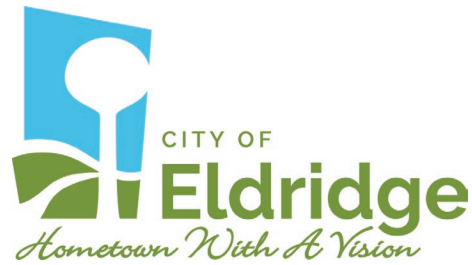
Respectfully submitted,

Scott Campbell  
Mayor

Tabbitha Kramer  
Deputy City Clerk

# AGENDA

| BILLS PAYABLE 10.5.26 |               |                |                             |                                             |              |
|-----------------------|---------------|----------------|-----------------------------|---------------------------------------------|--------------|
| CHECK #               | DEPT.         | FUND           | VENDOR                      | DESCRIPTION                                 | AMOUNT       |
| DFT1139               | ADMIN         | 001-5-620-6150 | DELTA DENTAL                | DELTA DENTAL PREMIUMS                       | \$ 133.06    |
| DFT1141               | ADMIN         | 001-5-620-6402 | FIRST CENTRAL STATE BANK    | 08 2026 BANK FEES                           | \$ 37.30     |
| 157417                | SEWER         | 610-5-815-6490 | ALFIE PACKERS WEIGHING, LLC | SCALE AND WEIGHTS CALIBRATION               | \$ 170.00    |
| 157418                | SANITATION    | 001-5-290-6601 | ALLIED SERVICES LLC         | WASTE STICKERS                              | \$ 80.25     |
| 157419                | SEWER         | 610-5-815-6332 | EASTERN IOWA TIRE           | TRANSFER PUMP TRAILER-2 TIRES               | \$ 220.88    |
| 157420                | STREETS       | 001-5-210-6310 | GRAINGER                    | PAPER TOWELS                                | \$ 72.18     |
| 157420                | VEH MAINT     | 001-5-299-6334 | GRAINGER                    | UNIT 69 MOTOR GRADER ENGINE BAYDOOR LATCHES | \$ 110.94    |
| 157421                | VEH MAINT     | 001-5-299-6334 | LAWSON PRODUCTS INC.        | FLEET HARDWARE                              | \$ 143.59    |
| 157421                | SEWER         | 610-5-815-6332 | LAWSON PRODUCTS INC.        | FLEET HARDWARE                              | \$ 143.59    |
| 157422                | STREETS       | 001-5-210-6371 | MIDAMERICAN ENERGY COMPANY  | MID AMERICAN CITY                           | \$ 15.33     |
| 157422                | STREETS       | 001-5-210-6371 | MIDAMERICAN ENERGY COMPANY  | MID AMERICAN CITY                           | \$ 47.78     |
| 157422                | STREETS       | 001-5-210-6371 | MIDAMERICAN ENERGY COMPANY  | MID AMERICAN CITY                           | \$ 45.38     |
| 157422                | STREET LIGHTS | 001-5-230-6371 | MIDAMERICAN ENERGY COMPANY  | MID AMERICAN CITY                           | \$ 11.05     |
| 157422                | STREET LIGHTS | 001-5-230-6371 | MIDAMERICAN ENERGY COMPANY  | MID AMERICAN CITY                           | \$ 526.77    |
| 157422                | ADMIN         | 001-5-620-6371 | MIDAMERICAN ENERGY COMPANY  | MID AMERICAN CITY                           | \$ 19.52     |
| 157422                | ADMIN         | 001-5-620-6371 | MIDAMERICAN ENERGY COMPANY  | MID AMERICAN CITY                           | \$ 15.33     |
| 157422                | ADMIN         | 001-5-620-6371 | MIDAMERICAN ENERGY COMPANY  | MID AMERICAN CITY                           | \$ 15.33     |
| 157422                | SEWER         | 610-5-815-6371 | MIDAMERICAN ENERGY COMPANY  | MID AMERICAN CITY                           | \$ 74.60     |
| 157422                | SEWER         | 610-5-815-6371 | MIDAMERICAN ENERGY COMPANY  | MID AMERICAN CITY                           | \$ 9,004.81  |
| 157422                | COMM CTR      | 750-5-460-6371 | MIDAMERICAN ENERGY COMPANY  | MID AMERICAN CITY                           | \$ 45.38     |
| 157423                | STREETS       | 001-5-210-6310 | NIEMANN FOODS INC.          | DUCT TAPE                                   | \$ 26.57     |
| 157424                | POLICE        | 001-5-110-6506 | RNJS DISTRIBUTION, INC.     | DRINKING WATER                              | \$ 24.62     |
| 157424                | ADMIN         | 001-5-620-6506 | RNJS DISTRIBUTION, INC.     | DRINKING WATER                              | \$ 24.62     |
| 157426                | SEWER         | 610-5-815-6310 | THEISEN SUPPLY, INC         | HERBICIDES                                  | \$ 269.97    |
| 157427                | VEH MAINT     | 001-5-299-6334 | TITAN MACHINERY             | UNIT 50 CONTROL CABLE                       | \$ 253.90    |
| TOTAL:                |               |                |                             |                                             | \$ 11,532.75 |



To: Mayor and City Council  
From: Jeff Martens, Assistant City Administrator  
Re: Ivy Acres Part 4  
Date: 9/28/2026

Mayor and City Council,

When the International Swimming Pool and Spa Code (ISPSC) was adopted in 2025 Title C Public Work, Chapter 8 Adoption of Specific Codes, § 18.01 Swimming Pools was inadvertently left in the City Code and contains outdated and contradicting information. These items are all correctly covered in the International Swimming Pool and Spa Code so this section can be removed from City Code to prevent any further confusion. Once removed the other items in § 18.00 Specific Structures can be renumbered accordingly.



## ORDINANCE 2026-13

**AN ORDINANCE AMENDING SWIMMING POOLS IN THE ELDRIDGE CITY CODE MAKING THE FOLLOWING CHANGES AND RENUMBERING THE REST OF THE SECTION , REPEALING ALL ORDINANCES AND RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE AND PROVIDING FOR AN EFFECTIVE DATE.**

### **Section One.**

The following section can be removed in its entirety:

Title C, Chapter 8, § 18.01 Swimming Pools

(A) Every person who owns or is in possession of any premises on which there is situated a swimming pool, not a portion of a natural watercourse, which has a water depth of 18 inches or more in any portion thereof, shall maintain on the lot or premises upon which such swimming pool is situated, a fence, wall or other adequate structure completely surrounding the pool to make it inaccessible to small children. The fence, wall or other structure must not be less than four feet in height, with no openings large enough to admit a child except through doors or gates.

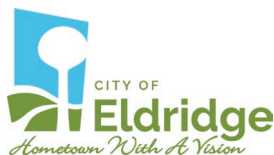
(B) All doors or gates in fences surrounding swimming pools shall be of such a size as to completely fill any opening in the fence, wall or other structure and shall be equipped with self-closing and self-latching devices capable of keeping such gate or door securely closed. The closing or latching devices shall be located not less than four feet above grade or be otherwise inaccessible from the outside to small children. In lieu of self-closing and self-latching devices, the doors and gates may be equipped with locks which shall be kept locked at all times when the pool is not in actual use.

(C) The Building Inspector may allow slight modifications for good cause shown in individual cases with respect to the height of the fence, wall or other enclosing structure or the nature or position of the latch or other locking device. The Building Inspector may permit other protective devices or structures to be used, so long as the degree of protection afforded by the substitute devices or structures is not less than the protection afforded by the fence, wall or other enclosing structure and the gate, door, latch or other locking devices required by this division. Upon the application of a property owner, the Council may grant extensions of time for compliance for good cause shown in individual cases; such extensions of time shall not exceed 30 days at a time. The property owner shall agree to indemnify the city against liability for claims that arise during the time extension.

### **Section Two.**

**§ 18.00 SPECIFIC STRUCTURES** will then be renumbered as follows:

**§ 18.01 FENCES.**



- (A) No fence or wall shall be constructed without first obtaining a separate building permit for each fence or wall from the building official.
- (B) A permit is not required for fencing of legal agricultural uses and which conforms to other city codes.
- (C) Installation shall be in conformance with [Title D, Chapter 2](#).

## **§ 18.02 HOUSE MOVERS.**

### **(A) HOUSE MOVERS DEFINED.**

Any person who undertakes to move a building or similar structure upon or across any public right-of-way shall be deemed a house mover.

### **(B) LICENSE REQUIRED.**

(1) Prior to moving a structure upon or across any right-of-way, the house mover shall make application and receive a license therefor. The application shall state the location of the building, the future site for the building and the route to be used to transport. The application shall also contain a copy of the building permit for the future site, if located in the city. The route proposed must be approved by the Chief of Police and Director of Public Works prior to the license being issued.

(2) The house mover shall notify all utilities located along the route, advising them if any temporary relocation will be necessary while the building is being moved.

### **(C) BOND AND INSURANCE REQUIRED.**

(1) The applicant for a license required by this division shall post with the Clerk a penal bond in the sum of \$20,000, with good and sufficient sureties approved by the City Attorney. The bond shall guarantee the applicant's payment for any damage done to the city or to public property in the course of moving the building or similar structure.

(2) The applicant for a license required by this division shall be insured in the sum of \$500,000 against bodily injury and \$500,000 property damage for his or her agent's or his or her employees' acts in the course of the moving operations that result in personal injury, and for \$250,000 property damage liability and further naming the city and its officers and employees as additional insureds on said insurance policy.

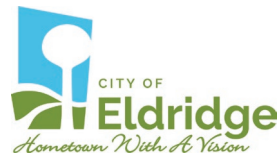
(3) The applicant shall carry workers' compensation insurance as required by law.

### **(D) FLAGGER, WARNING DEVICES.**

At all times when a building or similar structure is in motion upon any street, alley, sidewalk or public property, a licensee under this division shall maintain flaggers at the closest intersections or other possible channels of traffic to the sides, behind and ahead of the building or structure. At all times when the building or structure is at rest upon any street, alley, sidewalk or public property the licensee shall maintain adequate warning signs or flares at the intersections or channels of traffic to the sides, behind and ahead of the building or structure.

### **(E) UTILITIES.**

The house mover shall be responsible for the appropriate plugging or capping of all utilities to the site from which the building or structure is to be removed. Utilities shall include sewer laterals. All related costs must be paid by the mover.



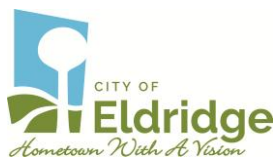
PASSED AND APPROVED THIS 19<sup>TH</sup> DAY OF OCTOBER, 2026.

Attest:

\_\_\_\_\_  
Mayor, Scott Campbell

\_\_\_\_\_  
Deputy City Clerk, Tabbitha Krammer

|           |                              |   |                              |   |                                |
|-----------|------------------------------|---|------------------------------|---|--------------------------------|
| Ashcraft  | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |
| Blackwell | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |
| Dockery   | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |
| LaPlante  | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |
| Iossi     | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |



## ORDINANCE 2026-11

**AN ORDINANCE AMENDING TITLE B NAME FROM PUBLIC ORDER TO PUBLIC SAFETY, ADDING FIRE CHIEF TO TITLE A DEPARTMENT SUPERVISORS, REPEALING ALL ORDINANCES AND RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE AND PROVIDING FOR AN EFFECTIVE DATE.**

### **Section One.**

Title B, Public Order is amended by removing the following language:

Public Order

### **Section Two.**

Title B, Public Order is amended by removing the following language:

Public Safety

### **Section Three.**

Title A § 5.00 Department Supervisors is amended by removing the following language:

The City Clerk, Chief of Police and Street Superintendent are considered as department heads. As such, they have broad operating responsibilities within their areas of concern. Section [5.02](#) defines their authority, § [5.01](#) defines those major responsibilities and § 5.03 deals with their roles and relationships to other officers and to the city employees.

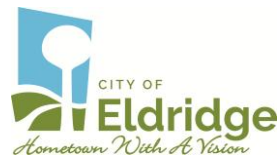
### **Section Four.**

Title A § 5.00 Department Supervisors is amended by adding the following language:

The City Clerk, Chief of Police, Street Superintendent and Fire Chief are considered as department heads. As such, they have broad operating responsibilities within their areas of concern. Section [5.02](#) defines their authority, § [5.01](#) defines those major responsibilities and § 5.03 deals with their roles and relationships to other officers and to the city employees.

### **Section Five.**

Title A § 5.01 Responsibilities is amended by adding the following language:



(D) *Fire Chief.* The Fire Chief is responsible for the broad area of public safety related to fire protection. As such, he or she supervises and directs fire department personnel, fire suppression, EMS activities, training, budgeting and record keeping

PASSED AND APPROVED THIS 5<sup>TH</sup> DAY OF OCTOBER, 2026.

Attest:

\_\_\_\_\_  
Mayor, Scott Campbell

\_\_\_\_\_  
Deputy City Clerk, Tabbitha Krammer

|           |                              |   |                              |   |                                |
|-----------|------------------------------|---|------------------------------|---|--------------------------------|
| Ashcraft  | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |
| Blackwell | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |
| Dockery   | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |
| LaPlante  | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |
| Iossi     | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |

# ORDINANCE 2026-12

AGENDA

## AN ORDINANCE ADDING TITLE B, CHAPTER 15 FIRE DEPARTMENT, REPEALING ALL ORDINANCES AND RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE AND PROVIDING FOR AN EFFECTIVE DATE.

### CHAPTER 15 FIRE DEPARTMENT

|                                                    |                                          |
|----------------------------------------------------|------------------------------------------|
| 15.01 Establishment and Purpose                    | 15.08 Obedience to Fire Chief            |
| 15.02 Organization                                 | 15.09 Policies and Procedures            |
| 15.03 Appointment of Fire Chief, Officers, Members | 15.10 Powers and Duties                  |
| 15.04 Training                                     | 15.11 Response Outside City              |
| 15.05 Compensation                                 | 15.12 Charges for Services               |
| 15.06 Fire Chief Selection and Service             | 15.13 Consumption of Alcoholic Beverages |
| 15.07 Duties of Fire Chief                         | 15.14 Grants                             |

#### 15.01 ESTABLISHMENT AND PURPOSE.

A volunteer fire and rescue department is hereby established to prevent and extinguish fires, to protect lives and property against fires and other perils, to promote fire prevention and fire safety, and to answer all emergency calls for which there is no other established agency. The fire department may also provide rescue services.

*(Code of Iowa, Sec. 364.16)*

#### 15.02 ORGANIZATION.

The department shall consist of a permanent full-time Fire Chief and volunteer members. Additional permanent full-time, part-time staff, or volunteer paid-on-call members may be added as deemed necessary by resolution of the City Council.

*(Code of Iowa, Sec. 372.13[4])*

#### 15.03 APPOINTMENT OF FIRE CHIEF, OFFICERS AND MEMBERS.

A. The Fire Chief shall be appointed by and serve at the pleasure of the Mayor, subject to the advice and approval of the City Council. This position will be supervised by the City Administrator. Fire Department Officers shall be appointed by and serve at the pleasure of the Fire Chief, subject to the approval of the City Administrator. The Fire Chief shall select and promote all other volunteer firefighters and has the authority to discharge volunteer firefighters who are found to be incompetent or derelict in their duties.

B. In case of absence of the Fire Chief the next officer in charge by rank, and so on, shall be in charge and have and exercise all the powers of Fire Chief.

C. The City Council shall also have the authority to remove members of the fire department for just cause. Notwithstanding, the Fire Chief shall be responsible for recruitment, appointment, and retention of members.

#### 15.04 TRAINING.

All members of the department shall meet the minimum training standards established by the State Fire Marshal and attend and actively participate in regular or special training drills or programs as directed by the Fire Chief.

*(Code of Iowa, Sec. 100B.2[4])*

#### 15.05 COMPENSATION.

The Fire Chief, staff, and members of the department shall be designated by rank and receive such compensation as shall be determined by resolution of the Council.

#### 15.06 FIRE CHIEF SELECTION AND SERVICE.

The Fire Chief shall be recruited, selected, and appointed using a process similar to that used for other City department heads. The Fire Chief shall serve as an at-will employee under the general supervision and direction of the City Administrator.

#### 15.07 DUTIES OF FIRE CHIEF.

The Fire Chief shall perform all duties required of the Fire Chief by law or ordinance, including (but not limited to) the following:

*(Code of Iowa, Sec. 372.13[4])*

1. Enforce Laws. Enforce ordinances and laws regulating fire prevention and the investigation of the cause, origin, and circumstances of fires.
2. Technical Assistance. Upon request, give advice concerning private fire alarm systems, fire extinguishing equipment, fire escapes and exits, and development of fire emergency plans.
3. Authority at Fires. When in charge of a fire scene, direct an operation as necessary to extinguish or control a fire, perform a rescue operation, investigate the existence of a suspected or reported fire, gas leak, or other hazardous condition, or take any other action

deemed necessary in the reasonable performance of the department's duties.

*(Code of Iowa, Sec. 102.2)*

4. Control of Scenes. Prohibit an individual, vehicle, or vessel from approaching a fire scene and remove from the scene any object, vehicle, vessel, or individual that may impede or interfere with the operation of the Fire Department.

*(Code of Iowa, Sec. 102.2)*

5. Authority to Barricade. When in charge of a fire scene, place or erect ropes, guards, barricades or other obstructions across a street, alley, right-of-way, or private property near the location of the fire or emergency so as to prevent accidents or interference with the firefighting efforts of the Fire Department, to control the scene until any required investigation is complete, or to preserve evidence related to the fire or other emergency.

*(Code of Iowa, Sec. 102.3)*

6. Command. Be charged with the duty of maintaining the efficiency, discipline, and control of the Fire Department. The members of the Fire Department shall, at all times, be subject to the direction of the Fire Chief.

7. Property. Exercise and have control over the use, maintenance, and operation of all fire apparatus, tools, equipment, and other property used by or belonging to the Fire Department. Establish controls and reports to ensure firefighting equipment is inspected and tested.

8. Notification. Whenever death, serious bodily injury, or property damage in excess of \$200,000.00 has occurred as a result of a fire, or if arson is suspected, notify the State Fire Marshal's Division, the City Administrator, and the Mayor immediately. For all other fires causing damage of \$50.00 or more, or emergency responses by the Fire Department, file a report with the State Fire Marshal's Division within 10 days following the end of the month. The report shall indicate all fire incidents occurring and state the name of the owners and occupants of the property at the time of the fire, the value of the property, the estimated total loss to the property, origin of the fire as determined by investigation, and other facts, statistics, and circumstances concerning the fire incidents.

9. Right of Entry. Have the right, during reasonable hours, to enter any building or premises within the Fire Chief's jurisdiction for the purpose of making such investigation or inspection that under law or ordinance may be necessary to be made and that is reasonably necessary to protect the public health, safety, and welfare.

*(Code of Iowa, Sec. 100.12)*

10. Recommendation. Make such recommendations to owners, occupants, caretakers, or managers of buildings necessary to eliminate fire hazards.

*(Code of Iowa, Sec. 100.13)*

11. Assist State Fire Marshal. At the request of the State Fire Marshal, and as provided by law, aid said marshal in the performance of duties by investigating, preventing, and reporting data pertaining to fires.

*(Code of Iowa, Sec. 100.4)*

12. Records. Cause to be kept records of the Fire Department personnel, firefighting equipment, depreciation of all equipment and apparatus, the number of responses to alarms, their cause, and location, and an analysis of losses by value, type, and location of buildings.

13. Reports. Compile and submit to the Mayor and City Council an annual report of the status and activities of the Eldridge Fire Department as well as such other reports as may be requested by the Mayor, City Council or City Administrator.

14. Department Head. Be a City department head.

15. Budget. Assist the City Administrator in developing and administering the department's annual City budget and equipment revolving fund.

16. Purchasing Agent. Act as purchasing agent for the department in accordance with City purchasing policies and guidelines.

17. Represent Department. Represent the Fire Department in all matters relating to the department and attend any and all City meetings when so requested by the Mayor, City Council, or City Administrator.

18. Recruitment and Training. Recruit, train, hire, and direct the activities of fire fighters to ensure that an adequate number of trained firefighters are available in the event of a fire, medical, or other emergency response.

#### **15.08 OBEDIENCE TO FIRE CHIEF.**

No person shall willfully fail or refuse to comply with any lawful order or direction of the Fire Chief.

#### **15.09 POLICIES AND PROCEDURES.**

The Fire Chief shall develop, adopt, periodically review, and amend such department policies and operating guidelines as they deem necessary to accomplish the object contemplated, and such policies and operating guidelines, and any change or amendment to the policies and guidelines, will take effect after reviewed and approved by the City Administrator. The Fire Chief may issue temporary operating guidelines at any time, and such operating guidelines shall be in effect until reviewed and approved by the City Administrator.

#### **15.10 POWERS AND DUTIES.**

The Fire Department, pursuant to the authority granted to the Fire Chief and the policies and procedures duly established by the

Department, shall have full, complete, and exclusive authority to expend for and on behalf of the City all sums of money appropriated to it, and to use and expend all gifts, donations, or payments, whatsoever which are received by the City specifically designated for department purposes.

#### **15.11 RESPONSE OUTSIDE CITY.**

The department may answer calls to fires and other emergencies outside the City limits if the Fire Chief determines that such an emergency exists and that such action will not endanger persons and property within the City limits. The department may answer all calls in accordance with the Benefited Fire District #3 Agreement, the **Scott County First Responder Agreement**, and in any other such mutual aid situation, as approved by the City Council.

#### **15.12 CHARGES FOR SERVICES.**

The City may cause to have charges billed for all services rendered by the department against individuals, businesses, or any other entities. Charges will not be billed (unless otherwise provided for herein) against residents/taxpayers of the County. Charges will be billed to any individuals, businesses, or any other entities where it is determined that: 1) it is conclusively determined by a conviction, admission of guilt, or through other indisputable evidence, that an illegal burn or any other illegal activity requiring the department's services has taken place; 2) where a hazardous materials incident has occurred; 3) where arson has been found; or 4) to any entity where insurance recovery reimbursement options are available. The City shall initially determine (and periodically adjust) reasonable charges for the department's services based upon current, industry-wide, standard practices for such activities, subject to the following criteria:

1. When charges are billed there shall be a base minimum charge of one hour with a minimum incremental charge of one-half hour thereafter.
2. Charges for services billed under this section involving activities or situations occurring on private property within the City, created by the property owner, or a regular resident of the property or with the property owner's permission/knowledge may be assessed against the property pursuant to the provisions of Chapter 50 of this Code.
3. The charge for such services shall be computed to include a rate per hour, per vehicle, and per man-hour per firefighter responding to a call for assistance. An additional charge may be billed to reimburse the department for extraordinary expenses of materials used in rendering such services. No charge shall be made for services for which the total charge would be less than \$50.00.
4. Replacement cost of disposable equipment, equipment that is damaged or must be disposed of, will be added to the bill. An additional 25 percent will be added to cover the costs of replacement administration.
5. Any additional costs incurred by the City for cleanup or disposal will be billed to and must be paid by the responsible party.

#### **15.13 CONSUMPTION OF ALCOHOLIC BEVERAGES.**

The consumption of alcoholic beverages (as defined by the *Code of Iowa*) is prohibited anywhere on the Fire Department property except within that area of the Fire Station building commonly known and referred to as the "community room" (including kitchen) and then only when done in conjunction with an authorized and approved rental or use of said area. The Fire Chief and all Fire Department members, employees, and staff are prohibited from responding to fire or emergency calls, participating in department training, or operating fire and emergency equipment following the consumption of alcoholic beverages.

#### **15.14 GRANTS**

The Fire Chief or the Chiefs designee may apply for grants, including grant applications offered by the state of Iowa or federal government. Grants with a cost share requirement shall be approved by the City Council prior to accepting an award.

PASSED AND APPROVED THIS 5<sup>TH</sup> DAY OF OCTOBER, 2026.

Attest:

\_\_\_\_\_  
Mayor, Scott Campbell

\_\_\_\_\_  
Deputy City Clerk, Tabbitha Krammer

|           |                              |   |                              |   |                                |
|-----------|------------------------------|---|------------------------------|---|--------------------------------|
| Ashcraft  | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |
| Blackwell | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |
| Dockery   | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |
| LaPlante  | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |
| Iossi     | <input type="checkbox"/> Yea | / | <input type="checkbox"/> Nay | / | <input type="checkbox"/> _____ |