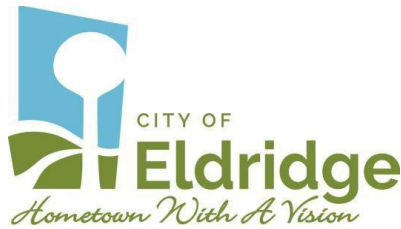


ELDRIDGE ELECTRIC AND WATER UTILITY BOARD

August 18th, 2026 – 5:00 pm
City Hall, 305 N. 3rd Street

1. Call to Order
2. Public Comment
3. Approval of Agenda
4. **Approval of Utility Board Minutes from August 4th, 2026**
5. Financial & Administrative
 - A. **Consideration to Approve Bills Payable**
 - B. **Discussion and Consideration to approve Resolution 2026-07 E&W Appointing City Clerk/Finance Manager**
 - C. Department Update
6. Electric Department
 - A. Outages
 - B. Department Update – Collin Wilson
7. Water Department
 - A. **Water Main Breaks**
 - B. Water Test Results
 - C. **Discussion and consideration to begin the well drilling permit process**
 - D. Department Update – Cegan Long
8. Adjournment

NEXT REGULAR MEETING: Tuesday, September 15th, 2026, at 5:00 pm



ELDRIDGE ELECTRIC AND WATER UTILITY BOARD

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:00 p.m. on August 4th, 2026, at Eldridge City Hall.

Board members present were Jeff Hedrington, Jeff Hamilton, Mark Goodding, Michael Bristley, and Abby Petersen. Also present were Gage Lane, Collin Wilson, Nevada Lemke, and Ryan Iossi.

Public Comment

None.

Approval of Agenda

Petersen made a motion to approve the agenda. Second by Hedrington. All Ayes. Motion carried.

Approval of Utility Board Minutes from July 21st, 2026

Hedrington made motion to approve the minutes from July 21st, 2026. Second by Hamilton. All Ayes. Motion carried.

Financial & Administrative

Hedrington made motion to Approve Bills Payable in the amount of \$411,565.45. Second by Petersen. All Ayes. Motion carried.

Department Update

Lemke addressed the Board regarding the August 3rd City Council meeting. A recommendation was made to the City Council to fill the Finance Manager/City Clerk position internally. It was recommended that Sadie Wagner fill the position, which was approved by the City Council.

Wagner will continue in her current role as Utility Administrative Manager, overseeing those duties and continuing to attend Utility Board meetings. In addition, she will take on the bank reconciliation and daily financial operations duties currently overseen by the Finance Manager.

Wagner will also be appointed as City Clerk, which will be placed on the next City Council agenda for formal appointment. Wagner's current salary, which is currently split between the Electric and Water Departments, will be adjusted to a 50% allocation to the city.

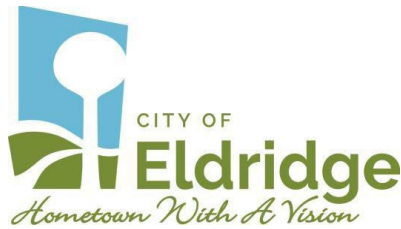
Electric Department

Outages- There was one electric outage on July 25, 2026, at approximately 9:10 a.m. The outage occurred after hours, and the Electric Superintendent was contacted. Gabe Stricker was dispatched to investigate and oversee the issue. Upon arrival, Stricker determined that a bird had flown into the three-phase transformer bank, causing two fuses to blow. Power was restored by approximately 9:50 a.m.

Discussion and consideration to promote Gabe Stricker from Journeyman Lineman to Line Foreman.

Hamilton made motion to promote Gabe Stricker from Journeyman Lineman to Line Foreman. Second by Goodding. All Ayes. Motion Carried.

Department Update – Collin Wilson



Power installation has been completed at Ivy Acres 3rd. The crew installed the final streetlight pole on Monday, August 3, 2026. Wilson also had a conversation with Grunwald regarding the timeline for installing electric service for his third subdivision. The installation is expected to take place in approximately three weeks. The smaller service bucket truck has not been functioning properly. Wilson contacted Altec Service to come out and inspect the truck. They performed a pump test and found that the truck should be operating at a little over 3,000 PSI, but it is currently only reaching approximately 2,000 PSI. Altec will be contacting Wilson regarding a replacement. Otherwise, the electric crew has been continuing with service change-outs and regular work.

Water Department

Water Main Breaks- On Friday, July 31, 2026, a water main break occurred at the corner of N. 3rd Street and W. Donahue Street in Eldridge. Eldridge Police Officer Jacob Costas initially reported the water main break at approximately 1:53 AM. Officer Hailey Sanders also reported the break at approximately 2:16 AM when the shift change occurred. Officers left cones in the area to identify the location of the break. At approximately 4:54 AM, the water plant alarms began calling out after the water tower levels dropped below the designated alarm levels. The emergency answering service then called at approximately 5:31 AM to report the water main break. Cegan Long arrived onsite at approximately 6:15 AM and began turning the two valves necessary to slow the water flow from the break. Emergency utility locates were called in at approximately 6:31 AM. Eldridge Water & Electric staff began mobilizing the necessary equipment and materials to repair the water main. Eldridge Public Works staff assisted by providing trucks to remove trenching spoils and setting up road closure signs around the work area. The rain occurring during the excavation made it extremely difficult to locate the water main and other utilities within the trench. The 3-inch trash pumps would not hold a prime, while the smaller sump pumps were unable to keep up with the amount of water coming from the main break and the rain. The generators powering the sump pumps also continued to shut off. Due to the challenging conditions, Northwest Mechanical was brought in with a vacuum truck to assist with the repair. Eldridge Water & Electric staff provided excavation, trucking, ground crew, and materials needed to complete the repair. The break consisted of two large blowouts on the bottom of the cast iron water main. Approximately 46 inches of water main was removed, and a new section of ductile iron pipe was spliced into place using Romac couplings. The repair was completed and water service was restored at approximately 1:30 PM. Sadie Wagner was notified that a boil order would need to be issued and remain in effect until Sunday, August 2, 2026, in the afternoon. Two consecutive passing bacteria samples needed to be collected and tested by QC Metallurgical before the boil order could be lifted.

Water Test Results

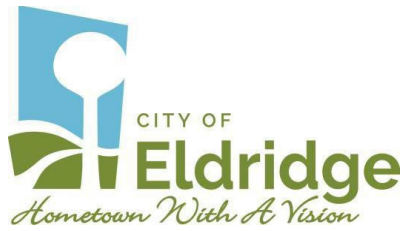
July Test results Passed.

Discussion on water system options

Hedrington discussed water system options involving Iowa American Water. No motion was made.

Discussion on starting the process of drilling a new well

Discussion was held regarding starting the process of drilling a new well. Due to Long's absence, more information will be provided at the next meeting. Lemke provided some basic information regarding the failure of Well #3 from the previous week. Well #2 is currently not producing, and the City has already reached its peak days several times this year.



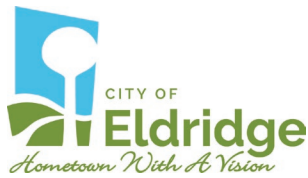
Department Update – Cegan Long
None, Updates will be given at next meeting.

Adjournment

Hedrington made a motion to adjourn at 5:51 p.m. Second by Hamilton. All ayes.

Respectfully submitted,
Gage Lane
Utility Billing Clerk

BILLS PAYABLE					
CHECK #	DEPT	FUND	VENDOR	DESCRIPTION	AMOUNT
157288	ELECTRIC	630-5-820-6414	EASTERN IOWA PUBLICATION LLC	PUBLICATIONS	\$ 264.69
227702	ELECTRIC	630-5-820-6310	A & A AIR COND & REFRIGERATION INC	ICE MACHINE	\$ 62.50
227703	ELECTRIC	630-5-820-6340	ACCESS SYSTEMS LEASING	COPIER	\$ 200.99
227703	ELECTRIC	630-5-820-6340	ACCESS SYSTEMS LEASING	COPIER	\$ 106.63
227704	WATER	600-5-810-6371	ALLIANT ENERGY CO.	ENERGY	\$ 460.77
227705	ELECTRIC	630-5-820-6401	BOHNSACK & FROMMELT LLP	ACCTNG SVCS	\$ 400.00
227706	WATER	600-5-810-6373	CENTRAL SCOTT TELEPHONE	JULY PHONE AND INTERNET	\$ 260.79
227706	WATER	600-5-810-6373	CENTRAL SCOTT TELEPHONE	AUGUST PHONE AND INTERNET	\$ 260.79
227706	ELECTRIC	630-5-820-6373	CENTRAL SCOTT TELEPHONE	JULY PHONE AND INTERNET	\$ 449.95
227706	ELECTRIC	630-5-820-6373	CENTRAL SCOTT TELEPHONE	AUGUST PHONE AND INTERNET	\$ 449.95
227707	ELECTRIC	630-5-820-6310	CINTAS CORPORATION	GRAY MATS	\$ 103.90
227707	ELECTRIC	630-5-820-6310	CINTAS CORPORATION	GRAY MATS	\$ 67.33
227708	ELECTRIC	630-5-820-6310	CINTAS FIRST AID & SAFETY D89	FIRST AID CABINET REFILL	\$ 4.02
227709	ELECTRIC	630-5-820-6413	COMMUNITY ACTION OF EASTERN IOWA	JULY COMM ACTION	\$ 52.50
227710	ELECTRIC	630-5-820-6507	DITCH WITCH	OPERATING SUP	\$ 199.23
227711	ELECTRIC	630-5-820-6560	FLETCHER-REINHARDT CO.	BRACE WOOD, ALUMA FORM	\$ 1,338.84
227712	WATER	600-5-810-6501	HAWKINS INC.	CHLORINE CYLINDERS	\$ 1,619.73
227713	ELECTRIC	630-5-820-6416	IOWA UTILITIES COMMISSION	FY26 IUC DIRECT ASSESSMENT CHARGES	\$ 1,855.29
227714	WATER	600-5-810-6331	MOLO PETROLEUM, LLC	FLEET DEF	\$ 55.41
227714	ELECTRIC	630-5-820-6332	MOLO PETROLEUM, LLC	FLEET DEF	\$ 55.42
227715	WATER	600-5-810-6451	QC ANALYTICAL SERVICES LLC	COMPLIANCE WATER SAMPLING TTHM & HAA5	\$ 205.00
227715	WATER	600-5-810-6451	QC ANALYTICAL SERVICES LLC	COMPLIANCE WATER SAMPLING RADIONUCLIDES	\$ 395.00
227716	WATER	600-5-810-6451	QC METALLURGICAL LAB	BOIL ORDER BACTERIA SAMPLING	\$ 200.00
227716	WATER	600-5-810-6451	QC METALLURGICAL LAB	BOIL ORDER BACTERIA SAMPLING	\$ 20.00
227716	WATER	600-5-810-6451	QC METALLURGICAL LAB	BOIL ORDER BACTERIA SAMPLING	\$ 25.00
227717	WATER	600-5-810-6723	QUAD CITIES WINWATER CO	DUCTILE PIPE AND REPAIR COUPLINGS	\$ 1,656.98
227718	WATER	600-5-810-6373	SHARED IT INC	BACKUP, DUO, KNOW B4	\$ 142.59
227718	ELECTRIC	630-5-820-6373	SHARED IT INC	BACKUP, DUO, KNOW B4	\$ 142.59
227719	ELECTRIC	630-5-820-6605	SHIVE-HATTERY ENGINEERS	ELECT SYSTEM STUDY	\$ 11,100.00
227720	WATER	600-5-810-6752	THE NORTHWAY CORPORATION	WELL #4 MOTOR WORK	\$ 12,800.60
227721	WATER	600-5-810-6373	TYLER TECHNOLOGIES	ANNUAL TRAINING SERVICES BILLING SOFTWARE	\$ 3,300.00
227721	ELECTRIC	630-5-820-6319	TYLER TECHNOLOGIES	ANNUAL TRAINING SERVICES BILLING SOFTWARE	\$ 3,300.00
DFT0000940	ELECTRIC	630-5-820-6502	MIDAMERICAN ENERGY COMPANY	WS-4 AUGUST CASH REQUEST	\$ 88,000.00
DFT0000941	ELECTRIC	630-5-820-6501	MIDAMERICAN ENERGY COMPANY	LOUISA AUG CASH REQUEST	\$ 10,000.00
DFT0000963	ELECTRIC	630-5-820-6601	ADP, INC	ADP TIME AND ATTENDANCE	\$ 30.92
DFT0000992	WATER	600-5-810-6331	WEX BANK	FUEL	\$ 662.51
DFT0000992	ELECTRIC	630-5-820-6331	WEX BANK	FUEL	\$ 309.54
DFT0000994	WATER	600-5-810-6150	EBS	COBRA	\$ 47.80
DFT0000994	ELECTRIC	630-5-820-6150	EBS	COBRA	\$ 57.86
DFT0000996	ELECTRIC	630-5-820-6402	PAYMENTECH (TYLER CC)	PAYMENTECH FEES	\$ 462.02
DFT0000997	ELECTRIC	630-5-820-6402	PAYMENTECH (TYLER CC)	PAYMENTECH FEES	\$ 149.20
DFT0000998	ELECTRIC	630-5-820-6402	PAYMENTECH (TYLER CC)	PAYMENTECH FEES	\$ 4,518.06
ACH	SPLIT	SPLIT	PAYROLL 8/13/26	PAYROLL 8/13/26	\$ 46,189.43
TOTAL					\$191,983.83



Resolution 2026-07 E&W

A RESOLUTION SUPPORTING THE COUNCIL APPOINTMENT OF A CITY CLERK/FINANCE MANGER AND AUTHORIZING A COST-SHARING AGREEMENT

WHEREAS, Iowa Code Chapter 372 provides that the City Council shall appoint a City Clerk and establish the duties and compensation of appointed officers; and

WHEREAS, the City Council has determined that it is in the best interest of the City to appoint a qualified individual to serve as City Clerk/Finance Manager to oversee the City's statutory clerk duties and municipal financial operations; and

WHEREAS, The City Council desires to appoint Sadie Wagner (Employee), an internal candidate who possesses the qualifications, experience, and knowledge necessary to fulfill the responsibilities of the position of City Clerk/Finance Manager; and

WHEREAS, the City Clerk/Finance Manager will perform administrative, financial, accounting, budgeting, records management, and related services that benefit both the City and the Municipal Utility; and

WHEREAS, the Municipal Utility Board AND THE City Council desire to equitably allocate the cost of the position in proportion to the services provided to each organization.

WHEREAS, the Municipal Utility Board supports the City Council's appointment of Sadie Wagner to the position of City Clerk/Finance Manager and associated terms as defined in Resolution #2026-34

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE ELDRIDGE ELECTRIC AND WATER UTILITY:

1. Supports the Council Resolution #2026-34 appointing the City Clerk/Finance Manager and associated terms therein
2. **Cost-Sharing.** The City Council hereby establishes that the annual salary and employer-paid benefits associated with the City Clerk/Finance Manager position shall be allocated as follows: **Fifty percent (50%)** shall be paid from the City's General Fund (or other applicable City funds). **Fifty percent (50%)** shall be paid by the Municipal Utility through its approved operating budget. This allocation is based upon the anticipated division of services provided by the City Clerk/Finance Manager to the City and the Municipal Utility and shall remain in effect until modified by action of the City Council and the Municipal Utility Board. The City Administrator and Finance Department are authorized to implement the necessary payroll allocations and accounting entries to carry out this cost-sharing arrangement.

PASSED AND APPROVED THIS 18th DAY OF AUGUST, 2026.

ATTEST:

/s/ Michael Bristley, Chairman

/s/ Jeff Hedrington, Secretary

WATER MAIN BREAK REPORT

Date: 8/4/2026

Address: 305 N 3rd St

Duration: 9 hours

Estimated Water Loss: 10,000 gallons

of Customers: 7 Residential & City Hall

Notes: Water operators were operating a hydrant to pull a water sample for monthly compliance testing and the break occurred slightly upstream from the hydrant. The break likely occurred due to depressurization. The break was a softball sized blowout on the bottom of the pipe next to a pipe hub.

The break occurred around 9:15 AM. Emergency locates were called at 9:17 AM. The main was turned down around 9:20 AM to minimize loss and damage. Water staff began to mobilize moving equipment and gathering materials. Public works assisted with road closure and mobilizing dump trucks for spoils. Electric staff assisted with mobilizing equipment. Excavation began around 11:00 AM after emergency locates were cleared.

Due to the break being next to a pipe hub the main had to be shut completely down and a splice needed to be put in place. After cutting the main out and installing the splice water staff opened an upstream hydrant to flush the main as a valve was slowly opened. After inspecting the connection points of the splice for leaks the flushing hydrant was turned down and the main was opened all the way at 5:50 PM. Backfill and clean up was complete at 8:00 PM.

Gage Lane assisted with notifying affected residents and informing them that there will be a boil order until bacteria samples have been pulled and have passed. The boil order is to remain active until 8/7/2026.

Thank you to the public works department for assisting with the road closure and getting trucks on site and loaded with backfill materials. Thank you to the electric department for the assistance with mobilizing equipment and thank you to Devin Greer from the electric department for staying after hours to assist with moving equipment and running tools to repair the break. Thank you to city hall staff for fronting all calls inquiring about the main break and Gage Lane for handling notifications to residents.

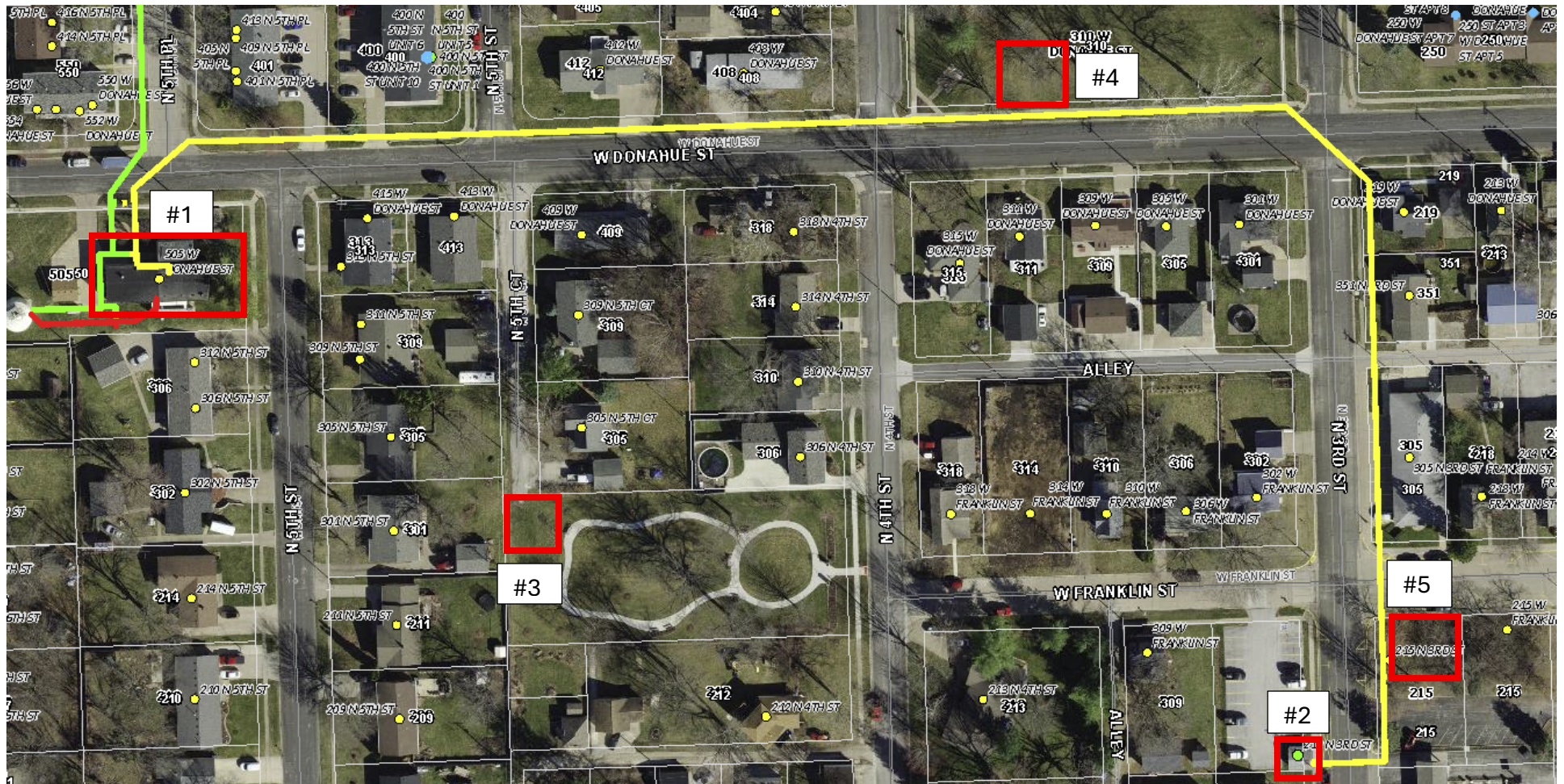
Cegan Long
Water Superintendent
clong@cityofeldridgeia.org
563-209-6573

WATER DEPARTMENT IMPROVEMENT PROJECTS MEMO

The importance of beginning the process to drill a new well calls for that process to begin now. It is appropriate to assume that the process from start to operational is 3 years long. This timeline can be reduced with swift decision making and persistent work. Below is a list of important system improvements that need to be at the front of all water department discussions and considerations in order of severity. It is the most efficient use of time and decision making to lump projects into one SRF application and take the steps to complete all necessary improvements.

1. New well (immediate action required)
 - a. Iowa DNR site survey. (Scheduled at initiation)
 - b. Iowa DNR preliminary engineering submittal, well site evaluation, and project initiation (4 months).
 - i. Intended Use Plan (IUP) submittal window: December 1st, 2026 deadline. Earliest approval April 1st 2027.
 - c. Funding application (2 months).
 - d. Property review/survey (6 months).
 - e. Design and construction permitting (8 months).
 - f. Bidding and Contract Award (2 months).
 - g. Construction (14 months).
 - h. Decommission well #2
 - i. Anticipated cost of project (\$1,600,000.00).
2. Clearwell and Chlorine System Improvements (immediate action required)
 - a. Clearwell is the most important part and should be completed first.
 - b. Current piping and pumps do not allow for proper contact time before water leaves the plant.
 - c. Move gaseous chlorine and water mixing point to chlorine room to improve safety.
 - d. Anticipated cost of projects (\$200,000.00).
3. Aerator Detention Tank and Aerator Improvements (action required within 1 year)
 - a. Rust is setting in on detention tank.
 - b. Full sandblast and recoating required (Same process the 16th Ave water tower went through).
 - c. Aerator inspection and maintenance.
 - d. Anticipated cost of projects (\$450,000.00).
4. Water Plant Effluent Piping Replacement (action required within 1-3 years)
 - a. Replace the 6-inch effluent pipe with 12-inch pipe
 - b. Will be required to meet water demands to continue to supply future growth
 - c. Reduces peak velocities and headloss in distribution system
 - d. Anticipated cost of project (\$1,000,000.00)
5. Total anticipated funds required to complete all necessary improvement projects (\$3,250,000.00)

To initiate the process for SRF funding for the listed improvements a decision needs to be made on the engineering firm the city will work with on the mentioned projects. Shive Hattery has long worked with the city and has been the firm used in the design of almost the entirety of the water system. ISG has recently been working with the city and has performed studies and oversaw the process of the S 16th Ave water tower refurbishment. A selection of an engineering firm will start the funding and project process.



Aerial map shows approximate GPS location of the raw water main that the new well would be connected to. Yellow line is 6-inch pipe.

#1 – Water treatment plant located at 505 W Donahue St. Currently houses well #3.

#2 – Well #2 building. To be abandoned once new well is operational. Located at 212 N 3rd St.

#3 – Potential new well site (Sanctuary Gardens). City owned park space approximately 290' from raw water infrastructure. This site would include paving the gravel roadway of N 5th Ct.

#4 – Potential new well site (Centennial Park). City owned park space approximately 15' from raw water infrastructure.

#5 – Potential new well site. Privately owned park that the city would need to rezone and purchase. Raw water infrastructure is on property.

STATE REVOLVING FUND - INTENDED USE PLAN APPLICATION SCHEDULE

FY 2026

Quarter	Applications Due (including GNS projects)	P&D and GNS Apps Due	Public Hearing	Comments Closed	Commission Mtg and Approval	IUP Effective Date
SFY 2026 Q1	March 3, 2025	April 7, 2025	May 29, 2025	June 5, 2025	June 17, 2025	July 1, 2025
Annual						New SFY
SFY 2026 Q2	June 2, 2025	July 3, 2025	August 28, 2025	September 4, 2025	September 16, 2025	October 1, 2025
(Update)						
SFY 2026 Q3	September 2, 2025	October 6, 2025	December 4, 2025	December 4, 2025	December 9, 2025	January 1, 2026
(Update)						
SFY 2026 Q4	December 1, 2025	January 5, 2026	February 26, 2026	March 5, 2026	March 17, 2026	April 1, 2026
(Update)						

FY 2027

Quarter	Applications Due (including GNS projects)	P&D and GNS Apps Due	Public Hearing	Comments Closed	Commission Mtg and Approval	IUP Effective Date
SFY 2027 Q1	March 2, 2026	April 6, 2026	May 28, 2026	June 4, 2026	June 16, 2026	July 1, 2026
Annual						New SFY
SFY 2027 Q2	June 1, 2026	July 6, 2026	August 27, 2026	September 3, 2026	September 15, 2026	October 1, 2026
(Update)						
SFY 2027 Q3	September 1, 2026	October 5, 2026	December 3, 2026	December 3, 2026	December 15, 2026	January 1, 2027
(Update)						
SFY 2027 Q4	December 1, 2025	January 4, 2027	February 25, 2027	March 4, 2027	TBD	April 1, 2027
(Update)						

State Revolving Fund (SRF) deadlines. Eldridge would be looking at prepping the Intended Use Plan (IUP) and applying December 1st, 2026. This would put the approval out to April 1st, 2027 and is an item at the beginning of the process that needs to be completed to keep moving forward.

For high-level planning purposes, 3 years is appropriate. If the City already owns the property the new well is going on, the time could be 2 years. The general steps and timeframe are below, some of these steps can overlap and/or move faster, but for planning:

- Preliminary Engineering Report, including evaluate well location sites, corridors for routing water to the WTP, identify property and easement needs, funding source (City vs SRF vs other), IDNR project initiation: 4 months
- Funding application and legal, as appropriate: 2 months
- Property review/survey, negotiation and acquisition: 6 months. Depending on the funding source, certain environmental reviews and formal negotiations may be needed, which can impact this timeframe.
- Design and Construction Permitting w/ IDNR: 8 months
- Bidding and Contract Award: 2 months
- Construction, anticipating drilling the well, constructing well house, site development (access, fencing, standby power, etc), and raw water main installation: 14 months. If the site is remote with limited utilities (sewer, electric, etc.) and distant from the WTP, this timeframe could change.