

Eldridge Parks & Recreation Board Meeting Agenda
Tuesday, March 10, 2026
6:30 p.m. at City Hall

1. Call to Order & Roll Call
2. Approval of Agenda
3. Consideration to Approve the Minutes from the February 10, 2026 Park Board Meeting
4. Consideration to Approve Bills Payable
5. Public Comment

6. Old Business
 - A. Discussion on Potential 2026 Capital Improvement Projects

7. New Business
 - A. Review Shive Hattery proposal for the Hickory Creek Park design
 - B. Portable Restrooms

8. Adjourn

Next Regular Park and Recreation Board Meeting: Tuesday, April 14, 2026, at 6:30 pm

Trish Campbell

Chris Spensley

Jill Dewulf

Samantha Nichols

Arsal Shareef

2027 Meeting Dates: 1/13 ; 2/10 ; 3/10 ; 4/14 ; 5/12 ; 6/6 ; 7/14 ; 8/11 ; 9/8 ; 10/13 ; 11/10 ; 12/8

City of Eldridge Park Board



The regular meeting of the Eldridge Park Board was called to order at 6:30 p.m. on February 10th, 2026, at City Hall.

Board Members present were Jill DeWulf, Samantha Nichols, Tricia Campbell, Chris Spensley and Aarsal Shareef. Also, present were Tony Rupe, Jeff Ashcraft and Scott LaPlante.

New Park Board members Chris Spensley and Aarsal Shareef were introduced. They replace Jeff Ashcraft and Scott LaPlante, who have transitioned to the City Council.

Motion by DeWulf, second by Nichols to approve the agenda. All ayes. Motion carries.

Motion by Dewulf, second by Nichols to approve the minutes from the January 13, 2026 meeting. All ayes. Motion carries.

Motion by Spensley, second by DeWulf to approve the park bills in the amount of \$410.47. All ayes. Motion carries.

Public Comment

None.

Old Business

Potential 2026 Capital Improvement Projects – The Park Board reviewed potential future capital improvement projects. Due to aging infrastructure, City staff recommended that the Board consider the following improvements: replacement of the Sheridan Meadows Diamond 2 field lighting, reconstruction of the retaining wall at the Centennial Park playground, and replacement of the roof at the Centennial Park shelter.

Board members expressed strong interest in advancing plans for a new structure at Hickory Park to include restrooms, a concession area, and storage. Tony Rupe was authorized to contact Shive-Hattery to request a proposal for the design of this structure, including evaluation of sanitary sewer access, which is not currently available on site.

Board members were asked to submit their top five capital improvement priorities to Trish Campbell. The results will be compiled and discussed at the March Park Board meeting.

Jeff Ashcraft reported that the Sheridan Meadows Pond Committee recently met and would like to present a proposal to construct a pond at Sheridan Meadows. The Committee requested that the Park Board consider reserving a portion of future Capital Improvement funds for this potential project.

Tony Rupe reviewed current funding levels. The Park Operating Fund presently has an approximate reserve of \$165,000. City Administrator Nevada Lemke will work with the City Council to determine appropriate use of these funds, as maintaining a reserve in the Operating Fund is not necessary. The

City of Eldridge Park Board



Parks Capital Improvement Fund has a balance of approximately \$250,000. Four projects scheduled for spring and summer are estimated to total \$245,000, including pickleball court repairs, construction of a shelter and restroom at Elmegreen Park, restoration of the Lions Shelter, and amenities along the Hickory Creek walking paths.

Concession Stand Contract- The Board reviewed an updated contract providing a one-year extension for concession operations by Derek Lingle. Tony Rupe and Administrator Lemke met with Mr. Lingle on January 26 to review the previous season's operations and address any questions or concerns from 2025. Rupe reported that prior concerns have been resolved and are not expected to present issues in the upcoming season. Motion by Dewulf to approve a one-year extension for concession operations to Derek Lingle, second by Spensley, All Ayes. Motion carries.

New Business

FY27 Budget Review – Rupe presented the proposed FY27 Park budgets. He explained that several years ago, when the Parks and Recreation Director position was consolidated under the Public Works Director, park-related wages and equipment expenses were reassigned to the General Fund within the Street Operating Expense budget. While this streamlined Public Works budgeting, it made it difficult to clearly identify the true cost of park operations.

To better reflect actual expenses, the proposed FY27 budget reallocates park wages and equipment costs back to the 004 Park Operating Fund. Although this results in an increased transfer from the General Fund to the Park Fund, the change is largely offset by a corresponding reduction in Street Operation expenses within the General Fund.

The Capital Projects Fund remains largely unchanged from FY26. If approved, the budgets will proceed to the City Council for review prior to final Council approval. Rupe noted that minor adjustments may occur as City Administration finalizes insurance-related budget figures, but overall totals are expected to remain substantially the same.

Motion by Dewulf to approve the proposed budgets, second by Nichols, All Ayes. Motion carries.

Motion by Dewulf to adjourn the meeting at 7:22 p.m., second by Nichols. All ayes. Motion carries.

Respectfully submitted,
Tony Rupe, Public Works Director



Bills Payable

By (None)

Payment Dates 2/11/2026 - 3/4/2026

Payment Number	Account Number	Vendor Name	Description (Payable)	Amount
156747	004-5-430-6324	F & S ENTERPRISES	BRICK PAVER	30.00
156754	004-5-430-6310	MERSCHMAN HARDWARE	PAINT & DROP CLOTH-PICNIC TABLES	141.97
156790	004-5-430-6310	MERSCHMAN HARDWARE	PAINT SUPPLIES	21.53
156754	004-5-430-6310	MERSCHMAN HARDWARE	DEGREASER FOR MOWERS	13.99
156755	004-5-430-6371	MIDAMERICAN ENERGY COM...	UTILITIES	223.94
156753	004-5-430-6310	MENARDS	WALL TOOL RACK	142.09
156753	004-5-430-6310	MENARDS	RUST REMOVER/GARAGE DOOR BUTTONS	46.90
156753	004-5-430-6310	MENARDS	WALL HOOKS	92.64
156765	004-5-430-6310	THEISEN SUPPLY, INC	DRILLS & HAND TOOLS	507.04
156735	004-5-430-6310	AMAZON CAPITAL SERVICES	ICE PACKS	32.99
156753	004-5-430-6310	MENARDS	SHELVING	432.00
156753	004-5-430-6310	MENARDS	SHOP LIGHTS	104.02
156757	004-5-430-6310	MSTS RECIEVABLES LLC	HAND TOOLS	269.97
156747	004-5-430-6324	F & S ENTERPRISES	BRICK PAVER	30.00
156777	004-5-430-6325	AMAZON CAPITAL SERVICES	PITCHING MOUNDS	1,197.00
156777	004-5-430-6325	AMAZON CAPITAL SERVICES	FIRST AID CABINETS	172.86
156780	004-5-430-6371	CENTRAL SCOTT TELEPHONE	TELEPHONE/WIFI SVCS	150.00
156779	004-5-430-6323	BARCO PRODUCTS	CENTENNIAL PARK BENCHES	1,055.34
Grand Total:				4,664.28

Report Summary

Fund Summary

Fund	Payment Amount
004 - PARK BOARD	4,664.28
Grand Total:	4,664.28

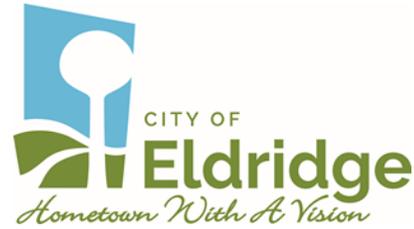
Account Summary

Account Number	Account Name	Payment Amount
004-5-430-6310	B & G MATERIAL	1,805.14
004-5-430-6323	CENTENNIAL PARK	1,055.34
004-5-430-6324	WIESE PARK	60.00
004-5-430-6325	SHERIDAN MEADOWS	1,369.86
004-5-430-6371	UTILITIES	373.94
	Grand Total:	4,664.28

Project Account Summary

Project Account Key	Payment Amount
None	4,664.28
Grand Total:	4,664.28

City of Eldridge Park Board



To: Park Board
From: Tony Rupe, Public Works Director
RE: Capital Improvement Survey
Date: 02/24/2026

After compiling and reviewing input from Park Board members regarding future capital improvement projects, the following priorities have been identified and are listed in order of preference:

1. Centennial Park – Shelter Rehabilitation
2. Sheridan Meadows – Diamond 2 Field Lighting Replacement
3. Centennial Park – Playground Retaining Wall Replacement
4. Hickory Creek – Soccer Field Restroom and Shelter
5. Sheridan Meadows – Splash Pad
6. Sanctuary Gardens – Tree Replacement
7. Land Acquisition for a New Park
8. Hickory Creek – Parking Lot Construction
9. Sheridan Meadows – Pickleball Court Addition

Priority Project Updates:

1. Centennial Park Shelter Rehabilitation

An RFP is being prepared for distribution to qualified contractors to obtain quotes for roof replacement, soffit installation, and gutter installation.

2. Sheridan Meadows Diamond 2 Field Lights

Updated pricing will be obtained based on the recent Diamond 1 lighting replacement project to provide a current cost estimate.

3. Centennial Park Playground Retaining Wall Replacement

Public Works has evaluated this project and plans to remove the existing retaining wall. Rather than replacing it, the area will be regraded to eliminate or significantly reduce the need for a retaining wall. New benches have been ordered for this park area.

4. Hickory Creek Restroom, Concession, and Shelter

Staff has contacted Shive-Hattery to request a high-level project cost estimate, along with a proposal for design services.

The Regional Development Authority Spring 2026 the Scott County Regional Authority Spring 2026 grant cycles are now open if the Park Board would like to apply for grants towards one of the projects. The grant applications are due on March 31st and April 1st.

Jill DeWulf

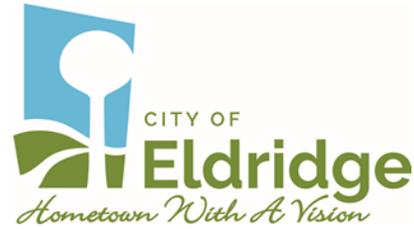
Trish Campbell

Arsal Shareef

Chris Spensley

Samantha Nicols

City of Eldridge Park Board



To: Park Board
From: Tony Rupe, Public Works Director
RE: Hickory Creek Restroom and Concession Facility
Date: 3/5/26

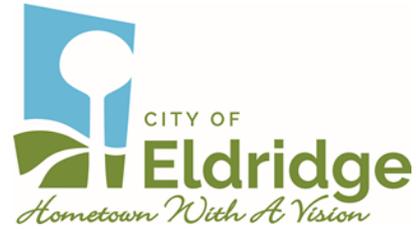
As requested at the February 2026 Park Board meeting, I contacted Zach Howell, City Engineer with Shive-Hattery, to obtain a budget estimate for a restroom and concessions facility at Hickory Creek Park. The scope provided to Shive-Hattery included a multi-use building that would incorporate restrooms, a concession area, storage space for mowers and maintenance equipment, and the potential addition of an open shelter area for picnic tables.

Zach Howell, working with Grant Nordby, an architect with Shive-Hattery, provided a preliminary estimate of approximately \$275,000 for the concession, restroom, and storage portions of the facility. Additionally, we would need to extend sanitary sewer service to the park, which Shive Hattery estimates to be about \$75,000. Any covered shelter area would be an additional estimated cost of approximately \$70 per square foot.

The estimated design cost for the project is approximately \$35,000.

The total estimated cost of the project is \$385,000.

City of Eldridge Park Board



To: Park Board
From: Tony Rupe, Public Works Director
RE: Portable Restrooms
Date: 3/4/26

The City currently has three parks without permanent restroom facilities. Portable restrooms will need to be placed at each location from April 1 through October 31. The affected parks are Hickory Creek Park, the Dog Park, and Elemgreen Park (until the new restroom facility is constructed later this summer).

I contacted two local vendors the City has worked with previously to obtain pricing for both once-per-week and twice-per-week service. The rates provided are as follows:

Shacks (Long Grove, IA)

- Once-per-week cleaning: \$110 every 28 days
- Twice-per-week cleaning: \$150 every 28 days

The Outhouse Station (Blue Grass, IA)

- Once-per-week cleaning: \$95 every 28 days
- Twice-per-week cleaning: \$190 every 28 days