

Eldridge Parks & Recreation Board Meeting Agenda

Tuesday, November 11, 2025

6:30 p.m. at City Hall

- Call to Order & Roll Call
- Approval of Agenda
- Public Comment
- Consideration of approval of the minutes from October 14, 2025.
- Consideration of approval of Park bills
- Old Business
 - Sheridan Meadows Pond
 - Crandall Park Update
 - Elmegreen Park Restroom Update
 - Sanctuary Gardens Sign Update
- New Business
 - Field Rental Contract
 - North Scott Soccer Club Lease
 - Seasonal dates for park restroom and drinking fountain
 - Hickory Creek Walking Path garbage can and pet waste station
 - 2026 Park Board Chair discussion
 - 2026 Park Board potential candidate discussion
- Adjourn

The next Park and Recreation Board meeting is Tuesday, December 9, 2025, at 6:30 p.m.

City of Eldridge Park Board



The City of Eldridge, Iowa, Park Board met in open session at 6:00 P.M. on October 14, 2025, at Eldridge City Hall.

Board members present: Jeff Ashcraft, Tricia Campbell, Scott LaPlante, and Jill DeWulf. Also present were Tony Rupe and Scott Campbell (arriving at 6:45). Board members absent: Samantha Nichols (work obligation).

Motion by Campbell to approve the agenda. Second by DeWulf. Motion approved unanimously by voice vote.

Public Comment – None

Motion by Dewulf to approve the minutes from September 9, 2025. Second by Campbell. Motion approved unanimously by voice vote with LaPlante abstaining due to being absent at that meeting.

Motion by Campbell to approve bills payable in the amount of \$32,273.03. Second by LaPlante. Motion approved unanimously by voice vote.

Old Business

Motion by DeWulf to donate any remaining softball equipment to Wapsi Girls Softball or Long Grove Youth Sports. Second by Campbell. Motion approved unanimously by voice vote.

The Park Board reviewed a drawing from Eldridge Lumber for the new Elmegreen Park shelter & restroom. Board members directed Public Works Director Tony Rupe to finalize plans based on the drawing and move forward with receiving quotes for a spring 2026 installation.

Public Works Director Tony Rupe gave an update on the Crandall Park projects. The roof replacement on the shelter is complete. The restroom water and sewer lines have been installed by City Staff. The doors and remaining interior work are scheduled to be completed in the next two weeks. Bortec was recognized for donating their labor to directionally drill the new water service from South 3rd Street to the new restroom, minimizing surface disturbance in the park.

A grant request was submitted to the Moonlight Chase for a new entrance sign at the Hickory Creek Park walking paths.

New Business

Park Board members reviewed a memo and job description to formally add clerical and administrative park tasks, including park scheduling, into the existing Payroll / Permit Clerk position at City Hall. City Administration recommends that the Park Board contribute 10% of the wages for this position. Motion by DeWulf to approve an annual contribution of 10% of the Payroll / Permit Clerk wages. Second by Campbell. Motion approved unanimously by voice vote.

A request was reviewed to rent Sheridan Meadows Park for the Iowa-Illinois USSSA State Softball Tournament June 26-28, 2026. With limited staffing and high demand for Sheridan Meadows Park, the Park Board currently has more requests for 2026 tournaments than they are able to fulfil. Motion by Campbell to decline the request for the June 26-28 park rental. Second by LaPlante. Motion approved unanimously by voice vote.

Motion by Campbell to adjourn at 6:54pm. Second by DeWulf. Motion approved unanimously by voice vote.

Respectfully submitted,
Tony Rupe, Public Works Director

Jeff Ashcraft
Jill DeWulf

Tricia Campbell

Dean Halverson
Scott LaPlante



City of Eldridge, IA

Expense Approval Report

By (None)

Payable Dates 10/2/2025 - 11/10/2025

Payment Dates 10/18/2025 - 10/30/2025

Payment Number	Account Number	Vendor Name	Description (Item)	Amount
156424	004-5-430-6310	MENARDS	GARBAGE BAGS	186.37
156433	004-5-430-6321	PLEASANT VALLEY REDI-MIX I...	CONCRETE REPAIRS	252.33
156425	004-5-430-6323	MERSCHMAN HARDWARE	IOWA	21.97
156425	004-5-430-6323	MERSCHMAN HARDWARE	GRAFFITI REMOVAL	13.99
156415	004-5-430-6320	ELDRIDGE WELDING	CHAIN LINK FENCE WASHERS ...	30.00
156426	004-5-430-6371	MIDAMERICAN ENERGY COM...	851 N 1ST ST	16.15
156424	004-5-430-6310	MENARDS	WATER LINE WINTERIZING P...	13.99
156424	004-5-430-6325	MENARDS	SAND VOLLEYBALL NET TOTES	24.96
156447	301-5-430-6794	STORM WATER SUPPLY LLC	GRASS MAT - CRANDALL PARK...	108.00
156447	301-5-430-6794	STORM WATER SUPPLY LLC	GRASS MAT - CRANDALL PARK...	35.00
156447	301-5-430-6794	STORM WATER SUPPLY LLC	GRASS MAT-CRANDALL PARK ...	200.00
156411	301-5-430-6794	DOORS INC	CRANDALL PARK RESTROOM ...	460.00
Grand Total:				1,362.76

Report Summary**Fund Summary**

Fund	Payment Amount
004 - PARK BOARD	559.76
301 - CAPITAL IMPROVEMENT FUND	803.00
Grand Total:	1,362.76

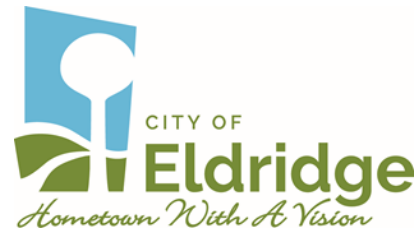
Account Summary

Account Number	Account Name	Payment Amount
004-5-430-6310	B & G MATERIAL	200.36
004-5-430-6320	HICKORY PARK SOCCER	30.00
004-5-430-6321	CRANDALL PARK	252.33
004-5-430-6323	CENTENNIAL PARK	35.96
004-5-430-6325	SHERIDAN MEADOWS	24.96
004-5-430-6371	UTILITIES	16.15
301-5-430-6794	CAPITAL-CRANDALL	803.00
Grand Total:		1,362.76

Project Account Summary

Project Account Key	Payment Amount
None	1,362.76
Grand Total:	1,362.76

City of Eldridge Park Board



To: Park Board
From: Tony Rupe, Public Works Director
RE: Crandall Park update
Date: 11/10/25

The shelter roof at Crandall Park is complete. The restroom is near completion. The sink is back ordered and will be installed when the restroom is started up in the spring. There are a few minor items remaining on the restroom, but it will be ready to open and use this spring. Public Works brought in dirt and graded and seeded around the new restroom. In addition, all of Crandall Park went through the soil quality restoration process which includes deep core aeration and compost application with funds remaining in the City SQR program.

Assistant City Administrator wrote a nice article on the Crandall Park improvements in the fall issue of the City Scoop, which can be found on the city website and social media pages.

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Eldridge City Scoop

Crandall Park restroom project is complete

Thanks to a 2025 spring grant from the Regional Development Authority a bathroom has been built in Crandall Park this year. This park is located at S. 2nd Street and Spring Street.

The City received a \$20,000 grant from the Regional Development Authority to help with this project. The Eldridge Park Board will be picking up the remainder of the cost.

The bathroom is handicapped accessible and can be reached from additional sidewalks com-

pleted by public works staff. In past years the City has had to use porta-potties to serve citizens at this location.

This is a welcome addition as the shelter at Crandall Park is a popular place to host birthday parties, anniversaries, family reunions and other events throughout the year. The shelter received a new roof this summer as well. The shelter can be reserved at <https://cityofeldridgeia.org/departments/parks-rec/>. The park is also the home to

many T-Ball games throughout the summer. The diamond there went through an extensive remodeling in 2023.

The bathroom features LED lighting, a water heater for the sink and a stool and urinal. It has a concrete slab outside of the door with a sidewalk connecting to the city walk.

Construction started this summer and was recently completed.



Jill DeWulf

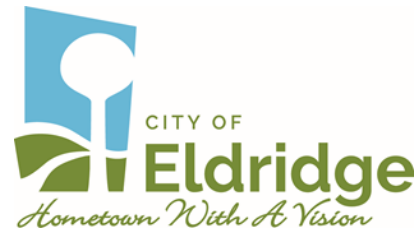
Jeff Ashcraft

Scott LaPlante

Trish Campbell

Samantha Nicols

City of Eldridge Park Board

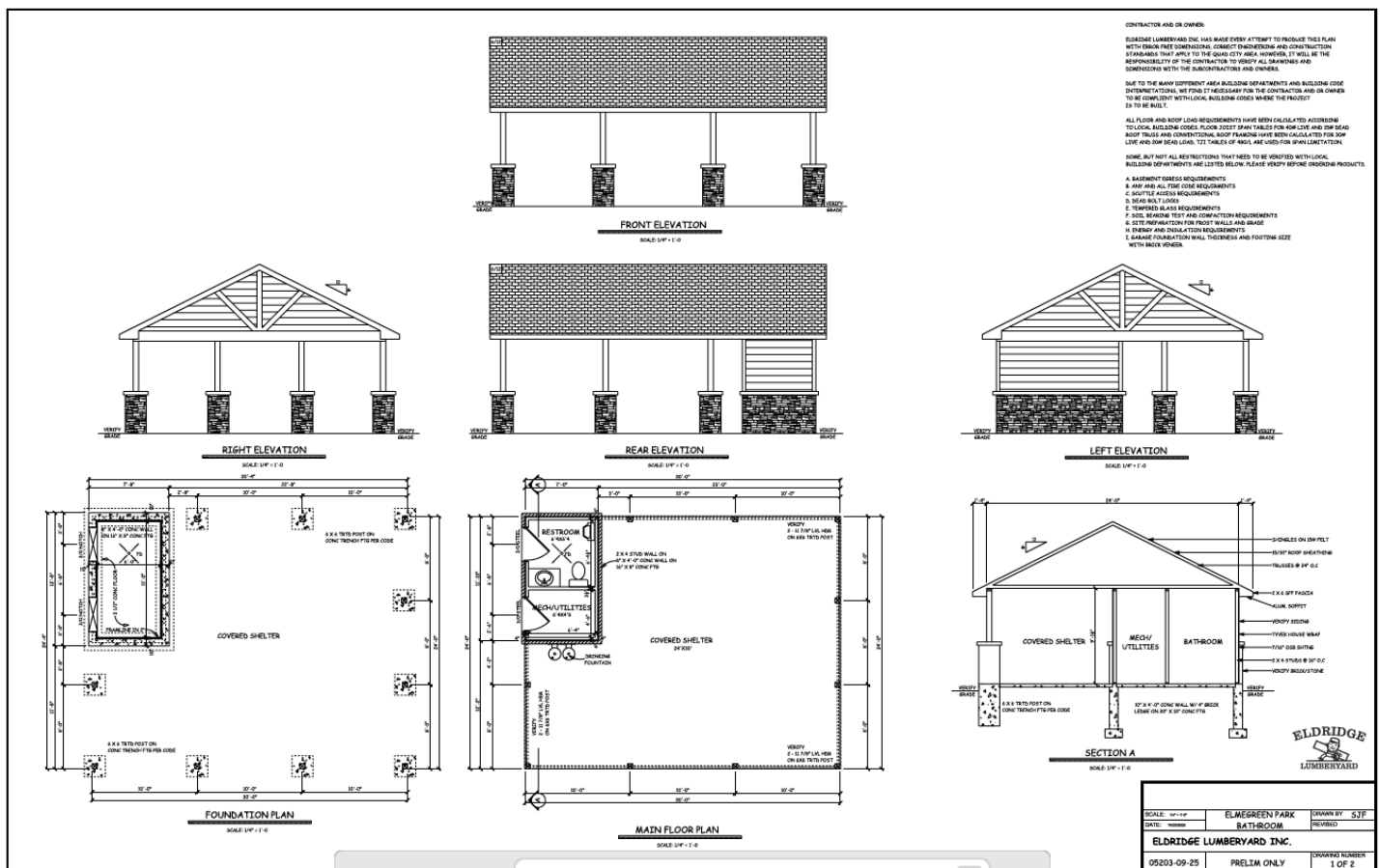


To: Park Board
From: Tony Rupe, Public Works Director
RE: Elmegreen Park Restroom Update
Date: 11/10/25

Eldridge Lumberyard has completed the plans and documents for the proposed restroom at Elmegreen Park. I am requesting that the plans be reviewed by Shive Hattery to ensure they see no conflict with the design, shelter location, elevation of water and sewer lines, etc.

Once approved by Shive Hattery, the document will be prepared to be sent out for quotes. I will work with City Administrator Nevada Lemke to ensure the process follows any rules set forth in Iowa Code. The goal would be to have it out for quotes by the end of November with a starting date of construction in the spring of 2026.

In addition, all of Elmegreen Park went through the soil quality restoration process which includes deep core aeration and compost application with funds remaining in the City SQR program.



Ask AI Assistant

Simplify the document for me

Jill DeWulf

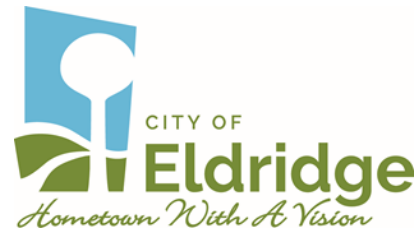
Jeff Ashcraft

Scott LaPlante

Trish Campbell

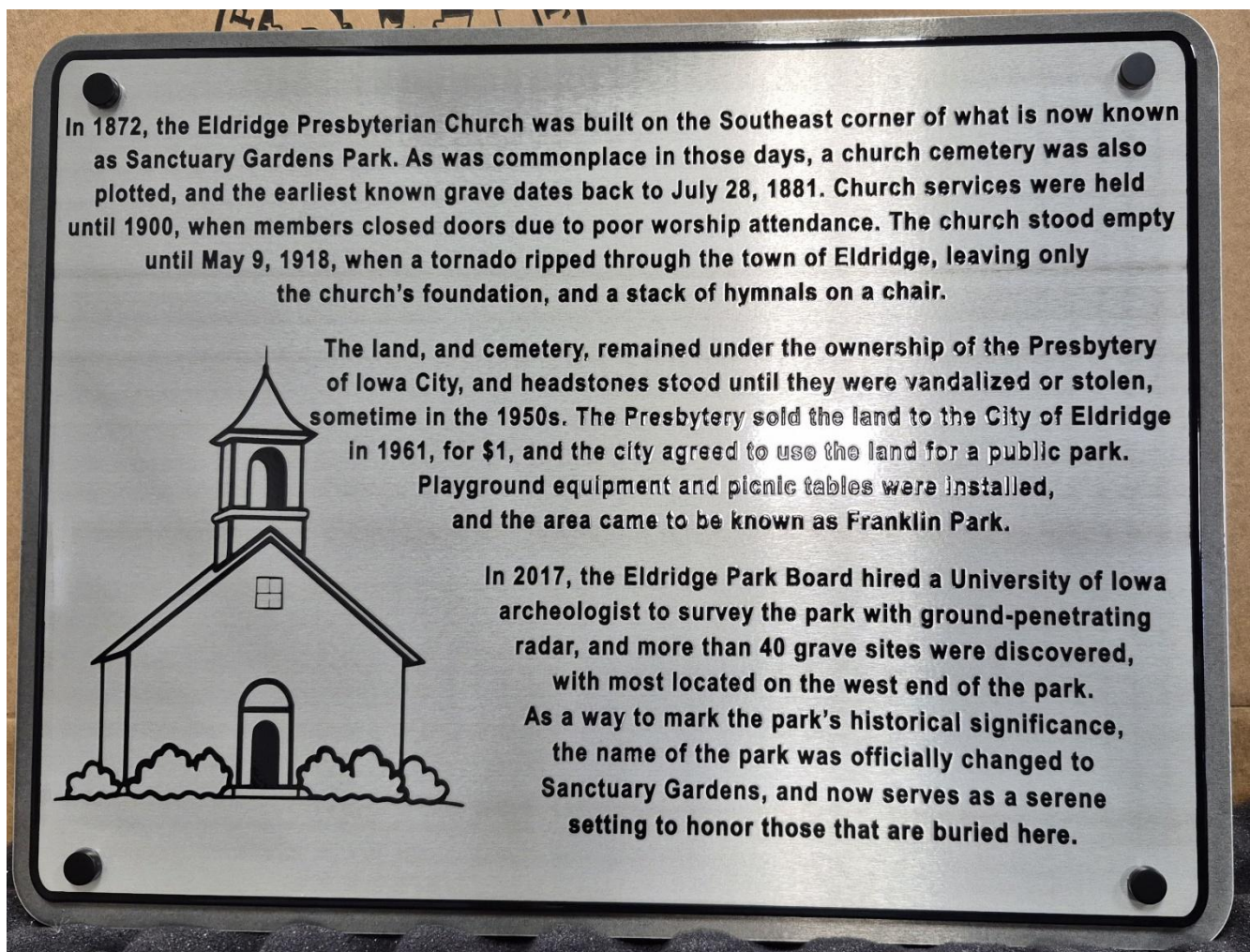
Samantha Nicols

City of Eldridge Park Board



To: Park Board
From: Tony Rupe, Public Works Director
RE: Sanctuary Gardens Sign
Date: 11/10/25

We have received the sign for Sanctuary Gardens. Public Works is currently fabricating a stand, and the sign will be mounted in Sanctuary Gardens once the stand is complete.



City of Eldridge Parks and Recreation

Sheridan Meadows Facility Rental Agreement 2025

Please fill out the form and mail it back to the City of Eldridge City Hall Office. Once we receive your form and it is approved we will send you a completed agreement and bill.

Organizational Representative:

Name: _____ Telephone: _____

Address: _____

(City)

(State)

(Zip)

Organization Name: _____

Date(s) of Rental: _____ Time(s): _____

Please check the fields you would like to reserve:

			Friday	Saturday	Sunday	Other
Field #1 (270 ft)	Bases set at _____ ft;	Mound set at _____ ft	☐	☐	☐	☐
Field #2 (285 ft)	Bases set at _____ ft;	Mound set at _____ ft	☐	☐	☐	☐
Field #3 (225 ft)	Bases set at _____ ft;	Mound set at _____ ft	☐	☐	☐	☐
Field #4 (200 ft)	Bases set at _____ ft;	Mound set at _____ ft	☐	☐	☐	☐
Field #5 (200 ft)	Bases set at _____ ft;	Mound set at _____ ft	☐	☐	☐	☐
Field #6 (205 ft)	Bases set at _____ ft;	Mound set at _____ ft	☐	☐	☐	☐
Field #7 (205 ft)	Bases set at _____ ft;	Mound set at _____ ft	☐	☐	☐	☐

Field Rental Cost: \$175 per field, per day (this includes having the fields chalked and dragged at the beginning of the day.) Chalk will be available for hosts to chalk lines between games up to 4 bags/field/day. Any additional bags used will be charged at \$8/bag. Tournament Fee: \$300 for 4-plex; \$450 for 6-plex

Please check the fields you would like field lights turned on:

	Friday	Saturday	Sunday	Other
Field #1	☐	☐	☐	☐
Field #2	☐	☐	☐	☐
Field #3	☐	☐	☐	☐

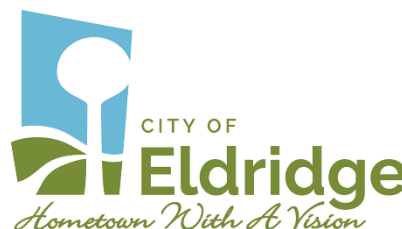
By signing below, the organization representative asserts that he/she understands and agrees to the rules attached:

Organization Representative (Signature)

Date

Please mail the completed form along with payment back to:

City of Eldridge Parks & Recreation
305 N 3rd St
Eldridge, IA 5274



SHERIDAN MEADOWS

FACILITY RULES & GUIDELINES

- a) All Sheridan Meadow Facility usage must be given authorized permission to host any tournament play on the fields located at the park.
- b) Tournament play at Sheridan Meadows Park is permitted from dawn until midnight. No new games may begin after 11:00 p.m. Factors such as inclement weather, may allow for extended operating hours depending upon individual situations.
- c) The Eldridge City Parks lightning safety/hazardous weather policy is outlined in Exhibit A. Cancellation, postponement, or delay of any tournament games due to weather conditions, unsafe playing conditions, or precautionary safety measures will be decided by collaboration between the tournament host and the Parks Director. If agreement cannot be reached, the decision of the Park Director will be final. Communications regarding weather updates will be posted on the City's Facebook page and website in addition to any communications shared by the tournament host.
- d) Any abuse or damage to Sheridan Meadows Park that is not normal wear and tear of tournament usage will be the sole responsibility of the tournament organizer and/or the sanctioning organization of the tournament. Documentation of any occurrences will be made and responsible parties will be notified for reimbursement. If the responsible parties do not comply with paying for damages their organization will not be allowed back into Sheridan Meadows Park until the situation is resolved and will forfeit any future secured dates at the park. Further legal action may result depending on the severity of the occurrence.

a. PITCHER'S ARE ALLOWED TO WEAR RUBBER CLEATS, TURF SHOES, etc. STEEL/METAL CLEATS ARE PROHIBITED!

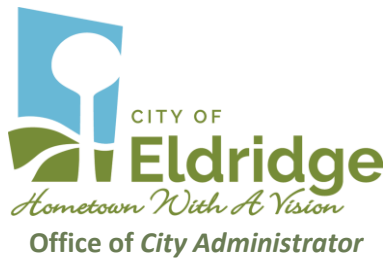
- e) Any organization hosting tournaments at Sheridan Meadows Park must have and show proof of its organization's insurance coverage at least ten (10) days prior to tournament with a policy minimum of \$1,000,000 coverage and listing the City of Eldridge as an additional insured. All teams, players, and coaches participating in any tournament are to be covered under the organization's insurance policy or have their own coverage. The City of Eldridge also requires tournament organizers or organizations to sign and submit a **Hold Harmless Agreement** at least ten (10) days prior to tournament stating the City of Eldridge is not to be held liable for any injuries occurring while at the park.
- f) The City of Eldridge is not responsible for any batted or thrown balls or bats inside the confines of the park. Players and patrons need to be aware of their surroundings at all times. Should medical attention be needed please notify the Parks Director immediately on site and medical assistance will be notified.
- g) All tournament organizations and their patrons will be expected to participate at Sheridan Meadow Park in a friendly and sportsmanlike manner. The City of Eldridge staff reserves the right to dismiss any person not acting in a proper manner. Any person dismissed for misconduct may also be banned from future events at Sheridan Meadows Park.

IT IS THE TOURNAMENT HOST'S RESPONSIBILITY TO ENFORCE ON-SITE RULES. FAILURE TO ENFORCE RULES MAY RESULT IN FUTURE TOURNAMENT REQUESTS TO BE DENIED. PLEASE INFORM GATE WORKERS, COACHES, AND PARENTS OF SPECIFIC RULES (i through m):

- h) The City of Eldridge is not responsible for any loss or damage to personal property while patrons are at the Park. Please make sure to lock all cars and do not leave bags or personal items unattended.

- j. It is unlawful for any **pets** to be on park property unless they are on a lease.
- k. **Alcohol** is only allowed at Lion's Shelter #1 after a permit has been issued by the park board. Sheridan Meadows Park is a **Tobacco Free Environment**. Patrons wishing to indulge in tobacco products must do so off-park premises.
- l. **No Guns or Weapons** are allowed on park property.
- m. All patrons, players, directors, and umpires must park in a designated parking space in the general parking lot areas. No vehicles will be allowed inside the confines of the baseball fields and anyone in violation of this rule will be asked to leave or their vehicle will be towed.
- n. Tournament Directors must submit their tournament schedules, numbers of fields needed, field dimensions, and any other requests no later than 3:00 p.m. on Wednesday before that weekend's event. If a tournament starts on a day other than Friday or Saturday, the tournament director must submit their tournament form no later than two days before the event's first game.
- o. All Concession operations are the exclusive rights of Derek Lingle as the current contracted service provider for Sheridan Meadows Park. Teams will be allowed to bring in two (2) coolers to be placed in the dugout during their game time. Coolers and their contents must remain in the dugout at all times. No glass containers will be allowed inside the park.
- p. Soft tossing or hitting into fencing is **prohibited** at the park. Tournament organizers need to help ensure this rule to preserve the grounds.
- q. In the event of inclement weather, our grounds crew staff will work diligently to get all playing surfaces back in shape for play in a timely manner. You can purchase diamond dry for \$12/bag.
- r. A deposit fee of **\$500.00** is required to hold each weekend date for sanctioned tournaments. This deposit is due at least **2 weeks** before the tournament starts. At the tournament's conclusion, the deposit will be applied to the remaining balance. If there is no remaining balance, the deposit will be returned except for \$200. **If an organization's tournament is canceled for any reason other than inclement weather, the organization will not receive the deposit back. *Except in the case where the City cancels the tournament for any unforeseen reason or event.**
- s. **Cancellations:** Rain and unable to play on Friday and diamonds have been prepped one time- **All diamond reservation fees will be returned for that day except \$200.**
Rain and unable to play on Saturday and diamonds have been prepped one time- **All diamond reservation fees will be returned for that day except \$200.**
Rain and unable to play on Sunday and diamonds have been prepped one time- **All diamond reservation fees will be returned for that day except \$200.**
If a game has started no refunds will be given.

*Sheridan Meadows is a City park; the public must always be **allowed** entrance into the park. *



Sheridan Meadows Park

Reserve unchalked diamond	\$10 per game
Reserve chalked diamond	\$30 per game
League/Club Maintenance Fee	\$10.00/player/team/season
Adult League Maintenance Fee	\$40.00/team/game or practice

The Lancer Baseball Club and Wapsi Girls Softball League are the recognized community based club/league.

The League/Club Maintenance Fee applies to recognized associations and/or teams that submit a pre-approved schedule.

The Adult League Maintenance Fee applies to recognized adult associations and/or teams that submit a pre-approved schedule.

Scheduling Guidelines

The City of Eldridge strives to manage the Sheridan Meadows Park athletic complex in an efficient cost-effective manner that maximizes the community resource to benefit the recreational and business interests where opportunity & accessibility are realized for all.

Events will be scheduled based on their affiliation in the order of National, State, City of Eldridge, North Scott Community School District, City of Eldridge recreational based group, City of Eldridge based club/league, other associations.

There are two seasons recognized by the City of Eldridge:

Spring/Summer – April 1st through July 31st

Summer/Fall – August 1st through October 31st

The teams season schedule request should be submitted 30 days prior to the season starting. Schedules will be made available to the requesting organization once the City has received the following from each team: Schedule Request, Certificate of Insurance, and Fees Paid.

The City reserves the right to modify and/or change the fees and guidelines as deemed in the best interest of the community.

Lightning Safety/ Hazardous Weather Protocol for Eldridge City Parks

Revised Fall 2025

This protocol is intended to keep all athletes, coaches, officials, and spectators as safe as possible during a lightning storm, or other hazardous inclement weather, during an outdoor sporting event or practices at Sheridan Meadows, Centennial Park and Crandall Park.

The Eldridge Parks Director in collaboration with the tournament director and/or league manager, are responsible for monitoring the weather before and during an outdoor sporting event. A proper and dependable lightning detecting device or software must be used when monitoring approaching hazardous weather, such as a lightning storm. If lightning is seen, thunder is heard, or if lightning is detected within 10 miles, the grounds must be evacuated immediately and all spectators and participants will be asked to wait inside their vehicles. Local news stations, internet satellite imaging, and social media will be used to closely monitor approaching hazardous weather. The City of Eldridge will follow the general guidance of the National Weather Service (NWS) for weather related incidences. **Partially enclosed shelters are not safe during a lightning/hazardous storm.** Proper communication must be maintained before and during a competition with the Eldridge Parks Director and the tournament director and/or league manager, game officials, and both head coaches about what to do if lightning or hazardous weather approaches during the contest.

Players are not allowed back onto the field, and competition cannot resume until 30 minutes after the last visible lightning strike.

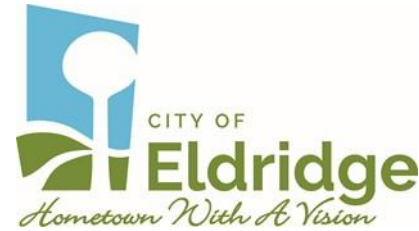
Practices: During practice, the head coach is responsible for monitoring possible lightning or other hazardous weather approaching. If lightning is seen, detected within 10 miles by tracking software, or thunder is heard, the practice grounds must be evacuated immediately.

Practice cannot resume and players are not allowed back on the practice field until 30 minutes after the last visible lightning strike

If the NWS issues a Severe Thunderstorm Warning or a Tornado Warning in effect for the area of the event, the event will be canceled and all patrons will be directed to immediately evacuate the area and seek shelter.

City of Eldridge

MEMORANDUM



To: Eldridge Park Board
From: City Administrator, Nevada Lemke
Re: Lease Renewal Proposal - NSSC
Date: November 4, 2025

Eldridge Park Board Members:

City Staff met with representatives of the North Scott Soccer Club (NSSC) in regards to the terms of the lease renewal proposal for 2025-2027.

The terms were agreeable with the consideration of the provision related to scheduling rights for the fields. The two parties met and discussed the City's proposal to handle the field scheduling going forward using the new software program RecDesk.

The City staff is recommending that the scheduling be the responsibility of the City, but to still allow the NSSC to handle the scheduling for the individual club teams. The City proposed that NSSC provide a general schedule to the City to consist of the days of the week and time frames that would encompass all of the practice times for the NSSC – generally – and the City Hall Clerk will enter those time blocks on RecDesk to show that the soccer fields are reserved for those blocks by NSSC.

Staff further recommends that signage be posted at the Hickory Creek fields to indicate that the soccer fields are only available for practice/play by reservations which includes payment of a fee. That signage will direct teams to the City's RecDesk so they can check availability and request reservations that the Clerk would then have to approve and the reservation would be finalized after payment is processed. The Clerk will check with NSSC before approving the requests to ensure that NSSC is not utilizing the fields for the requested day and time.

It is also recommended that any teams/individuals reserving the fields for practice or play be required to sign and submit a Hold Harmless & Equipment Responsibility Agreement to release the City and the NSSC from liability for any injuries that occur while using the fields or the NSSC's equipment that is installed and/or located at the park.

Finally, the City requested that the NSSC include the scheduling Clerk on all communications regarding closure of the soccer fields so the City can be aware of and communicate all closures accordingly.

If the Park Board agrees with this recommendation, the City staff will need to evaluate fees charged at other neighboring facilities/fields to determine a fee schedule to implement to charge for non NSSC teams to reserve the fields for practice or play.

Lease Agreement

THIS AGREEMENT is made this 15th day of August, 2023 (24th day of May, 2023) by and between the CITY OF ELDRIDGE, Iowa, an Iowa Municipality (hereinafter referred to as "ELDRIDGE"), and the North Scott Soccer Club, an Iowa not-for-profit corporation (hereinafter referred to as "NSSC");

WHEREAS, ELDRIDGE has a part of its city-owned park and recreation system Hickory Creek Park, which includes regular soccer fields; and

WHEREAS, NSSC is the entity which organizes and operates the recreational and travel soccer programs within the City of Eldridge; and

WHEREAS, NSSC has a need to use the soccer fields at Hickory Creek Park as part of its activities and is willing to coordinate its use with the other leagues and organization which from time to time use the fields;

NOW THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, the parties agree as follows:

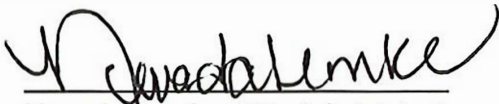
1. ELDRIDGE hereby leases the NSSC that area of Hickory Creek Park comprised of the soccer fields located in the east part of Hickory Creek Park, for NSSC use in connection with its youth soccer program.
2. The lease is effective August 15, 2023 until August 15, 2025. (May 24, 2022, until November 30, 2023.)
3. ELDRIDGE shall be responsible for the mowing of the grass, watering and aerating, fertilizing, seeding, and capital improvements costing more than \$250.00 and agreed to by both parties. ELDRIDGE shall post signs stating dogs are not allowed on the fields.
4. ELDRIDGE will be responsible for maintaining porta potties and garbage receptacles located at Hickory Creek Park.
5. NSSC shall be responsible for all other preparation and maintenance of the soccer fields, field marking, purchasing all goals, goal tie downs, net and flag installations, after use clean up including goal storage after seasonal use.
6. The parties to this Lease recognize that there are other organizations that use the Hickory Creek Park area. NSSC will be responsible for the scheduling and authorizing the use of the fields and park. Recognizing NSSC shall have the right of first use of such fields before other organizations. Both parties to this Lease recognize the benefit to the community from these activities and will use their best efforts to encourage and facilitate all activities.

7. NSSC shall obtain and continue to keep in effect liability insurance covering its responsibilities under this agreement, with coverage's and terms satisfactory to ELDRIDGE. Said insurance shall contain an endorsement showing ELDRIDGE as an additional insured party.
8. This Agreement shall not be modified except by a written document executed by both parties hereto.
9. ELDRIDGE and/or NSSC will have the right to end the use of the fields as needed for maintenance, repairs, and/or field recovery.
10. Either party may terminate this Agreement by giving the other party written notice thereof no later than July 1st of the given year.
11. This Agreement is binding upon and shall insure to the benefit of the parties and their respective successors in interest.
12. A one time payment will be made to the City of Eldridge, this year of \$10,000 by NSSC upon completion of the irrigation system. The balance will be paid by the City of Eldridge and a SCRA Grant.

IN WITNESS WHEREOF, the parties here to have affixed their signatures this 15 day of August 2023. (24th day of May 2023)

CITY OF ELDRIDGE, IOWA

NORTH SCOTT SOCCER CLUB


Nevada Lemke, City Administrator


Henry Latham, President


Attest: Jeff Martens, Asst. City Administrator


Attest: Ashlee Bell, Registrar

Lease Agreement

THIS AGREEMENT is made this ____ day of November 2025 by and between the CITY OF ELDRIDGE, an Iowa Municipality (hereinafter referred to as “ELDRIDGE”), and the NORTH SCOTT SOCCER CLUB, an Iowa not-for-profit corporation (hereinafter referred to as “NSSC”);

WHEREAS, ELDRIDGE has a part of its city-owned park and recreation system Hickory Creek Park, which includes regular soccer fields; and

WHEREAS, NSSC is the entity which organizes and operates the recreational and travel soccer programs within the City of Eldridge; and

WHEREAS, NSSC has a need to use the soccer fields at Hickory Creek Park as part of its activities and is willing to coordinate its use with other leagues and organizations that from time to time use the fields;

NOW THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, the parties agree as follows:

1. ELDRIDGE hereby leases the NSSC that area of Hickory Creek Park comprised of the soccer fields located in the east part of Hickory Creek Park, for NSSC use in connection with its youth soccer program.
2. The lease is effective November ____, 2025 until November 30, 2027.
3. ELDRIDGE shall be responsible for the mowing of the grass, watering, and aerating, fertilizing, seeding, and capital improvements costing more than \$250.00 and agreed to by both parties.
4. ELDRIDGE will be responsible for maintaining porta potties and garbage receptacles located at Hickory Creek Park.
5. NSSC shall be responsible for all other preparation and maintenance of the soccer fields, field marking, purchasing all goals, goal tie downs, net, and flag installations after use clean up including goal storage after seasonal use.
6. The parties to this Lease recognize that there are other organizations that use the Hickory Creek Park area. Scheduling will be done through City owned RecDesk software. Recognizing that NSSC shall have the right to first use of such fields before other organizations. Both parties to this Lease recognize the benefit to the community from these activities and will use their best efforts to encourage and facilitate all activities.
7. NSSC shall obtain and continue to keep in effect liability insurance covering its responsibilities under this agreement, with coverages and terms satisfactory to ELDRIDGE. Said insurance shall contain an endorsement showing ELDRIDGE as an additional insured party.
8. This Agreement shall not be modified except by a written document executed by both parties hereto.
9. ELDRIDGE and/or NSSC will have the right to end the use of the fields as needed for maintenance, repairs, and field recovery.
10. Either party may terminate this Agreement by giving the other party written notice thereof no later than July 1st of the given year.

Lease Agreement

11. This Agreement is binding upon and shall ensure the benefit of the parties and their respective successors in interest.
12. Upon signing the lease in the fall of 2025, the NSSC will make a maintenance payment of \$2,500 and then a second payment of \$2,500 by August 31, 2026.

IN WITNESS WHEREOF, the parties here to have affixed their signatures this ____ day of November 2025.

CITY OF ELDRIDGE

NORTH SCOTT SOCCER CLUB

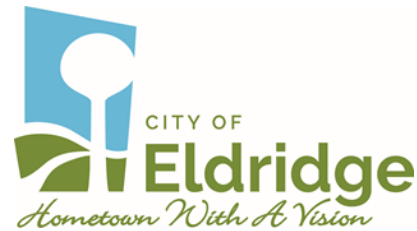
Nevada Lemke, City Administrator

Henry Latham, President

Attest: Jeff Martens, Asst. City Administrator

Attest: Ashlee Bell, Registrar

City of Eldridge Park Board



To: Park Board
From: Tony Rupe, Public Works Director
RE: Seasonal Dates for Park Restrooms and Drinking Fountains
Date: 11/10/25

City staff requested that dates be established for park restroom and drinking fountain spring opening and fall closures. The request was to ensure that anyone renting a shelter would be informed that restrooms and/or drinking fountains may not be available if the requested date falls outside of the open season. City staff recommended that the opening date be published as April 15th, and the closing date be published as October 15th. Weather permitting, restrooms and drinking fountains may be opened earlier or closed later than the posted dates. These dates have been posted on the city website on the Shelter Rental page.



Rent a Park Shelter

Seasonal Water Service Notice

Water for drinking fountains and restroom facilities will be available from April 15th through October 15th each year.
Water will be shut off outside of these dates for seasonal maintenance and winterization.



Sheridan Meadows Lions Shelter #1

\$100

- Electricity – Lights and 8 outlets
- 17 Picnic Tables (1 handicap)
- Seats 116 People
- Parking Area
- Bathrooms
- 2 Volleyball courts
- Fenced in playground
- Drinking fountain and water spigot



Centennial Park Shelter

\$100

- Electricity – 16 outlets
- 10x12 Picnic Tables (1 handicap)
- Seats 80 People
- Playground
- Basketball Court
- Small Baseball Diamond
- Bathroom
- Drinking Fountain

SHELTER RESERVATION



Elmegreen Park Shelter

\$50

- Electricity – 14 outlet
- 4 Picnic Tables
- Seats 24 People
- Playground
- Porta-Potty Onsite
- Drinking Fountain

SHELTER RESERVATION



Crandall Park Shelter

\$50

SHELTER RESERVATION

- 6 Picnic Tables
- Seats 36 People
- Playground
- Restroom
- Drinking Fountain

Jill DeWulf

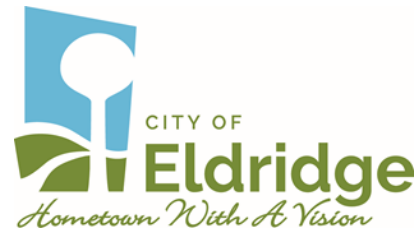
Jeff Ashcraft

Scott LaPlante

Trish Campbell

Samantha Nicols

City of Eldridge Park Board



To: Park Board
From: Tony Rupe, Public Works Director
RE: Hickory Creek Park
Date: 11/10/25

City staff noticed the need for a pet waste station and garbage can at the Hickory Creek walking paths and requested the purchase. In addition, there have been a couple of citizen requests for these items.

One pet waste station has been ordered for the entrance area of the walking paths. In addition, one of the soccer complex garbage cans has been moved down to the parking area of the walking paths. We can reevaluate the need for an additional garbage can this spring.

