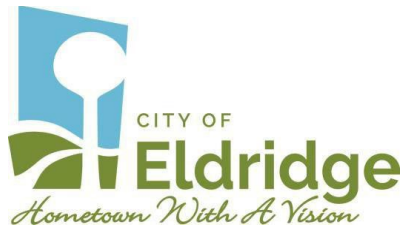


## ELDRIDGE ELECTRIC AND WATER UTILITY BOARD

September 9<sup>th</sup>, 2025 – 5:00 pm  
City Hall, 305 N. 3<sup>rd</sup> Street

1. Call to Order
2. Public Comment
3. Approval of Agenda
4. **Approval of Utility Board Minutes from August 19<sup>th</sup>, 2025**
5. Update from Lenny Larson with ISG
6. Financial & Administrative
  - A. **Consideration to Approve Bills Payable**
  - B. **Consideration to approve retaining PFM Financial for annual services at a rate of \$5,000 per year**
  - C. Discussion and consideration to set July 1<sup>st</sup> as the planned effective date for future water rate increases, as applicable, for the purpose of financial planning & analysis
  - D. Department Update
7. Electric Department
  - A. Outages
  - B. **Discussion & Consideration to approve the Electric Superintendent base wage and Line Foreman & Electric Superintendent Job Descriptions.**
  - C. Department Update – Collin Wilson
8. Authorize and approve Confidentiality Agreement regarding electric transmission planning and construction and critical energy infrastructure.
9. Participation in IPPA MISO tranche 2.1 transmission projects
  - A. Potential Closed Session pursuant to Iowa Code Sections 21.5(1)(a), 388.9(1), and 21.5(1)(k), to review or discuss records which are required or authorized by state or federal law to be kept confidential; to discuss proprietary information and information required by a noncustomer contracting party to be kept confidential pursuant to a nondisclosure agreement which relates to electric transmission planning and construction and critical energy infrastructure; and to discuss information contained in records in the custody of a governmental body that are confidential records pursuant to section 22.7, subsection 50.
  - B. Action regarding participation in transmission projects, nomination amount, and seed money
10. Water Department
  - A. Water Main Breaks
  - B. **Water Test Results**
  - C. Discussion and Consideration to approve PVC Water Main
  - D. **Discussion and consideration to approve a quote for a replacement auto transfer switch for**



- the Water Treatment Plant generator.
- E. Discussion and consideration to approve replacement clearwell float sensors.
- F. Department Update – Cegan Long

#### 11. Adjournment

**NEXT REGULAR MEETING: Tuesday, September 23<sup>rd</sup>, 2025 at 5:00 pm**

1. The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:00 p.m. on August 5<sup>th</sup>, 2025, at Eldridge City Hall.  
The board members present were Mark Goodding, Abby Petersen, and Jeff Hamilton. Also present were Gage Lane, Nevada Lemke, Sadie Wagner, Cegan Long, and Marty O' Boyle. Rachael Padavich, and Michael Bristley were absent. Call to Order-
2. Public Comment- None
3. Goodding made a motion to approve the agenda. Second by Hamilton. All Ayes, Motion carried.
4. Goodding made a motion to approve the Utility Board Minutes from July 22<sup>nd</sup>, 2025. Second by Hamilton. All Ayes, Motion carried.
5. **Financial & Administrative**
  - A. Goodding made a motion to approve the Approve Bills Payable in the amount of \$ 590,768.25. Second by Hamilton. All Ayes, Motion carried.
  - B. Department Update- Wagner informed the board about the existing old and bad debt that is being reviewed for potential write-offs. She explained that the balances have been carried for an extended period and are considered uncollectible. Wagner is currently working closely with the auditors to determine the most appropriate and compliant method for writing off the debt. Additional updates will be provided once a final recommendation is made.
6. **Electric Department**
  - A. Outages- None
  - B. Department Update – Wagener informed the board that the crew has been actively working on system improvements. A new service installation is underway, and the team recently completed the replacement of a utility pole at W. 6th Street and W. Prairie Vista. They are currently focused on replacing another pole located on W. Le Claire Road.
7. **Water Department**
  - A. Water Main Breaks- None
  - B. Water Test Results- All water sample results came back good. No issues were found.
  - C. Hamilton Made Motion to Approve Resolution 2025-15 E&W Repealing Resolution 2022-08 E&W Establishing Rules & Fees for Temporary Hydrant Meter Rental. Second by Goodding. Roll Call, Petersen (Aye), Goodding (Aye), Hamilton (Aye). Motion Carried.
  - D. Petersen Made Motion to Table quote from LMI for a replacement auto transfer switch for the Water Treatment Plant generator. All Board Members Aye. Item is tabled till next meeting.
  - E. Department Update – Long informed the board that staff has been working hard on the lead and copper service line forms. We recently found our first two galvanized lines and will be conducting further inspections. The BSI website is now officially launched.
8. **Adjournment-**  
Goodding Made Motion to adjourn at 5:13pm. Hamilton second. All Ayes.

***Sincerely,  
Gage Lane  
Utility Billing Clerk***

BILLS PAYABLE					
CHECK #	DEPT	FUND	VENDOR	DESCRIPTION	AMOUNT
226985	DEP REFUND	630-2033	POWERS, DALE	POWERS, DALE	\$ 125.76
226986	DEP REFUND	630-2033	REED, KESHAWN	REED, KESHAWN	\$ 40.68
226987	DEP REFUND	630-2033	WINTER, MATTHEW	WINTER, MATTHEW	\$ 30.23
226988	DEP REFUND	630-2033	ZIEBARTH, ARNOLD & SANDRA	ZIEBARTH, ARNOLD & SANDRA	\$ 357.90
226989	ELECTRIC	630-5-820-6508	U.S. POST OFFICE	POSTAGE FOR BILLS	\$ 1,165.79
226990	ELECTRIC	630-5-820-6340	ACCESS SYSTEMS LEASING	SHOP COPIER LEASE	\$ 89.53
226991	ELECTRIC	630-5-820-6419	ADAIR COUNTY TREASURER	ADAIR TAXES	\$ 2,707.00
226992	ELECTRIC	630-5-820-6310	ALWAYS CLEAN LLC	JANITORIAL SVCS	\$ 300.00
226993	WATER	600-5-810-6723	AMAZON CAPITAL SERVICES	ORGANIZATION MATERIALS	\$ 35.14
226994	ELECTRIC	630-5-820-6450	BORTEC INC	N 4TH AVE STREET LIGHT CONDUIT	\$ 1,896.00
226994	ELECTRIC	630-5-820-6450	BORTEC INC	INTALL 3 PHASE TO TRANSFORMER	\$ 1,500.00
226995	ELECTRIC	630-5-820-6419	CASS COUNTY TREASURER	CASS TAXES	\$ 2,666.00
226996	WATER	600-5-810-6723	CINTAS FIRST AID & SAFETY D89	MEDICINE CABINET	\$ 7.53
226996	ELECTRIC	630-5-820-6310	CINTAS FIRST AID & SAFETY D89	FIRST AID KIT	\$ 86.01
226997	ELECTRIC	630-5-820-6419	DALLAS COUNTY TREASURER	DALLAS TAXES	\$ 2,214.00
226998	ELECTRIC	630-5-820-6506	DE NOVO MARKETING	WEBSITE MNTLY MAINTENANCE & SUPPORT	\$ 325.00
226999	ELECTRIC	630-5-820-6332	DULTMEIER SALES	NOZZLE	\$ 54.50
226999	ELECTRIC	630-5-820-6310	DULTMEIER SALES	TURBO NOZZLES	\$ 109.00
227000	ELECTRIC	630-5-820-6414	EASTERN IOWA PUBLICATION LLC	UTILITY PUBLISHING	\$ 256.83
227001	ELECTRIC	630-5-820-6560	FLETCHER-REINHARDT CO.	INSULATOR	\$ 262.50
227001	ELECTRIC	630-5-820-6560	FLETCHER-REINHARDT CO.	CONNECTOR/CLAMP	\$ 169.89
227002	WATER	600-5-810-6310	GRAINGER	ELECTRICAL FUSES	\$ 911.61
227003	WATER	600-5-810-6501	HAWKINS INC.	CHLORINE CYLINDERS	\$ 1,619.73
227004	ELECTRIC	630-5-820-6450	IOWA ONE CALL	LOCATES	\$ 69.50
227005	WATER	604-5-810-6750	ISG I&S GROUP, INC.	16TH AVE TOWER RECON	\$ 2,270.00
227005	WATER	604-5-810-6407	ISG I&S GROUP, INC.	FULL HYDRAULIC ANALYSIS	\$ 7,000.00
227005	WATER	604-5-810-6407	ISG I&S GROUP, INC.	AT&T MOD FOR IOWA ST WATER TOWER	\$ 2,500.00
227006	WATER	600-5-810-6373	JOHNSON CONTROLS SECURITY SOLUTIONS	SECURITY ALARMS	\$ 521.56
227007	ELECTRIC	630-5-820-6419	LOUISA COUNTY TREASURER	LOUISA TAXES	\$ 3,774.00
227008	WATER	600-5-810-6723	MENARDS	TOOLS	\$ 175.48
227008	WATER	600-5-810-6723	MENARDS	MAINTENANCE TOOLS & MATERIALS	\$ 179.14
227009	ELECTRIC	630-5-820-6507	MERSCHMAN HARDWARE	WELDING PART	\$ 9.59
227009	WATER	600-5-810-6723	MERSCHMAN HARDWARE	MAINTENANCE MATERIALS	\$ 21.98
227009	WATER	600-5-810-6723	MERSCHMAN HARDWARE	PAINT MATERIALS	\$ 67.54
227010	WATER	600-5-810-6371	MIDAMERICAN ENERGY COMPANY	MID AMERICAN UTILITY	\$ 36.84
227010	WATER	600-5-810-6371	MIDAMERICAN ENERGY COMPANY	MID AMERICAN UTILITY	\$ 14.58
227010	WATER	600-5-810-6371	MIDAMERICAN ENERGY COMPANY	MID AMERICAN UTILITY	\$ 17.84
227010	WATER	600-5-810-6371	MIDAMERICAN ENERGY COMPANY	MID AMERICAN UTILITY	\$ 18.65
227010	WATER	600-5-810-6371	MIDAMERICAN ENERGY COMPANY	MID AMERICAN UTILITY	\$ 36.02
227010	ELECTRIC	630-5-820-6371	MIDAMERICAN ENERGY COMPANY	MID AMERICAN UTILITY	\$ 17.02
227011	WATER	600-5-810-6520	MUNICIPAL COLLECTIONS OF AMERICA	UTILITY COLLECTIONS	\$ 4.71
227011	ELECTRIC	630-5-820-6450	MUNICIPAL COLLECTIONS OF AMERICA	UTILITY COLLECTIONS	\$ 7.74
227012	ELECTRIC	630-5-820-6419	MUSCATINE COUNTY TREAS	MUSCATINE TAXES	\$ 25.00
227013	ELECTRIC	630-5-820-6416	NERC	NERC & MRO ASSESSMENT	\$ 761.16
227014	ELECTRIC	630-5-820-6419	POLK COUNTY TREASURER	POLK TAXES	\$ 1,913.00
227015	ELECTRIC	630-5-820-6419	POTTAWATTAMIE COUNTY TREASURER	POTTAWATTAMIE TAXES	\$ 15,734.00
227016	WATER	600-5-810-6451	QC ANALYTICAL SERVICES LLC	WATER TEST	\$ 19.00
227016	WATER	600-5-810-6451	QC ANALYTICAL SERVICES LLC	WATER TEST	\$ 200.00
227016	WATER	600-5-810-6451	QC ANALYTICAL SERVICES LLC	WATER TESTING	\$ 200.00
227016	WATER	600-5-810-6451	QC ANALYTICAL SERVICES LLC	FLUORIDE TESTING	\$ 27.00
227017	ELECTRIC	630-5-820-6332	REXCO EQUIPMENT INC.	COUPLER	\$ 55.36
227017	ELECTRIC	630-5-820-6332	REXCO EQUIPMENT INC.	COUPLER	\$ 55.77
227018	ELECTRIC	630-5-820-6419	SCOTT COUNTY TREASURER	SCOTT TAXES	\$ 13,609.00
227019	WATER	600-5-810-6373	SHARED IT INC	MANAGED IT SERVICES	\$ 123.85
227019	ELECTRIC	630-5-820-6373	SHARED IT INC	MANAGED IT SERVICES	\$ 123.85
227020	ELECTRIC	630-5-820-6457	SKARSHAUG TESTING LAB	SAFETY TESTING	\$ 286.40
227020	ELECTRIC	630-5-820-6457	SKARSHAUG TESTING LAB	HOT STICK	\$ 314.89
227021	WATER	600-5-810-6311	TRI-CITY ELECTRIC COMPANY OF IOWA	HIGH SERVICE PUMP MAINTENANCE	\$ 1,871.60
227021	WATER	600-5-810-6780	TRI-CITY ELECTRIC COMPANY OF IOWA	SCADA UPGRADE	\$ 13,716.50
227022	ELECTRIC	630-5-820-6508	U.S. POST OFFICE	POST OFFICE BOX 375	\$ 368.00
227023	WATER	600-5-810-6560	VAN WERT INC	METER GASKETS	\$ 6.00
227023	WATER	600-5-810-6723	VAN WERT INC	MOBILE COLLECTION SYSTEM	\$ 12,621.23
227023	ELECTRIC	630-5-820-6727	VAN WERT INC	MOBILE COLLECTION SYSTEM	\$ 12,621.23
227024	WATER	600-5-810-6373	VERIZON WIRELESS	CELLULAR SERVICES	\$ 153.79
227024	ELECTRIC	630-5-820-6373	VERIZON WIRELESS	CELLULAR SERVICES	\$ 154.60
227025	WATER	600-5-810-6331	WEX BANK	FLEET	\$ 434.94
227025	ELECTRIC	630-5-820-6331	WEX BANK	FLEET	\$ 367.21
DFT0000218	ELECTRIC	630-5-820-6503	CENTRAL MUNICIPAL POWER	ENERGY SUPPLY	\$ 445,009.03
DFT0000223	ELECTRIC	630-5-820-6501	MIDAMERICAN ENERGY COMPANY	LOUISA CASH REQUEST	\$ 73,000.00
DFT0000225	INS REIMB	821-5-630-6184	EBS	EBS CLAIMS	\$ 9.66
DFT0000230	WATER	600-5-810-6213	ADP, INC	PAYROLL FEES	\$ 33.01
ACH	SPLIT	SPLIT	PAYROLL 8/28	PAYROLL 8/28	\$ 41,365.82
TOTAL:					\$ 668,853.72

CREDIT CARDS					
DEPT	EMPLOYEE	FUND	VENDOR	DESCRIPTION	AMOUNT
ELECTRIC	DEVIN GHEER	630-5-820-6457	COMMERCIAL PRINTERS	SHIPPING FOR SLEEVES	\$ 23.39
WATER	CEGAN LONG	600-5-810-6213	IA DNR FEES AND PAYMENT	GRADE 3 WATER TREATMENT EXAM FEE	\$ 32.29
WATER	TANNER LOUSSAERT	600-5-810-6181	FARM & FLEET	SHIRTS	\$ 53.48
WATER	CEGAN LONG	600-5-810-6506	BEST BUY	USB TO HDMI DISPLAY PORT	\$ 54.99
ELECTRIC	DEVIN GHEER	630-5-820-6508	COMMERCIAL PRINTERS	SHIPPING OF A HOT STICK	\$ 68.62
WATER	CEGAN LONG	600-5-810-6181	DICKS SPORTING GOODS	CARHARTT WORK SHORTS	\$ 106.98
WATER	CEGAN LONG	600-5-810-6506	BEST BUY	WEBCAM/MICROPHONE	\$ 119.99
WATER	CEGAN LONG	600-5-810-6723	FARM & FLEET	STIHL WEED TRIMMER ATTACHMENT, EDGER BLADE, TRIMMER LINE	\$ 159.96
ELECTRIC	DEVIN GHEER	630-5-820-6181	SP BOCOMAL	FR CLOTHING	\$ 161.96
WATER	TANNER LOUSSAERT	600-5-810-6181	OAKLEY.COM	CLOTHING ALLOWANCE TANNER LOUSSAERT	\$ 228.55
ELECTRIC	SADIE WAGNER	630-5-820-6507	B2B PRIME/AMAZON	BUSINESS PRIME MEMBERSHIP	\$ 349.00
CREDIT CARD TOTAL					\$ 1,359.21
BILLS PAYABLE TOTAL					\$ 670,212.93



September 2, 2025

Ms. Nevada Lemke  
City Administrator  
City of Eldridge, Iowa  
305 North Third Street  
Eldridge, IA 52748

Dear Ms. Lemke,

The purpose of this letter (this "Engagement Letter") is to confirm our agreement that PFM Financial Advisors LLC ("PFM") will act as financial advisor to the City of Eldridge, Iowa Utilities Board (the "Client"). PFM will provide, upon request of Client, financial planning services and development of planning models, as applicable and set forth in Exhibit A to this Engagement Letter. Most tasks requested by Client will not require all services provided for in Exhibit A and as such the specific scope of services for such task shall be limited to just those services required to complete the task.

PFM is a registered municipal advisor with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. As of the date of this letter, Client has not designated PFM as its independent registered municipal advisor ("IRMA") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA exemption."). Client agrees not to represent that PFM is Client's IRMA with respect to any aspect of a municipal securities issuance or municipal financial product, without PFM's prior written consent.

MSRB Rule G-42 requires that municipal advisors make written disclosures to its clients of all material conflicts of interest and certain legal or disciplinary events and certain regulatory requirements. Such disclosures are provided in PFM's disclosure statement delivered to Client together with this agreement.

PFM's services will commence as soon as practicable after the receipt of this Engagement Letter by Client and a request by Client for such service. Any material changes in or additions to the scope of services described in Exhibit A shall be promptly reflected in a written supplement or amendment to this Engagement Letter. Services provided by PFM which are not included in the scope of services set forth in Exhibit A of this agreement shall be completed as agreed in writing in advance between Client and PFM. Upon request of Client, PFM or an affiliate of PFM may agree to additional services to be provided by PFM or an affiliate of PFM, by a separate agreement between Client and PFM or its respective affiliate.

For the services described in Exhibit A, PFM's professional fees will be paid as provided in Exhibit B. In addition to fees for services, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses, as outlined in Exhibit B, which are incurred by PFM. Upon request of Client, documentation of such expenses will be provided.

This Engagement Letter shall remain in effect unless canceled in writing by either party upon thirty (30) days written notice to the other party or upon completion of the scope of services as outlined in Exhibit A. PFM shall not assign any interest in this Engagement Letter or subcontract any of the work performed under this Engagement Letter without the prior written consent of Client; provided that upon notice to Client, PFM may assign this Engagement Letter or any interests hereunder to a municipal advisor

pfm

801 Grand  
Suite 3300  
Des Moines, IA 50309  
515.243.2600

pfm.com



entity registered with the SEC that directly or indirectly controls, is controlled by, or is under common control with, PFM.

All information, data, reports, and records ("Data") in the possession of Client or any third party necessary for carrying out any services to be performed under this Engagement Letter shall be furnished to PFM and Client shall, and shall cause its agent(s) to, cooperate with PFM in its conduct of reasonable due diligence in performing the services. To the extent Client requests that PFM provide advice with regard to any recommendation made by a third party, Client will provide to PFM written direction to do so as well as any Data it has received from such third party relating to its recommendation. Client acknowledges and agrees that while PFM is relying on the Data in connection with its provision of the services under this agreement, PFM makes no representation with respect to and shall not be responsible for the accuracy or completeness of such Data.

All notices given under this Engagement Letter will be in writing, sent by email or registered United States mail, with return receipt requested, addressed to the party for whom it is intended, at the addresses on the first page of this Engagement Letter.

All materials, except functioning or dynamic financial models, prepared by PFM pursuant exclusively to this Engagement Letter will be the property of Client. Subject to the preceding exception, upon termination of this Engagement Letter, PFM will deliver to Client copies of any and all material pertaining to this Engagement Letter.

The Des Moines office of PFM will provide the services set forth in this Engagement Letter. PFM may, from time to time, supplement or otherwise amend team members. Client has the right to request, for any reason, PFM to replace any member of the advisory staff. Should Client make such a request, PFM will promptly suggest a substitute for approval by Client.

PFM will maintain insurance coverage with policy limits not less than as stated in Exhibit C. Except to the extent caused by willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties under this Engagement Letter on the part of PFM or any of its associated persons, neither PFM nor any of its associated persons shall have liability to any person for any act or omission in connection with performance of its services hereunder, or for any error of judgment or mistake of law, or for any loss arising out of any issuance of municipal securities, any municipal financial product or any other financial product or investment, or for any financial or other damages resulting from Client's election to act or not to act, as the case may be, contrary to or, absent negligence on the part of PFM or any of its associated persons, upon any advice or recommendation provided by PFM to Client.

PFM, its employees, officers and representatives at all times will be independent contractors and will not be deemed to be employees, agents, partners, servants and/or joint venturers of Client by virtue of this Engagement Letter or any actions or services rendered under this Engagement Letter.

This Engagement Letter represents the entire agreement between Client and PFM and may not be amended or modified except in writing signed by PFM.



Please have an authorized official of Client acknowledge receipt of this Engagement Letter and respond to us to acknowledge the terms of this engagement.

Sincerely,

**PFM FINANCIAL ADVISORS LLC**

A handwritten signature in cursive script, appearing to read "Jon Burmeister".

Jon Burmeister  
Managing Director



## **EXHIBIT A**

### **SCOPE OF SERVICES**

PFM shall provide, upon request of Client, municipal advisory services related to the financial planning and development of planning models, examples of which, not intended to be exclusive, are set forth as follows:

- Review of Client's audited financial statements or internal documents.
- Review current and projected financial status and capacity of Client.
- Review current debt structure, identifying strengths and weaknesses of structure so that future debt issues can be designed to optimize ability to finance future capital needs.
  - This will include, but is not limited to, reviewing existing debt for the possibility of refunding that debt to provide Client with savings.
- Review capital improvement plan and funding sources for the capital projects.
- Development and preparation of several financial and capital planning models:
  - Water Enterprise Fund financial and capital planning model
  - Capital funding analysis (including the review of the existing capital improvement fund)
- Develop financial options analyses (using financial and capital planning models listed above):
  - Analysis of the existing financial arrangements
  - Analyze debt capacity
  - Identify financing alternatives and debt structuring options
  - Develop scenarios and analyze and compare to objectives/constraints
  - Evaluation of alternative security structures
  - Evaluation of alternative funding and financing approaches
  - Sensitivity analysis
- Assist Client with the development of Client's financial plan by assessing capital needs, identifying potential revenue sources, analyze financing alternatives such as pay-as-you-go, lease/purchasing, short-term vs. long-term financings, assessments, user fees, impact fees, developer contributions, public/private projects, and grants and provide analysis of each alternative as required as to the budgetary and financial impact.
- Develop preliminary financial plan objectives:
  - Review and revise with staff
  - Presentation and review with the Board
  - Assist with financial plan review and approval (as appropriate)
- Attend meetings with Client's staff, consultants and other professionals.





**EXHIBIT B**  
**COMPENSATION FOR SERVICES**

**1. Water Enterprise Fund Revenue Requirements Analysis**

For financial planning services related to the annual update and maintenance of the Water Enterprise Fund Revenue Requirements Analysis, PFM shall receive a fee in the amount of \$5,000, payable upon invoice. This Engagement Letter shall be reviewed and revised upon mutual agreement.

**2. Hourly Project Fees (Non-Transaction Related)**

In the event Client requests that PFM perform significant special projects, fees will be negotiated in advance of the project. Fees will be generally based upon the following hourly rates for the indicated levels of experience or their equivalents.

<b><u>Experience Level</u></b>	<b><u>Hourly Rate</u></b>
Managing Director	\$250.00
Director	\$225.00
Senior Managing Consultant	\$200.00
Senior Analyst	\$180.00
Analyst	\$150.00
Associate	\$125.00

**3. Reimbursable Expenses**

In addition to fees for services, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses incurred, including travel, meals, lodging, printing, telephone, postage and other ordinary costs which are incurred by PFM. Appropriate documentation can be provided.



## **EXHIBIT C** **INSURANCE STATEMENT**

PFM has a complete insurance program, including property, casualty, general liability, automobile liability and workers compensation. PFM maintains professional liability and fidelity bond coverages which total \$5 million and \$5 million single loss/ \$10 million aggregate, respectively. PFM also carries a \$5 million cyber liability policy.

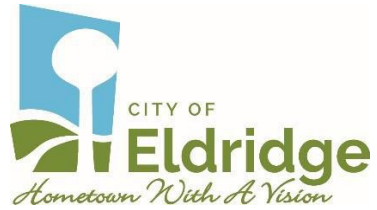
Our Professional Liability policy is a "claims made" policy and our General Liability policy claims would be made by occurrence.

### **1. Deductibles/SIR:**

Automobile \$100 comprehensive & \$1,000 collision  
Cyber Liability \$100,000  
General Liability \$0  
Professional Liability (E&O) \$200,000  
Financial Institution Bond \$50,000

### **2. Insurance Company & AM Best Rating**

Professional Liability (E&O)	Lloyds of London; (A; Stable)
	AXIS Surplus Insurance Company; (A; Stable)
Financial Institution Bond	Berkley Regional Insurance Company; (A+; Stable)
Cyber Liability	Greenwich Insurance Company (A+; Stable)
General Liability	Valley Forge Insurance Company; (A; Stable)
Automobile Liability	Continental Insurance Company; (A; Stable)
Excess/Umbrella Liability	Continental Insurance Company; (A; Stable)
Workers Compensation & Employers Liability	Continental Insurance Company; (A; Stable)



## Job Description

<b>Title: Electric Superintendent</b> <b>Supervisor: City Administrator</b>	<b>Dept: Electric Utility</b>	<b>Class: Exempt</b>
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### **SUPERVISION**

The Electric Superintendent is a full-time salaried and exempt position that reports to the City Administrator and the Utility Board of Trustees.

### **ESSENTIAL FUNCTIONS**

- The functions listed describe the primary purpose of this job. Specific duties or tasks may vary and be documented separately. The employee might not be required to perform all functions listed. Additional duties may be assigned, and functions may be modified, according to necessity.
- All assigned duties or tasks are deemed to be part of the essential functions, unless such duties or tasks are unrelated to the functions listed, in which case they are deemed to be other (non-essential) functions.
- Employees are held accountable for successful job performance. Job performance standards may be documented separately, and may include functions, objectives, duties or tasks not specifically listed herein.
- In performing functions, duties or tasks, employees are required to know and follow safe work practices, and to be aware of City policies and procedures related to job safety, including safety rules and regulations. Employees are required to notify supervisors upon becoming aware of unsafe working conditions.
- All functions, duties or tasks are to be carried out in an honest, ethical and professional manner, and to be performed in conformance with applicable City policies and procedures. In the event of uncertainty or lack of knowledge of City policies and procedures, employees are required to request clarification or explanations from supervisors or authorized City representatives.

The Electric Superintendent under general administrative direction, performs supervisory work concerning the electric department; directs, plans and participates in duties essential to proper operation of the supply, generation, and distribution of electricity. Responsible for supervision, coordination, evaluation and performance of subordinates. Performs other managerial duties such as assigning work, training employees and ensuring that the electric plant operations meet or exceed governmental standards.

1. Establishes the work schedules for the electric department employees and adjusts procedures as necessary to meet schedules, goals, objectives, and priorities for the electric distribution system; and directs the activities of subordinate personnel that are responsible for the installation, maintenance, and repair of the electric distribution system.
2. Recommends policies and procedures for administration to the Utility Administrative Manager and Utility Board of Trustees.
3. Establishes appropriate service and staffing levels for assigned functions; monitors and

- evaluates the efficiency and effectiveness of service delivery methods and procedures; and recommends allocation of resources in accordance with the City Utility's policies.
4. Assures that employees in the electric utility department comply with applicable safety and occupational health standards; maintains discipline and conduct of subordinate employees; and sees that safety precautions for the staff and public are enforced.
  5. Plans, organizes, and supervises the work of the electric utility department employees, divides & assigns tasks, coordinates and maintains the work flow, hires and trains new employees in system operation and work procedures, recommends disciplinary action, discharge, promotions, and evaluates the performance of department personnel. Approves overtime work and maintains the time and work records.
  6. Completes periodic reports and submits them to the appropriate authority in collaboration with the Utility Administrative Manager.
  7. Provides system and operational updates to the City Administrator and the Utility Board of Trustees.
  8. Works with the Utility Administrative Manager, City and Assistant City Managers to develop plans to meet and serve expanding community needs
  9. Works with the project engineer and City planning committee and inspects field projects to confirm conformance to specifications.
  10. Evaluates new developments in materials, tools, and equipment or deny purchases
  11. Prepares budget estimates based on the anticipated needs of the department and helps to prepare departmental budget and maintain budgetary controls
  12. Works with the Utility Administrative Manager, City Administrator, & Assistant City Administrator in the development of short-range and long-range plans for the Electric Department.
  13. Assures that all work performed in the unit meets the OSHA safety standards and City standards for customer service, accuracy, quality and efficiency. Engages with consumers as a customer service representative on the various aspects of the electrical utility system.
  14. Establish and maintain an effective working relationship with employees, City officials and the general public. Working with other City departments as needed, investigates and resolves complaints, issues or questions of the general public or city departments.
  15. Monitors inventory and purchase parts, materials, tools and equipment necessary to perform job duties. Recommends appropriate equipment, services, supplies, and personnel for the department.
  16. Attends workshops and training seminars to maintain up-to-date knowledge of various products, materials, procedures and equipment used in the performance of duties.
  17. Ensures generating units comply with applicable laws, rules, and regulations issued by regulatory authorities.
  18. Makes recommendations regarding purchase of new equipment, modifications of existing equipment, improving methods and procedures of operations, and personnel requirements, practices, and policies.
  19. Responsible for the automotive, mechanical, special, and any other equipment or properties assigned to the electric utility department
  20. Reports any problems or irregularities related to the electric distribution system to the City Administrator, Utility Administrative Manager, and Utility Board of Trustees.

21. Reviews, revises, develops policies and procedures for the Electric department.
22. Makes and implements maintenance plans to ensure service reliability.
23. Monitors fieldwork performed by independent contractors to electric systems and approves the acceptance of system improvements.
24. Oversees and manages capital improvement projects to replace or extend the City's electrical utility system.
25. Performs functions of Lineman/Operator when requested or as needed.
26. Cooperates and coordinates with other departments on various projects and also in emergencies such as snow and other related conditions.
27. Supervises inspections and answers inquiries on power outages and takes appropriate corrective measures pertaining to the electric distribution.
28. Perform annual inspections and implement any necessary corrections in accordance with the Electric Reliability Plan.

#### **MINIMUM QUALIFICATIONS AT ENTRY**

Additional qualifications may be specified and receive preference, depending upon the nature of the position.

#### **Education/Experience:**

- High School Diploma or equivalent
- A certified journeyman electric line worker with a broad knowledge of transmission and distribution electric system operation and construction techniques, 15 kV class distribution system, general mechanics, and an understanding of internal electrical wiring.
- Six years of experience with the operation and maintenance in the electric power field or equivalent combination of education and experience.
- Have knowledge of and work with compliance programs such as ADA, EEOC, OSHA, etc. Thorough knowledge of the National Electric Safety Code and the National Electric Code.
- Knowledge of the principles and practices of modern electrical generation and distribution.
- Knowledge of the materials, methods, and practices required in municipal electric utility construction and maintenance.
- Knowledge of local, state, and federal requirements and laws governing the operation of electric utilities.
- Thorough knowledge of the operation and maintenance of mechanical and electrical equipment used in the plant.
- Knowledge of the occupational hazards connected with electric generation, distribution, and maintenance, and other areas of responsibility.
- Considerable knowledge of the equipment, facilities, operations, and techniques used in a comprehensive generation plant.
- Knowledge of research methods and sources of information. Ability to perform statistical and mathematical techniques as well as evaluate technical data.

- Knowledge and practical experience with a variety of computer software programs including word processing, Excel, e-mail, and municipal financial software
- Must possess a valid State of Iowa driver's license and a CDL license (and must maintain throughout period of employment)
- Experience working with the public and media are preferred.

**Ability to:**

- Analyze and assess programs, policies and operational needs and make appropriate adjustments.
- Identify and respond to sensitive community and organizational issues, concerns and needs.
- Delegate authority and responsibility.
- Assist with the Selection, training and evaluation of staff.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
- Research, analyze and evaluate new service delivery methods and techniques.
- Oversee, manage or respond to requests and inquiries from the general public.
- Interpret and apply applicable Federal, State and local policies, laws and regulations.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Act as a motivator who can develop strong staff and employee morale while attaining a high level of productivity and accomplishment from the work force.

**WORKING CONDITIONS (Physical/Mental Demands)**

With or without reasonable accommodation, requires the physical and mental capacity to perform effectively all essential functions. In addition to other demands, the demands of the job include:

- Maintaining composure in dealing with citizens, city staff, elected officials, and others, occasionally under conditions of urgency and in pressure situations.
- Must undergo and meet City standards for background and reference checks.
- Required ability to handle multiple tasks concurrently.
- Outdoor and Indoor work with exposure to all types of weather elements
- Frequent sitting, reaching, standing, grasping, kneeling, talking, hearing, seeing, and repetitive motions.
- Exerting up to 100 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.
- Moderate exposure to moving parts, shock, burns, toxic and non-caustic agents, and similar work hazards
- Requires extensive eye/hand/foot coordination, manual dexterity, and motor coordination in the operation, maintenance, and repair of equipment and facilities

**Position Type/Expected Hours of Work:**

This is a full-time salary position and regular hours of work and days are Monday through Friday 7:00am to 3:30pm. Occasional evening and weekend work may be required as job duties demand. The Superintendent is expected to be available via phone 24/7/365.

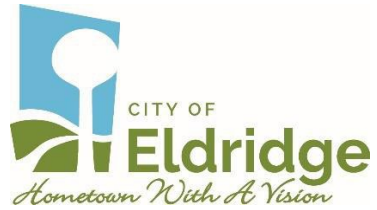
**Travel:**

Travel is primarily local during the standard work day, although some out of the area travel and overnights may be expected.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

**Classification History**

Updated 07/29/2025



## **Job Description**

<b>Title: Electric Line Foreman</b> <b>Supervisor: Electric Superintendent</b>	<b>Dept: Electric Utility</b>	<b>Class: Union-Hourly</b>
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### **SUPERVISION**

The Electric Line Foreman is a full-time hourly position that works under the direction of the Electric Superintendent.

### **ESSENTIAL FUNCTIONS**

- The functions listed describe the primary purpose of this job. Specific duties or tasks may vary and be documented separately. The employee might not be required to perform all functions listed. Additional duties may be assigned, and functions may be modified, according to necessity.
  - All assigned duties or tasks are deemed to be part of the essential functions, unless such duties or tasks are unrelated to the functions listed, in which case they are deemed to be other (non-essential) functions.
  - Employees are held accountable for successful job performance. Job performance standards may be documented separately, and may include functions, objectives, duties or tasks not specifically listed herein.
  - In performing functions, duties or tasks, employees are required to know and follow safe work practices, and to be aware of City policies and procedures related to job safety, including safety rules and regulations. Employees are required to notify supervisors upon becoming aware of unsafe working conditions.
  - All functions, duties or tasks are to be carried out in an honest, ethical and professional manner, and to be performed in conformance with applicable City policies and procedures. In the event of uncertainty or lack of knowledge of City policies and procedures, employees are required to request clarification or explanations from supervisors or authorized City representatives.
1. Works with the Electric Superintendent to coordinate and schedule projects with customers and contractors.
  2. Studies drawings, specifications, and work orders to effectively organize work for the crew.
  3. Gives instruction in the proper operation of substations and other pieces of equipment and devices.
  4. Assists and recommends purchase of materials and supplies to maintain proper inventories
  5. Supervise the activities of Line Crew personnel.
  6. Make recommendations for hiring, promotion, evaluation, discharge, or other disciplinary action.



7. Assist with training and perform evaluations of apprentice line workers every 6 months, ensuring testing and job skills are in accordance with IAMU apprentice program and line department guidelines.
8. Participates in the rotating “on-call” duty.
9. Ensures safety policies and procedures are enforced for the protection of the crews, co-workers, and public.
10. Working with other City departments as needed, investigates and resolves complaints, issues or questions of the general public or city departments.
11. Implements maintenance plans to ensure service reliability.
12. Maintains an appropriate inventory of fleet, equipment, parts, and materials to maintain service reliability and to adequately respond to likely service issues.
13. Monitors fieldwork performed by independent contractors to electric systems.
14. Follows OSHA procedures to ensure safety policies and procedures are enforced for the protection of the crews, co-workers and public.
15. Ensures the orderly repair and preventative maintenance work on the property and trucks, heavy equipment, safety clothing, personal protective equipment, and other related items.
16. Collaborates with other governmental and regulatory agencies, municipalities and public power utilities.
17. Reads meters and performs the shut-off process for electric utilities each month.
18. Performs functions of Lineman/Operator when requested or as needed. Assists other City departments as directed and/or required.
19. Makes decisions in the absence of the Electric Superintendent.
20. Trains new employees in system operation and work procedures.
21. Perform annual inspections and implement any necessary corrections in accordance with the Electric Reliability Plan.

### **MINIMUM QUALIFICATIONS AT ENTRY**

Additional qualifications may be specified and receive preference, depending upon the nature of the position.

### **Education/Experience:**

- High School Diploma or equivalent
- A certified journeyman electric line worker with a broad knowledge of transmission and distribution electric system operation and construction techniques, 15 kV class distribution system, general mechanics, and an understanding of internal electrical wiring.
- Five years of experience with the operation and maintenance of specialized, complex machinery, and equipment involved in electrical generation.
- Shall possess a valid Iowa Commercial driver’s license (CDL) with air brakes endorsements and have a good driving record for the past three years. Must maintain throughout period of employment.
- Knowledge of the principles and practices of demonstrated knowledge of service principles, laws and regulations affecting department activities, mechanical knowledge, and broad-based general construction knowledge related to municipal facilities and structures.
- Have knowledge of and work with compliance programs such as ADA, EEOC, OSHA, etc. Thorough knowledge of the National Electric Safety Code and the National Electric Code.
- Knowledge of the principles and practices of modern electrical generation and distribution.

- Knowledge of the materials, methods, and practices required in municipal electric utility construction and maintenance.
- Knowledge of the occupational hazards connected with electric generation, distribution, and maintenance, and other areas of responsibility.
- Considerable knowledge of the equipment, facilities, operations, and techniques used in a comprehensive generation plant.

**Ability to:**

- Ability to work independently while being responsible for planning, determining approaches and developing new methods to fulfill his/her responsibilities and make decisions in accordance with established plans, policies, and procedures.
- Ability to solve practical problems utilizing a variety of variables with limited standardization.
- Ability to compose original correspondence, follow technical manuals and have significant contact with people; ability to use a mobile radio and a telephone.
- Establishes and maintains effective working relationships with city personnel and the public while exercising integrity, confidentiality, and trustworthiness.
- Ability to communicate effectively verbally and in written form; ability to establish and maintain working relationships with employees, public officials, and the general public; proven analytical skills; proven ability to meet established priorities.
- Must have the ability to manage multiple projects and prioritize workload in a timely and effective manner. Performing duties efficiently and accurately to meet time sensitive deadlines.
- Ability to use contemporary technology, including computers, telephones, social media, and software management programs.
- Ability to maintain a professional demeanor, to calmly approach and solve problems under stressful circumstances, maintain and promote harmony in the workplace, and concentrate for long periods of time.
- Ability to understand and work with wiring plans, drawings and diagrams.
- Ability to work odd or unusual hours and to respond “on-call” during specified periods of time.
- Ability to work with and make fine adjustments to small mechanical devices.
- Ability to work in confined places.
- Ability to perform all phases of operation and maintenance of the complex and specialized equipment and machinery.

**WORKING CONDITIONS (Physical/Mental Demands)**

With or without reasonable accommodation, requires the physical and mental capacity to perform effectively all essential functions. In addition to other demands, the demands of the job include:

- Maintaining composure in dealing with citizens, city staff, elected officials, and others, occasionally under conditions of urgency and in pressure situations.
- Must undergo and meet City standards for background and reference checks.
- Required ability to handle multiple tasks concurrently.
- Outdoor and Indoor work with exposure to all types of weather elements
- Frequent sitting, reaching, standing, grasping, kneeling, talking, hearing, seeing, and repetitive motions.
- Exerting up to 100 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception,

and ability to adjust focus.

- Exposed to awkward or confining workspace, darkness or poor lighting, dirt/dust, fumes/odors, isolation, moving machinery, noise, vibration, visual strain, wetness/humidity, working on uneven ground, mechanical hazards, electrical hazards, chemical hazards, fire hazards, explosion hazards.
- Requires extensive eye/hand/foot coordination, manual dexterity, and motor coordination in the operation, maintenance, and repair of equipment and facilities

**Position Type/Expected Hours of Work:**

This is a full-time hourly position, and regular hours of work and days are Monday through Friday 7:00am to 3:30pm. Occasional evening and weekend work may be required as job duties demand. The Superintendent is expected to be available via phone 24/7/365.

**Travel:**

Travel is primarily local during the standard work day, although some out of the area travel and overnights may be expected.

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

**Classification History**

Updated 07/29/2025

## Laboratory Report

**Eldridge, City of**  
Cegan Long  
305 North 3rd Street  
Eldridge, IA 52748

**Date Received:** 08/22/25 13:59  
**Date Reported:** 08/28/25 18:46  
**Project:** PWS ID # IA8230008 Eldridge  
Email reports and Invoice

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
Sample ID: 505 W Donahue St - Routine Grab			Date Sampled: 08/21/25 12:41	Date Received: 08/22/25 13:59		
Lab No.: 25H2218-01			Sampled by: CL			
Classical Chemistry Parameters						
Fluoride	0.466	mg/L	08/25/25 16:01	EV	EPA 300.0	
Field Fluoride	0.38	mg/L	08/21/25 12:41	CL		

Analysis Certified by:

 Randall Wanke, Ph.D.

Amy Dobbela For Randall Wanke, Laboratory Director

Randal Wanke, Laboratory Director

**Iowa SDWA Form**

Lab Sample ID # 05H2218-01

Facility Name:	PWS ID:
Eldridge	IA 8230008

Test analysis (Please Circle, Check or Write-in) (Check IA DNR Permit for Accuracy)

Fluoride	Contact Person:	Mail Report:
Hold time: 28 days	<u>Cegan Long</u> Contact Phone:	Email Report:

Total Fluoride (Field)

0 . 38

Lab Tech Note:  
Add Field Data Analysis  
Fluoride at Log-in

Sample date: Month Day Year Time: Hour Minutes (AM - PM)  
08 21 2025 12 41

Facility ID

Sampling Point ID (use facility ID, if not #assigned)

950

950

Sample Collection Location:

Sample Collector (last name, first name)

505 W Donahue St.

Long, Cegan

Client Signature

Print name

Date 8/21/2025 Time 12:43

Lab Signature

Print name

Date 8-22-25 Time 2:00

**POWERED BY PERFORMANCE.**

September 3<sup>rd</sup>, 2025

Mr. Cegan Long  
City of Eldridge  
505 Donahue St  
Eldridge, IA 52748

RE: Transfer Switch Replacement

Quote: 25289 Revision 1

Dear Cegan:

We are pleased to present the following proposal for your consideration:

#### Project Summary and Scope

The City of Eldridge is seeking competitive pricing for the replacement of an existing transfer switch.

#### River Cities Engineering Deliverables

River Cities Engineering will provide and install the following to support City of Eldridge in realizing the goals of the proposed project:

- Removal of existing transfer switch
- Installation of new 400-amp Asco transfer switch
  - Service surge protection

#### Exclusions and Clarifications

All labor has been estimated as straight-time. If the City of Eldridge requires work to be performed on an accelerated schedule, outside of River Cities Engineering's normal business hours, on Saturdays, Sundays, or Holidays, additional charges for overtime labor will apply.

River Cities Engineering has not included the updated Arc Flash labels or new labels.

#### Schedule

As per mutual agreement.

### Pricing

River Cities Engineering can implement the proposed scope of work for the fixed pricing of \$14,691.00.

River Cities Engineering looks forward to working with City of Eldridge on this project. If you have any questions or concerns regarding the contents of this proposal, please do not hesitate to contact us.

Submitted by,

Eric Wehrle  
Project Manager  
River Cities Engineering Inc

## Terms and Conditions

### Billings and Terms of Payment

Unless otherwise specified in River Cities Engineering's quotation, the Purchaser shall pay the purchase price (including the price of goods and fees for services) in full within 45 days after the services are rendered or the goods are shipped. Monthly billings will be on a percent complete basis for labor expended and material received plus a projection of costs to the end of the month. In the event part of an order is shipped, the Purchaser shall pay in full the purchase price for the items shipped within thirty (30) days after shipment. All invoices from River Cities Engineering unpaid after the due date shall bear interest at the rate of one and one-half percent per month. River Cities Engineering may, at its option, cease to perform services or deliver goods to the Purchaser, upon the Purchaser's failure to make timely payment. In the event that collection of any amounts due hereunder are referred to an attorney by River Cities Engineering, Purchaser shall bear all costs of collection, including but not limited to, River Cities Engineering's reasonable attorney's fees.

### Warranty

River Cities Engineering warrants all equipment manufactured by the River Cities Engineering to be free from defects in material and workmanship under normal use and service for a period of twelve (12) months from date of shipment. All parts or products not manufactured by River Cities Engineering will be covered only by the express warranty of the manufacturer. The warranty does not extend to damage or wear caused by misuse, negligence, accident, corrosion, modification by Purchaser, faulty installation, loss of product, or tampering in a manner to impair normal operation of the equipment. River Cities Engineering guarantees to replace, or at its option to repair, any equipment or parts thereof which are found defective in material or workmanship within one year from date of delivery. River Cities Engineering's obligation with respect to such parts shall be limited to replacement or repair F.O.B. job-site, and in no event shall River Cities Engineering be liable for consequential or special damages, or for transportation, installation, adjustment or other expenses which may arise in connection with such equipment or parts. Expendable items are specifically excluded from this warranty.

### Limits of Liability

In no event, regardless of cause, shall River Cities Engineering assume responsibility for or be liable (a) for penalties or penalty clause of any description, or (b) for indemnification of Purchaser or others for costs, damages, or expenses each arising out of or related to the goods or services of this order or for certification unless otherwise specifically provided herein or (c) for indirect, incidental, special, or consequential damages under any circumstances including any loss, injury or damages. River Cities Engineering's maximum liability, including direct damages, shall not exceed the amount of the purchase order. This limitation of River Cities Engineering's liability will apply regardless of the form of action, whether in contract or tort, including negligence.

### Termination of Contract



Cancellations or stop-work requests by Purchaser on any order or part thereof, must be made in writing. Purchaser agrees to pay River Cities Engineering's standard contract labor rate for all labor incurred, River Cities Engineering's net material costs for all materials purchased for that order, including any restocking charges incurred.

#### Accelerated / Decelerated Pace of Work Execution

Purchaser acknowledges that if Purchaser requires River Cities Engineering to perform on an accelerated schedule, the risk of errors in the design and development of hardware and software increases as do certain costs, such as but not limited to, express shipping of incoming purchases to River Cities Engineering, charges for expedited manufacture, development and/or delivery of hardware and/or software to River Cities Engineering and, express shipping to Purchaser by River Cities Engineering. Purchaser agrees that upon Purchaser's request to River Cities Engineering to perform on an accelerated basis, Purchaser will compensate River Cities Engineering for the additional costs incurred and work required as a result of the accelerated pace of project execution.

Delays caused by the Purchaser, its agents or subcontractors that impact the productivity of River Cities Engineering will be considered a reimbursable claim. The cost impact will be negotiated with the Purchaser. The time and material rate in effect for the project will be utilized to calculate the value of time lost and reimbursable costs.

#### Changes in Scope

Changes to work that are considered by River Cities Engineering to be beyond the scope of the present contract will be addressed by declaring to the Purchaser in writing the complete scope, cost, and schedule impact of the desired changes. River Cities Engineering will only take action on the changes when the Purchaser has responded in writing that he agrees with the scope, cost, and schedule impacts.

#### Dispute Resolution

It is agreed that any dispute arising out of the performance, negligent performance or non-performance of this contract, will be determined by submission to arbitration as provided by state of domicile law, and not by a lawsuit or resort to court process except as state of domicile law provides for judicial review of arbitration proceedings. All parties to this contract, by entering into it, are giving up their constitutional right to have any such dispute decided in a court of law before a jury, and instead are accepting the use of arbitration as their exclusive remedy. Such arbitration shall be conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association.

#### Venue and Jurisdiction

These Terms and Conditions shall be construed in accordance with the law of the state of domicile of River Cities Engineering.

#### Force Majeure

If River Cities Engineering is unable to perform the obligations of this contract due to wars, acts of terrorism, riots, acts of governmental authorities, acts of God, civil disturbances, explosions, and other such acts, River Cities Engineering may terminate and have no liability under the terms of this contract.

#### Storage of Materials on Site

Materials stored on site to be installed by others are to be considered delivered to the purchaser's care and custody. Materials stored on site to be installed by River Cities Engineering are to be considered in the care and custody of River Cities Engineering but are considered to be billable for progress billing in accordance with the progress billing procedures outlined in the contract terms and conditions.

#### Taxes

The Purchaser is responsible for all applicable taxes, including sales and use tax.

#### Proposal Expiration

Proposal is valid for 30 days.



# Tri-City Engineering & Integration



Tri-City Electric Co.  
Since 1895

6225 N. Brady Street  
Davenport, IA 52806  
telephone 563.322.7181  
fax 563.322.1643  
www.tricityelectric.com

Cegan Long  
City of Eldridge Municipal Utilities  
305 N. 3<sup>rd</sup> Street  
Eldridge, IA 52748

August 29, 2025

RE: Clearwell Float Replacement

Dear Cegan,

Tri-City Engineering & Integration, a division of Tri-City Electric Company (TCE), is pleased to provide you with proposal number Q10318 for the Clearwell Float Replacement at the Main Water Plant. This quote includes the cost for five (5) Flygt ENM-10 floats, as well as the Electrical costs for installation.

## LUMP SUM PRICING

Material .....	\$	3,995.00
Labor .....	\$	1,542.00
<b>TOTAL .....</b>	<b>\$</b>	<b>5,537.00</b>

Tri-City Electric Company appreciates this opportunity. Please feel free to contact me with any questions or comments you may have. I can be reached as follows:

Main: 563.322.7181  
Direct: 563.823.1670  
Mobile: 563.349.2501  
E-mail: jbrown@tricityelectric.com

Sincerely,

Jim Brown, Jr.  
Software Engineer

CC: Mike Kirby, TCE



QUOTATION		
DATE	NUMBER	PAGE
9/2/2025	0015259	1 of 1

B COE122  
I CITY OF ELDRIDGE  
L PO BOX 375  
L ELDRIDGE, IA 52748-0375

S CITY OF ELDRIDGE  
H 305 N 3RD ST  
I TAG: FLOATS  
P ELDRIDGE, IA 52748-1234  
T US  
O

Accepted By: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

PO#: \_\_\_\_\_

Ship To: \_\_\_\_\_

ATTENTION:

INVOICES@CITYOFELDRIDGEIA.ORG

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

TERMS: NET 30

CUSTOMER REF/PO#			JOB TITLE	SLP	SHIPPING TYPE
FLOATS			WWTP, FLYGT FLOATS	ZJG/JDG	OURTRK
QTY	UM	PART	DESCRIPTION		
5.00	EA	5828803	FLYGT,SENSOR ENM-10 0.95-1.1 40FT		

**\*Quote is valid for 30 days.**

**\*Credit Card Payments over \$5,000.00 are subject to an additional 3% convenience charge.**

**\*All return goods must have written approval from Electric Pump before returning. Credit will not be issued without written approval; if applicable, there will be a Restock Fee.**

**\*Quoted price is subject to any applicable tariff-related increases.**

**SUB TOTAL: \$ 3,060.00**

**TAX:**

**TOTAL: \$ 3,060.00**

4280 E 14th Street Des Moines, IA 50313-2604  
201 4th Ave SW New Prague, MN 56071-2347

\*

\*

Telephone 515-265-2222  
Telephone 952-758-6600

**www.electricpump.com**