



MINUTES

Community Center Board Meeting

June 11, 2025 | Meeting called to order by Paul Petersen @11:31 am

Board Members present Paul Petersen, Tom Bauer, Gigi Seibel. Absent Mark Gooding.
Visitors present Jamie Stecker and Nevada Lemke.

Bauer made a motion to approve the **Agenda**. Second by Seibel. All Ayes. Motion Carries.

Bauer made a motion to approve the **Minutes** from May 28, 2025, with the amendment of stating approval of last minutes from May 14, 2025. Seibel seconded. All Ayes. Motion Carried.

Seibel made a motion to approve the **Bills Payable** as presented in the report in the amount of \$16,690.12. Second by Bauer. All Ayes. Motion carried.

End of Month/Manager's: Presented by Jamie Stecker: A new policy implemented for purchasing skates/skate supplies for customers or employees. Buyers will have to pay 50% down on the initial order, with the balance paid upon arrival of the merchandise. If not picked up before the invoice is due, the item will be returned, and the buyer will be refunded their 50% down payment. Another policy requires a waiver to be signed when selling used skates or equipment.

The manager has been reviewing past and current contracted events and found them very inconsistent. To address this, she will streamline the contracts, so all are equal in value and costs for Center/Skatepark covered. The board indicated that fundraisers cannot be given discounts to maintain consistency. For example, one event was charged \$700 for the full facility while another was charged \$2000. The community has noticed this inconsistency. New contracts and amendments will follow and be voted on.

Police officers support the bartenders, staff, and manager during big events. While they cannot enforce policies at the Center, they are there to back up the staff. Seibel suggested that the Chief and police officers visit with the staff and bartenders so that everyone knows their roles and responsibilities.

For better efficiencies Jamie is looking into food and supplies purchased through a vendor to have delivery vs. running to all the different stores.

Adult Skates will be the last Sunday of the month following Open Skate for consistency.

Customer Evaluations: Four good evaluations collected, 75% were from Eldridge. Manager feels people are just go through the motions. She is taking time to visit with the parties and make sure their experience is good and that the evaluations are reflective of their experience.

Old Business:

- A. Republic will pick-up recycle bin and discontinue that service.

Gigi Seibel

Paul Petersen

Mark Gooding

Thomas Bauer

- B. Joint Council meeting follow up will be December 2025. Nevada reiterated that these meetings are not unique to the Community Center but just growing pains for all departments. Bauer suggested Jamie record all calls of interest to book. Take their information down and let them know she will reach back to them after she visits with City Council. This will show a number on hold because we can't book beyond the date of 12/01/26 without permission of the City Council.
- C. Mike's Floorpro will patch carpet on rink wall. Petersen made a motion to fix rink wall at the charge of \$250, Bauer seconded. Motion carried.
- D. Bauer made a motion to allow management to proceed with hiring professionals for events providing the startup does not exceed \$750. Seibel seconded the motion.

New Business:

- A. P.O.S. System Proposal "SpotOn" quoted \$6,405. This point-of-sale system will allow to run the facility much more efficient. Also, eliminates the credit cards machines. Petersen moved to have other quotes as comparison, Bauer seconded. Motion carried.
- B. Annual liquor license renewed. Jamie will have bartenders take their I-PACT training.
- C. Pride Event Fundraiser has occurred each year since 2019 and there has not been a contract. Derby provides skate patrol, skate rental and DJ and offers free admission. Again, another Fundraiser that is not on contract.
- D. Public Works does not do any weeding, watering landscape etc. Board will look over a landscape quote for approval of beautification.

Personnel: Nothing to report.

Seibel made a motion at 12:47 pm to adjourn the meeting, seconded by Bauer. All Ayes. Motion Carried.

Next Meeting: **July 9, 2025** @ Community Center and Skate Park @ 11:30 a.m.

Respectfully submitted,

Gigi Seibel

Eldridge Community Center Board