

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:00 p.m. on January 14, 2025, at Eldridge City Hall.

The board members present were Michael Bristley, Abby Petersen, Jeff Hamilton, and Mark Gooding. Racheal Padavich was present via telephone. Also present were Julie Daniels, Cegan Long, Collin Willson, Ryan Iossi, Nevada Lemke, and Sadie Wagner.

Public Comment – none.

Motion by Petersen to approve Agenda. Second by Hamilton. All Ayes. Motion Carries.

Motion by Hamilton to approve Utility Board Minutes from December 17, 2024. Second by Gooding. All Ayes. Motion Carries.

Financial & Administrative-

- A. Motion by Petersen to Approve Bills Payable in the amount of \$284,857.16. Second by Hamilton. All Ayes. Motion Carries.
- B. Motion by Gooding to approve Resolution 2025-01 E&W Naming Authorized Depositories amending the First Central limit to 13 million. Second by Petersen. All Ayes. Motion Carries.
- C. Motion by Petersen to approve Utility Billing Procedures Manual. Second by Hamilton. All Ayes. Motion Carries.
- D. Motion by Gooding to approve Service Agreement with MCOA to manage debt collections. Second by Petersen. All Ayes. Motion Carries.
- E. Department Update— Given by City Administrator Nevada Lemke - The website proposal was approved with a price decrease, and the kick-off will start next week on the 23rd. The website team will be down visiting the city staff and conducting surveys. At the Utility Board's February meetings, the budget discussion for Electric and Water will be brought for approval to get it to the City Council before March so it can be sent to the state for approval.

Electric Department

- A. Outages – none.
- B. Motion by Petersen to authorize the sale of surplus equipment to include a 2010 Chevy Silverado 1500HD truck and a 2014 Ford 250 truck. Second by Hamilton. All Ayes. Motion Carries.

- C. Department update – Given by Line Foreman Collin Wilson - Right after Christmas, the crew completed the school cutover at Alan Shepard in Long Grove. The first initial budget discussion was had with administration. The crew has been completing new service installations and taking inventory of what they have in stock. Wilson stated he would be gone the rest of the week to complete a Superintendent/Line Foreman’s meeting through IAMU in Ankeny.

Water Department

- A. Water Main Breaks - none
- B. Water Test Results- Bac-T passed, and fluoride is at a standard.
- C. Motion by Petersen to approve Superintendent Job Description and Base Wage. Second by Hamilton. All Ayes. Motion Carries.
- D. Consideration to approve the use of PVC for watermains, subject to the passage of an Ordinance amendment by the City Council, was tabled.
- E. Department Update – Given by Water Operator Cegan Long - The new water operator started on January 2nd and is doing well. HVAC is still giving them trouble, and Baker Group is coming tomorrow to provide more interface to the program they implemented. The flap for the intake is open too far and takes so much outside air that the return air, after mixing, isn’t heating the building. They are currently maintaining 60° and using the industrial heater until they figure out the set points. The tier two volatile annual report has been submitted. The annual water use report has also been submitted with a result of 218 million gallons used in 2024, which is 7 million gallons less than in 2023. The EPA released a new report for high-risk chemicals, one of which is vinyl chloride, which is heavily used in plastic production. Most of the substances listed are already being tested in the city’s water, and they will keep an eye on that to ensure none of these things are in the drinking water. The water operators are going to a trenching and shoring training in March. KLM Engineering inspected the old tower for the US Cellular tower update and will send the full report by Friday.

Motion by Petersen to adjourn the meeting at 5:51 p.m. Second by Hamilton. All Ayes. Motion Carries.

Sadie Wagner

Utility Administrative Manager

BILLS PAYABLE						
CHECK #	DEPT	FUND	VENDOR	DESCRIPTION	FREQUENCY	AMOUNT
1094	WATER	600-5-810-6213	ADP INC	PAYROLL ADMIN FEES	MONTHLY	\$20.86
1095	ELECTRIC	630-5-820-6503	CENTRAL MUNICIPAL POWER	ENERGY SCHEDULING SVCS	MONTHLY	\$84,769.87
1096	WATER	600-5-810-6150	EBS - EMPL BENEFIT SYST	COBRA INS FUNDING	WEEKLY	\$53.31
1096	ELECTRIC	630-5-820-6150	EBS - EMPL BENEFIT SYST	COBRA INS FUNDING	WEEKLY	\$61.46
1096	INS REIMB	821-5-630-6184	EBS - EMPL BENEFIT SYST	PSF CLAIM FUNDING	WEEKLY	\$5.29
1096	INS REIMB	821-5-630-6184	EBS - EMPL BENEFIT SYST	PSF CLAIM FUNDING	WEEKLY	\$17.61
1097	ELECTRIC	630-5-820-6501	MIDAMERICAN ENERGY CO	LOUISA CASH REQUEST	MONTHLY	\$49,000.00
1097	ELECTRIC	630-5-820-6502	MIDAMERICAN ENERGY CO	WS-4 CASH REQUEST	MONTHLY	\$26,000.00
226452	WATER	600-5-810-6150	DELTA DENTAL	LTD INS PREMIUMS	MONTHLY	\$43.82
226452	WATER	600-5-810-6150	DELTA DENTAL	BASIC LIFE INS PREM	MONTHLY	\$9.80
226452	WATER	600-5-810-6150	DELTA DENTAL	DENTAL/VISION INS PREM	MONTHLY	\$289.61
226452	ELECTRIC	630-5-820-6150	DELTA DENTAL	LTD INS PREMIUMS	MONTHLY	\$79.53
226452	ELECTRIC	630-5-820-6150	DELTA DENTAL	BASIC LIFE INS PREM	MONTHLY	\$16.20
226452	ELECTRIC	630-5-820-6150	DELTA DENTAL	DENTAL/VISION INS PREM	MONTHLY	\$334.28
226453	WATER	600-5-810-6150	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	MONTHLY	\$2,111.46
226453	ELECTRIC	630-5-820-6150	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	MONTHLY	\$1,670.31
226454	WATER	600-5-810-6411	DICKINSON BRADSHAW P.C.	LEGAL SVCS	FINAL	\$3,727.50
226454	ELECTRIC	630-5-820-6411	DICKINSON BRADSHAW P.C.	LEGAL SVCS	FINAL	\$3,727.50
226455	ELECTRIC	630-5-820-6015	BRISTLEY MICHAEL	UB ATTENDANCE	BI-ANNUALLY	\$330.00
226456	ELECTRIC	630-5-820-6015	GEHRLS CRAIG	UB ATTENDANCE	BI-ANNUALLY	\$180.00
226457	ELECTRIC	630-5-820-6015	GOODING MARK	UB ATTENDANCE	BI-ANNUALLY	\$90.00
226458	ELECTRIC	630-5-820-6015	HAMILTON JEFFERY	UB ATTENDANCE	BI-ANNUALLY	\$330.00
226459	ELECTRIC	630-5-820-6015	PADAVICH RACHAEL	UB ATTENDANCE	BI-ANNUALLY	\$270.00
226460	ELECTRIC	630-5-820-6015	PETERSEN ABBY	UB ATTENDANCE	BI-ANNUALLY	\$360.00
226461	ACCT REFUND	630-2033	AKERS DYLAN	ACCT DEPOSIT REFUND	ONE TIME	\$39.01
226462	ACCT REFUND	630-2033	CHRISTENSEN-HIL TAB	ACCT DEPOSIT REFUND	ONE TIME	\$95.37
226463	ACCT REFUND	630-2033	EARNEST RONNIE	ACCT DEPOSIT REFUND	ONE TIME	\$86.36
226464	ACCT REFUND	630-2033	GRAY MOLLY	ACCT DEPOSIT REFUND	ONE TIME	\$84.99
226465	ACCT REFUND	630-2033	KELLEY TEAGAN	ACCT DEPOSIT REFUND	ONE TIME	\$195.06
226466	ACCT REFUND	630-2033	KLINE NOAH	ACCT DEPOSIT REFUND	ONE TIME	\$16.06
226467	ACCT REFUND	630-2033	WILDRIDGE ISAAC	ACCT DEPOSIT REFUND	ONE TIME	\$31.92
226468	ACCT REFUND	630-2033	WOODWARD GAIL C	ACCT DEPOSIT REFUND	ONE TIME	\$97.85
226469	ELECTRIC	630-5-820-6508	U.S. POST OFFICE	BILLING POSTAGE	MONTHLY	\$1,074.02
226470	ACCT REFUND	630-2033	MATTESON THURLOW	ACCT DEPOSIT REFUND	ONE TIME	\$420.26
226471	ACCT REFUND	630-2033	WILLOWS JESSICA & T	ACCT DEPOSIT REFUND	ONE TIME	\$838.60
226472	ELECTRIC	630-5-820-6310	A&A A C & REFRIG INC	CITY SHOP ICE MACHINE NOV 24	MONTHLY	\$62.50
226472	ELECTRIC	630-5-820-6310	A&A A C & REFRIG INC	CITY SHOP ICE MACHINE DEC 24	MONTHLY	\$62.50
226473	ELECTRIC	630-5-820-6340	ACCESS SYSTEMS LEASING	CITY SHOP COPIER LEASE	MONTHLY	\$113.86
226473	ELECTRIC	630-5-820-6340	ACCESS SYSTEMS LEASING	CITY HALL COPIER LEASE	MONTHLY	\$195.89
226474	WATER	600-5-810-6501	ACCO UNLIMITED CORP.	CAUSTIC SODA	AS NEEDED	\$3,709.50
226474	WATER	600-5-810-6501	ACCO UNLIMITED CORP.	FLUORIDE	AS NEEDED	\$422.00
226475	WATER	600-5-810-6411	AHLERS & COONEY P.C.	LEGAL SVCS - WTR LOAN DOCS	PROJECT BASED	\$5,700.00
226476	WATER	600-5-810-6371	ALLIANT ENERGY CO.	WATER TOWER	MONTHLY	\$261.15
226477	ELECTRIC	630-5-820-6310	ALWAYS CLEAN LLC	JANITORIAL SVCS	MONTHLY	\$300.00
226478	ELECTRIC	630-5-820-6506	AMAZON CAPITAL SVCS	DIGITAL KITCHEN TIMER	ONE TIME	\$24.99
226479	ELECTRIC	635-5-820-6710	ASPEN EQUIPMENT CO	SNOW PLOW - NEW TRUCK	ONE TIME	\$8,337.66
226480	WATER	600-5-810-6311	BAKER GROUP	HVAC CONTROLLER	AS NEEDED	\$3,940.00
226481	ELECTRIC	630-5-820-6416	CENTRAL IA POWER COOP.	2024 LOUISA TRANS CAPACITY ASSIGNMNT	ANNUALLY	\$533.73
226482	WATER	600-5-810-6373	CENTRAL SCOTT TELEPHONE	TELEPHONE/WIFI SVCS	MONTHLY	\$279.71
226482	ELECTRIC	630-5-820-6373	CENTRAL SCOTT TELEPHONE	TELEPHONE/WIFI SVCS	MONTHLY	\$493.00
226484	WATER	600-5-810-6506	CINTAS FIRST AID & SFTY	FIRST AID RESTOCK	MONTHLY	\$7.16
226485	WATER	600-5-810-6310	CLIMATE ENGINEERS	HVAC CONTROLLER	AS NEEDED	\$1,909.45
226486	ELECTRIC	630-5-820-6332	COBRA GRAPHICS	CITY LOGO DECALS	ONE TIME	\$62.80
226487	ELECTRIC	630-5-820-64131	COMM ACTION OF EA IOWA	PROJECT SHARE	MONTHLY	\$54.00
226488	WATER	600-5-810-6311	CUMMINS SALES & SERVICE	LATCH	AS NEEDED	\$117.10
226489	WATER	600-5-810-6230	DSI MEDICAL SERVICES	PRE-EMPLOY TESTING	ONE TIME	\$97.00
226490	ELECTRIC	630-5-820-6414	NORTH SCOTT PRESS	WATER UTILITY BOARD	MONTHLY	\$806.89
226491	ELECTRIC	630-5-820-6507	FLETCHER-REINHARDT CO.	ALUM LUG - CONNECTOR X 6	AS NEEDED	\$316.94
226492	ELECTRIC	630-5-820-6508	FRANCOTYP-POSTALIA INC.	POSTAGE MACHINE	AS NEEDED	\$227.70
226493	WATER	600-5-810-63711	HACH CO.	FLUORIDE TEST VIALS	AS NEEDED	\$362.75
226494	ELECTRIC	630-5-820-6416	HARLAN MUNICIPAL UTIL	2024 LOUISA TRANS CAPACITY ASSIGNMNT	ANNUALLY	\$97.06
226495	WATER	600-5-810-6451	HAWKINS INC.	CHLORINE CYLINDER	MONTHLY	\$1,619.73

226495	WATER	600-5-810-6501	HAWKINS INC.	CHLORINE CYLINDER	MONTHLY	\$2,184.64
226496	WATER	600-5-810-6213	IA ASSN. MUNICIPAL UTIL.	JAN-MAR '25 SFTY TRNG	QUARTERLY	\$1,319.13
226496	ELECTRIC	630-5-820-64401	IA ASSN. MUNICIPAL UTIL.	JAN-MAR '25 SFTY TRNG	QUARTERLY	\$1,319.13
226497	ELECTRIC	630-5-820-6450	IOWA ONE CALL	LOCATE SVCS	MONTHLY	\$101.90
226498	WATER	600-5-810-6407	ISG I&S GROUP INC.	16TH AVE WTR TWR RECOND	PROJECT BASED	\$1,680.00
226498	ELECTRIC	630-5-820-6407	ISG I&S GROUP INC.	PUBLIC FACILITIES PROJECT	PROJECT BASED	\$3,000.00
226499	WATER	600-5-810-63711	MENARDS	ZIP TIES AND SCISSORS	AS NEEDED	\$22.96
226500	WATER	600-5-810-6371	MIDAMERICAN ENERGY CO	401 S 16TH AVE GENERATOR	MONTHLY	\$16.19
226500	WATER	600-5-810-6371	MIDAMERICAN ENERGY CO	853 N 1ST ST GENERATOR	MONTHLY	\$34.64
226500	WATER	600-5-810-6371	MIDAMERICAN ENERGY CO	WELL #5	MONTHLY	\$74.43
226500	WATER	600-5-810-6371	MIDAMERICAN ENERGY CO	503 W DONAHUE ST	MONTHLY	\$306.95
226500	WATER	600-5-810-6371	MIDAMERICAN ENERGY CO	212 N 3RD ST	MONTHLY	\$41.61
226500	ELECTRIC	630-5-820-6371	MIDAMERICAN ENERGY CO	120 E IOWA ST - CITY SHOP	MONTHLY	\$180.86
226501	ELECTRIC	630-5-820-6332	MIDWEST WHEEL	ACARI ROOFTOP MOUNT - FORD	ONE TIME	\$370.27
226501	ELECTRIC	630-5-820-6332	MIDWEST WHEEL	UNIT #40 - AIR FITTING CONNECTOR	AS NEEDED	\$3.10
226501	ELECTRIC	630-5-820-6332	MIDWEST WHEEL	UNIT #40 - AIR FITTINGS	AS NEEDED	\$7.77
226502	WATER	600-5-810-6332	MOLO PETROLEUM LLC	SYNTHETIC & HEAVY DUTY ENG OIL	AS NEEDED	\$318.05
226502	ELECTRIC	630-5-820-6332	MOLO PETROLEUM LLC	ANTIFREEZE COOLANT/DIESEL EXH FLUID	AS NEEDED	\$249.77
226502	ELECTRIC	630-5-820-6332	MOLO PETROLEUM LLC	SYNTHETIC & HEAVY DUTY ENG OIL	AS NEEDED	\$318.05
226503	WATER	600-5-810-6451	QC ANALYTICAL SVCS	BACTERIA TESTING	MONTHLY	\$200.00
226503	WATER	600-5-810-6451	QC ANALYTICAL SVCS	FLUORIDE TESTING	MONTHLY	\$27.00
226504	WATER	600-5-810-6520	QUAD CITIES TAS	AFTER HRS ANSWERING SVCS	MONTHLY	\$32.28
226504	ELECTRIC	630-5-820-6450	QUAD CITIES TAS	AFTER HRS ANSWERING SVCS	MONTHLY	\$32.31
226505	ELECTRIC	630-5-820-6450	ROCK RIVER ELECTRIC	CONDUIT/WIRE REPAIR - ALAN SHEPARD	PROJECT BASED	\$1,856.50
226506	ELECTRIC	630-5-820-6332	S.D.P. MANUFACTURING	SNAP LOCK PIN; WINCH ROPE	AS NEEDED	\$1,398.60
226507	WATER	600-5-810-6373	SHARED IT INC	MANAGED IT SVCS	MONTHLY	\$158.90
226507	ELECTRIC	630-5-820-6373	SHARED IT INC	MANAGED IT SVCS	MONTHLY	\$158.90
226508	WATER	600-5-810-6506	STAPLES	WALL CALENDAR	ANNUALLY	\$24.36
226508	ELECTRIC	630-5-820-6506	STAPLES	LAPTOP DOCKING STATION	ONE TIME	\$264.22
226509	ELECTRIC	630-5-820-6402	TYLER TECHNOLOGIES	ECHECK RETURN FEES 1/1-3/31	QUARTERLY	\$35.00
226509	ELECTRIC	630-5-820-6402	TYLER TECHNOLOGIES	ECHECK RETURN FEES 4/1-6/30	QUARTERLY	\$15.00
226509	ELECTRIC	630-5-820-6605	TYLER TECHNOLOGIES	ERP PRO 10 MIGRATION	PROJECT BASED	\$8,640.00
226510	WATER	600-5-810-63711	USA BLUE BOOK	TESTING MATERIALS	AS NEEDED	\$200.74
226511	WATER	600-5-810-6560	VAN WERT INC	WATER METERS	AS NEEDED	\$1,877.53
226512	WATER	600-5-810-6373	VERIZON WIRELESS	CELLULAR SVCS	MONTHLY	\$103.67
226512	ELECTRIC	630-5-820-6373	VERIZON WIRELESS	CELLULAR SVCS	MONTHLY	\$169.67
226513	ELECTRIC	630-5-820-6416	WAVERLY UTILITIES	2024 LOUISA TRANS CAPACITY ASSIGNMNT	ANNUALLY	\$132.66
226514	WATER	600-5-810-6331	WEX BANK	FUEL PURCHASES	MONTHLY	\$262.81
226514	ELECTRIC	630-5-820-6331	WEX BANK	FUEL PURCHASES	MONTHLY	\$243.02
226515	ELECTRIC	630-5-820-6310	CINTAS CORPORATION	CLEANING SVCS - MATS	MONTHLY	\$82.62
226515	ELECTRIC	630-5-820-6310	CINTAS CORPORATION	CLEANING SVCS - MATS	MONTHLY	\$82.62
226515	ELECTRIC	630-5-820-6310	CINTAS CORPORATION	CLEANING SVCS - MATS	MONTHLY	\$53.98
ACH	SPLIT	SPLIT	PAYROLL 12/24/24 & 1/2/25	PAYROLL 12/24/24 & 1/2/25	BI-WEEKLY	\$48,986.77
TOTAL:						\$283,181.59

CREDIT CARDS					
DEPT	EMPLOYEE	FUND	VENDOR	DESCRIPTION	AMOUNT
ELECTRIC	AMBER LINDLE	635-5-820-6710	USPS	IOWA DOT - TITLE APPLICATION	\$5.36
WATER	AMBER LINDLE	600-5-810-6508	USPS	AHLERS & COONEY - SRF LOAN DOCS	\$8.00
WATER	ASHLEY LACEY	600-5-810-6213	REMOTE PC	SOFTWARE SUBSCRIPTION ANNUAL FEE	\$106.47
WATER	B. STYMIEST	600-5-810-6310	FARM & FLEET DVNPRT	PARTS FOR AIR COMPRESSOR	\$129.12
WATER	CEGAN LONG	600-5-810-6213	IA DNR FEES/PYMNNTS	WATER TREATMENT GRD 2 CERT FEE	\$42.54
WATER	CEGAN LONG	600-5-810-63711	HOME DEPOT	CONCR PUSH/PULL; DW SCREWS; HANGERS	\$89.05
WATER	CEGAN LONG	600-5-810-63711	HOME DEPOT	MAIN BREAK TRAILER & WTP TOOLS	\$395.30
WATER	CEGAN LONG	600-5-810-63711	BP/BIG 10 MART	PROPANE REFILL & NEW TANK FOR HEATER	\$112.33
WATER	CEGAN LONG	600-5-810-6181	NORTHERN TOOL	NEOPRENE CHEST WADERS	\$114.84
WATER	CEGAN LONG	600-5-810-6240	IA RURAL WATER ASSOC	WATER CONFERENCE REGISTRATION	\$425.00
ELECTRIC	DEVIN GHEER	630-5-820-6512	FARM & FLEET DVNPRT	UTILITY KNIVES	\$80.20
WATER	SADIE WAGNER	600-5-810-6508	USPS	AHLERS & COONEY - SRF LOAN DOCS	\$7.16
WATER	TONY RUPE	600-5-810-6332	CLEANITSUPPLY	VEHICLE FIRST AID KITS - WATER	\$48.06
ELECTRIC	TONY RUPE	630-5-820-6332	CLEANITSUPPLY	VEHICLE FIRST AID KITS - ELEC	\$112.14
CREDIT CARDS:					\$1,675.57
BILLS PAYABLE:					\$283,181.59
GRAND TOTAL:					\$284,857.16