

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:00 p.m. on April 8, 2025, at Eldridge City Hall.

The board members present were Michael Bristley, Mark Goodding, Abby Petersen, Racheal Padavich, and Jeff Hamilton. Also present were Cegan Long, Marty O'Boyle, Nevada Lemke, and Sadie Wagner.

Public Comment – none.

Motion by Padavich to approve Agenda. Second by Petersen. All Ayes. Motion Carries.

Motion by Padavich to approve Utility Board Minutes from March 25, 2025. Second by Goodding. All Ayes. Motion Carries.

Financial & Administrative-

- A. Motion by Petersen to Approve Bills Payable in the Amount of \$487,835.76. Second by Padavich. All Ayes. Motion Carries.
- B. Department Update- Wagner stated they have filled the Utility Billing Clerk position, and the new employee starts on the 14<sup>th</sup>. She also said that they have collected \$1,052.91 from Municipal Collections of America.

Electric Department

- A. Outages – none.
- B. Department update – Poles have been changed out at the corner of 2<sup>nd</sup> St and Donahue St. The crew completed a pole change out today at 508 S 3<sup>rd</sup> Place, so all of the North, south-facing blocks on W Sheridan Drive are now rebuilt.

Water Department

- A. Water Main Breaks – none.
- B. Water Test Results – Passed.
- C. Motion by Hamilton to Approve Operation of Private Distribution Components Agreement. Second by Petersen. All Ayes. Motion Carries.
- D. Discussion on Private Wells. Discussed amongst Board Members.
- E. Motion by Petersen to Approve New Proposed Service Agreement with BSI. Second by Padavich. All Ayes. Motion Carries.
- F. Motion to Approve the 16<sup>th</sup> Ave Water Tower Reconditioning Project, New Proposed Dates of September 1<sup>st</sup> through September 15<sup>th</sup>, 2025. Second by Hamilton. All Ayes. Motion Carries.

G. Motion by Bristley to Approve Splitting the Cost of \$5,000 with North Scott Schools to Include School Logo in Design for the 16<sup>th</sup> Ave Water Tower Reconditioning Project. No Second. Motion Fails.

H. Department Update—Given by Water Superintendent Cegan Long. Long explained the Altorfer generator quote and about the backup generator and the process for preparing for it. ISG came down to go through training points with water operator Tanner Loussaert. They started the disinfection process to prepare to switch to the spring and summer wells, and eventually will start the system flushing regimen. Cegan also updated the board on the results from 120 Water and the data collected that 120 Water has used to send notifications regarding the lead/copper service line.

Motion by Petersen to adjourn the meeting at 6:04 p.m. Second by Padavich. All Ayes. Motion Carries.

Sadie Wagner

Utility Administrative Manager

BILLS PAYABLE						
CHECK#	DEPT	FUND	VENDOR	DESCRIPTION	FREQUENCY	AMOUNT
1185	ELECTRIC	630 5-820-6503	CENTRAL MUNICIPAL POWER	ENERGY SUPPLY	MONTHLY	\$ 142,628.64
1186	INS REIMB	821 5-630-6184	EBS- EMPLOYEE BENEFIT SYSTEMS	PSF INS CLAIM FUNDING	MONTHLY	\$ 335.96
1187	INS REIMB	821 5-630-6184	EBS- EMPLOYEE BENEFIT SYSTEMS	PSF INS CLAIM FUNDING	MONTHLY	\$ 31.40
1189	ELECTRIC	630 5-820-6501	MIDAMERICAN ENERGY COMPANY	LOUISA CASH REQUEST APR25	MONTHLY	\$ 107,000.00
1189	ELECTRIC	630 5-820-6502	MIDAMERICAN ENERGY COMPANY	CASH REQUIREMENT WS-4 MAR25	MONTHLY	\$ 22,000.00
1189	ELECTRIC	630 5-820-6502	MIDAMERICAN ENERGY COMPANY	WS-4 CASH REQUEST APR25	MONTHLY	\$ 144,000.00
1190	ELECTRIC	630 5-820-6402	PAYMENTECH (TYLER CC)	CC FEES	MONTHLY	\$ 3,087.03
1190	ELECTRIC	630 5-820-6402	PAYMENTECH (TYLER CC)	CC FEES	MONTHLY	\$ 329.32
1190	ELECTRIC	630 5-820-6402	PAYMENTECH (TYLER CC)	CC FEES	MONTHLY	\$ 48.65
226653	DEP REFUND	630 2033	PAYSEN CHRIS	01-2126-07	ONE TIME	\$ 36.37
226654	DEP REFUND	630 2033	SHILLING DANIEL & M	01-9041-97	ONE TIME	\$ 121.92
226655	DEP REFUND	630 2033	WELSORD VICTORIA	05-1830-12	ONE TIME	\$ 59.02
226656	DEP REFUND	630 2033	TWO RIVERS BANK & TR	05-5580-01	ONE TIME	\$ 83.36
226657	DEP REFUND	630 2033	ENCORE HOMES LLC	05-5803-00	ONE TIME	\$ 161.80
226657	DEP REFUND	630 2033	ENCORE HOMES LLC	07-7048-00	ONE TIME	\$ 30.38
226658	DEP REFUND	630 2033	RIVERBEND PROPERTIES	06-0040-04	ONE TIME	\$ 109.99
226659	DEP REFUND	630 2033	NUNN SHELBY	06-1780-19	ONE TIME	\$ 45.74
226660	ELECTRIC	630 5-820-6310	A & A AIR COND & REFRIGERATION INC	ICE MACHINE RENT	MONTHLY	\$ 62.50
226661	ELECTRIC	630 5-820-6340	ACCESS SYSTEMS LEASING	COPIER LEASE	MONTHLY	\$ 188.01
226662	WATER	600 5-810-6501	ACCO UNLIMITED CORP.	CAUSTIC SODA RESUPPLY	AS NEEDED	\$ 2,817.00
226663	WATER	600 5-810-6310	ALTORFER INC	GENERATOR MAINTENANCE	AS NEEDED	\$ 174.75
226664	ELECTRIC	630 5-820-6310	ALWAYS CLEAN LLC	CLEANING SERVICES	MONTHLY	\$ 300.00
226665	WATER	600 5-810-6230	AMAZON CAPITAL SERVICES	OPERATOR CERT STUDY BOOKS	AS NEEDED	\$ 591.95
226665	WATER	600 5-810-6506	AMAZON CAPITAL SERVICES	WALL MOUNT FILE HOLDER	AS NEEDED	\$ 12.80
226665	ELECTRIC	630 5-820-6506	AMAZON CAPITAL SERVICES	CORNER PROTECTORS	AS NEEDED	\$ 4.19
226666	ELECTRIC	630 5-820-6450	BORTEC INC	SUPPLY AND INSTALL CONDUIT	PROJECT BASED	\$ 1,704.00
226667	WATER	600 5-810-6373	CENTRAL SCOTT TELEPHONE	PHONE/INTERNET	MONTHLY	\$ 259.89
226667	ELECTRIC	630 5-820-6373	CENTRAL SCOTT TELEPHONE	PHONE/INTERNET	MONTHLY	\$ 388.15
226668	ELECTRIC	630 5-820-6310	CINTAS CORPORATION	FLOOR MATS	MONTHLY	\$ 53.98
226669	WATER	600 5-810-6506	CINTAS FIRST AID & SAFETY D89	MEDICINE CABINET INSPECTION	MONTHLY	\$ 7.16
226670	ELECTRIC	630 5-820-6450	CROSSROADS MOBILE MAINTENANCE	SDP INSPECTION	ANNUALLY	\$ 1,429.90
226670	ELECTRIC	630 5-820-6450	CROSSROADS MOBILE MAINTENANCE	FREIGHTLINER M2 INSPECTION	ANNUALLY	\$ 1,429.90
226670	ELECTRIC	630 5-820-6450	CROSSROADS MOBILE MAINTENANCE	4400 SBA INSPECT	ANNUALLY	\$ 1,550.70
226670	ELECTRIC	630 5-820-6450	CROSSROADS MOBILE MAINTENANCE	INTERNATIONAL 4400 INSPECTION	ANNUALLY	\$ 1,386.05
226670	ELECTRIC	630 5-820-6450	CROSSROADS MOBILE MAINTENANCE	SDP 4100 INSPECTION	ANNUALLY	\$ 1,202.53
226670	ELECTRIC	630 5-820-6450	CROSSROADS MOBILE MAINTENANCE	DODGE RAM INSPECTION	ANNUALLY	\$ 1,339.46
226671	ELECTRIC	630 5-820-6605	DE NOVO MARKETING	WEBSITE CONTENT/REDEVELOPMENT	PROJECT BASED	\$ 4,166.50
226672	ELECTRIC	630 5-820-6414	EASTERN IOWA PUBLICATION LLC	UTILITY PUBLISHING	MONTHLY	\$ 170.33
226673	WATER	600 5-810-6501	HAWKINS INC.	CYLINDER HOLDING FEE	ONE TIME	\$ 20.00
226674	WATER	600 5-810-6213	IA ASSN. MUNICIPAL UTIL.	SAFETY MEMBERSHIP	ANNUALLY	\$ 1,144.00
226674	ELECTRIC	630 5-820-6230	IA ASSN. MUNICIPAL UTIL.	ELECTRIC APPRENTICESHIP FEE	ANNUALLY	\$ 100.00
226674	ELECTRIC	630 5-820-64401	IA ASSN. MUNICIPAL UTIL.	SAFETY MEMBERSHIP	ANNUALLY	\$ 8,840.00
226675	ELECTRIC	630 5-820-6450	IOWA ONE CALL	LOCATES	MONTHLY	\$ 68.70
226676	WATER	600 5-810-6310	MENARDS	FILTER EFFLUENT FITTINGS	AS NEEDED	\$ 248.56
226676	WATER	600 5-810-6310	MENARDS	FILTER EFFLUENT FITTINGS	AS NEEDED	\$ 20.97
226676	WATER	600 5-810-6310	MENARDS	FILTER EFFLUENT FITTINGS	AS NEEDED	\$ 17.96
226676	WATER	600 5-810-6310	MENARDS	FILTER EFFLUENT FITTINGS	AS NEEDED	\$ 4.49
226676	WATER	600 5-810-6310	MENARDS	FILTER EFFLUENT FITTINGS	AS NEEDED	\$ 93.73
226676	WATER	600 5-810-6310	MENARDS	FILTER EFFLUENT FITTINGS	AS NEEDED	\$ 13.30
226676	WATER	600 5-810-63711	MENARDS	ZIP TIES & EXTENSION CORD	AD NEEDED	\$ 14.98
226676	WATER	600 5-810-63711	MENARDS	DISTILLED LAB WATER	AR NEEDED	\$ 16.44
226676	WATER	600 5-810-6506	MENARDS	OFFICE SUPPLIES	AS NEEDED	\$ 58.99
226676	WATER	600 5-810-6520	MENARDS	CONCRETE SCREWS	AS NEEDED	\$ 27.47
226676	ELECTRIC	630 5-820-6310	MENARDS	SOCKETS/ SHOP TOWELS	AS NEEDED	\$ 19.98
226676	ELECTRIC	630 5-820-6507	MENARDS	SOCKETS/ SHOP TOWELS	AS NEEDED	\$ 11.64
226677	WATER	600 5-810-63711	MERSCHMAN HARDWARE	DISTILLED WATER & PLIERS	AS NEEDED	\$ 23.57
226677	WATER	600 5-810-63711	MERSCHMAN HARDWARE	DISTILLED LAB WATER AND PLIERS	AS NEEDED	\$ 23.57
226678	WATER	600 5-810-6371	MIDAMERICAN ENERGY COMPANY	401 S 16TH AVE GENERATOR	MONTHLY	\$ 14.54
226678	WATER	600 5-810-6371	MIDAMERICAN ENERGY COMPANY	853 N 1ST GENERATOR	MONTHLY	\$ 34.77
226678	WATER	600 5-810-6371	MIDAMERICAN ENERGY COMPANY	851N 1ST ST WELL 5	MONTHLY	\$ 83.65
226678	WATER	600 5-810-6371	MIDAMERICAN ENERGY COMPANY	503 W DONAHUE ST	MONTHLY	\$ 92.50
226678	WATER	600 5-810-6371	MIDAMERICAN ENERGY COMPANY	212 N 3RD ST	MONTHLY	\$ 63.41
226678	ELECTRIC	630 5-820-6371	MIDAMERICAN ENERGY COMPANY	120 E IOWA ST	MONTHLY	\$ 335.88
226679	WATER	600 5-810-6506	STOREY KENWORTHY - WORKSPACE INC	SAFETY DATA BINDER	AS NEEDED	\$ 171.62
226680	ELECTRIC	630 5-820-6560	STUART C IRBY CO	LOW VOLT GLOVE PROTECTORS	AS NEEDED	\$ 406.07
226680	ELECTRIC	630 5-820-6560	STUART C IRBY CO	PLASTIC COVERS FOR CONNECTORS	AS NEEDED	\$ 74.90
226680	ELECTRIC	630 5-820-6560	STUART C IRBY CO	LUBE	AS NEEDED	\$ 72.76
226681	WATER	600 5-810-6310	TRI-CITY ELECTRIC COMPANY OF IOWA	WATER PLANT ELECTRIC WORK	PROJECT BASED	\$ 2,509.27
226682	ELECTRIC	630 5-820-6319	TYLER TECHNOLOGIES	TYLER TECH FEES	MONTHLY	\$ 646.25
226683	ELECTRIC	630 5-820-6508	US POSTAL SERVICE (CMRS-FP)	POSTAGE FOR METER	MONTHLY	\$ 1,000.00
226684	WATER	600 5-810-6371	USA BLUE BOOK	LOCATING PROBES	AS NEEDED	\$ 600.98
226684	WATER	600 5-810-63711	USA BLUE BOOK	TESTING CHEMKEY	AS NEEDED	\$ 199.70
226684	WATER	600 5-810-63711	USA BLUE BOOK	WATER TESTING MATERIALS	AS NEEDED	\$ 759.88
226685	WATER	600 5-810-6560	VAN WERT INC	SHERIDAN MEADOWS METER GASKET	ONE TIME	\$ 147.25

226686	WATER	600 5-810-6373	VERIZON WIRELESS	CELL SERVICES	MONTHLY	\$ 165.88
226686	ELECTRIC	630 5-820-6373	VERIZON WIRELESS	CELL SERVICES	MONTHLY	\$ 190.15
226687	WATER	600 5-810-6331	WEX BANK	FUEL	MONTHLY	\$ 522.51
226687	ELECTRIC	630 5-820-6331	WEX BANK	FUEL	MONTHLY	\$ 289.80
ACH	SPLIT	SPLIT	PAYROLL 3/28	PAYROLL 3/28	BI-WEEKLY	\$ 28,048.26
<b>TOTAL</b>						<b>\$ 486,547.71</b>

CREDIT CARDS					
DEPT	EMPLOYEE	FUND	VENDOR	DESCRIPTION	AMOUNT
WATER	BRYSON STYMEIST	600 5-810-6213	IA DNR FEES & PAYMENTS	WATER DISTR GRADE 1 FEE	\$ 32.29
WATER	TANNER LOUSSAERT	600 5-810-6213	ID DNR FEES & PAYMENTS	GRD 1 WATER CERT TEST FEE	\$ 32.29
WATER	TANNER LOUSSAERT	600 5-810-6230	IA DNR FEES & PAYMENTS	GRD 2 WATER CERT TEST FEE	\$ 22.04
WATER	CEGAN LONG	600 5-810-6240	FAIRFIELD INN & SUITES	IRWA CONF-LODGING	\$ 472.64
WATER	CEGAN LONG	600 5-810-6240	FARIFIELD INN & SUITES	IRWA CONF-PARKING	\$ 42.80
WATER	CEGAN LONG	600 5-810-6240	IOWA EVENTS CENTER DSM	IRWA CONF-PARKING	\$ 12.00
ELECTRIC	SADIE WAGNER	630 5-820-6230	IAMU	REFUND FOR DOUBLE CHARGE IAMU	\$ (275.00)
ELECTRIC	SADIE WAGNER	630 5-820-6230	COURSERA	ELEC FUND&FUTURE COURSE	\$ 52.43
ELECTRIC	DALTON EAGLE	630 5-820-6240	MOJITOS BAR & GRILL	IAMU TRANSFORMER CLASS-MEAL	\$ 41.83
ELECTRIC	DALTON EAGLE	630 5-820-6240	CENEX - BIG 10 MART	IAMU TRANSFORMER CLASS-FUEL	\$ 53.07
ELECTRIC	DALTON EAGLE	630 5-820-6240	JERSEY MIKES	IAMU TRANSFORMER CLASS-MEAL	\$ 30.72
ELECTRIC	DALTON EAGLE	630 5-820-6240	CENEX - BIG 10 MART	IAMU TRANSFORMER CLASS-FUEL	\$ 31.88
ELECTRIC	DEVIN GHEER	630 5-820-6240	HOTEL RESERVATION	IAMU TRANSFORMER CLASS-LODGING	\$ 244.16
ELECTRIC	DEVIN GHEER	630 5-820-6240	HOTEL RESERVATION	IAMU TRANSFORMER CLASS-LODGING	\$ 47.25
ELECTRIC	DEVIN GHEER	630 5-820-6240	CASYES - ANKENY	IAMU TRANSFORMER CLASS-MEAL	\$ 31.89
ELECTRIC	DEVIN GHEER	630 5-820-6240	CASEYS - ANKENY	IAMU TRANSFORMER CLASS-MEAL	\$ 25.66
ELECTRIC	DEVIN GHEER	630 5-820-6240	CHARLEYS PHILLY STRAKS	IAMU TRANSFORMER CLASS-MEAL	\$ 14.60
ELECTRIC	SADIE WAGNER	630 5-820-6240	CHICK-FIL-A	IAMU CONF-LUNCH	\$ 11.74
ELECTRIC	SADIE WAGNER	630 5-820-6240	COURTYARD - ANKENY	IAMU CONF-DINNER	\$ 22.49
ELECTRIC	SADIE WAGNER	630 5-820-6240	COURTYARD - ANKENY	IAMU CONF-LODGING 2 NIGHTS	\$ 282.70
ELECTRIC	MITCH MORRIS	630 5-820-6332	FARM & FLEET	PAINT-UNIT #40	\$ 8.99
ELECTRIC	JEFFERY MARTENS	630 5-820-6414	FACEBOOK	AD POST-FB-CLERK POSTING	\$ 49.58
<b>CREDIT CARDS</b>					<b>\$ 1,288.05</b>
<b>BILLS PAYABLE</b>					<b>\$ 486,547.71</b>
<b>GRAND TOTAL</b>					<b>\$ 487,835.76</b>