

ELDRIDGE ELECTRIC AND WATER UTILITY BOARD

October 17, 2023
5:00 pm
City Hall, 305 N. 3rd Street

1. Call to order
2. Public Comment
3. Approval of Agenda
4. **Approval of Minutes –October 3, 2023**

5. Financial
 - A. **Consideration to Approve Bills Payable**

6. Electric Department – Mike Anderson
 - A. **Year End Financials**
 - B. Line worker Interview Update
 - C. Department update

7. Water Department – Brock Kroeger
 - A. **Consideration of Resolution E&W 2023-06 Approving Final Acceptance of Public Improvements for TCC 1st Addition**
 - B. Department Update

8. Administrative –
 - A. Department Update

9. Adjournment

NEXT REGULAR MEETING Tuesday, November 7, 2023 at 5:00pm

The regular meeting of the Eldridge Electric and Water Utility Board was called to order at 5:00 P.M. on October 3, 2023, at Eldridge City Hall.

Board members present were Mike Anderson, Barb O'Brien, and Jim Skadal. Paula Steward and Brock Kroeger were absent. Also, present Jacob Rowe and Jody Coffman. Visitors Nevada Lemke.

Public Comment- None

Motion by Anderson, second by O'Brien to approve the agenda, after removing item 6B. All ayes.

Motion by O'Brien, second by Anderson to approve the minutes from September 19, 2023. All ayes.

FINANCIAL – Motion by Skadal to approve bills payable in the amount of \$185,702.61, second by O'Brien. All ayes.

ELECTRIC – There was an outage on 10/1/23 at 305 N. 3rd St. from 12:00 pm to 12:30 pm. The cause was animal contact and affected nine customers.

There was an outage on 9/17/23 at E. Lincoln Rd-Sewer Lift Station from 9:24am to 10:20am. The cause was animal contact and affected one customer.

Department update: Jake has 3 interviews scheduled for this week. The safety training was doing pole rescues. The crew is setting streetlights in Ivy Acres and will move to Grunwald Grove next.

WATER- Water testing was done on 9/12/23 at 8 locations, all passed.

There was a water main break on 9/20/23 at 205 N 9th Street. It lasted 6 hours and there was an estimated water loss of 38,000. It affected 20 customers. The break was reported at 1:30 pm. The valves were shut down around 2:30 pm. The water was restored at 7:30 pm.

Department update: The crew has finished fall flushing. The crew will begin fixing hydrants.

ADMINISTRATION-

Department update: Jake and Jody will attend IAMU Municipal Law Workshop on 10/11/23. KLM will be making an engineering proposal for reconditioning the new water tower. Jake also investigated the interest rate on bonds. The CMPAS contract is being reviewed by our attorney.

Motion by Anderson to adjourn the meeting at 5:22 P.M., second by O'Brien. All ayes.

Utility Bills Payable for October 17, 2023, 2023

TOTAL CHECKS \$32,148.52

MidAmerican Wire Transfer- WS4 -
Louisa energy charge -
CMMPA \$142,830.50

Credit Cards \$930.12

PAYROLL October 14, 2023 \$26,589.60

TOTAL \$202,498.74

CRDIT CARDS

JEFF MARTENS AED REPLACEMNT PARTS	\$646.00	630-5820-6310
JACOB ROWE IAMU MUNICIPAL LAW WORKSHOF	\$260.00	630-5-820-6230
JACOB POWELL QC SAFETY HARD HAT	\$24.12	630-5-820-6512
	\$930.12	

VENDOR SET: 01 City of Eldridge
 BANK: 00 FIRST CENTRAL UTILITY
 DATE RANGE:10/01/2023 THRU 10/13/2023

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
002648	AUXIANT							
I-202310113947	CLAIM FUNDING	D	10/02/2023			000670		
821 5-630-6184	UTILITY INSURANCE REIMBURSEMEN	CLAIM FUNDING		96.44				96.44
002648	AUXIANT							
I-202310113949	CLAIM FUNDING	D	10/05/2023			000671		
821 5-630-6184	UTILITY INSURANCE REIMBURSEMEN	CLAIM FUNDING		8.67				8.67
002648	AUXIANT							
I-202310123985	CLAIM FUNDING	D	10/13/2023			000672		
821 5-630-6184	UTILITY INSURANCE REIMBURSEMEN	CLAIM FUNDING		554.16				554.16
1	JARRETT, NATHAN							
I-000202310033936	US REFUND	R	10/03/2023			225549		
630 2033	DEPOSIT REFUNDS PAYABLE	03-1640-07		79.09				79.09
1	ARTER, JOHN							
I-000202310043939	US REFUND	R	10/04/2023			225550		
630 2033	DEPOSIT REFUNDS PAYABLE	98-5950-01		84.12				84.12
1	SPRIGGS, RONALD							
I-000202310043938	US REFUND	R	10/04/2023			225551		
630 2033	DEPOSIT REFUNDS PAYABLE	01-6266-03		170.18				170.18
1	GALLANT, FAITH							
I-000202310063941	US REFUND	R	10/06/2023			225552		
630 2033	DEPOSIT REFUNDS PAYABLE	03-2620-14		18.53				18.53
000332	DAKOTA SUPPLY GROUP							
I-S102910974.0012	1" METER CPLUG	R	10/09/2023			225553		
600 5-810-6560	INTO INVENTORY	1" METER CPLUG		156.00				156.00
1	SIUZDAK, JAMES							
I-000202310123986	US REFUND	R	10/12/2023			225554		
630 2033	DEPOSIT REFUNDS PAYABLE	01-6027-13		51.24				51.24
001034	A & A AIR COND & REFRIGERATION							
I-23SEP09138U	A & A AIR COND & REFRIGERATION	R	10/12/2023			225555		
630 5-820-6310	B & G MATERIAL	A & A AIR COND & REF		62.50				62.50
002031	ACCESS SYSTEMS LEASING							
I-34965862U	CITY HALL COPIER LEASE	R	10/12/2023			225556		
630 5-820-6310	B & G MATERIAL	CITY HALL COPIER LEA		167.54				167.54

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
001048	ADVANTAGE TREE SERVICES LLC							
I-118655	TREE TREATMENT	R	10/12/2023			225557		
600 5-810-6310	B & G MATERIAL		TREE TREATMENT	234.29				234.29
001988	ALLIANT ENERGY CO.							
I-202310113981	UTILITES	R	10/12/2023			225558		
600 5-810-6371	UTILITIES		UTILITES	215.97				215.97
000012	AMERICAN WATER WORKS ASSN.							
I-202310113943	MEMBERSHIP RENEWAL DUES	R	10/12/2023			225559		
600 5-810-6213	DUES AND LICENSES		MEMBERSHIP RENEWAL D	418.00				418.00
000047	CENTRAL SCOTT TELEPHONE							
I-202310123997	WIFI, TELEPHONE	R	10/12/2023			225560		
600 5-810-6373	TELEPHONE & INTERNET		WIFI, TELEPHONE	279.23				
630 5-820-6373	TELEPHONE & INTERNET		WIFI, TELEPHONE	493.00				772.23
000125	FLETCHER-REINHARDT CO.							
I-S1309640.001	CUTOOT	R	10/12/2023			225561		
630 5-820-6560	INTO INVENTORY		CUTOOT	1,460.55				1,460.55
001544	G T SPORTS UNLIMITED							
I-1004374	BRYSON	R	10/12/2023			225562		
600 5-810-6181	CLOTHING ALLOWANCE		BRYSON	134.00				134.00
000215	IA ASSN. MUNICIPAL UTIL.							
I-28726	OCT-DEC TRAINING QUARTER 2	R	10/12/2023			225563		
630 5-820-64401	I.A.M.U		OCT-DEC TRAINING QUA	1,280.71				
600 5-810-6213	DUES AND LICENSES		OCT-DEC TRAINING QUA	1,280.71				2,561.42
000228	IOWA ONE CALL							
I-254416	LOCATES	R	10/12/2023			225564		
630 5-820-6450	OTHER CONTRACTED SERVICES		LOCATES	120.50				120.50
000777	MENARDS							
I-19163	SCREWDRIVER SET	R	10/12/2023			225565		
600 5-810-6765	MINOR PROJECTS		SCREWDRIVER SET	5.61				5.61
000648	MUSCATINE LAWN & POWER							
I-10017	FILTER, PULLEY, BELT	R	10/12/2023			225566		
600 5-810-6332	VEHICLE MAINTENANCE		FILTER, PULLEY, BELT	136.78				136.78
002711	NAPA AUTO PARTS							
I-250998	VAC	R	10/12/2023			225567		
600 5-810-6332	VEHICLE MAINTENANCE		VAC	8.99				8.99

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000323	NORTH SCOTT PRESS							
I-202310113969	UTILITY BOARD	R	10/12/2023			225568		
630 5-820-6414	PUBLISHING	UTILITY BOARD		438.30				438.30
003828	QC ANALYTICAL SERVICES LLC							
I-2309276	BACT TEST	R	10/12/2023			225569		
600 5-810-6451	WATER TESTING	BACT TEST		200.00				200.00
000356	QC METALLURGICAL LAB							
I-B2887	BACT TEST	R	10/12/2023			225570		
600 5-810-6451	WATER TESTING	BACT TEST		25.00				25.00
002272	QUAD CITIES WINWATER CO							
I-033936 01	6" REPAIR CLAMP	R	10/12/2023			225571		
600 5-810-6560	INTO INVENTORY	6" REPAIR CLAMP		322.68				
I-034022 01	8" SADDLE	R	10/12/2023			225571		
600 5-810-6311	WATER PLANT MAINTENANCE	8" SADDLE		190.12				512.80
002293	RAPIDS REPRODUCTIONS, INC							
I-217872-0U	PLOT PRINTER	R	10/12/2023			225572		
600 5-810-6506	OFFICE SUPPLIES	PLOT PRINTER		23.65				
630 5-820-6506	OFFICE SUPPLIES	PLOT PRINTER		23.65				47.30
000461	STATE HYGENIC LABORATORY							
I-264764U	AMMONIA, FLOURIDE	R	10/12/2023			225573		
600 5-810-6451	WATER TESTING	AMMONIA, FLOURIDE		42.00				42.00
001608	THOMPSON TRUCK & TRAILER							
I-X103136492:01	UNIT 40	R	10/12/2023			225574		
630 5-820-6332	VEHICLE MAINTENANCE	UNIT 40		137.70				137.70
003900	TYLER TECHNOLOGIES							
I-025-440470	TRANSACTION FEE	R	10/12/2023			225575		
630 5-820-6319	COMPUTER MAINTENANCE	TRANSACTION FEE		315.00				315.00
000470	UTILITY EQUIPMENT CO.							
I-10104930-000	VALVE BOX TOP	R	10/12/2023			225576		
600 5-810-6560	INTO INVENTORY	VALVE BOX TOP		203.67				203.67
001895	VAN WERT INC							
I-81218	2S - METERS	R	10/12/2023			225577		
630 5-820-6560	INTO INVENTORY	2S - METERS		4,001.20				
I-81222	ERTS	R	10/12/2023			225577		
600 5-810-6560	INTO INVENTORY	ERTS		12,960.00				16,961.20

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000033	WELLMARK BLUE CROSS							
I-232840000199U	INSURED EMPLOYESS	R	10/12/2023			225578		
600 5-810-6150	GROUP INSURANCE	INSURED EMPLOYESS		1,925.32				
630 5-820-6150	GROUP INSURANCE	INSURED EMPLOYESS		4,260.79				6,186.11
003162	WHITE CAP, LP							
I-50023923669	FLAGS	R	10/12/2023			225579		
600 5-810-63711	OPERATING SUPPLIES & MATERIAL FLAGS			22.19				
I-50024048058	LOCATOR FLAG	R	10/12/2023			225579		
600 5-810-63711	OPERATING SUPPLIES & MATERIAL LOCATOR FLAG			199.71				221.90

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	31	32,148.52	0.00	32,148.52
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	659.27	0.00	659.27
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
600 5-810-6150	GROUP INSURANCE	1,925.32
600 5-810-6181	CLOTHING ALLOWANCE	134.00
600 5-810-6213	DUES AND LICENSES	1,698.71
600 5-810-6310	B & G MATERIAL	234.29
600 5-810-6311	WATER PLANT MAINTENANCE	190.12
600 5-810-6332	VEHICLE MAINTENANCE	145.77
600 5-810-6371	UTILITIES	215.97
600 5-810-63711	OPERATING SUPPLIES & MATERIAL	221.90
600 5-810-6373	TELEPHONE & INTERNET	279.23
600 5-810-6451	WATER TESTING	267.00
600 5-810-6506	OFFICE SUPPLIES	23.65
600 5-810-6560	INTO INVENTORY	13,642.35
600 5-810-6765	MINOR PROJECTS	5.61
	*** FUND TOTAL ***	18,983.92
630 2033	DEPOSIT REFUNDS PAYABLE	403.16
630 5-820-6150	GROUP INSURANCE	4,260.79
630 5-820-6310	B & G MATERIAL	230.04

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
630 5-820-6319	COMPUTER MAINTENANCE	315.00
630 5-820-6332	VEHICLE MAINTENANCE	137.70
630 5-820-6373	TELEPHONE & INTERNET	493.00
630 5-820-6414	PUBLISHING	438.30
630 5-820-64401	I.A.M.U	1,280.71
630 5-820-6450	OTHER CONTRACTED SERVICES	120.50
630 5-820-6506	OFFICE SUPPLIES	23.65
630 5-820-6560	INTO INVENTORY	5,461.75
	*** FUND TOTAL ***	13,164.60
821 5-630-6184	UTILITY INSURANCE REIMBURSEMEN	659.27
	*** FUND TOTAL ***	659.27

VENDOR SET: 01	BANK: 00	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			34	32,807.79	0.00	32,807.79
BANK: 00		TOTALS:	34	32,807.79	0.00	32,807.79
REPORT TOTALS:			34	32,807.79	0.00	32,807.79

SELECTION CRITERIA

VENDOR SET: 01-City of Eldridge
VENDOR: ALL
BANK CODES: Include: 00
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 10/01/2023 THRU 10/13/2023
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES
PRINT G/L: YES
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: YES
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

2022-23 FINANCIAL REPORT
(UNAUDITED)

	YEAR END 2022-23	YEAR END 2021-22	YEAR END 2020-21	YEAR END 2019-20	YEAR END 2018-19	YEAR END 2017-18	YEAR END 2016-17	YEAR END 2015-16	YEAR END 2014-15	YEAR END 2013-14
GROSS RETAIL SALES	3,261,647	3,364,464	3,166,732	2,985,138	3,212,677	3,096,959	3,015,955	2,928,106	3,074,831	3,102,538
TRANSMISSION/POWER SALES	2,008,711	1,264,665	996,825	772,017	1,486,578	1,376,928	1,141,761	979,873	1,515,595	1,593,771
COST OF POWER	3,983,019	3,766,214	2,294,225	2,385,889	2,811,685	2,911,930	2,536,488	2,419,587	2,829,767	3,047,107
PCA	1,172,635	(429,006)	(162,447)							
GROSS MARGIN ON SALES	2,459,974	433,908	1,706,886	1,371,266	1,887,570	1,561,957	1,621,228	1,488,392	1,760,659	1,649,202
OPERATING EXPENSES										
EMPLOYEE EXPENSE	620,153	626,969	545,821	524,657	407,774	407,193	430,530	384,787	416,806	390,044
VEHICLE	26,308	22,900	15,592	13,584	20,033	13,169	19,187	17,275	23,998	26,131
MATERIALS	176,329	73,064	74,258	122,569	151,940	98,292	189,791	217,362	185,489	26,447
INSURANCE	57,097	42,641	33,204	26,899	33,695	23,342	33,069	33,245	31,527	20,764
OFFICE EQUIP SUPPLIES & MAINT.	30,839	38,768	26,699	21,626	21,369	23,701	24,831	19,255	17,583	18,813
UTILITIES	13,433	14,659	12,396	11,788	15,310	14,621	14,497	12,543	15,633	14,638
FEES & DUES	40,731	30,979	23,916	15,708	13,982	22,248	21,689	20,466	18,330	25,559
EQUIP DEPRECIATION	0	0	0	90,000	77,065	90,000	90,000	90,000	75,000	75,000
PROPERTY TAXES	48,419	38,613	49,961	60,815	50,570	49,728	57,072	58,091	58,197	58,915
PROFESSIONAL SERVICES	23,103	27,963	28,784	31,278	29,629	23,208	27,147	38,770	47,495	61,881
CONTRACTED SERVICES	53,380	54,749	56,729	23,011	45,430	55,841	37,054	37,230	40,187	16,893
TREE TRIMMING	26,660	18,360	4,494	61,821	4,100	56,366	-	68,119	-	82,000
MISCELLANEOUS	22,643	33,239	19,173	18,338	17,466	14,970	17,953	30,388	26,677	21,764
TOOLS/MINOR EQUIP	10,033	3,493	21,196	19,811	21,422	20,242	30,210	18,181	24,954	21,017
MINOR PROJECTS	9,755	4,667	5,791	18,068	11,163	-	-	-	-	1,377
CAPITAL EQUIPMENT	30,950	199,062	79,700	2,955	22,830	12,950	133,991	11,212	-	-
CAPITAL PROJECTS	66,331	175,573	139,789	12,660	49,526	109,120	64,598	21,629	256,260	256,260
TOTAL OPERATING EXPENSES	1,256,165	1,405,699	1,137,502	1,075,588	943,778	975,397	1,236,141	1,121,522	1,003,505	1,117,503
NET OPERATING MARGIN	1,203,809	(971,790)	569,384	295,678	943,792	586,560	385,087	366,870	757,154	531,699
NON OPERATING INCOME										
POLE RENTAL	4,106	2,416	2,306	0	1,690	1,670	7,640	-	963	963
CONNECTION FEE	10,302	10,309	8,767	9,444	21,072	32,305	22,493	11,475	25,165	11,310
SALES TAX	98,055	64,554	63,105	65,200	71,490	69,936	69,936	66,277	70,696	69,782
INVESTMENT INTEREST	111,903	21,001	57,874	72,565	66,305	59,630	51,706	51,747	26,092	4,869
LOAN REPAYMENTS/BONDS	0	0	0	0	0	0	-	-	-	1,180,000
MISCELLANEOUS	64,613	329,569	65,825	25,932	52,122	63,259	78,712	15,580	45,407	6,755
TOTAL NON OPERATING REVENUE	288,980	427,849	197,877	173,141	212,679	227,643	230,487	145,079	168,323	1,273,679
NON OPERATING EXPENSES										
DEBT EXPENSE	0	0	0	111	248,675	246,555	243,760	240,050	241,791	2,371,559
SALES TAX	97,055	61,999	60,911	59,751	71,001	70,622	68,546	66,512	71,749	71,506
REBATES & ENERGY EFFICIENCY	3,432	5,026	23,717	15,371	41,540	14,004	28,081	16,280	9,393	2,896
PROJECT SHARE	768	729	557	288	363	310	309	460	490	238
TRANSFERS	15,000	35,000	35,000	35,000	35,000	211,447	20,000	8,000	10,223	156,238
MANAGEMENT FEES & LOANS	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000
TOTAL NON OPERATING EXPENSE	206,255	192,754	210,185	200,521	486,579	632,938	450,696	421,302	423,646	2,692,437
NET INCOME	1,286,534	(736,695)	557,076	268,298	669,892	181,265	164,878	90,647	501,831	(887,059)
KWH BILLED FOR PERIOD	39,193,951	39,193,951	38,391,806	37,688,701	41,182,973	39,688,845	38,783,886	37,428,767	39,804,774	39,905,750
NET INCOME PER KWH SOLD	0.03282	(0.01880)	0.01451	0.00712	0.01627	0.00457	0.00425	0.00242	0.01261	(0.02223)

October 3, 2023

City of Eldridge
Attn: Mr. Jeff Martens
Post Office Box 375
Eldridge, IA 52748-0375

RE: TCC First Addition

Dear Mr. Martens:

The construction on the above referenced project has been completed in general conformance with approved plans and City specifications and we recommend acceptance of the public improvements to the City. If you have any questions please call our office.

Sincerely,

SHIVE-HATTERY, INC.

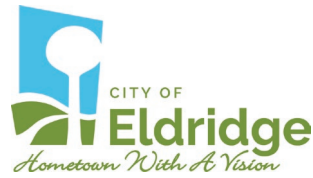


Greg Schaapveld, PE

GJS/vjw

Enc.





Resolution 2023-06 E&W

A RESOLUTION APPROVING FINAL ACCEPTANCE OF PUBLIC IMPROVEMENTS FOR TCC 1ST ADDITION.

WHEREAS, the above mentioned improvements were constructed as part of the development of TCC 1st Addition, and

WHEREAS, said improvements have been constructed in accordance with the approved plans and specifications, and

WHEREAS, the city engineer has recommended final acceptance of the above mentioned improvement

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE ELDRIDGE ELECTRIC AND WATER UTILITY:

1. That the public improvements for TCC 1st Addition are hereby accepted.
2. The city engineer is authorized to sign releases for any assessment waivers given to the city in connection with these public improvements.

PASSED AND APPROVED THIS 17th DAY OF OCTOBER, 2023.

ATTEST:

Brock Kroeger, Chairman

Michael Anderson, Secretary