

BOARD OF TRUSTEES OF THE ELDRIDGE ELECTRIC & WATER UTILITY

March 5th, 2024
5:00 pm
City Hall, 305 N. 3rd Street

1. Call to order
2. Public Comment
3. **Approval of Agenda**
4. **Approval of Minutes –February 20TH, 2024**

5. Financial
 - A. **Consideration to Approve Bills Payable**
 - B. **Consideration of Resolution 2024-03 E&W Depositories**
 - C. **Consideration of Resolution 2024-05 E&W Bank Authorized Signers**

6. Electric Department – Jim Skadal
 - A. PCA Update
 - B. **IUB Reliability Plan**
 - C. **Consideration of Resolution 2024-04 E&W Reliability Plan.**
 - D. Department update

7. Water Department – Brock Kroeger
 - A. **Water Test Results**
 - B. Department Update

8. Administrative –
 - A. **Consideration of Resolution 2024-06 Clerk Duties**
 - B. Consideration to Apply for an Employer Identification Number (EIN)
 - C. Budget Discussion and Approval of FY 2024-25 Budget
 - D. Handbook Discussion
 - E. Department Update

9. Adjournment

NEXT REGULAR MEETING Tuesday, March 19th, 2024 at 5:00 pm

Brock Kroeger, Chairman

Jim Skadal, Vice Chairman

Barb O'Brien

Paula Steward

The regular meeting of the Eldridge Electric and Water Utility Board was called to order at 5:00 P.M. on February 20, 2024, at Eldridge City Hall.

Board members present were Mike Anderson, Paula Steward, Barb O'Brien and Jim Skadal. Brock Kroeger was present, seated in the gallery and abstained from all business. Also, present Jacob Rowe and Jody Coffman. Visitors Frank King, Nevada Lemke, Allison Wright, Jeff Martens, Scott Campbell, Mark Rildofi, Tate Olson, Maria Olson, Emily Rowe, Collin Wilson, Keith Schneckloth and Marty O'Boyle.

Public Comment- Brock Kroeger read a statement regarding the recent email from the Assistant City Administrator concerning residency requirements to service on the Utility Board.

Motion by Steward, second by O'Brien to approve the agenda. All ayes.

Motion by Steward, second by Anderson to approve the minutes from February 6, 2024. All ayes.

FINANCIAL – Motion by Skadal to approve bills payable in the amount of \$268,667.82, second by Steward. All ayes.

ELECTRIC – Rowe gave an update on the PCA.

The 2023 Year End Outage Report was presented.

Resolution 2024-02 E&W Establishing Changes to the MunEEBuck\$ Program was discussed. Anderson made a motion to pass the Resolution, second by O'Brien. All ayes.

Department update: Rowe and Wilson attended the Supervisor/Foreman Conference. Rowe and Olson are attending the Energy Conference. The crew finished replacing a pole on S. 5th St and made a punch list for the tree trimmers to go back to.

WATER- There was a water main break at 208 S.5th St. on 2/11/24. The break was reported at 10:15am. The valves were shut down around 11:30am. The water was restored around 2:45pm. Estimated water loss is 31,500 gallons. It affected 2 customers.

The Water Crew performed a PFAS test on Well #2. It came back negative for any PFAS.

There was a discussion to approve a quote from QC Construction Services to remodel the water treatment plant. O'Brien made a motion to approve the quote, second by Steward. All ayes.

The Board reviewed a quote from Regan Mechanical to replace three 10" valves at the water treatment plant. Steward made a motion to approve the quote, second by Anderson. All ayes.

There was a bid for approval from KLM to repair the top section of the water tower ladder. Anderson made a motion to accept the bid, second by Steward. All ayes.

Department update: RILCO has hooked up a new section of watermain, after sampling it will be put into service. The crew has finished the hydrant repairs. The DNR Sanitary Survey has been completed.

ADMINISTRATION- There was a discussion on the 2024-25 Budget.

Department update: None

Motion by Steward to adjourn the meeting at 5:44 P.M., second by O'Brien. All ayes.

Utility Bills Payable for March 5, 2024

TOTAL CHECKS	\$14,388.37
MidAmerican Wire Transfer- WS4 - Louisa energy charge - CMMPA	\$47,000.00 \$3,000.00
Credit Cards	\$0.00
PAYROLL March 2, 2024	\$31,589.08
TOTAL	\$95,977.45

VENDOR SET: 01 City of Eldridge
 BANK: 00 FIRST CENTRAL UTILITY
 DATE RANGE: 2/16/2024 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
002440	EBS							
I-202402154334	CLAIM FUNDING	D	2/16/2024			000775		
821 5-630-6184	UTILITY INSURANCE REIMBURSEMENT CLAIM FUNDING			224.88				224.88
002440	EBS							
I-202402144326	PSF/FLEX/COBRA	D	3/01/2024			000776		
600 5-810-6150	GROUP INSURANCE	PSF/FLEX/COBRA		27.19				
630 5-820-6150	GROUP INSURANCE	PSF/FLEX/COBRA		73.74				100.93
002855	ADP, INC							
I-202402284344	PAYROLL FEES	D	2/23/2024			000789		
630 5-820-6416	DUES AND ASSESSMENTS	PAYROLL FEES		14.72				
600 5-810-6213	DUES AND LICENSES	PAYROLL FEES		14.72				29.44
000231	COMMUNITY ACTION OF EASTERN IO							
I-202402194336	PROJECT SHARE	R	2/19/2024			225837		
630 5-820-64131	PROJECT SHARE REMITTANCE	PROJECT SHARE		54.00				54.00
000890	DELTA DENTAL							
I-30002000003202403U	DELTA DENTAL	R	2/19/2024			225838		
600 5-810-6150	GROUP INSURANCE	DELTA DENTAL		12.20				
630 5-820-6150	GROUP INSURANCE	DELTA DENTAL		25.80				
I-30002000006202403U	BENEFITS LTD	R	2/19/2024			225838		
600 5-810-6150	GROUP INSURANCE	DELTA DENTAL		65.25				
630 5-820-6150	GROUP INSURANCE	DELTA DENTAL		127.76				
I-3000200001202403U	BENEFITS	R	2/19/2024			225838		
600 5-810-6150	GROUP INSURANCE	DELTA DENTAL		224.10				
630 5-820-6150	GROUP INSURANCE	DELTA DENTAL		271.44				726.55
000650	WEX BANK							
I-95142940U	FUEL	R	2/19/2024			225839		
600 5-810-6331	VEHICLE OPERATION	FUEL		472.37				
630 5-820-6331	VEHICLE OPERATION	FUEL		458.09				930.46
002033	COLIN WILSON							
I-202402194337	MILEAGE - NEW RATE DIFFERENCE	R	2/19/2024			225840		
630 5-820-6240	TRAVEL AND CONFERENCES	MILEAGE - NEW RATE D		5.02				5.02
1	RORAH, LUCAS							
I-000202402214338	US REFUND	R	2/21/2024			225841		
630 2033	DEPOSIT REFUNDS PAYABLE	05-3540-05		1,180.45				1,180.45
1	DEWULF, GINA							
I-000202402264339	US REFUND	R	2/26/2024			225842		
630 2033	DEPOSIT REFUNDS PAYABLE	04-1240-00		300.00				300.00

VENDOR SET: 01 City of Eldridge
 BANK: 00 FIRST CENTRAL UTILITY
 DATE RANGE: 2/16/2024 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000459	U.S. POST OFFICE							
I-202402284347	POSTAGE	R	2/28/2024			225843		
630 5-820-6508	POSTAGE	POSTAGE		968.31				968.31
002031	ACCESS SYSTEMS LEASING							
I-35960420U	CITY SHOP COPIER LEASE	R	2/29/2024			225844		
630 5-820-6340	OFFICE EQUIPMENT MAINTENANCE	CITY SHOP COPIER LEA		94.59				
I-36006211U	CITY HALL COPIER LEASE	R	2/29/2024			225844		
630 5-820-6340	OFFICE EQUIPMENT MAINTENANCE	CITY HALL COPIER LEA		370.19				464.78
000131	CINTAS CORPORATION							
I-4184196898U	CITY SHOP MATS	R	2/29/2024			225845		
630 5-820-6310	B & G MATERIAL	CITY SHOP MATS		67.88				
I-4184196921U	CITYHALL MATS	R	2/29/2024			225845		
630 5-820-6310	B & G MATERIAL	CITYHALL MATS		45.11				112.99
002470	CINTAS FIRST AID & SAFETY D89							
I-5198344203U	FIRST AID	R	2/29/2024			225846		
630 5-820-6310	B & G MATERIAL	FIRST AID		50.43				50.43
002442	COBRA HELP							
I-306853U	ACTIVE INSURED EMPLOYEES	R	2/29/2024			225847		
821 5-630-6184	UTILITY INSURANCE REIMBURSEMENT	ACTIVE INSURED EMPLO		10.95				10.95
002582	COMMERCIAL PRINTERS							
I-19202U	EVELOPES	R	2/29/2024			225848		
630 5-820-6506	OFFICE SUPPLIES	EVELOPES		704.25				
I-19204	SHIPPING COSTS	R	2/29/2024			225848		
600 5-810-6508	POSTAGE	SHIPPING COSTS		54.93				
630 5-820-6508	POSTAGE	SHIPPING COSTS		77.07				836.25
002607	FORCE FITTERS							
I-10317-2	HOODIE	R	2/29/2024			225849		
630 5-820-6181	CLOTHING ALLOWANCE	HOODIE		281.00				281.00
000146	HACH CO.							
I-13919713	FLUORIDE	R	2/29/2024			225850		
600 5-810-6451	WATER TESTING	FLUORIDE		471.12				
I-13921268	BOTTLE, WASH	R	2/29/2024			225850		
600 5-810-63711	OPERATING SUPPLIES & MATERIAL	BOTTLE, WASH		49.27				520.39
001493	JOHNSON CONTROLS SECURITY SOLU							
I-39822562	QUARTERLY BILLING	R	2/29/2024			225851		
600 5-810-6213	DUES AND LICENSES	QUARTERLY BILLING		451.32				451.32

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
000591	LIGHTING MAINTENANCE							
I-14396	TROUBLESHOOT VFD IN WATER	R	2/29/2024			225852		
600 5-810-6311	WATER PLANT MAINTENANCE	TROUBLESHOOT VFD IN		198.90				198.90
000777	MENARDS							
I-27509-1	HEATER, CLEANING SUPPLIES	R	2/29/2024			225853		
600 5-810-6310	B & G MATERIAL	HEATER, CLEANING SUP		199.32				199.32
002608	MERSCHMAN HARDWARE							
I-52422	KEY	R	2/29/2024			225854		
630 5-820-6310	B & G MATERIAL	KEY		5.58				
I-52438	OIL PLUG FOR N 16TH AVE	R	2/29/2024			225854		
600 5-810-63711	OPERATING SUPPLIES & MATERIAL	OIL PLUG FOR N 16TH		3.98				
I-52481	COMAND STRIPS	R	2/29/2024			225854		
630 5-820-6310	B & G MATERIAL	COMAND STRIPS		6.59				
I-52495	REAR LOT MACHINE REPAIR	R	2/29/2024			225854		
630 5-820-6332	VEHICLE MAINTENANCE	REAR LOT MACHINE REP		16.58				
I-52545	LED	R	2/29/2024			225854		
600 5-810-6310	B & G MATERIAL	LED		14.99				
I-52546	LED	R	2/29/2024			225854		
600 5-810-6310	B & G MATERIAL	LED		8.99				
I-52599	MISC PARTS	R	2/29/2024			225854		
600 5-810-63711	OPERATING SUPPLIES & MATERIAL	MISC PARTS		59.55				116.26
001512	MIDAMERICAN ENERGY COMPANY							
I-202402284349	UTILITIES	R	2/29/2024			225855		
600 5-810-6371	UTILITIES	401 S 16TH AVE GENER		11.44				
600 5-810-6371	UTILITIES	853 N 1ST GENERATOR		12.66				
600 5-810-6371	UTILITIES	851N 1ST ST WELL 5		65.36				
630 5-820-6371	UTILITIES	120 E IOWA ST		479.25				
600 5-810-6371	UTILITIES	503 W DONAHUE ST		431.82				
600 5-810-6371	UTILITIES	212 N 3RD ST		50.05				1,050.58
002730	NERC							
I-30741	ASSESSMENT	R	2/29/2024			225856		
630 5-820-6416	DUES AND ASSESSMENTS	ASSESSMENT		698.60				698.60
002992	POWELL, JACOB							
I-202402294352	IRWA CONFERENCE	R	2/29/2024			225857		
600 5-810-6240	TRAVEL AND CONFERENCES	IRWA CONFERENCE		291.64				291.64
003828	QC ANALYTICAL SERVICES LLC							
I-2402090	SODIUM	R	2/29/2024			225858		
600 5-810-6451	WATER TESTING	SODIUM		47.00				
I-2402091	PFAS - DW	R	2/29/2024			225858		
600 5-810-6451	WATER TESTING	PFAS - DW		375.00				
I-2402092	VOC SOC	R	2/29/2024			225858		
600 5-810-6451	WATER TESTING	VOC SOC		1,962.00				

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VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
I-2402162	COLIFORM	R	2/29/2024			225858		
600 5-810-6451	WATER TESTING	COLIFORM		227.00				2,611.00
000254	QUAD CITIES TAS							
I-240200075U	ANSWERING SERVICE	R	2/29/2024			225859		
600 5-810-6520	OTHER CONTRACTED SERVICES	ANSWERING SERVICE		33.75				
630 5-820-6450	OTHER CONTRACTED SERVICES	ANSWERING SERVICE		33.76				67.51
002272	QUAD CITIES WINWATER CO							
I-034456 01	REPAIR CLAMP	R	2/29/2024			225860		
600 5-810-6560	INTO INVENTORY	REPAIR CLAMP		163.99				
I-034457 01	6" CLAY X PLS	R	2/29/2024			225860		
600 5-810-63711	OPERATING SUPPLIES & MATERIAL 6" CLAY X PLS			78.30				242.29
000470	UTILITY EQUIPMENT CO.							
I-10106771-000	UPPER HYDRANT STEM	R	2/29/2024			225861		
600 5-810-6560	INTO INVENTORY	UPPER HYDRANT STEM		1,160.00				
I-10106773-000	OIL PLUG	R	2/29/2024			225861		
600 5-810-6560	INTO INVENTORY	OIL PLUG		100.00				
I-10106937-000	HOSE ADAPTER	R	2/29/2024			225861		
600 5-810-63711	OPERATING SUPPLIES & MATERIAL HOSE ADAPTER			63.57				
I-10106945-000	REDUCING COUPLING	R	2/29/2024			225861		
600 5-810-63711	OPERATING SUPPLIES & MATERIAL REDUCING COUPLING			55.75				1,379.32
000691	VERIZON WIRELESS							
I-9956293619U	UTILITY CELLULAR	R	2/29/2024			225862		
630 5-820-6373	TELEPHONE & INTERNET	UTILITY CELLULAR		132.87				
600 5-810-6373	TELEPHONE & INTERNET	UTILITY CELLULAR		151.93				284.80

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	26	14,033.12	0.00	14,033.12
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	3	355.25	0.00	355.25
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

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** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
600 5-810-6150	GROUP INSURANCE	328.74
600 5-810-6213	DUES AND LICENSES	466.04
600 5-810-6240	TRAVEL AND CONFERENCES	291.64
600 5-810-6310	B & G MATERIAL	223.30
600 5-810-6311	WATER PLANT MAINTENANCE	198.90
600 5-810-6331	VEHICLE OPERATION	472.37
600 5-810-6371	UTILITIES	571.33
600 5-810-63711	OPERATING SUPPLIES & MATERIAL	310.42
600 5-810-6373	TELEPHONE & INTERNET	151.93
600 5-810-6451	WATER TESTING	3,082.12
600 5-810-6508	POSTAGE	54.93
600 5-810-6520	OTHER CONTRACTED SERVICES	33.75
600 5-810-6560	INTO INVENTORY	1,423.99
	*** FUND TOTAL ***	7,609.46
630 2033	DEPOSIT REFUNDS PAYABLE	1,480.45
630 5-820-6150	GROUP INSURANCE	498.74
630 5-820-6181	CLOTHING ALLOWANCE	281.00
630 5-820-6240	TRAVEL AND CONFERENCES	5.02
630 5-820-6310	B & G MATERIAL	175.59
630 5-820-6331	VEHICLE OPERATION	458.09
630 5-820-6332	VEHICLE MAINTENANCE	16.58
630 5-820-6340	OFFICE EQUIPMENT MAINTENANCE	464.78
630 5-820-6371	UTILITIES	479.25
630 5-820-6373	TELEPHONE & INTERNET	132.87
630 5-820-64131	PROJECT SHARE REMITTANCE	54.00
630 5-820-6416	DUES AND ASSESSMENTS	713.32
630 5-820-6450	OTHER CONTRACTED SERVICES	33.76
630 5-820-6506	OFFICE SUPPLIES	704.25
630 5-820-6508	POSTAGE	1,045.38
	*** FUND TOTAL ***	6,543.08
821 5-630-6184	UTILITY INSURANCE REIMBURSEMEN	235.83
	*** FUND TOTAL ***	235.83

VENDOR SET: 01	BANK: 00	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			29	14,388.37	0.00	14,388.37
BANK: 00		TOTALS:	29	14,388.37	0.00	14,388.37
REPORT TOTALS:			29	14,388.37	0.00	14,388.37

BOARD OF TRUSTEES OF THE ELDRIDGE ELECTRIC & WATER UTILITY

Resolution 2024-03 E&W

A RESOLUTION NAMING DEPOSITORIES.

WHEREAS, The Board of Trustees of the Eldridge Electric and Water Utility has funds that must be deposited in a financial institution; and

WHEREAS, The Board of Trustees of the Eldridge Electric and Water Utility desires to authorize a variety of financial institutions for the Utility Billing Clerk, Jody Coffman to utilize for these deposits.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE ELDRIDGE ELECTRIC AND WATER UTILITY:

1. Resolution 2021-02 E&W is hereby repealed.
2. The following list of financial institutions to be depositories are hereby approved. The Utility Billing Clerk, Jody Coffman is hereby authorized to deposit the utility funds in amounts not to exceed the maximum approved for each respective financial institution as set below.

Depository Name	Location of Home Office	Maximum balance in effect under prior resolution	Maximum balance in effect under this resolution
Wells Fargo	Davenport, IA	\$2,000,000	\$2,000,000
Blackhawk Bank	Princeton, IA	\$2,000,000	\$2,000,000
Northwest Bank	Davenport, IA	\$1,000,000	\$1,000,000
First Central State Bank	DeWitt, IA	\$11,000,000	\$12,000,000
DeWitt Bank & Trust	DeWitt, IA	\$3,000,000	\$3,000,000
First Trust and Savings	Wheatland, IA	\$2,000,000	\$12,000,000

PASSED AND APPROVED THIS 5th DAY OF MARCH, 2024.

ATTEST:

/s/ James Skadal, Vice Chairman

/s/ Barb O'Brien, Board Trustee

BOARD OF TRUSTEES OF THE ELDRIDGE ELECTRIC & WATER UTILITY

Resolution 2024-05 E&W

A RESOLUTION NAMING BANK AUTHORIZED SIGNERS AND REPEALING ALL RESOLUTIONS IN CONFLICT WITH THIS RESOLUTION.

WHEREAS, The Board of Trustees of the Eldridge Electric and Water Utility has funds that must be deposited in a financial institution; and

WHEREAS, The Board of Trustees of the Eldridge Electric and Water Utility must designate authorized signers.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE ELDRIDGE ELECTRIC AND WATER UTILITY:

1. All resolutions in conflict with this resolution are hereby repealed.
2. The following are hereby bank authorized signers.

<u>Name</u>		<u>Title</u>
James Skadal		Vice Chairman
Barb O'Brien		Board Trustee
Jody Coffman		Clerk

PASSED AND APPROVED THIS 5th DAY OF MARCH, 2024.

ATTEST:

/s/ James Skadal, Vice Chairman

/s/ Barb O'Brien, Board Trustee

BOARD OF TRUSTEES OF THE ELDRIDGE ELECTRIC & WATER UTILITY

Reliability Plan

Eldridge Electric & Water Utility (EMU) strives to deliver safe, reliable, and affordable power to our customers. While this reliability plan focuses on information pertinent to reliability, other considerations cannot be overlooked in balancing the needs of the customers with the business decisions of the system's managers.

The purpose of this reliability plan is to meet the requirements of Iowa Administrative Code 199-27.10(3)(g). This reliability plan does not replace, but merely supplements, the information provided to the utility's governing authority throughout the year. This plan has been signed off on by the governing authority along with reliable data to detail the utility's progress in achieving certain strategic objectives as outlined in its strategic plan. This plan was prepared for the reporting period of January 1, 2024, through December 31, 2024.

In 2023 customers were able to contact EMU 24 hours a day, 7 days a week through an after-hours telephone number. Customers were able to report service interruptions and other problems they experienced with electric service through clearly defined communication channels.

EMU's reliability plan represents an integrated approach addressing the operation, maintenance, and inspection of the electric system.

Providing safe, reliable, and affordable electric service to meet the needs of customers requires an intricate balance and consideration of all the above as well as the resources available to achieve results.

EMU made reasonable efforts to avoid and prevent service interruptions during the last year. However, when interruptions occurred, service was reestablished within the shortest time practicable, consistent with safety.

EMU has an effective preventive maintenance program and is capable of emergency repair work on an appropriate scale to its scope of operations and the physical condition of its electric facilities. No changes were made to the program during the last year.

EMU continues to follow a written program for inspecting and maintaining its electric supply lines and substation to determine the necessity for replacement, maintenance, and repair, and for treepruning or other vegetation management. Installs lightning arresters as appropriate on all distribution line equipment to reduce outages and protect equipment.

EMU has a program of regular pole inspection, with the complete system scheduled to be completed on a 6-year cycle. The inspections are done on an area basis with all municipal utility-owned poles, within a given area, being inspected each year. The program consists of a complete inspection of the poles, over 10 years of age, and a report on all rejected poles that are to be replaced. Poles are generally replaced within six months.

BOARD OF TRUSTEES OF THE ELDRIDGE ELECTRIC & WATER UTILITY

RESOLUTION 2024-04 E&W

RESOLUTION ADOPTING ELECTRIC RELIABILITY PLAN

WHEREAS, pursuant to Iowa administrative rule 199 – 27.10, municipal electric utilities are required to adopt and have approved by their governing bodies an annual electric reliability plan; and

WHEREAS, the annual electric reliability plan must be filed with the Iowa Utilities Board; and

WHEREAS, Eldridge Electric & Water Utility has reviewed and adopted its annual electric reliability plan;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF Eldridge Electric & Water Utility:

That the annual electric reliability plan of Eldridge Electric & Water Utility is hereby approved; and

That Eldridge Electric & Water Utility shall maintain an official copy of the annual electric reliability plan for public inspection and for filing with the Iowa Utilities Board

PASSED AND ADOPTED THIS 5TH DAY OF MARCH 2024.

ATTEST:

/s/ James Skadal, Vice Chairman

/s/ Barb O'Brien, Board Trustee

Laboratory Report

Eldridge, City of
 Jake Rowe
 305 North 3rd Street
 Eldridge, IA 52748

Date Received: 02/14/24 14:48
Date Reported: 02/28/24 10:14
Project: PWS ID # IA8230008 Eldridge
 Send Invoice to AP

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
Sample ID: 305 N 3rd St - Routine Grab			Date Sampled: 02/13/24 10:00	Date Received: 02/14/24 14:48		
Lab No.: 24B1446-01			Sampled by: JP			

Classical Chemistry Parameters

Total Coliforms	<1	MPN/100 mL	02/14/24 15:05	ad	SM 9223B	
Field Chlorine	2.64	mg/L	02/13/24 10:00	JP	SM 4500 Cl G	

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
Sample ID: 105 E LeClaire Rd - Routine Grab			Date Sampled: 02/13/24 10:22	Date Received: 02/14/24 14:48		
Lab No.: 24B1446-02			Sampled by: JP			

Classical Chemistry Parameters

Total Coliforms	<1	MPN/100 mL	02/14/24 15:05	ad	SM 9223B	
Field Chlorine	2.60	mg/L	02/13/24 10:22	JP	SM 4500 Cl G	

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
Sample ID: 2199 E. Lomar St. - Routine Grab			Date Sampled: 02/13/24 11:24	Date Received: 02/14/24 14:48		
Lab No.: 24B1446-03			Sampled by: Bryson Stymiest			

Classical Chemistry Parameters

Total Coliforms	<1	MPN/100 mL	02/14/24 15:05	ad	SM 9223B	
Field Chlorine	1.30	mg/L	02/13/24 11:24	Bryson S	SM 4500 Cl G	

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
Sample ID: 120 N Scott Park Rd - Routine Grab			Date Sampled: 02/13/24 13:02	Date Received: 02/14/24 14:48		
Lab No.: 24B1446-04			Sampled by: Eldridge Personnel			

Classical Chemistry Parameters

Total Coliforms	<1	MPN/100 mL	02/14/24 15:05	ad	SM 9223B	
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Analysis Certified by:



Amy Dobbela For Randall Wanke, Laboratory Director

Randal Wanke, Laboratory Director

Eldridge, City of
 305 North 3rd Street
 Eldridge IA, 52748

Project: PWS ID # IA8230008 Eldridge

Send Invoice to AP

Client Contact: Jake Rowe

Reported:
 02/28/24 10:14

Field Chlorine	1.43	mg/L	02/13/24 13:02	Eldridge I	SM 4500 CI G
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Analyte	Result	Units	Analyzed	Analyst	Method	Notes
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Sample ID: 821 W Donahue St - Routine Grab	Date Sampled: 02/14/24 11:23	Date Received: 02/14/24 14:48
Lab No.: 24B1446-05	Sampled by: Bryson Stymiest	

Classical Chemistry Parameters

Total Coliforms	<1	MPN/100 mL	02/14/24 15:05	ad	SM 9223B
Field Chlorine	3.16	mg/L	02/14/24 11:23	Bryson S	SM 4500 CI G

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
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Sample ID: 914 W Hickory St - Routine Grab	Date Sampled: 02/14/24 10:53	Date Received: 02/14/24 14:48
Lab No.: 24B1446-06	Sampled by: Bryson Stymiest	

Classical Chemistry Parameters

Total Coliforms	<1	MPN/100 mL	02/14/24 15:05	ad	SM 9223B
Field Chlorine	2.79	mg/L	02/14/24 10:53	Bryson S	SM 4500 CI G

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
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Sample ID: 800 Rustic View Ct. - Routine Grab	Date Sampled: 02/14/24 10:23	Date Received: 02/14/24 14:48
Lab No.: 24B1446-07	Sampled by: Bryson Stymiest	

Classical Chemistry Parameters

Total Coliforms	<1	MPN/100 mL	02/14/24 15:05	ad	SM 9223B
Field Chlorine	1.96	mg/L	02/14/24 10:23	Bryson S	SM 4500 CI G

Analyte	Result	Units	Analyzed	Analyst	Method	Notes
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Sample ID: 500 W LeClaire Rd - Routine Grab	Date Sampled: 02/14/24 11:45	Date Received: 02/14/24 14:48
Lab No.: 24B1446-08	Sampled by: Bryson Stymiest	

Classical Chemistry Parameters

Total Coliforms	<1	MPN/100 mL	02/14/24 15:05	ad	SM 9223B
Field Chlorine	3.09	mg/L	02/14/24 11:45	Bryson S	SM 4500 CI G

Resolution No. 4-76

BOARD OF TRUSTEES OF THE ELDRIDGE ELECTRIC AND WATER UTILITY BOARD
SETTING OUT DUTIES OF CLERK

BE IT RESOLVED by the Board of Trustees for the Eldridge Electric and Water Utility Board for the City of Eldridge, Iowa, that:

1. The City Clerk of the City of Eldridge shall be the Clerk and the Chief Accounting Officer of the Board of Trustees of the Eldridge Electric and Water Utility Board under the supervision of the Utility Manager.
2. Said City Clerk shall draw all warrants for the Board of Trustees upon the vote of the said Trustees.
3. The City Clerk shall show on every warrant the fund on which it is drawn and the claim to be paid.
4. All Warrants shall be consecutively numbered. No warrant shall be destroyed and if for any reason it is not used, it shall be voided with an explanation of the reason for nonuse.
5. All money received by the Clerk for the account of the Utility Trusteeship shall be promptly deposited to the Utility Account with an indication as to it's source and a statement to which funds said money is to be credited.
6. The City Clerk shall report to the Board of Trustees each month the status of each account of the utility trusteeship.
7. The Clerk shall balance all accounts with the Financial Advisor at the end of each month.
8. The City Clerk shall prepare an Annual Report under the supervision of the Utility Manager and provide copies and make publication in any manner that might be required by law.
9. The City Clerk shall have custody and be responsible for the safekeeping of all writing or documents kept or that may be required to be kept necessary to prove the validity of every transaction and the identity of every person having any beneficial relation thereto.
10. The City Clerk shall file and preserve all receipts, vouchers, and other documents kept or that may be required to be kept necessary to prove the validity of every transaction and the identity of every person having any beneficial relation thereto.

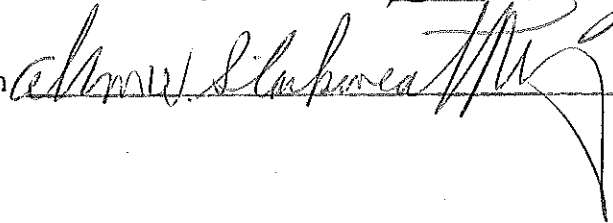
11. The City Clerk shall furnish upon request to any member of the Board of Trustees a copy of any record, paper or public document under his control when it may be necessary to the Trustees in the discharge of their duties.

12. The Clerk shall assist the Utility Manager in preparing the annual budget for submission to the Trusteeship.

13. The Clerk is hereby authorized to pay payroll expenses, any bonds coming due which are the obligation of the Trusteeship as well as the interest thereon when due without specific authorization by the Board of Trustees.

Introduced and adopted this 13 day of Jan 1976

Chairman



Attest:



Secretary.

BOARD OF TRUSTEES OF THE ELDRIDGE ELECTRIC & WATER UTILITY

Resolution 2024-06 E&W

A RESOLUTION SETTING OUT THE DUTIES OF THE CLERK AND REPEALING RESOLUTION No. 4-76.

WHEREAS, The Board of Trustees of the Eldridge Electric and Water Utility have reviewed resolution No. 4-76; and

WHEREAS, The Board of Trustees of the Eldridge Electric and Water Utility wish to transfer the clerk duties from the City Clerk to the Utility Billing Clerk.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE ELDRIDGE ELECTRIC AND WATER UTILITY:

1. The Utility Billing Clerk shall be the Clerk and the Chief Accounting Officer of the Board of Trustees of the Eldridge Electric and Water Utility Board under the supervision of the Utility Manager.
2. Said Clerk Shall draw all warrants for the Board of Trustees upon the vote of the said Trustees.
3. The Clerk shall show on every warrant the fund on which it is drawn and the claim to be paid.
4. All warrants shall be consecutively numbered. No warrant shall be destroyed and if for any reason it is not used, it shall be voided with an explanation of the reason for nonuse.
5. All money received by the Clerk for the account of the Utility Trusteeship shall be promptly deposited in the Utility Account with an indication as to its source and a statement to which funds said money is to be credited.
6. The Clerk shall report to the Board of Trustees each month the status of each account of the Utility Trusteeship.
7. The Clerk shall balance all accounts with the Utility Manager at the end of each month.
8. The Clerk shall prepare an Annual Report under the supervision of the Utility Manager and provide copies and make publication in any manner that might be required by law.
9. The Clerk shall have custody and be responsible for the safekeeping of all writing or documents kept or that may be required to be kept necessary to prove the validity or every transaction and the identity of every person having any beneficial relation thereto.
10. The Clerk shall file and preserve all receipts, vouchers, and other documents kept or that may be required to be kept necessary to prove the validity of every transaction and the identity of every person having any beneficial relation thereto.
11. The Clerk shall furnish upon request to any member of the Board of Trustees a copy of any record, paper, or public document under his control when it may be necessary to the Trustee in the discharge of their duties.

12. The Clerk Shall assist the Utility Manager in preparing the annual budget for submission to the Trusteeship.
13. The Clerk is hereby authorized to pay payroll expenses, any bonds coming due which are the obligation of the trusteeship as well as the interest thereon when due without specific authorization by the Board of Trustees.

PASSED AND APPROVED THIS 5th DAY OF MARCH, 2024.

ATTEST:

/s/ James Skadal, Vice Chairman

/s/ Barb O'Brien, Board Trustee