

Eldridge Parks & Recreation Board Meeting Agenda

Tuesday, March 12, 2024

6:30 p.m. at City Hall

- Call to Order & Roll Call
- Approval of Agenda
- Public Comment
- Consideration of approval of the minutes from February 13, 2024.
- Consideration of approval of Park bills
- Old Business
 - Sheridan Meadows Fencing
 - Sheridan Meadows Crack sealing
 - Band Shell Discussion
 - CIP Projects
 - NS Soccer Club
 - Centennial Park Restroom Update
- New Business
 - Weise Park Landscaping
 - Elmegreen Park Shelter Concrete
- Adjourn

The next Park and Recreation Board meeting is Tuesday, April 9, 2024, at 6:30 p.m.

The regular meeting of the Eldridge Parks & Recreation Board was called to order at 6:30 P.M. on February 13, 2024, at City Hall.

Board members who were present were Jeff Ashcraft, Tricia Campbell, Jill DeWulf, and Scott LaPlante. Also, present were Scott Campbell, Tony Rupe, Jeff Martens, and Ashley Lacey.

Motion by DeWulf, second by LaPlante to approve the agenda with adding Hickory Creek Park Pond project to old business. Motion approved unanimously by voice vote.

Motion by T. Campbell, second by DeWulf to approve the minutes from January 16, 2023. Motion approved unanimously by voice vote.

Motion by LaPlante, second by T. Campbell to approve bills payable of \$8,871.80. Motion approved unanimously by voice vote.

Old Business-

The board asked Councilman Campbell to write the verbiage for the history of Sanctuary Gardens that will be placed in the park, the timeline given was the end of April.

Multiple projects were discussed for Sheridan Meadows, the first being that the new dugouts are completed at the 4-plex. Next, there was talk about netting/extending the fence on field 3, Lacey will get clarification to make sure the quotes received are what we are looking for. Lacey also presented the board with a quote to laser grade level the baseball field.

Band Shell- Lacey reached out to the new City Engineer, she is waiting to hear back from him, to get the process moving again.

Hickory Creek Park Pond Project – Campbell let the board know that the pond project is on the list for possible money availability through the ARPA funds.

New Business-

Motion by DeWulf, second by T. Campbell to approve the Pickelball Tournament for May 18th. Motion approved unanimously by voice vote.

The board was presented with the budget. They also discussed revisiting their list of CIP projects and making a priority list.

The Park board discussed who will run the concession stand and has decided to let City staff make the decision.

Motion by T. Campbell, second by DeWulf to adjourn the meeting at 7:44 pm. Motion approved unanimously by voice vote.

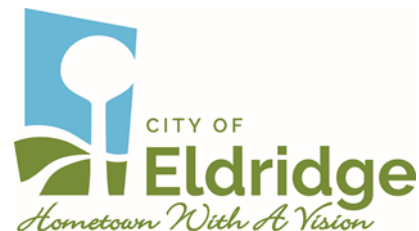
Respectfully submitted,
Ashley Lacey, Billing Clerk

The next regular meeting is on March 12, 2024, at 6:30 p.m.

Name	GL Account	GL Description	GL Amount
ELDRIDGE LUMBERYARD INC.	004-5-430-6310	2X4 S	\$117.18
ELDRIDGE LUMBERYARD INC.	004-5-430-6310	2X4	\$23.84
EMC INSURANCE COMPANIES	004-5-430-6160	PARK BOARD WORKMANS COMP	\$80.60
EMC INSURANCE COMPANIES	004-5-430-6408	PARK BOARD GENERAL INSURANCE	\$267.55
MERSCHMAN HARDWARE	004-5-430-6310	PAINT SUPPLIES	\$20.56
MERSCHMAN HARDWARE	004-5-430-6310	STAIN FOR PARK BENCHES	\$65.98
MERSCHMAN HARDWARE	004-5-430-6310	WOOD STAIN FOR PARK BENCHES	\$183.96
MERSCHMAN HARDWARE	004-5-430-6310	SCREW	\$36.99
MERSCHMAN HARDWARE	004-5-430-6310	PAINT SUPPLIES	\$21.56
MIDAMERICAN ENERGY COMPANY	004-5-430-6371	851 N 1ST ST	\$138.87
PS3 ENTERPRISES INC	004-5-430-6310	DOG PARK	\$100.00
REPUBLIC SERVICES #400	301-5-430-6791	DUMPSTER FOR DEMOLITION	\$160.50
SAMPSON FENCE LTD	301-5-430-6791	DUGOUTS AT 4-PLEX	\$35,215.00

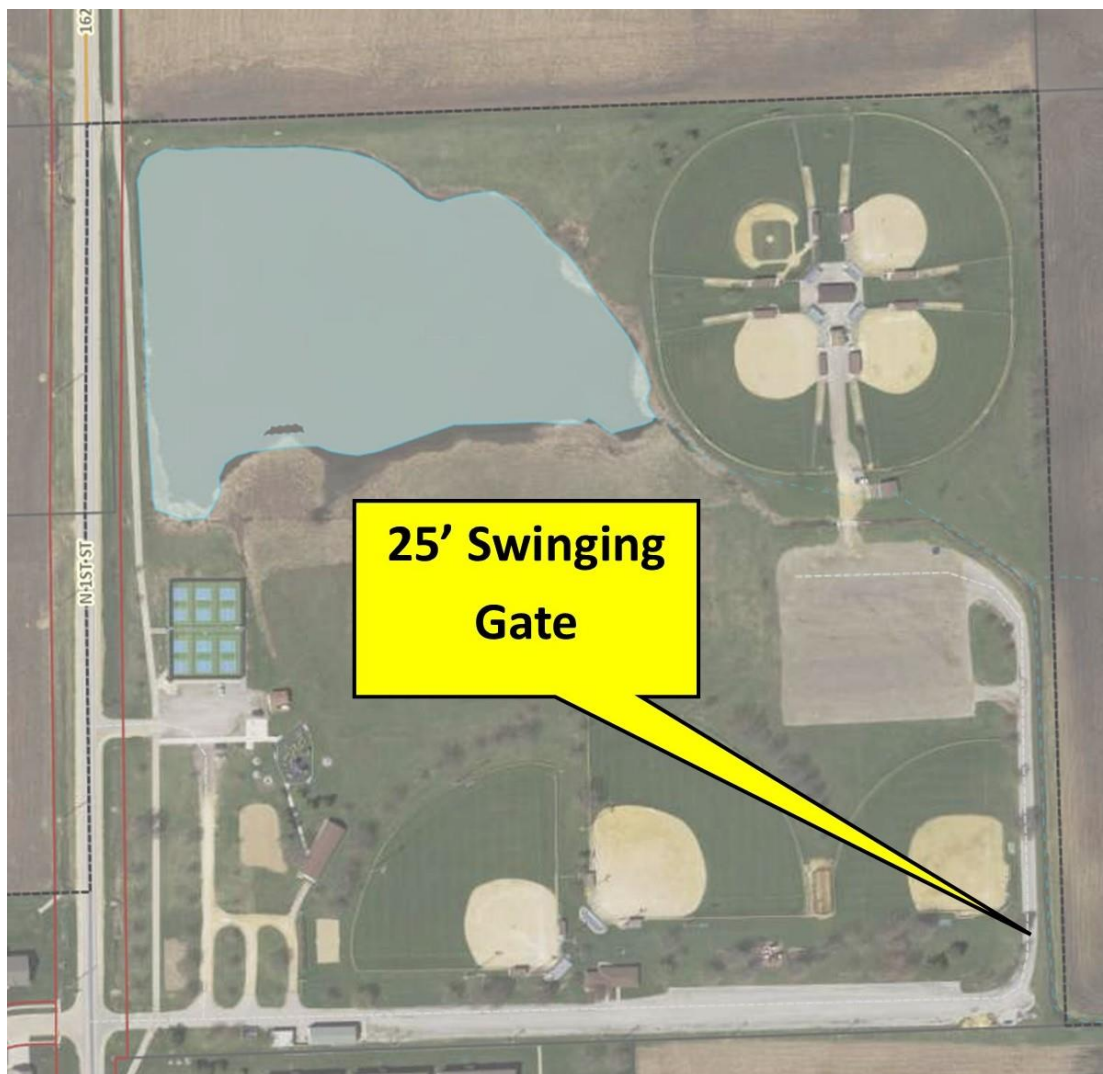
\$36,432.59

City of Eldridge Park Board MEMORANDUM



To: Eldridge Park Board
From: Tony Rupe & Brian Wessel, Public Works
Re: Sheridan Meadows Gate
Date: 3/11/24

Sampson Fence provided an estimate to manufacture and install a gate for the driveway along the east side of Diamond 3 at Sheridan Meadows. The gate will be closed during inclement weather to protect Diamonds 4-7 from being used when they are not in a playable state. The parking lot has also been subject to vandalism over the past few years, so the gate would be closed in the winter to keep vehicles off the parking lot. The cost of the gate plus installation is \$1,755.00.



Jeff Ashcraft
Jill DeWulf

Tricia Campbell
Scott LaPlante

Dean Halvetson



769 INDUSTRIAL DR • BLUE GRASS, IOWA 52726

February 12th, 2024

Proposal

City of Eldridge

Brian Wessel

562-210-5230

bwessel@cityofeldridgeia.org

Job Location

Sheridan Meadows Park

Eldridge, IA

Job Specification:

- 1- Options to extend the height of field 3 baseball backstop using chain link fence to match existing.

6' extension = \$6,115.00

8' extension = \$6,840.00

- 2- Fabricate and install 25' swing arm gate onto existing 6 5/8" post.
-Add posts to latch and lock when gate is closed and opened.

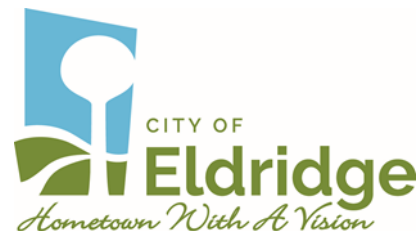
Total= \$1,755.00

Thank you for your consideration. Please call with any questions.

Matt Sampson

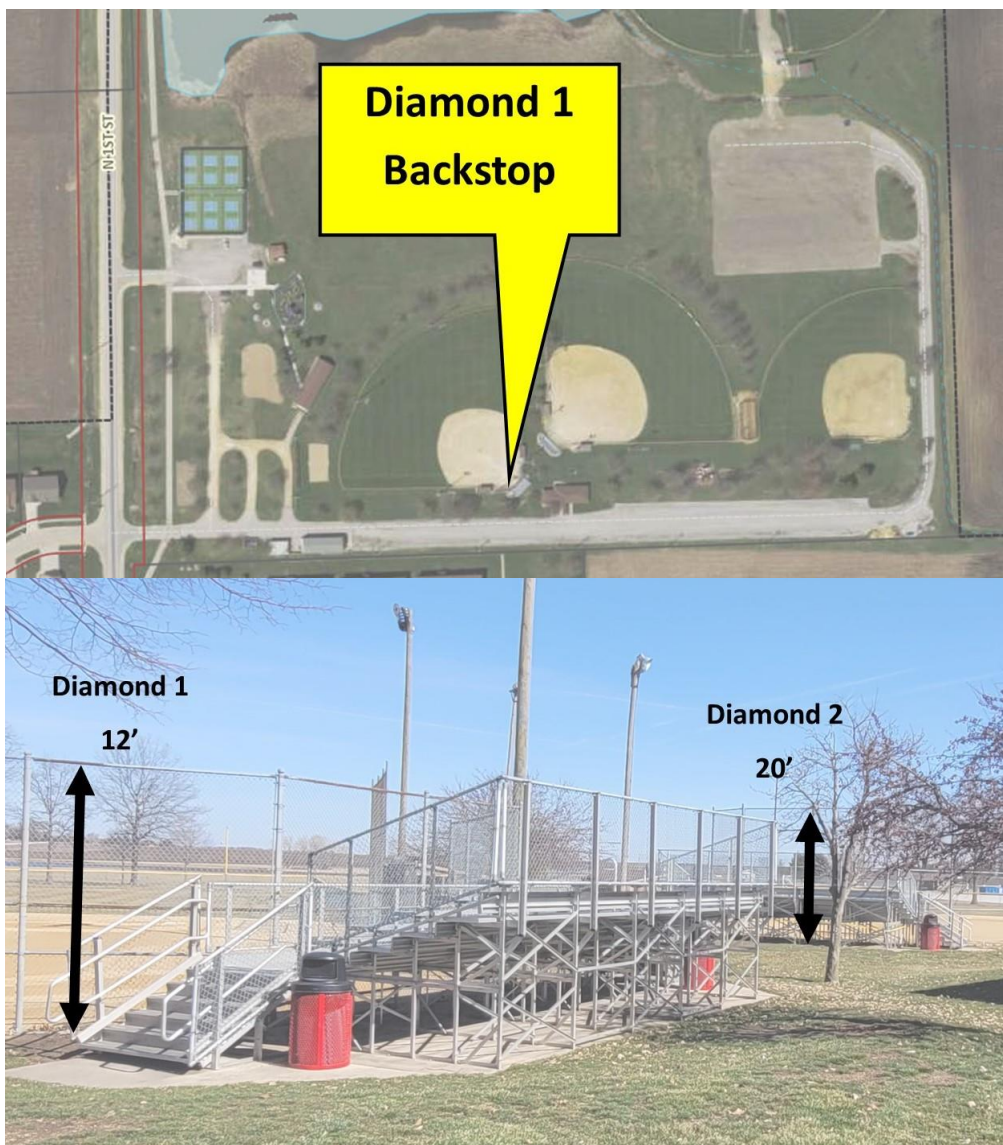
563-340-8310

City of Eldridge Park Board MEMORANDUM



To: Eldridge Park Board
From: Tony Rupe & Brian Wessel, Public Works
Re: Sheridan Meadows Diamond 1 Backstop
Date: 3/11/24

Sampson Fence provided an estimate to extend the backstop on Diamond 1 using chain link fence from the current height of 12' to 20'. The backstop on Diamond 2 is currently close to 20'. The cost for the extension is \$9,120.00



Jeff Ashcraft
Jill DeWulf

Tricia Campbell
Scott LaPlante

Dean Halvetson



January 31, 2024

Proposal

City of Eldridge
Brian Wessel
563-210-5230
bwessel@cityofeldridge.org

Job Location

Sheridan Meadows Park
Eldridge, IA

JOB SPECIFICATION:

Field #1 – Option to extend the height of the backstop from 12’ to 20’ high.

Total - \$9,120.00

Field #3 – Option to extend the height of the west dugout fence from 8’ to 20’ high using a 12’x60’ net.

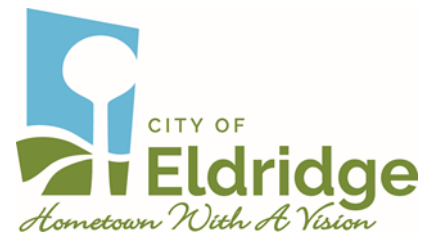
Total - \$4,420.00

Thank you for your consideration. Please call with any questions.

Josh Carthey – Sampson Fence LTD

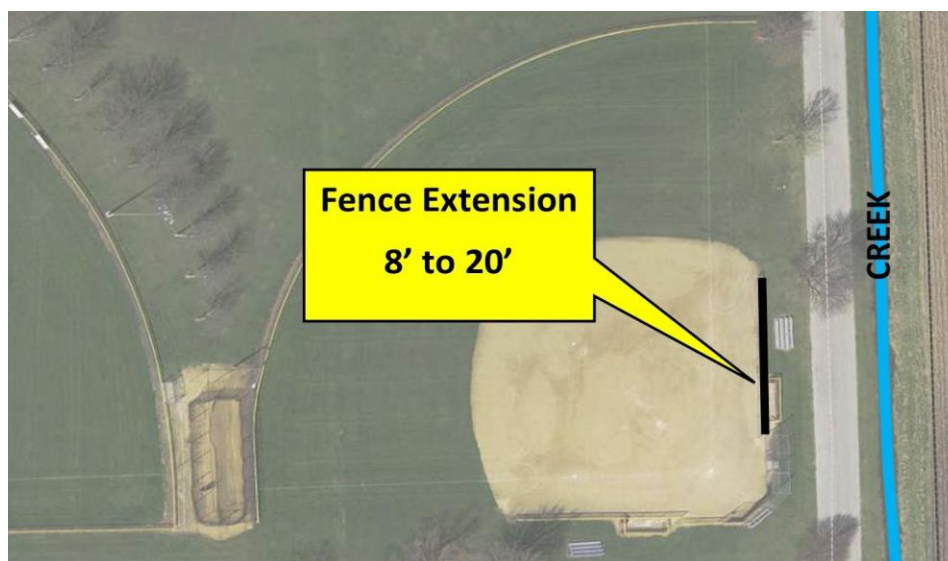
563-370-6713

City of Eldridge Park Board MEMORANDUM



To: Eldridge Park Board
From: Tony Rupe & Brian Wessel, Public Works
Re: Sheridan Meadows Diamond 3 First Base Line Netting
Date: 3/11/24

Sampson Fence provided an estimate to extend 60' of existing fence along the first base dugout of Diamond 3 from a height of 8' to 20' using poles and netting . The bottom 8' will remain chain link and the top 12' will be netting. The purpose of this netting is to keep foul balls from going into the creek. The cost of the extension and netting is \$4,420.00.



Jeff Ashcraft
Jill DeWulf

Tricia Campbell
Scott LaPlante

Dean Halvetson



January 31, 2024

Proposal

City of Eldridge
Brian Wessel
563-210-5230
bwessel@cityofeldridge.org

Job Location

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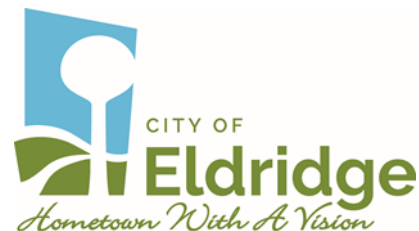
Total - \$4,420.00

Thank you for your consideration. Please call with any questions.

Josh Carthey – Sampson Fence LTD

563-370-6713

City of Eldridge Park Board MEMORANDUM



To: Eldridge Park Board
From: Tony Rupe & Brian Wessel, Public Works
Re: Sheridan Meadows Diamond 3 Backstop Extension
Date: 3/11/24

Sampson Fence provided an estimate to extend the backstop of Diamond 3 an additional 6' with chain link fence. The purpose of this backstop extension is to keep foul balls from going into the creek. The cost of the extension is \$6,115.00.



Jeff Ashcraft
Jill DeWulf

Tricia Campbell
Scott LaPlante

Dean Halvetson



769 INDUSTRIAL DR • BLUE GRASS, IOWA 52726

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Brian Wessel

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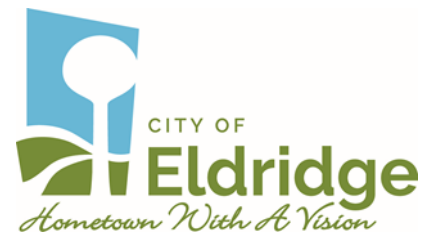
Total= \$1,755.00

Thank you for your consideration. Please call with any questions.

Matt Sampson

563-340-8310

City of Eldridge Park Board MEMORANDUM

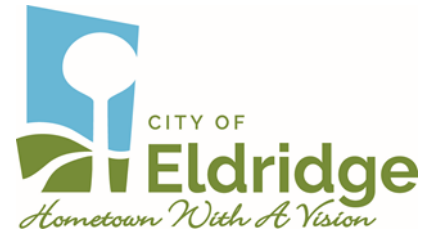


To: Eldridge Park Board
From: Tony Rupe & Brian Wessel. Public Works
Re: Sheridan Meadows Crack Sealing
Date: 3/11/24

Affordable Parking Lot Solutions provided a quote to Crack Seal and Seal the asphalt areas at Sheridan Meadows. The total cost for the project is \$3,405.00.



City of Eldridge Park Board MEMORANDUM



Jeff Ashcraft
Jill DeWulf

Trish Campbell

Dean Halvetson
Scott LaPlante

Affordable Parking Lot Services

PO Box 81
 Eldridge, IA 52748 US
 affordableparkinglot@gmail.com
 affordableparkinglotservices.com



Estimate

ADDRESS
 City Of Eldridge
 ATTN: Brian
 305 N 3rd St.
 PO Box 375
 Eldridge Ia 52748

ESTIMATE 1339
 DATE 03/04/2024

DESCRIPTION	TOTAL
Provide the following work at Sheridan Meadows Park.	0.00
CrackSeal: There are applicable cracks on the asphalt that should be repaired to prevent further damage. First we will machine clean/ blow out the cracks with compressed air. then we will hot crackseal them using state approved CrackMaster hot crackseal materials. Note applicable cracks are those that are 1/4"-1" in non alligated areas.	1,580.00
Seal: First we will machine clean the areas on the print then we will seal it (TWO-COATS) using SealMaster Coal Tar rubberized asphalt sealer. We will spray the first coat at 60sq.ft. per gallon, and the second coat at 50 sq.ft. per gallon.	1,825.00
TOTAL	\$3,405.00

Any questions, give me a ring.

Accepted By
 Accepted Date

From: [Zachary J. Howell](#)
To: [Ashley Lacey](#)
Subject: RE: [External] Band Shell
Date: Tuesday, February 20, 2024 3:48:53 PM

You don't often get email from zhowell@shive-hattery.com. [Learn why this is important](#)

Hi Ashley,

Yes, I got your email. Sorry I haven't had a chance to reply yet. I see in your previous email thread; Greg was going to donate his time as he did for the Rotary playground. We have had some organizational changes since the first of the year, so I will have to reach out to some of the new higher ups to see if this is still possible.

- Are you going to need full design services from Shive-Hattery for this?
- Are you anticipating needing full construction documents that get publicly bid?
- Did Greg ever mention getting an architect involved? I think that will likely be the next step to get their thoughts on what we will need. We will likely need architectural, structural, electrical and civil to be involved for this.
- Do you have a budget in mind, or did Greg every give you an idea of costing?

I know the city has been discussing the possibility of doing something with the pond in Sheridan Meadows at some point. That likely wouldn't affect a potential band shell, but its something that we probably need to keep in mind as this moves forward.

Zach Howell, P.E.

Civil Engineer

SHIVEHATTERY
ARCHITECTURE+ENGINEERING

From: Ashley Lacey <alacey@cityofeldridgeia.org>
Sent: Tuesday, February 20, 2024 11:46 AM
To: Zachary J. Howell <zhowell@shive-hattery.com>
Subject: Re: [External] Band Shell

You don't often get email from alacey@cityofeldridgeia.org. [Learn why this is important](#)

Hey Zack, just wanted to reach out and make sure make sure you received my email.

Ashley A Lacey

From: Ashley Lacey
Sent: Friday, February 9, 2024 2:11:04 PM
To: zhowell@shive-hattery.com <zhowell@shive-hattery.com>
Subject: FW: [External] Band Shell

Hey Zach, we spoke of the band shell the other day. It may be best to send you all that Greg and I

Lease Agreement

THIS AGREEMENT is made this 15th day of August, 2023 (24th day of May, 2023) by and between the CITY OF ELDRIDGE, Iowa, an Iowa Municipality (hereinafter referred to as "ELDRIDGE"), and the North Scott Soccer Club, an Iowa not-for-profit corporation (hereinafter referred to as "NSSC");

WHEREAS, ELDRIDGE has a part of its city-owned park and recreation system Hickory Creek Park, which includes regular soccer fields; and

WHEREAS, NSSC is the entity which organizes and operates the recreational and travel soccer programs within the City of Eldridge; and

WHEREAS, NSSC has a need to use the soccer fields at Hickory Creek Park as part of its activities and is willing to coordinate its use with the other leagues and organization which from time to time use the fields;

NOW THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, the parties agree as follows:

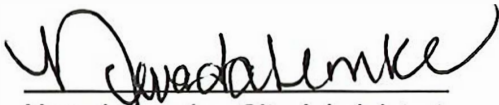
1. ELDRIDGE hereby leases the NSSC that area of Hickory Creek Park comprised of the soccer fields located in the east part of Hickory Creek Park, for NSSC use in connection with its youth soccer program.
2. The lease is effective August 15, 2023 until August 15, 2025. (May 24, 2022, until November 30, 2023.)
3. ELDRIDGE shall be responsible for the mowing of the grass, watering and aerating, fertilizing, seeding, and capital improvements costing more than \$250.00 and agreed to by both parties. ELDRIDGE shall post signs stating dogs are not allowed on the fields.
4. ELDRIDGE will be responsible for maintaining porta potties and garbage receptacles located at Hickory Creek Park.
5. NSSC shall be responsible for all other preparation and maintenance of the soccer fields, field marking, purchasing all goals, goal tie downs, net and flag installations, after use clean up including goal storage after seasonal use.
6. The parties to this Lease recognize that there are other organizations that use the Hickory Creek Park area. NSSC will be responsible for the scheduling and authorizing the use of the fields and park. Recognizing NSSC shall have the right of first use of such fields before other organizations. Both parties to this Lease recognize the benefit to the community from these activities and will use their best efforts to encourage and facilitate all activities.

7. NSSC shall obtain and continue to keep in effect liability insurance covering its responsibilities under this agreement, with coverage's and terms satisfactory to ELDRIDGE. Said insurance shall contain an endorsement showing ELDRIDGE as an additional insured party.
8. This Agreement shall not be modified except by a written document executed by both parties hereto.
9. ELDRIDGE and/or NSSC will have the right to end the use of the fields as needed for maintenance, repairs, and/or field recovery.
10. Either party may terminate this Agreement by giving the other party written notice thereof no later than July 1st of the given year.
11. This Agreement is binding upon and shall insure to the benefit of the parties and their respective successors in interest.
12. A one time payment will be made to the City of Eldridge, this year of \$10,000 by NSSC upon completion of the irrigation system. The balance will be paid by the City of Eldridge and a SCRA Grant.


IN WITNESS WHEREOF, the parties here to have affixed their signatures this 15 day of August 2023. (24th day of May 2023)

CITY OF ELDRIDGE, IOWA

NORTH SCOTT SOCCER CLUB



Nevada Lemke, City Administrator



Henry Latham, President



Attest: Jeff Martens, Asst. City Administrator



Attest: Ashlee Bell, Registrar



City of Eldridge
Parks and Rec
Restroom
9/7/2023

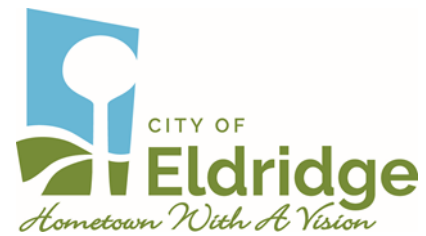
QCCS is pleased to provide this proposal for equipment, labor, and materials to build wood framed restroom in Centennial Park.

Included is;

- Frost footing and walls
- Concrete slab and sidewalk to city walk
- Wood framed walls, vinyl siding and asphalt shingles to match concession stand
- Provide and install (2) hollow metal doors and frames with hardware
- Install FRP plywood on interior walls
- Provide and install restroom accessories and signage
- Trench from concession stand to new bathroom building
- 2 - GFCIs
- 1 - T/C
- 2 - LED can fixtures
- 1 - Wallpack
- 1 - 4' strip
- 2 - Motion sensors
- 1 - Electric water heater
- Run sewer to main cut into main
- Tap off water from drinking fountain
- Rough in plumbing (With wintering per Eldridge code)
- Wall hung porcelain sink and faucet
- ADA Porcelain Stool
- Wall hung urinal
- Single point water heater for sink
- Floor drain

Job Total: \$62,320.00

City of Eldridge Park Board MEMORANDUM



To: Eldridge Park Board
From: Tony Rupe & Brian Wessel. Public Works
Re: Elmegreen Park Shelter
Date: 3/12/24

The city completed a sidewalk inspection program last fall. City staff inspected all city properties for concrete trip hazards. The concrete floor of the west shelter at Elmegreen park is in disrepair and needs removed. City staff is looking for direction from the Park Board on how to proceed.

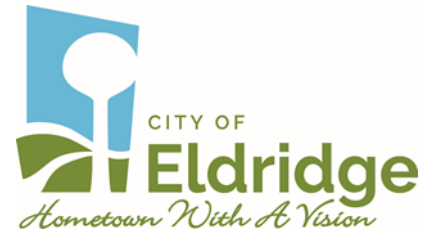


Jeff Ashcraft
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City of Eldridge Park Board MEMORANDUM



Jeff Ashcraft
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