

# **AGENDA**

# **ELDRIDGE Community Center Board**

June 14, 2023 - 11:30 A.M.

- 1. Call to Order
- 2. Roll Call
- 3. Visitors
- 4. Approval of Agenda
- 5. Approval of Minutes
- 6. Approval of Bills Payable
- 7. EOM (Reports from Center Manager)
- 8. Customer Evaluations
- 9. Old Business
  - A. Update on Cameras and Consideration to Purchase
  - B. Derby Door Update
  - C. Building Sign

# 10. New Business

- A. Pay raise for John Drinnon
- **B.** Security
- C. Chairs (We have to purchase at least 60 and they are expensive)
- 11. Personnel
- 12. Manager Report
  - A. Monthly review & happenings
  - B. Email Hack
- 13. Adjournment



# Eldridge Community Center May 10, 2023

The Eldridge Community Center Board meeting was called to order at 11:34 a.m. by Tom Knapper at the Eldridge Community Center.

Board Members present: Tom Knapper, Deanna Jensen-Valliere, Gigi Seibel, and Tracy Harris. Paul Petersen was absent. Also present Lexie Diedrich, Gage Lane, Jody Coffman and Nevada Lemke.

Seibel made a motion to approve the agenda with the addition of Personnel and Manager Report. Harris seconded the motion. Motion carried.

Harris made a motion to approve the minutes from April 5, 2023 with the change of food to door under new business item #3. Seibel seconded. Motioned carried.

Jensen-Valliere made a motion to approve the bills payable in the amount of \$62,572.86, Harris seconded the motion. Motion carried.

End of Month report was presented. Highlights included admission income was good. Admissions or down sue to the nice weather.

Old Business:

- 1. Cameras Knapper said we have received bids and some just come in right before the meeting. He suggested to take time to look them over and then meet with a few to clarify what we are getting. A decision has been tabled till the next meeting.
- 2. Game room door- The Board discussed having a door constructed on the opening, Gage is going to reach out to get some quotes for this to be completed.

New Business:

1. New keys for lockers- Lexi will check to see if any other rinks are selling any lockers or if there are any lockers for sale on Market Place.

### Manager Report:

Gage brought forth a few ideas he would like to be done in the future, such as a new sign, selling merchandise, painting the walls and restroom doors and getting a wheel cleaner. The Board suggested getting pricing on these items so they can see what can be sone.

## Personnel:

Lexie informed the Board that a couple employees had to be let go, but staffing is good.

Seibel made a motion at 12:36 to adjourn the meeting, second by Jensen-Valliere. Motion carried.

Name	Check #	GL F GL Account	GL Description	GL Amount
7-G		750 5-460-6503	BEER	\$1,362.20
SHARED IT INC	152809	750 5-460-6373	IT SERVICES OFFICE 365	\$69.13
PERFORMANCE FOOD SERVICE- TPC	152823	750 5-460-66013	3 CONCESSIONS	\$141.75
		750 5-460-65031	CONCESSIONS	\$149.78
UNUM LIFE INSURANCE COMPANY OF AMER	152824	750 5-460-6150	LIFE INSURANCE	\$39.46
WELLMARK BLUE CROSS	152825	750 5-460-6150	PREMIUMS	\$1,095.70
DELTA DENTAL	152826	750 5-460-6150	PREMIUMS	\$82.20
7 G	152830	750 5-460-6503	BEER	\$802.45
IBEV	152830	750 5-460-6503	BEER	\$104.30
BETTENDORF N&S LOCK INC	152835	750 5-460-6360	FIXED LATCH ON DOOR	\$217.00
CENTRAL SCOTT TELEPHONE	152841	750 5-460-6373	TELEPHONE WIFI	\$35.74
		750 5-460-6373	WIFI TELEPHONE	\$191.00
CINTAS CORPORATION	152842	750 5-460-6450	MATS	\$75.32
		750 5-460-6450	MATS	\$75.32
COMMERCIAL PRINTERS	152848	750 5-460-6507	SHOOT DUCK TICKETS	\$153.40
CUMMINS SALES AND SERVICE	152852	750 5-460-6310	MAINTENANCE ON EQUIPMEN	N \$1,111.03
HALL OF FAME PIZZA AND WINGS	152865	750 5-460-66013	B PIZZAS	\$372.00
LANE GAGE	152875	750 5-460-6506	DESK	\$119.99
MERSCHMAN HARDWARE	152882	750 5-460-6310	SAND WD40	\$7.18
		750 5-460-6507	SAND WD40	\$20.57
MIDAMERICAN ENERGY COMPANY	152884	750 5-460-6371	400 S 16TH AVE	\$56.55
MIDLAND PAPER COMPANY	152885	750 5-460-6507	TRASH BAGS TOILET PAPER	\$378.29
NIGHTWATCH SECURITY SERVICES INC	152891	750 5-460-6450	ANNUAL MONITORING SYSTEI	√ \$323.40
PEPSI COLA BOTTLING COMPANY OF DAVEN	152895	750 5-460-65031	POP FOR COM CENT	\$253.04
		750 5-460-65031	POP COM CENT	\$357.48
		750 5-460-65031	POP FOR COM CENT	\$295.74
PERFORMANCE FOOD SERVICE- TPC	152896	750 5-460-65031	CANDY COM CENT	\$59.58
SCHWAN'S SALES ENTERPRISES	152910	750 5-460-66013	COOKIE SANDWHICH ICE CRE	A \$95.94
		750 5-460-65031	COOKIE SANDWHICH ICE CRE	A \$39.87
		750 5-460-66013	3 COOKIE SANDWHICH ICE CRE	A \$79.95
		750 5-460-65031	COOKIE SANDWHICH ICE CRE	A \$50.46
		750 5-460-66013	ICE CREAM CUPS	\$63.96
TOP SHELF INC.	152922	750 5-460-6310	FIX FREEZER AT COM CENT	\$162.50
YOUNG JASMINE	152935	750 5-460-6600	WEDDING DEPOSIT REFUND	\$250.00
DESALVO JOHN	152937	750 4-460-4-499	9 EMPLOYEE SHIRTS	\$309.23
PAYROLL 5/27/23				\$6,940.20
PAYROLL 6/10/23				\$6,728.95

CREDIT CARD

TOTAL

\$21,308.46

# CITY OF ELDRIDGE PAGE: 1 REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MAY 31ST, 2023

### 750-COMMUNITY CENTER

COMMUNITY CENTER

COMMUNITY CENTER					
	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUES_					
LICENSES & PERMITS					
750-4-460-1-4100 SKATING ADMISSIONS	63,000.00	4,671.00	95,645.50	151.82 (	32,645.50
750-4-460-1-4101 PRIVATE SKATING PARTIES	19,000.00	269.00	20,374.50	107.23 (	1,374.50
750-4-460-1-4102 SKATING PACKAGES	39,000.00	3,046.00	45,774.50	117.37 (	6,774.50
750-4-460-1-4103 SOFT DRINKS AND SNACKS	56,000.00	4,665.00	73,488.91	131.23 (	17,488.91
750-4-460-1-4104 WEDDINGS AND PARTIES	30,000.00	7,150.00	42,492.00	141.64 (	12,492.00
750-4-460-1-4105 SALES OF ALCOHOL	58,000.00	6,211.75	78,028.25	134.53 (	20,028.25
750-4-460-1-4106 LOCKER RENTAL	100.00	0.00	315.50	315.50 (	215.50
750-4-460-1-4110 SKATE PROGRAMS	1,000.00	0.00	0.00	0.00	1,000.00
750-4-460-1-4111 MISCELLANEOUS GIFT COUN	2,500.00	31.00	1,326.25	53.05	1,173.75
750-4-460-1-4112 RENTALS	2,500.00	8.50	2,490.50	99.62	9.50
750-4-460-1-4113 MISCELLANEOUS PRO SHOP	2,000.00	154.00	2,357.15	117.86 (	357.15
750-4-460-1-4114 GAMES & COMMISSIONS _	1,000.00	187.50	3,181.00	<u>   318.10</u> (	2,181.00
TOTAL LICENSES & PERMITS	274,100.00	26,393.75	365,474.06	133.34 (	91,374.06
USE OF MONEY & PROPERTY					
750-4-460-4-4300 INVESTMENT INTEREST _	2,000.00	0.00	11,281.42	564.07 (	9,281.42
TOTAL USE OF MONEY & PROPERTY	2,000.00	0.00	11,281.42	564.07 (	9,281.42
MISCELLANEOUS					
750-4-460-2-4705 DONATIONS	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES					
750-4-460-4-4830 TRANSFERS IN	30,000.00	0.00	30,000.00	100.00	0.00
TOTAL OTHER FINANCING SOURCES	30,000.00	0.00	30,000.00	100.00	0.00
REV CATG 9					
750-4-460-4-4999 MISCELLANEOUS _	0.00	249.50	19,409.79	0.00 (	19,409.79
TOTAL REV CATG 9	0.00	249.50	19,409.79	(	19,409.79
TOTAL REVENUE - COMMUNITY CENTER	306,100.00	26,643.25	426,165.27	139.22 (	120,065.27
EXPENDITURES_					
750-5-460-6016 ASS'T MANAGER'S SALARY	30,000.00	3,825.00	22,100.75	73.67	7,899.25
750-5-460-6017 MANAGER'S SALARY	44,000.00	3,230.40	60,704.56	137.96 (	16,704.56
750-5-460-6031 OTHER SALARIES	65,000.00	6,944.00	104,268.97	160.41 (	39,268.97
750-5-460-6032 COMM CTR BRD SALARY	900.00	0.00	630.00	70.00	270.00
750-5-460-6040 OVERTIME	0.00	843.57	1,915.71	0.00 (	1,915.71
750-5-460-6062 HOLIDAY PAY	1,200.00	0.00	468.96	39.08	731.04
750-5-460-6069 PERSONAL DAY - BUY BACK	800.00	0.00	0.00	0.00	800.00
750-5-460-6110 FICA	12,500.00	1,113.34	14,091.62	112.73 (	1,591.62

# CITY OF ELDRIDGE PAGE: 2 REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: MAY 31ST, 2023

### 750-COMMUNITY CENTER

COMMUNITY CENTER

	CURRENT BUDGET	CURRENT	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
750-5-460-6130 IPERS	14,500.00	841.05	9,556.56	65.91	4,943.44
750-5-460-6150 GROUP INSURANCE	6,600.00	1,245.11	18,455.29	279.63 (	11,855.29)
750-5-460-6160 WORKMEN'S COMP INSURANCE	1,500.00	0.00	1,943.76	129.58 (	443.76)
750-5-460-6170 UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00
750-5-460-6310 B & G MATERIAL	10,000.00	202.40	28,508.03	285.08 (	18,508.03)
750-5-460-6332 VEHICLE MAINTENANCE	3,500.00	0.00	517.88	14.80	2,982.12
750-5-460-6360 TO EQUIP REPLACEMENT	0.00	0.00	1,774.13	0.00 (	1,774.13)
750-5-460-6371 UTILITIES	22,000.00	1,234.94	24,659.06	112.09 (	2,659.06)
750-5-460-6373 TELEPHONE	3,500.00	104.87	3,420.81	97.74	79.19
750-5-460-6404 BAD DEBTS	0.00	0.00	0.00	0.00	0.00
750-5-460-6408 GENERAL INSURANCE	15,000.00	0.00	19,081.42	127.21 (	4,081.42)
750-5-460-6409 LAUNDRY	500.00	0.00	0.00	0.00	500.00
750-5-460-6411 LEGAL SERVICES-GENERAL	0.00	0.00	8,220.50	0.00 (	8,220.50)
750-5-460-6414 PUBLISHING	4,000.00	0.00	321.76	8.04	3,678.24
750-5-460-6418 SALES TAX	4,000.00	297.30	6,060.86	151.52 (	2,060.86)
750-5-460-6440 RENTS & PERMITS	5,000.00	0.00	5,343.40	106.87 (	343.40)
750-5-460-6450 OTHER CONTRACTED SERVICE	7,000.00	337.24	13,167.49	188.11 (	6,167.49)
750-5-460-6503 ALCOHOL SUPPLIES	15,000.00	2,368.07	29,947.68	199.65 (	14,947.68)
750-5-460-65031SOFT DRINKS AND SNACKS	21,000.00	2,785.86	41,129.43	195.85 (	20,129.43)
750-5-460-65032MUSIC LIBRARY	500.00	10.69	475.03	95.01	24.97
750-5-460-6506 OFFICE SUPPLIES	1,000.00	484.93	905.64	90.56	94.36
750-5-460-6507 OPERATING SUPPLIES & MAT	10,000.00	1,256.28	5,565.92	55.66	4,434.08
750-5-460-65071CLEANING/MAINTENANCE SUP	1,500.00	663.64	1,945.76	129.72 (	445.76)
750-5-460-65072PAPER PRODUCTS	0.00	0.00	596.34	0.00 (	596.34)
750-5-460-65073SKATE SUPPLIES	500.00	0.00	2,723.88	544.78 (	2,223.88)
750-5-460-6561 INVENTORY ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
750-5-460-6600 REFUNDS	500.00	0.00	190.00	38.00	310.00
750-5-460-6601 MISC. ADMINISTRATION	200.00	0.00	495.51	247.76 (	295.51)
750-5-460-66011ELECTION EXPENSE	0.00	0.00	0.00	0.00	0.00
750-5-460-66012NON FOOD RETAIL	2,000.00	0.00	621.17	31.06	1,378.83
750-5-460-66013PARTY SUPPLIES	4,000.00	1,666.77	7,251.39	181.28 (	3,251.39)
750-5-460-66014PRO SHOP SUPPLIES	500.00	0.00	, 1,930.07	386.01 (	1,430.07)
750-5-460-6605 CONTINGENCIES	0.00	0.00	0.00	0.00	0.00
750-5-460-6721 EQUIPMENT PURCHASE	0.00	0.00			357.66)
750-5-460-6750 EQUIPMENT RESERVE	0.00	338.74			338.74)
750-5-460-6799 OTHER CAPITAL	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES - COMMUNITY CENT	308,200.00	29,794.20	439,685.74	142.66 (	131,485.74)
REVENUES OVER/(UNDER) EXPENDITURES (	2,100.00)(	3,150.95)(	13,520.47)		11,420.47

6-12-2023 03:23 PM C	ITY OF ELDRIDGE	PAGE:	3
REVENUE & E	XPENSE REPORT (UNAUDITED)		
AS OF	: MAY 31ST, 2023		

## 750-COMMUNITY CENTER

COMMUNITY CENTER

		CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
FUND TOTAL REVENUES		306,100.00	26,643.25	426,165.27	139.22 (	120,065.27)
FUND TOTAL EXPENDITURES		308,200.00	29,794.20	439,685.74	142.66 (	131,485.74)
REVENUES OVER/(UNDER) EXPENDITURES	(	2,100.00)(	3,150.95)(	13,520.47)		11,420.47

BIDDER NAME	HARD DRIVE SIZE(S)	BATTERY BACK UP	LOCK WALL BOX	# OF CAMERS	CLOUD	NIGHT VISION	WARRANTY	MONITOR	COST NOTES
Nightwatch	6TB	No	No		18 Unknown	No	1 Year parts & labor	1 - 24"	10,950 Bought out by Per Mar, Lexi is seek
Finn AV & IT Solutions	8TB	\$180 40 min. battery	Yes		19 Yes, in safe room	Some cameras	5 Years	1 by lock box	14,775 10 Users
Precision Concepts	6TB + two 8TB	Yes	Yes		19	Some cameras	3 Years	No	16,055
Bettendorf Lock	Unknown	Unknown	Unknown		20 Unkown	Unknown	Unknown	Unknown	23,586
Jeff Nagle	16TB	No	No		20 Yes, in safe room	Some cameras	3 Years	No	26,976

NOTES
) Bought out by Per Mar, Lexi is seeking revised quote
5 10 Users
5
5

STORE # 3315 DVNP 6600 Brady St. FAX: (563) 33 EMAIL: DVN	Prices shown are valid today only. 86-7274 VPBuildingMaterials@menards.com	DVNP 60115		
Davenport, IA 52806 GUEST NAME - ADDRESS - PHONE Ph:	PICKING LIST - GUEST COPY PAGE 1 OF 1	SCAN & ENTER		
JOB DESC:	SKU NUMBER,	AT YARD ENTRANCE		
1 EACH PINE 6PNL 36RH 1 EACH E-1 6-PANEL STEEI	PH SN HINGE 411-2512/99	5.00		

TO AVOID PRODUCT NOT BEING AVAILABLE ON A LATER DATE PLEASE PICK UP ALL MERCHANDISE TODAY. THANK YOU. This is a quote valid today. Upon payment this quote becomes a yard picking list subject to the terms and conditions below. Quantities listed above may exceed quantities available for immediate pick-up. Product is not held for a specific guest, but instead is available to the buying public on a first come, first serve basis, Please pickup all purchases made on this picking list immediately. Failure to pick up products on this picking list today will result in additional charge to you if, on the day of pick up, the retail price of the products are higher than on the day purchased. Menards liability to you is limited to refunding your original purchase price for any product not picked up.

### Guest Instructions:

- 1. Take this picking list to a cashier to pay for the merchandise.
- 2. Enter the outside yard to pick up your merchandise. (All vehicles are subject to inspection.)
- Load your merchandise. (Menards Team Members will gladly help you load your materials 3.
- but cannot be held liable for damage to your vehicle.)
- When exiting the yard, present this list to the Gate Attendant. (The Gate Attendant will record the 4. items you are taking with you.)
- 5, Sign the Gate Attendant's signature pad verifying you've received the merchandise.

Our insurance does not allow us to tie down or secure your load, trunk lid, etc. For your convenience, we supply twine, but you will have to decide whether or not your load is secure and if the twine supplied is strong enough. If you do not believe the twine will suffice, stronger material can be purchased inside the store.

READ THE TERMS AND CONDITIONS CAREFULLY, All returns are subject to Menards' posted return policy. In consideration for Menards low prices you agree that if any merchandise purchased by you is defective. Menards will agree to exchange the merchandise or refund the purchase price based on the form of original payment. You agree that there shall be no other remedy available to you. If there is a warranty provided by the manufacturer, that warranty shall govern your rights and Menards shall be selling the product "AS IS." Oral statements do not constitute warranties, and are not a part of this contract. The guest agrees to inspect all merchandise prior to installing or using it. UNDER NO CIRCUMSTANCES SHALL MENARDS BE LIABLE FOR ANY SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, MENARDS MAKES NO WARRANTIES, EXPRESS OR IMPLIED, AS TO MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF THE MERCHANDISE. Any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association under its applicable Consumer or Commercial Arbitration Rules, and judgments on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The guest agrees to these terms and conditions through purchase of merchandise contained on this document.

# THIS IS NOT A RECEIPT

**SELF-SCAN HERE ==>** 



454.00

PRE-TAX TOTAL:



### ESTIMATE FOR:

Mendex, Joey 6918 Locus Ave Davenport, IA 52806

Ph: (563) 313-0557 PROJECT DESCRIPTION: skate park

STORE # 3315 DVNP 6600 Brady St. Davenport, IA 52806

FAX: (563) 386-7274 EMAIL: DVNPHardware@menards.com

Estimate # 60120 Page 1 of 1

ESTIMATE BY ESTIMATE DATE

DARRELL W. 05/22/23

### ADDITIONAL ITEM INFORMATION DESCRIPTION QTY TO ORDER SKU NUMBER 16D COMMON NAIL 5LB BOX вох 229-5088 1 TAPCON HEX 1/4 X3-3/4 24340 75 PC EACH 232-7147 1

This is an estimate. It is given only for general price information. This is not an offer and there can be no legally binding contract between the parties based upon this estimate. The prices stated herein are subject to change depending upon the market conditions. The prices stated on this estimate are not firm for any time period unless specifically written otherwise on this form and are not inclusive of taxes, delivery, SUB-TOTAL: packaging or any other charges which may or may not need to be added when ultimately purchasing products from this estimate. The availability of materials is subject to inventory conditions. MENARDS IS NOT RESPONSIBLE FOR ANY LOSS INCURRED BY THE GUEST WHO RELIES ON PRICES SET FORTH HEREIN OR ON THE AVAILABILITY OF ANY OF THE MATERIALS STATED HEREIN. All information on this form, other than price, has been provided by guest and Menards is not responsible for any errors in the information on this estimate, including but not limited to quantity, dimension and quality. Please examine this estimate carefully. MENARDS MAKES NO REPRESENTATIONS, ORAL, WRITTEN OR OTHERWISE THAT THE MATERIALS LISTED ARE SUITABLE FOR ANY PURPOSE BEING CONSIDERED BY THE GUEST. BECAUSE OF WIDE VARIATIONS IN CODES, THERE ARE NO REPRESENTATIONS THAT THE MATERIALS LISTED HEREIN MEET YOUR CODE REQUIREMENTS.

44.97

**GUEST COPY** PAGE 1 OF 1

Prices shown are valid today only.

STORE # 3315 DVNP 6600 Brady St.

FAX: (563) 386-7274 EMAIL: DVNPBuildingMaterials@menards.com

Davenport, IA 52806 **GUEST NAME - ADDRESS - PHONE** 

# **PICKING LIST - GUEST COPY** PAGE 1 OF 1

SOLD BY: MICHAEL K. DATE: 05/22/23

Ph: JOB DESC:



DVNP 60114



QUANTITY	DESCRIPTION	SKU NUMBER
16 EACH	2X4-8 STUD/#2+BTR SPF CONST/FRAMING	102-1101
2 EACH	1/4(5.2MM)4X8NOM. UTILITYSANDED PLYWOOD	125-2006
2 EACH	1/2X4X8 GYPSUM-LIGHTWT 44 LBS	131-1223

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# THIS IS NOT A RECEIPT

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SE	$\mathbf{L}$	F-S	<b>SCA</b>	N	HE	RE	==>



PRE-TAX TOTAL:

105.12