



**CITY COUNCIL MEETING AGENDA**  
**Monday, March 18, 2024, 7:00 PM**  
**Eldridge Community Center · 400 S 16<sup>th</sup> Ave · Eldridge, IA**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment
  
5. Mayor's Agenda
  - A. Consideration to Approve City Council Minutes from March 4, 2024
  - B. Consideration to Approve the Joint City Council & Utility Board Minutes from February 29, 2024
  - C. Consideration to Approve Bills Payable
  - D. Consideration of Re-Appointing Eric Gruenhagen to the Board of Adjustment for a 5-year term to expire on 03/19/29
  
6. Old Business
  - A. Consideration of Second Reading of Ordinance 2024-07 establishing Chapter 20 Right of Way/Utility Easement Management in the Eldridge City Code
  - B. Consideration of Second Reading of Ordinance 2024-08 Defining Tobacco Shops and establishing them as a permitted use in I-1 Light Industrial Districts
  - C. Discussion and Consideration to approve hiring a part-time employee to perform janitorial services for City Hall offices, Council Chambers, Police Department, and City Maintenance Shop
  - D. Consideration to approve the 2<sup>nd</sup> Annual K-9 Fundraiser Golf Outing event for the Police Department on Saturday, May 18, 2024 at Rustic Ridge Golf Course
  
7. New Business
  - A. Consideration of Resolution 2024-07 Approving the Final Plat of Rosenow Subdivision
  - B. Consideration to Approve a proposal from Shive-Hattery for a LeClaire Road Corridor Study to include transportation engineering and planning services in the amount of \$43,150
  - C. Consideration of Resolution 2024-08 Authorizing Reimbursement of Expenses incurred by the City for payment under Iowa Code Section 403.19 in the Eldridge Unified Urban Renewal Area within the Eldridge Unified Urban Renewal Plan, as amended
  - D. Consideration of Resolution 2024-09 Setting Right of Way/Utility Easement Management Permit Fees
  
8. Board/Staff Activity Reports
  - A. City Administrator
  - B. Assistant City Administrator
  - C. City Clerk
  - D. Police Chief
  
9. Adjournment

*Next Committee of the Whole & City Council Meeting: Monday, April 1<sup>st</sup>, 6:00pm at Eldridge Community Center*

# City of Eldridge City Council Meeting Minutes

The City of Eldridge, Iowa, City Council met in an open session at Eldridge Community Center at 7:00 pm on March 4, 2024.

Council Members Present: Dan Collins, Brian Dockery, Scott Campbell, and Ryan Iossi

Adrian Blackwell was absent

Presiding: Mayor Frank King

Also Present: Drew Lawrence, Chris Johnson, Randy Rosenow, Kennadi Thiessen, Sydney Groene, Sophie Steiner, Marty O'Boyle, Jenn Vittorio, Barb & Pat O'Brien, Heather Ratliff, Alyssa Lakin, Leah Warnemunde, Jim Skadal, Paula & Pat Steward, Seth Porter, Cole Stein, Erik Johnson, Allison Wright, Jeff Marten, Nevada Lemke, and Ashley Lacey

Motion by Iossi to approve the agenda. Second by Dockery. Motion was approved unanimously by voice vote.

## Public Comment

Heather Ratliff and Alyssa Lakin both spoke about how fast cars fly down West Valley Dr from S 5<sup>th</sup> St to S 8<sup>th</sup> St. They would like the City to look into a speed bump or lower the speed limit.

Motion by Iossi to go into closed session pursuant to Iowa Code 21.5(1)c "To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Second by Collins. Roll call vote indicated Campbell (Aye), Collins (Aye), Dockery (Aye), and Iossi (Aye).

Open session resumed at 8:07 p.m.

## Mayor's Agenda

Motion by Campbell to approve City Council Minutes from February 19, 2024. Second by Collins. Motion was approved unanimously by voice vote.

Motion by Iossi to approve the Committee of the Whole Minutes from February 5, 2024. Second by Collins. Motion was approved unanimously by voice vote.

Motion by Dockery to approve the bills payable in the amount of \$212,795.25. Second by Collins. Motion was approved unanimously by voice vote.

Motion by Campbell to appoint Craig Gehrls to the Utility Board for the remainder of a term expiring 2/28/28 and Jeff Hamilton to the Utility Board for a term expiring 2/28/2030. Second by Collins. Motion was approved unanimously by voice vote.

## Old Business

Motion by Dockery to approve for Property/General Liability Insurance and Worker's Compensation Insurance policy at an annual premium rate NTE \$385,000. Second by Collins. Motion was approved unanimously by voice vote.

Motion by Campbell to approve to purchase the 60-month Linebacker coverage extended reporting policy at an amount of \$36,014. Second by Dockery. Motion was approved unanimously by voice vote.

Motion by Iossi to approve the Third and final Reading of Ordinance 2024-05 Establishing new sanitary sewer rates. Second by Dockery. Roll call vote indicated Campbell (Aye), Collins (Aye), Dockery (Aye), and Iossi (Aye)

Motion by Dockery to approve a Land Lease Renewal for Public Works Equipment Storage at the former Caterpillar Plant for a term of 12 months, effective July 1, 2024, and expiring June 30, 2025, at a rate of \$1,992.67/month. Iossi recommended adding an early out if available within the contract. Second by Collins. Motion was approved unanimously by voice vote.

New Business

Motion by Iossi to approve Resolution 2024-06 Approving and Authorizing Execution of a Consent to Collateral Assignment Agreement from GRT Eldridge Property, LLC to Quad City Bank & Trust Company. Second by Dockery. Roll call vote indicated Campbell (Aye), Collins (Aye), Dockery (Aye), and Iossi (Aye).

Motion by Iossi to approve the First Reading of Ordinance 2024-07 establishing Chapter 20 Right of Way/Utility Easement Management in the Eldridge City Code. Second by Dockery. Roll call vote indicated Campbell (Aye), Collins (Aye), Dockery (Aye), and Iossi (Aye)

Motion by Iossi to approve the First Reading of Ordinance 2024-08 Defining Tobacco Shops and establishing them as a permitted use in I-1 Light Industrial Districts. Second by Dockery. Roll call vote indicated Campbell (Aye), Collins (Aye), Dockery (Aye), and Iossi (Aye)

Motion by Campbell to approve extending free yard waste drop off for Spring 2024 to include the month of March by allowing residents to drop off yard waste bags at the City Shop yard waste drop off site on Wednesdays from 9 am to 5 pm and Saturdays from 9 am to 4 pm beginning March 6<sup>th</sup>. Second by Collins. Motion was approved unanimously by voice vote.

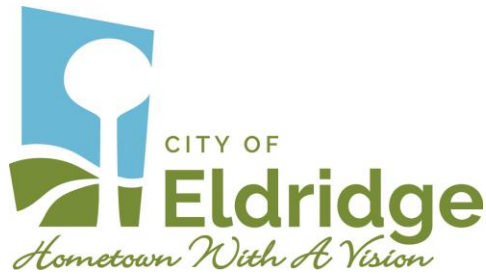
Motion by Iossi to go into closed session pursuant Iowa Code 21.5(1) "To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.". Second by Dockery. Roll call vote indicated Campbell (Aye), Collins (Aye), Dockery (Aye), and Iossi (Aye).

Motion by Dockery to adjourn the meeting at 9:14 p.m. Second by Campbell. Motion was approved unanimously by voice vote.

200 EAST 90TH STREET LLC	WAREHOUSE SPACE	\$1,849.75
ACCESS SYSTEMS LEASING	COPIER LEASE	\$849.07
ADP INC	PAYROLL FEES	\$213.67
AHLERS & COONEY P.C.	LEGAL	\$1,531.00
AMAZON	SUPPLIES	\$396.56
BOHNSACK & FROMMELT	ACCOUNTING SERVICES	\$2,906.25
BROOKS LAW FIRM P.C.	GENERAL REPRESENTATION	\$1,254.00

CINTAS CORPORATION	MATS	\$112.99
CINTAS 1ST AID & SAFETY	FIRST AID	\$50.44
COBRA HELP	ACTIVE INSURED EMPLOYEES	\$24.05
COMMERCIAL PRINTERS	SUPPLIES	\$732.25
DELL MARKETING L.P.	SEWER LAPTOP	\$788.58
DMB SALES	SBR VALVES X3	\$11,623.97
EASTERN IOWA TIRE	SCRAP TIRES	\$40.00
EBS	CLAIM FUNDING	\$7,575.03
ELD ELECT. UTILITY	STREET LIGHTS	\$4,036.83
G T SPORTS UNLIMITED	JEFF W/BRIAN CLOTHING	\$86.00
HUMANE SOCIETY	TIP AND BOARDING FEES	\$100.00
INTERSTATE BATTERY	STORM SIREN S 16TH AVE	\$243.90
IA LAW ENF ACADEMY	PD - 2 EVAULS OF MMPI	\$300.00
KUNES CHEVROLET	NEW TRUCK	\$51,192.00
MENARDS	SUPPLIES	\$353.21
MERSCHMAN HARDWARE	SUPPLIES	\$348.92
MIDAMERICAN ENERGY COMPANY	UTILITIES	\$11,700.09
MIDWEST CONCRETE	E LECLAIRE PATH - FINAL PAYAPP	\$13,297.68
MIDWEST WHEEL	TANDEM PARTS	\$43.88
MILLS CHEVROLET	UNIT 56 SHIFTER TOWER	\$143.94
QC CHAMBER OF COMMERCE	FY24 RIADA FUNDING	\$5,000.00
QUAD CITIES TAS	ANSWERING SERVICE	\$67.52
RAGAN MECHANICAL	CITY HALL HUMIDIFIER REPAIR	\$562.32
RIVER VALLEY COOPERATIVE	DIESEL	\$938.53
RIVERSTONE GROUP INC	1 CLEAN COMM/ ICE CONTROL	\$1,806.65
RNJS DISTRIBUTION INC.	WATER	\$22.30
SCOTT COUNTY SHERIFFS DEPT.	BOOKING FEES	\$200.00
STATE HYGENIC LABORATORY	AMMONIA TEST	\$21.00
VERIZON WIRELESS	CELLULAR	\$1,167.05
WASTE COMMISSION SCOTT CO	DISPOSAL	\$915.90
WEX BANK	GAS SERVICES	\$3,447.66
DELTA DENTAL	PREMIUMS	\$2,087.83
PAYROLL 3/2/24	PAYROLL 3/2/24	\$84,764.43

**\$212,795.25**



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## Joint City Council & Utility Board Meeting Minutes

The City Council of Eldridge, Iowa & the Utility Board of Eldridge Electric & Water met in open session at Eldridge City Hall at 5:34 pm on February 29, 2024.

Council Members Present: Brian Dockery, Scott Campbell, Dan Collins

Presiding: Mayor Frank King

Utility Board Members Present: Jim Skadal, Paula Steward

Also Present: Administrator Nevada Lemke, Assistant Administrator Jeff Martens, City Attorney Allison Wright, Utility Manager Jake Rowe, Attorney (rep. UB) Nicole Proesch, City Insurance Agent Seth Porter

Absent Council Members: Adrian Blackwell, Ryan Iossi

Absent Utility Board Members: Barb O'Brien

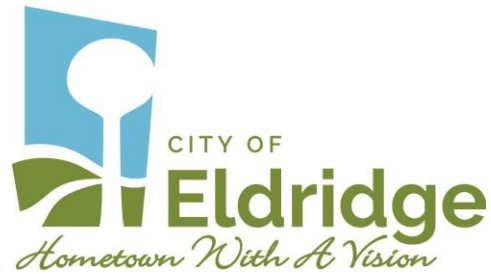
Public Present: Mark Ridolfi (NSP), Tate Olsen, Jeff Hamilton, Craig Gehrls

Councilman Dockery made a motion to approve the agenda. Councilman Campbell seconded the motion. Voice vote indicated Dockery (aye), Campbell (aye), and Collins (aye). Motion passes 3-0.

Public Comment: Attorney Nicole Proesch introduced herself and noted she was retained by the Utility Board to represent them regarding concerns of a removed Board member at 4:30pm on 2/29/24. She confirmed that if there was to be no action taken at this meeting to appoint new Utility Board members then she had no additional comments to make at this time.

Mayor Frank King opened the meeting with a statement to the Board & Council members that several pressing matters need to be discussed with a goal to clear up any confusion and move forward together with a positive relationship and positive communication. He provided background regarding numerous meetings that had occurred between himself, City Administration, and members of the Utility Board to resolve some issues and concerns and added that those issues were not able to be resolved to date. He discussed the Utility Board's relationship to the City and the most imminent concerns including Insurance coverage and the new Employee Handbook, noting that the new handbook contained the same organizational structure that has existed since 2003 but that seems to be a sticking point for the Utility Board.

Mayor King introduced Craig Gehrls and Jeff Hamilton as prospective Board members of the Utility Board. He clarified that Mike Anderson's term had expired as of 2/28/24 and



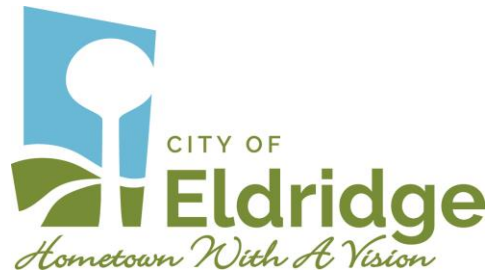
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that in several recent phone conversations with Mike, he was informed that Mike did not desire to continue on the board and was resigning from his seat.

Mayor King called upon Seth Porter to provide an update on the City and Utility Board's joint insurance. Seth provided information regarding the City's insurance history and representation by Porter Insurance. He stated that the City and Utility had been jointly insured by EMC in past years, but as of 4/1/24, would no longer be insured with EMC due to non-renewal of the insurance policies. He further indicated that new coverage quotes had been secured and that he would be presenting that to the City within the next week. Seth further stated that he was asked by the Utility Manager and former Board Chair to look into the possibility of the Utility obtaining a separate policy from the City. Seth reported that due to the common FEIN, he was informed that this was not going to be a possibility for the Utility Board and that the path forward, from his advisement, was to continue to insure together.

Mayor King called upon Administrator Lemke to discuss the new Employee Handbook. Lemke stated that the Council had recently adopted the new Employee Handbook that was drafted by MRA, and that the handbook had the same organizational chart that was adopted into City Code in 2003 and was part of the 2003 Employee Handbook and City operations for the past 30 years. She reported that the organizational chart shows all Department Heads reporting to the City Administrator, and their respective Boards, and the City Administrator reports to the City Council, and the Boards accordingly. She further stated that this organizational structure was modified from the structure that the Utility Manager and Interim City Administrator presented earlier in 2022/23 that the City Council denied. Lemke reported that the organizational structure that was adopted by the City Council, both recently and in 2003, does not shift any authorities or powers of the Department Heads or Board & Council members, which are statutorily assigned in State and City Code.

Mayor King reported that in 1991 the City submitted documentation to the IPERB (Iowa Public Employee Relations Board) for the purpose of Unionizing and negotiating employment contracts, which name the City of Eldridge and the Utility Board as joint employers. The City and Utility Board share a Collective Bargaining Agreement with their employees. The organization chart does not change anything day to day operationally. The City and Utility need to work together and ensure that all employees are following the policies to secure insurance and prevent further claims and exposure to liability. The City is committed to working with the Utility going forward in a positive direction to make sure we don't repeat our past and to avoid future claims that resulted in the non-renewal of our jointly held insurance.



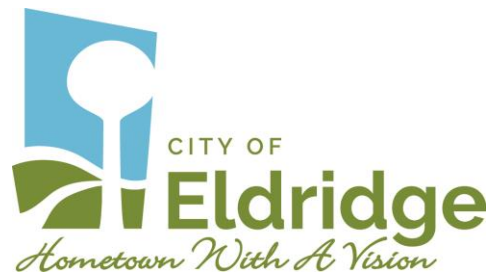
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Mayor King called on Administrator Lemke to discuss the budget. Lemke stated that she wanted to open up the floor to questions from the Board and Council members regarding the budget and how the Utility Board and City Council work together with financial management and reporting. She stated that the Utility budgets are submitted to the State for certification as part of the City's budget and is adopted by the City Council with the City Budget. She reported that the City's annual financial audit includes the Utilities enterprise funds and that the audit is done as one unit, with the financials containing the City and enterprise funds combined. She also stated that the transfers into the General Fund are based annually on a percentage of sales revenue for water and electric and have stayed consistent over the past few years. Lemke reported that the City and Utility share costs for most services, contracts, and expenses, including Incode – the City's employee management and billing software.

Mayor made a statement regarding an incorrect statement that was reported in the local newspaper regarding a disagreement between department heads. He clarified that the incident that was being referred to in the paper was not related to the items being discussed tonight, and that what was reported in the paper was inaccurate.

Councilman Campbell addressed the Utility Board and asked them their position on the handbook and what questions they have. Utility Board Vice Chair Skadal stated that the Board had retained legal counsel and was not interested in discussing anything at this time, but that he had many questions, especially regarding the budget, but that he was unaware that this would be a Joint meeting, and the meeting minutes would have to be reflected by the City Council. Campbell stated that he thought that was what everyone was there to discuss that night, and that he was saddened to see that the Utility Board had made the decision to use taxpayer money to fight the City Council.

Utility Board member Paula Steward addressed Seth Porter regarding the requirements of the Employee Handbook in relation to obtaining insurance coverage. Seth stated that the policies in the new handbook were important in getting coverage quotes to support the City's ability to prevent future liability claims due to lack of proper processes, procedures, and controls in place to limit risks. Steward asked if we could just remove the organizational chart for now until an agreement is made, and just submit the handbook without it for Insurance purposes. Mayor King stated that he had asked the same questions, and that his understanding was that the policies in the handbook are aligned with the reporting structure of the organizational chart, and that the issue is if not all employees are following the policies that we submit to the insurance carriers, we are opened up to exposure to liability risks that will ultimately come back on the City.



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Councilman Campbell addressed the Utility Board again to ask why the resistance to the organizational chart that had been in place and worked for the last 30 years. The Utility Board and Council, and staff, worked hand in hand to get things done. If there was a disagreement, they went into the City Administrators office and sorted it out and moved on. Campbell asked again what the Utility Board's position is on the organizational chart.

Attorney Proesch interjected and stated that the Utility Board has not yet had a meeting of the minds and that their position is that the joint meeting was not agreed to and they do not have enough members present to discuss these items. Councilman Dockery asked Atty Proesch what her office address was and she replied Des Moines and that they had been retained that afternoon at 4:30pm, and she was present at the meeting because she just happened to be in the area. She stated that she provided counsel to the Utility Board regarding their concerns about tonight's meeting and their lack of board members present at the meeting.

Mayor King clarified that Mike Anderson resigned his position and tried to communicate that to Jody Coffman at an earlier date.

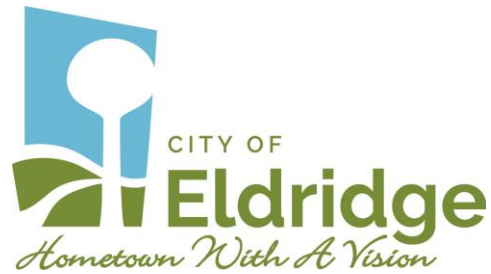
Attorney Allison Wright stated that the City Council and Administration had made extraordinary efforts to make progress on the items with the Utility Board and has continuously been met with resistance. There are some very ripe issues that need to be addressed in a timely manner and the refusal to have these discussions tonight is very frustrating and counterproductive.

Councilman Dockery reiterated that the organizational chart that was adopted is the same one that has been in place for 30 years, and that no other organizational chart had ever been approved or adopted. Employees edited a copy that was provided by the hired agency to draft the handbook, and the proposed organizational chart was never approved by either board. He stated he could not understand the resistance to this organizational chart.

Councilman Collins and Campbell voiced frustration that they were here to meet with the Utility Board that wanted to be heard, and now the Utility Board is refusing to have any discussion.

Utility Board member Skadal stated that this meeting should have happened many months ago. He stated the handbook edited by the two employees was a done deal in his mind. He also stated that he edited it as well. He stated that the handbook sat un-addressed for 6-9 months and wasn't a priority to the Council. Campbell asked what





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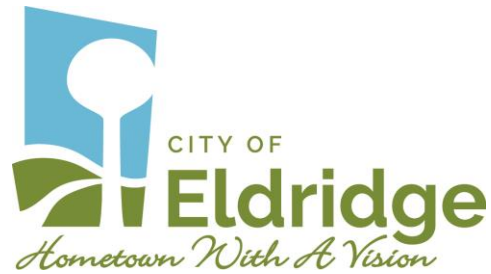
organizational chart the Utility Board is currently operating under, to which Skadal replied that it is still in flux.

Steward stated that the Council has already adopted the handbook and asked if the Utility Board needed to vote on it as well. The Council said yes, that is why it is an agenda item for discussion. Skadal stated that at the last Utility Board meeting, the heated words that took place were due to parliamentary procedures. He stated that two individuals had overtaken the meeting, and the Board Chair had to enforce parliamentary procedures because the Utility Board had received a letter regarding the Employee Handbook an hour before their meeting. They were bombarded. The only thing discussed at the meeting was the organizational chart, and there was no problem with the Employee Handbook. The Mayor stated that months ago he provided paperwork to the Utility Board Members at one of their meetings, and was on the agenda for discussion, to discuss the organizational chart with them. At that time, no one on the Utility Board asked any questions or made any comments to move the issue forward. He also clarified that during the drafting of the Handbook, he continuously asked the staff for updates on the handbook and was told by City Staff that they were busy and they would get to it. Campbell again asked what their position was on the organizational chart since they discussed it at their last meeting. Steward stated that she is just trying to figure out what her role is as a board member, and trying to figure out what the Utility Board is. Campbell stated he doesn't understand why they are trying to change things and won't understand until the Utility Board talks to the Council.

Dockery stated that since the Utility Board has not adopted the new handbook, they are technically still operating under the 2003 handbook, which has the same organizational chart.

Utility Manager Rowe stated that the handbook was brought to the Utility Board and the City Council back in February of 2023, and the Council wanted more time to review it, and it hadn't moved forward since then, and has since been modified. Dockery stated that he wanted to review it word for word due to the fact that it was edited by employees, because he has never known a company that had employees edit a handbook that governs them. He wanted extra time to read it through. At the end of the day, the organizational chart is the same one that was in effect in 2003.

Skadal said everything was in flux. The Utility Board understood that they may need to go and get their own insurance if the City could not get coverage. He stated the Utility Manager asked about what would happen if the City didn't get coverage, so the Utility asked for their own. But ultimately, Skadal stated he believes they should move forward together. Campbell asked why the Utility never came to the City to ask about the

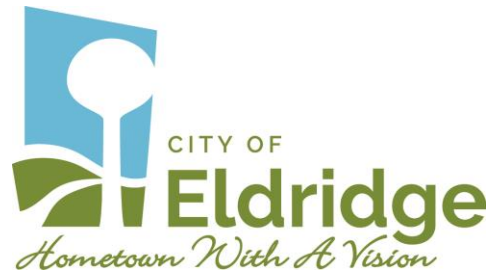


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insurance – why no one reached out to the City Administrator – Skadal stated the City never came to the Utility Board. Skadal felt that the Utility Manager has been on top of the issues. Campbell stated that if the Utility Board was on top of everything, wouldn't he have communicated with Nevada? Skadal stated the road goes both ways.

Attorney Wright stated that for clarification, there were a number of meetings taking place between the Utility Board Chair and Manager with the Mayor and Administrator to address these issues, but that there was no resolve and it became apparent that the whole Utility Board was not being provided the information from these meetings. Mayor King confirmed this statement and informed the Utility Board members that is when he had Attorney Wright prepare a letter and then send it to the Utility Board. Administrator Lemke stated that is when she and Mayor and Councilman Iossi went to the Utility Board meeting, and Lemke attempted to share information with the Board regarding the Insurance quotes, after asking permission from the Board Chair, and was then shut down shortly after she began speaking to the Board. Councilman Campbell stated that is why the City Administrator should be the liaison for communication between the Council and Boards. Councilman Dockery stated that the Administrator oversees the day to day business – they would not tell the Utility Manager how to run their department or do their day to day job, but they would oversee the day to day business and policy implementation and enforcement.

Board member Steward stated she did not think what happened with the former Board Chair was fair. She stated she felt targeted at the meeting; Councilman Campbell stated that he was sorry she felt that way. He intended for this to be a joint and open discussion meeting. Board member Skadal stated he thought that this meeting would be run by the Council and would require no comments from Utility. Councilman Campbell asked where or how he got that impression? He stated that a joint meeting would be a joint discussion between members of both Boards. Councilman Dockery stated that joint meetings were going to be a regular occurrence, and that the Council had been discussing this at a meeting in January. Board Member Skadal further stated that Councilman Iossi told him that he was unable to talk to him anymore, and that damaged his trust because they had a good communication going, but Councilman Iossi informed him recently that he couldn't talk to him anymore and communication came to a grinding halt. The Council members inquired as to where that information came from, and that it was not anything they were aware of. Councilman Collins stated that Iossi is the liaison and should have open communication with the Utility Board at all times. Councilman Dockery stated that both sides need to move forward from the issues of distrust. He mentioned the Special Utility Board meeting was not helpful to the trust issues. Councilman Campbell shared the concerns about the posting of the meeting and notification regarding the meeting and the secrecy of it. He stated that if it was not shared with him from a third party, no one at



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City Hall would have had any idea about the Special Utility Board meeting. Campbell stated that he ran for Council to put a stop to this drama, and that he feels that there has been a good faith effort on behalf of the City to work with the Utility Board, and we need to get back on track and do better than this. Board member Steward stated that she felt the trust doesn't go both ways due to the City's actions at its previous Council meeting when it waived the 3 reading rule for the Ordinance amendment, and didn't give time for discussion or public comment. Councilman Campbell stated that the Mayor did announce public comment, and that the residency rule was already in place prior to the Ordinance update. Attorney Wright stated that the City was equally surprised to find out that the Board Chair did not believe that residency was a requirement. Attorney Proesch stated that there are some questions to be answered and that the Utility Board needs to meet and have a discussion and get some questions answered and then the two boards can come back together and have this conversation when they are more prepared to have it. Board member Steward stated that she was at the Council meeting and she could not hear anything regarding Public Comment and neither could anyone around her. Assistant Administrator Martens stated that the OWL recording will reflect that Mayor did announce public comment and waited for anyone to come forward to speak before moving forward. Councilman Collins stated that if we need to schedule another meeting to come back together, that he prefers that to be sooner than later because we are still under a timeline for insurance. Mayor reiterated that the handbook remains the same for about 80% of it, with the addition of policies to be in compliance with State and Federal laws and to reduce exposure to liability. Attorney Wright stated that the City Administrator position provides direct communication and continuity between the City Council and Utility Board. Mayor also reiterated that this organizational chart has been in use for over 30 years, and that no powers or authorities are changed with this chart – meaning that the Mayor, Council, and City Administrator would not have power to hire/fire the Utility Manager or Utility employees under this chart, just as in the past.

Recess at 6:56pm for Utility Board to consult with their Counsel.

Reconvene at 6:58pm with Council and Utility Board members. Board member Skadal stated that the Utility Board would like to adjourn the meeting and will set up a follow up meeting as soon as possible. Councilman Campbell expressed his appreciation for the Board's volunteerism and work they do for the City and the Utilities.

Dockery made a motion to adjourn at 7:00 pm. Collins seconded the motion. Voice vote indicated Dockery (aye), Campbell (aye), and Collins (aye). Motion passes 3-0.

Submitted by Nevada Lemke

**BILLS PAYABLE**

STREET	001 5-210-6310	A & A AIR COND & REFRIGERATION INC	ICE MACHINE RENT	\$ 62.50
LEGAL	001 5-640-6411	AHLERS & COONEY P.C.	REVIEW & RESPOND TO OPEN RECORDS REQUEST	\$ 342.00
STREET LIGHT	001 5-230-6371	ALLIANT ENERGY CO.	STREET LIGHTS	\$ 411.97
STREET LIGHT	001 5-230-6371	ALLIANT ENERGY CO.	SIREN	\$ 23.79
SEWER	610 5-815-6371	ALLIANT ENERGY CO.	LIFT STATION	\$ 119.13
VEH MAINT	001 5-299-63322	ALTORFER INC	UNIT 69 PARTS	\$ 158.35
POLICE	001 5-110-6599	ALWAYS CLEAN LLC	CLEANING SERVICES	\$ 300.00
STREET	001 5-210-6310	ALWAYS CLEAN LLC	CLEANING SERVICES	\$ 300.00
ADMIN	001 5-611-6310	ALWAYS CLEAN LLC	CLEANING SERVICES	\$ 300.00
STREET	001 5-210-6310	AMAZON CAPITAL SERVICES	FLAGPOLE ROPE	\$ 47.50
STREET	001 5-210-6181	BRIAN WESSEL	BOOT REIMBURSEMENT - CLOTH ALLOW	\$ 163.02
FINANCE	001 5-620-6373	CENTRAL SCOTT TELEPHONE	WIFI TELEPHONE	\$ 870.86
SEWER	610 5-815-6373	CENTRAL SCOTT TELEPHONE	WIFI TELEPHONE	\$ 257.00
SEWER	610 5-815-6752	DMB SALES	VALVE MOUNTING BRACKETS	\$ 475.32
ADMIN	001 5-611-6601	DSI MEDICAL SERVICES INC.	EMPLOYEE RANDOM TESTING	\$ 24.75
ADMIN	001 5-611-6601	DSI MEDICAL SERVICES INC.	EMPLOYEE RANDOM TESTING	\$ 49.50
FINANCE	001 5-620-6408	EMC INSURANCE COMPANIES	LINEBACKER POLICY EXT REPORTING COVERAGE	\$ 36,014.00
STREET	001 5-210-64071	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	DESKTOP PRIMARY MAINTENANCE	\$ 115.00
SEWER	610 5-815-6455	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	DESKTOP PRIMARY MAINTENANCE	\$ 115.00
SEWER EQUIP	614 5-815-6727	FOUR WINDS RECREATIONAL PRODUCTS INC	NEW TRUCK BED LINER & FLOOR MAT	\$ 639.00
POLICE	001 5-110-6412	GENESIS OCCUPATIONAL HEALTH	PRE-EMPLOYMENT DRUG SCREENING	\$ 175.00
VEH MAINT	001 5-299-63322	MARTIN EQUIPMENT	CUTTING EDGE BOLT & NUT	\$ 404.14
SEWER	610 5-815-6310	MENARDS	SPOTLIGHTS AND BATTERIES	\$ 133.92
ROAD USE	110 5-210-6534	MID-AMERICAN RESEARCH CHEMICAL	WEED KILLER FOR GRAVEL SHOULDE	\$ 666.18
SEWER	610 5-815-6332	MIDWEST WHEEL	PARTS - GM TRUCK MOUNTING PLATFORM	\$ 325.56
VEH MAINT	001 5-299-6332	MILLS CHEVROLET	UNIT 511 LATCH	\$ 128.09
SEWER	610 5-815-6332	MUTUAL WHEEL CO.	GM - CL1 LIGHT BAR	\$ 239.94
VEH MAINT	001 5-299-6332	NAPA AUTO PARTS	UNIT 103 FILTERS	\$ 48.98
VEH MAINT	001 5-299-6332	NAPA AUTO PARTS	UNIT 102 FILTERS	\$ 60.98
VEH MAINT	001 5-299-6332	NAPA AUTO PARTS	UNIT 26 FILTERS	\$ 44.98
VEH MAINT	001 5-299-6332	NAPA AUTO PARTS	UNIT 103 DISC BRAKE PAD	\$ 114.99
VEH MAINT	001 5-299-63322	NAPA AUTO PARTS	UNIT 56 FILTERS	\$ 48.98
VEH MAINT	001 5-299-63322	NAPA AUTO PARTS	UNIT 26 U-JOINT	\$ 57.98
VEH MAINT	001 5-299-6504	NAPA AUTO PARTS	SHOP SUPPLIES	\$ 53.98
VEH MAINT	001 5-299-6504	NAPA AUTO PARTS	SHOP FUSES	\$ 7.49
FINANCE	001 5-620-6414	NORTH SCOTT PRESS	CITY PUBLISHING	\$ 740.75
LEGAL	001 5-640-6411	PAPPAS WRIGH ATTORNEYS AT LAW	LEGAL SERVICES FOR JAN 2024	\$ 3,371.50
VEH MAINT	001 5-299-6332	PATRIOT LINCOLN OF DAVENPORT	UNIT 821 VALVE	\$ 48.24
ROAD USE	110 5-210-6765	QUAD CITIES WINWATER CO	STORM SEWER REPAIRS	\$ 156.60
SANITATION	001 5-290-6497	REPUBLIC SERVICES #401	GARBAGE SERVICES	\$ 33,123.50
VEH MAINT	001 5-299-63322	REXCO EQUIPMENT INC.	UNIT 83 PARTS	\$ 176.66

POLICE	001 5-110-6506	RNJS DISTRIBUTION INC.	WATER	\$ 13.80
FINANCE	001 5-620-6506	RNJS DISTRIBUTION INC.	WATER	\$ 13.80
LIBRARY	001 5-410-6914	SCOTT COUNTY LIBRARY SYSTEM	SEMIANNUAL TAXES	\$ 136,415.00
POLICE	001 5-110-6319	SHARED IT INC	IT SERVICES	\$ 652.20
STREET	001 5-210-6373	SHARED IT INC	IT SERVICES	\$ 211.10
FINANCE	001 5-620-6373	SHARED IT INC	IT SERVICES	\$ 279.80
SEWER	610 5-815-6373	SHARED IT INC	IT SERVICES	\$ 142.40
SALES TAX	121 5-750-6407	SHIVE-HATTERY ENGINEERS	SERVICES DEC31/23-FEB23/24	\$ 6,800.77
SALES TAX	121 5-750-6407	SHIVE-HATTERY ENGINEERS	SERVICES FOR JAN 20-FEB 23/24	\$ 1,843.00
SALES TAX	121 5-750-6727	SHIVE-HATTERY ENGINEERS	E LECLAIRE & 1ST ST RECON	\$ 8,579.82
ADMIN	001 5-611-6310	STAPLES	CITY HALL - OFFICE SUPPLIES	\$ 140.52
FINANCE	001 5-620-6506	STAPLES	COUNCIL NAME PLATES	\$ 25.10
FINANCE	001 5-620-6506	STAPLES	CITY HALL - OFFICE SUPPLIES	\$ 52.41
SEWER	610 5-815-6506	STAPLES	SPEAKERS - SEWER	\$ 22.46
SEWER	610 5-815-6506	STAPLES	PRINTER - SEWER	\$ 299.99
STREET	001 5-210-6310	STORM WATER SUPPLY LLC	GRASS SEED	\$ 746.50
VEH MAINT	001 5-299-63322	TITAN MACHINERY	UNIT 50 BELT	\$ 80.00
VEH MAINT	001 5-299-63322	TITAN MACHINERY	UNIT 50 MOUNTING CLIP TUBE	\$ 39.45
FINANCE	001 5-620-6319	TYLER TECHNOLOGIES	CUSTOM REPORT DEVELOPMENT IN ERP PRO 9	\$ 2,500.00
FINANCE	001 5-620-6319	TYLER TECHNOLOGIES	INCODE LICENSE & MAINTENANCE FEE	\$ 876.63
FINANCE	001 5-620-6319	TYLER TECHNOLOGIES	4 HRS PROF SERVICES - TIMECLOCK INTERFACE	\$ 580.00
FINANCE	001 5-620-6319	TYLER TECHNOLOGIES	1 HR PROJECT MANAGEMENT - TIMECLOCK INTERFACE	\$ 250.00
SPLIT	SPLIT	EBS	PARTIAL SELF FUNDING BENEFITS	\$ 259.91
SPLIT	SPLIT	WELLMARK BLUE CROSS	INSURANCE PREMIUMS	\$ 19,867.29
SPLIT	SPLIT	PAYROLL 3/16/2024	PAYROLL 3/16/2024	\$ 84,140.31

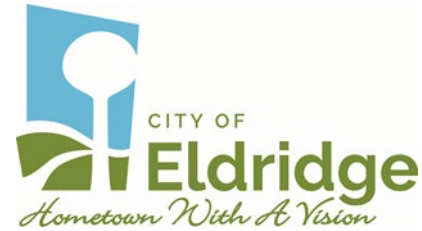
**CREDIT CARDS**

ANDREW LELLIG	001-5-110-6210	IACP	INT'L ASSOC OF POLICE MEMBERSHIP - LELLIG	\$240.00
ANDREW LELLIG	008-5-110-6602	TRUPANION	FEB PREMIUM FOR K-9 INSURANCE	\$122.97
ASHLEY LACEY	001-5-620-65061	WIX.COM	ANNUAL FEES FOR CITY WEBSITE MANAGEMENT SOFTWARE	\$410.88
ASHLEY LACEY	001-5-620-65061	ADOBE INC	ADOBE SOFTWARE FOR ASHLEY & SADIE	\$239.88
BRENDA KIEL	001-5-110-6599	MENARDS	SHELVES FOR EQUIPMENT	<del>-\$262.45</del>
BRENDA KIEL	001-5-110-6599	MENARDS	SHELVES FOR EQUIP - REFUNDED DUE TO TAXES CHARGED	\$262.45
BRIAN WESSEL	001-5-210-6310	AMERICAN LEGION EMBLEM	FLAGS	\$331.60
ERIK JOHNSON	001-5-110-6506	IA SECRETARY OF STATE	NOTARY RENEWAL FOR ERIK JOHNSON	\$30.00
KEITH SCHNECKLOTH	001-5-210-6250	ISU EXTENSION STORE	PESTICIDE CLASS (3/9/2024)	\$50.00
KEITH SCHNECKLOTH	001-5-299-63322	SP SKID STEER GENIUS	ELECTRICAL ADAPTER- BOBCAT TO JOHN DR ATTACHMNTS	\$1,149.50
KEITH SCHNECKLOTH	001-5-299-63322	ZORO TOOLS INC	10 1/2" CONVEX CNTR MIRROR FOR STREET SWEEPER	\$87.79
KEITH SCHNECKLOTH	001-5-299-6504	FARM & FLEET	WIRE WHEELS	\$62.97
KEITH SCHNECKLOTH	001-5-299-63322	FARM & FLEET	ROLLER CHAIN	\$35.99
KEITH SCHNECKLOTH	001-5-299-63323	O'REILLY	BULBS FOR PLOW LIGHTS	\$34.22
KEITH SCHNECKLOTH	001-5-299-6504	SNAP-ON TOOLS	SNAP RING PLIER SET & MINI PICK SET	\$209.19
KEITH SCHNECKLOTH	001-5-299-6504	SOI NEXIQ	ANNUAL SUBSCRIPTION FEE - NAVISTAR ENGINE DIAGNOSTICS	\$648.00

KEITH SCHNECKLOTH	001-5-299-6504	KEITH BRAAFHART - MATCO TOOLS	COOLANT FLUSHING GUN	\$72.38
NEVADA LEMKE	001-5-611-6601	BITTNER YMCA	JAN & FEB Y@WORK PROGRAM - 2 ADMIN	\$80.00
NEVADA LEMKE	001-5-110-6599	BITTNER YMCA	JAN & FEB Y@WORK PROGRAM - 3 PD	\$120.00
NEVADA LEMKE	001-5-611-6601	BITTNER YMCA	2 NON-STAFF MEMBERS - WAITING ON REFUND (FEB)	\$40.00
NEVADA LEMKE	001-5-611-6601	GALLUP	6 STRENGTHS FINDER - PROF DEV ASSESSMENTS - CITY HALL	\$149.94
TONY RUPE	610-5-815-6320	ALLIED ELECTRONICS	120V TO 24V POWER SUPPLIES FOR SBR CABINETS	\$430.53
			<b>BILLS PAYABLE</b>	\$345,749.39
			<b>CREDIT CARDS</b>	\$4,545.84
			<b>TOTAL:</b>	<b>\$ 350,295.23</b>

# City of Eldridge

## MEMORANDIUM



To: Mayor and City Council  
From: Jeff Martens, Assistant City Administrator  
Re: ROW/Utility Easement Management Ordinance  
Date: 3/4/2024

Mayor and City Council,

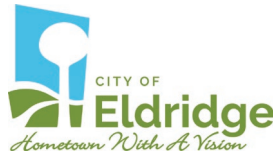
The City of Eldridge has a franchise agreement with Central Scott Telephone Company, Mediacom and MidAmerican Energy. These agreements govern their use of the city right-of-way (ROW).

Under Iowa law, a city is authorized to grant a franchise to the following types of entities: plants and systems for electric light and power, heating, telegraph, cable television, district telegraph and alarm, motor bus, trolley bus, street railway or other public transit, waterworks, sewer services, or gasworks. Iowa Code 364.2(4)(a).

There are certain companies that have infrastructure in the city ROW that do not meet this definition and therefore cannot be included in franchise agreements. Currently there are no permitting requirements for these companies and if we needed one of these companies to move their infrastructure for some reason, say to make room for a stop light, we have no guidelines in the city code to ensure compliance in these matters.

For this reason, city staff and legal counsel recommend a ROW Management Ordinance that would give the city control in these situations.

The Planning and Zoning Commission reviewed this ordinance at their meeting on February 15 and added a definition of excavation and recommend approval.



# ORDINANCE 2024-07

## ORDINANCE AMENDING TITLE C OF THE ELDRIDGE CITY CODE BY ADDING CHAPTER 20, “RIGHT OF WAY/UTILITY EASEMENT MANAGEMENT”

**Section One.** Title C, is amended by adding Chapter 20 with the following language:

### Chapter 20 RIGHT OF WAY/UTILITY EASEMENT MANAGEMENT

- 1.00 Purpose
- 2.00 Definitions
- 3.00 Permit Required
- 4.00 Contents of Permit Application
- 5.00 Permit Fee; Exemptions
- 6.00 Bond Requirements
- 7.00 Safety Devices
- 8.00 Specifications of Restoration
- 9.00 Relocation of Facilities or Equipment
- 10.00 Noncompliance

#### 1.00 PURPOSE

The purpose of this section is to regulate and manage the city Right of Way and Utility Easements.

#### 2.00 DEFINITIONS

Excavation - any disturbance with a Right-Of-Way/Utility Easement on or below the surface.

#### 3.00 PERMIT REQUIRED

No person, firm or corporation shall make any excavation within the right of way of any street or alley or utility easement for any purpose without first obtaining a permit from the Assistant City Administrator, or their designee, except:

- A. If an emergency exists, work may proceed immediately to protect public safety and the person, firm, or corporation responsible for such work shall secure from the building inspector on the next working day a permit for such work.
- B. Employees of the city on official business shall be exempt from this section.

#### 4.00 CONTENTS OF PERMIT APPLICATION

The application for a permit required by this chapter shall state the applicant, place and purpose of the excavation and all contact information for which the permit is sought.

#### 5.00 PERMIT FEE; EXEMPTIONS

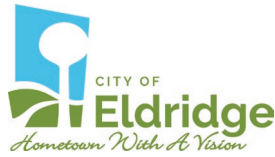
- A. Fee Amount; Franchise Holders Exempt:

Mayor Frank King  
Councilman Adrian Blackwell

Councilman Bruce Cheek  
Councilman Daniel Collins

Councilman Bernie Peeters  
Councilman Brian Dockery





1. The fee for each excavation permit, which permit shall be for a single project involving continuous work requiring excavation in the right of way of any street or alley, shall be pursuant to the fee schedule adopted by resolution of the city council.
2. Holders of valid utility franchises which specifically exempt that utility from a permit fee are exempt from this section.

B. Exception for Other Permit; Bond: No fee shall be charged for an excavation permit if the applicant secures, at the same time and for the same purpose of excavation another required permit; provided, however, the applicant has on file with the clerk, a properly executed bond for the work to be performed.

#### 6.00 BOND REQUIREMENTS

A. Bond Required: The applicant for a permit required by this chapter shall file with the city clerk a properly executed bond, with sureties to be approved by the city clerk in the penal sum of ten thousand dollars (\$10,000.00), conditioned for the faithful performance and observation of all provisions of this code and other ordinances of the city relative to excavation and further conditioned that the obligors on the bond will save harmless the city from all damages sustained or caused by reason of the negligence of the applicant or his agent or employee.

B. Business of Making Excavations: Any person whose business requires the making of excavations in the public streets for sewer, drain, water or other connections may file a properly executed bond to the city clerk which shall be sufficient to fulfill the requirements of this chapter.

#### 7.00 SAFETY DEVICES

It shall be unlawful to make any excavation in any street, alley, or other public place or within six feet (6') of any sidewalk, street, alley or other public place unless the excavation is secured by a substantially built enclosure with warning lights placed and operational at night.

#### 8.00 SPECIFICATIONS OF RESTORATION

A. Restoration: The excavation construction and restoration of any street, alley, sidewalk or other public property shall be made so as to restore the property to as good a condition as existed prior to the excavation, but shall not be less than the standard specifications and requirements of the public works department adopted pursuant to Title C-Chapter 10 Standard Construction Specifications, Title C-Chapter 18 Construction and Site Erosion and only policies of the City impacting disturbed areas.

B. Maintenance: All excavations shall be maintained in good and suitable repair to the satisfaction of the public works department for three (3) years after completion of the excavation work.

#### 9.00 RELOCATION OF FACILITIES OR EQUIPMENT

A. If the City of Eldridge shall elect to alter or change the grade or location of any Street, or shall engage in any construction or other public works in, on, next to, or under the Streets, permit holder, upon at least forty-five (45) days written notice by the City of

Mayor Frank King

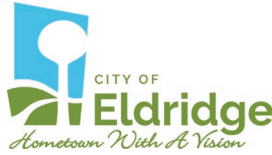
Councilman Adrian Blackwell

Councilman Bruce Cheek

Councilman Daniel Collins

Councilman Bernie Peeters

Councilman Brian Dockery



Eldridge, shall relocate its their facilities or equipment, whatever they may be, at its own expense, and in each instance shall comply with all applicable local, state, and federal laws, ordinances, codes, and regulations.

B. If a commercial or private developer requests the permit holder to relocate its existing facilities or equipment to directly facilitate the project of a commercial or private developer or other non-public entity, the City shall require the developer or non-public entity to reimburse the permit holder for the cost of such relocation as a precondition to relocation of its existing facilities or equipment. The permit holder shall not be required to relocate to facilitate such private projects at its expense.

10.00 NONCOMPLIANCE

Noncompliance with any part of this chapter is a Municipal Infraction and subject to the penalties detailed in Title A, Chapter 2, Section 3.02.

**Section Two.** Repealer. All ordinances, resolutions, and parts of ordinances and resolutions in conflict with this ordinance are hereby repealed.

**Section Three.** Effective date. This ordinance shall take effect upon its passage and publication as provided by law.

PASSED AND APPROVED THIS 1ST DAY OF APRIL, 2024.

Attest:

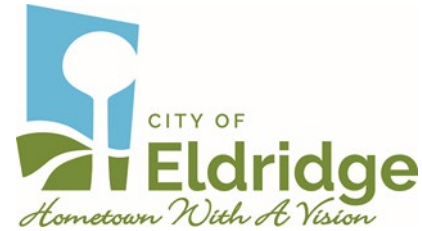
\_\_\_\_\_  
Mayor, Frank King

\_\_\_\_\_  
Martha Nieto, City Clerk

Blackwell	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Iossi	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____

# City of Eldridge

## MEMORANDIUM



To: Mayor and City Council  
From: Jeff Martens, Assistant City Administrator  
Re: Tobacco Shop Ordinance Amendment  
Date: 03-04-2024

Mayor and City Council,

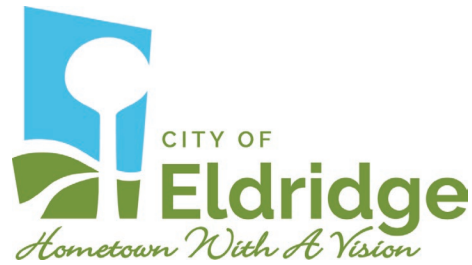
**Purpose statement:** As the Eldridge community is amid a vaping epidemic as evidenced in the attached articles from The North Scott Press, and attached memo by School Resource Officer Jack Schwertman, the governmental interest of the City of Eldridge is to allow Tobacco Shops, as defined by this ordinance, to operate in areas of the city not frequented by youth. This ordinance amendment was reviewed and approved by the Planning and Zoning Commission at their meeting on February 15, 2024.

**Proposed addition to Title D, Chapter 2 Zoning definitions:**

Tobacco shop: Any premises where sales of tobacco, cigarettes, or alternative nicotine products, as defined by Iowa Code chapter 453A as may be amended, and/or accessory products account for 50% or more of the gross sales within the premises. Accessory products include any miscellaneous products that could be used in the production or consumption of tobacco, cigarettes, or alternative nicotine products. Tobacco shops may be known as Vape Shops, Smoke Shops, Hookahs or other similar names.

**Proposed addition to permitted uses in I-2 Light Industrial (this would be a permitted use in I-2 General Industrial):**

Tobacco Shop



To: Mayor and City Council  
From: Jack A. Schwertman, School Resource Officer, #112  
Re: Vaping  
Date: 03-04-2024

Planning and Zoning Commission:

In my experience as the School Resource Officer, I have had multiple situations involving vaping in juveniles within the North Scott Community School District.

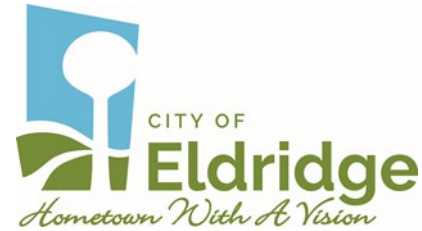
In my three years as the School Resource Officer, we have had multiple ambulances called to the high school in reference to vaping related symptoms. Vaping has become a huge issue with juveniles in the Quad Cities Area. The North Scott Community School District has implemented multiple classes and resources to help juveniles who are addicted to vaping.

Vaping has also turned into “weed carts” that have become an issue within the schools. North Scott has recently implemented Halo sensors inside of the restrooms at the high school as well as the junior high to deter vape usage inside of the school buildings. Vaping inside of the school building is something myself as a law enforcement officer as well as school administration deals daily.

The school issues school consequences for first time offenders as well as students are issued citations after multiple incidents. The accessibility these juveniles have to vapes is so common that we are confiscating them on a daily basis. We as the Eldridge Police Department every year through IPLEGE conduct tobacco compliance checks including vape devices. In my three years as the School Resource Officer we have had no issues with vapes or tobacco being sold to minors during the compliance checks.

# City of Eldridge

## MEMORANDIUM



### **Iowa law makes schools the battlefield for vaping**

### **Retailer enforcement stats look rosy. So why are educators shouldering the brunt of this epidemic?**

**Mark Ridolfi**

Posted Wednesday, February 16, 2022 1:31 pm

The principal's office gets awfully small when you're in trouble.

Twice last week, I sat with administrators in offices to hear 15-year-olds talk about vaping.

In separate interviews, both students confessed to breaking school rules, and Iowa law, by doing what many of the students they know also are doing. Their disappointment seemed mainly in themselves, and the consequences of being caught at school.

One young man sat uneasily in the same office where administrators called his dad the day he was busted. He took the blame personally, shamed about upsetting his family and bummed for his temporary suspension from athletics.

He knew he screwed up.

A young woman seemed more resigned. Two offenses within a couple of months brought her to a different conclusion. "I'm bad." Her casual assessment wasn't menacing or frightful. She was trying to offer context to a curious journalist, invited to the school to see first hand what is consuming educators day after day.

And it's not COVID. High school nurse Emily Dimmer told me that last week.

Vapes are everywhere, and kids are huffing them incessantly, sometimes aiming to get "nic-sick," as the young woman told me in the principal's office.

The American Lung Association details symptoms exactly as Dimmer has seen: "Quick, heavy breathing, dizziness or tremors, confusion and anxiety." That's followed by "extreme fatigue, weakness and slow reflexes."

And that's when Dimmer calls a MEDIC ambulance to the high school.

### **Teens are no match for vapes**

These two teens are hardly the first drawn to nicotine. Heck, they weren't even the only ones in the room that day. Tobacco consumption is a timeless human compulsion that still, to this day, kills 5,100 Iowans a year. That's an Iowa Department of Health calculation, not mine.

A decade ago, smoke and chew waned as government health leaders exposed the verifiable dangers. Workplaces banned it indoors. Insurers jacked rates for smokers. Elected leaders imposed taxes on tobacco.

Plus, it stunk and made your breath putrid. Kids, it seemed, got too smart to smoke.

Both of these students talked about their compulsion for a hit as a personal weakness, or fault. Neither fathomed that nicotine created and satisfied that weakness just as it has for millions of smokers, and exactly as vape-sellers intend.

A teen addict is a lifelong customer.

These two kids and thousands of others are no match for vape nicotine delivery systems. Fruity flavors taste and are even named for the candy flavors they recall from childhood. No cough. No stinky breath. No lighter. No wrappers.

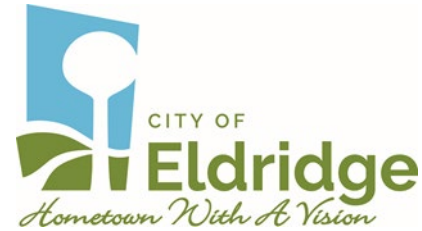
Mayor Frank King  
Councilman Adrian Blackwell

Councilman Scott Campbell  
Councilman Daniel Collins

Councilman Brian Dockery  
Councilman Ryan Iossi

# City of Eldridge

## MEMORANDIUM



Vaping requires only a cool gadget smaller than a Bic lighter.

They vape at home, friends' houses, workplaces, before and after practices.

Vaping is everywhere. School, it seems, is the only place kids get caught.

Enforcement is running educators ragged. Every day, they're tracking down reports on vaping that seems to occur every break in every bathroom. Each report sends them tracking down hall camera video, identifying suspects and pulling them from class for a visit to that small office.

Often, it's their first visit.

### **State touts solid enforcement**

If these educators feel like they're facing it alone, it is because they mostly are.

Tobacco enforcement is a once-a-year exercise funded and led by the Iowa Alcohol Beverage Division. Its records show everything is A-OK.

The ABD is Iowa's government-run liquor distributor. State employees order, ship and bill for every drop of hard liquor consumed in the state. The legislature mandates at least a 50-percent mark-up.

The legislature also inexplicably put the ABD in charge of tobacco enforcement at the same stores it relies on to peddle its alcohol.

Iowa law allows retailers four violations punishable by fines and short-term license suspensions.

It takes five strikes before Iowa law closes a store.

But that almost never happens.

Instead, the ABD and the legislature created the I-Pledge training and education plan, that shifts most accountability to store clerks, not owners.

The ABD reports stunningly consistent 90-95 percent compliance rates among the 3,500 stores they check each year. They also report 96-97 percent of clerks pass the 90-minute, online I-Pledge course and quiz every year, allowing them to be certified for tobacco sales.

Last fiscal year, 65 clerks were decertified for failing the quiz. They lose their jobs, and the store hires others.

Compliance in Scott County has been similarly consistent, according to two officers who conducted it. They take high school teens with marked money to attempt buys at convenience stores.

Deputy Jamie Fah told me he wrote just two citations in the 75 store visits a year ago. He's getting ready for another check this spring.

Eldridge officer Jack Schwertman said all five of the shops in his town turned down the teenage customer.

These teens know nothing about the ABD's all-star enforcement record. But they told me exactly where they could get a vape today. Each, independently, named the same two Davenport stores where teenage friends reliably re-up.

Next month, vape detectors go in North Scott junior and senior high bathrooms. Perhaps they'll be more successful than the Iowa ABD. Maybe the sensors alone will discourage students from a two-second mango-berry hit.

If not, school administrators may expect many more students cringing in that small office, the call home, and a suspension from activities.

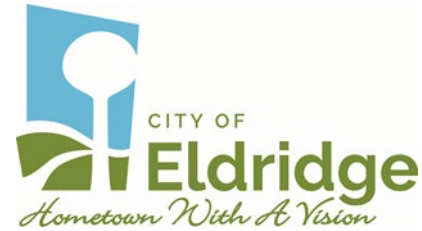
Mayor Frank King  
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Councilman Brian Dockery  
Councilman Ryan Iossi

# City of Eldridge

## MEMORANDIUM



In Pleasant Valley High School, 15 students this year have gotten \$70 citations. Iowa law bumps that to \$135 for second offenses. Both require community service hours.

North Scott principal Shane Knoche and liaison officer Schwertman said that's the last thing they want to do.

They see themselves as the last line of defense. But in Iowa, it seems to me they are the first and only.

### **UPDATE: No fentanyl in vape cart from North Scott High School**

**Mark Ridolfi**

Posted Wednesday, February 23, 2022 1:46 pm

UPDATED 11 a.m., FEB. 24:

Eldridge police chief said state crime lab confirmed THC, but no fentanyl in the vape cartridge taken from a North Scott High School student Feb. 17.

"The Iowa Crime Lab has completed the testing on the contents of the vaping device. It has been confirmed the vaping device is positive for THC and NEGATIVE for Fentanyl," Eldridge police chief Joe Sisler said.

"The incident is still under investigation."

Hours after the cartridge was taken from a student, the school district disclosed the incident in an email to parents that said a field test found THC and fentanyl in the cartridge.

PREVIOUS STORY POSTED Feb. 23:

Eldridge police await further testing on a vape cartridge seized at North Scott High School that is being analyzed at the Iowa Crime Lab.

Chief Joe Sisler said that will determine the course of the investigation.

"We are unable to confirm the presence of THC and or Fentanyl in the vaping device until we receive these results from the crime lab," Sisler said in a release Wednesday, Feb. 23.

"The contents in the vaping device were field tested which indicated the presence of THC & Fentanyl, which cannot be confirmed until further testing."

Sisler said school staff alerted liaison officer Jack Schwertman 11 a.m., Feb. 17.

School officials notified parents that same day with this email:

"As we continue to see an increase of vape use in our schools, we find it necessary to share information about a potentially fatal ingredient that has been found within some vape devices. The drug fentanyl, which is typically laced with other narcotics, can be fatal depending on the amount ingested. The main symptom associated with fentanyl overdose is respiratory failure and non-responsiveness.

"Vape devices across the country are being laced with fentanyl and local authorities have reported an increase of laced devices in the Quad City area.

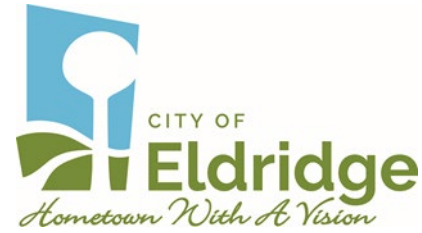
"Today at North Scott High School a device, commonly known as a "weed cart," was obtained by administration. A field test of the liquid in the device tested positive for THC (the active ingredient in cannabis) and fentanyl. This device will be sent to a lab to confirm these results."

Mayor Frank King  
Councilman Adrian Blackwell

Councilman Scott Campbell  
Councilman Daniel Collins

Councilman Brian Dockery  
Councilman Ryan Iossi

# City of Eldridge MEMORANDIUM



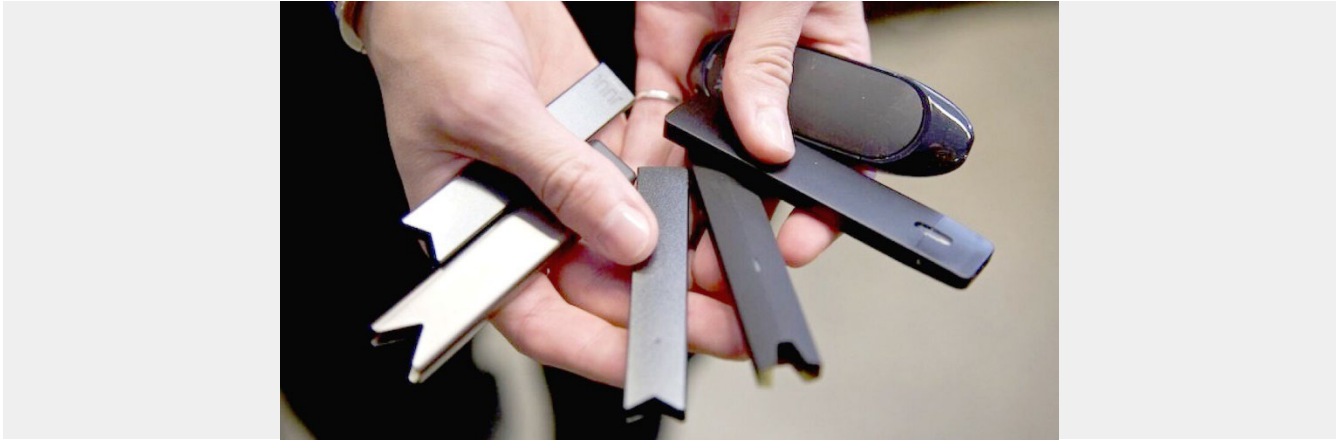
The notification follows concerns high school officials shared in an NSP story about the resurgence of vaping among students.

In the Feb. 17 email, district administrators reached out to parents.

"We encourage you to continue to talk with your students about the potential dangers of using vape pens and other illegal substances. Often, someone using a vape pen is not aware of what chemicals could have been added.

If you or your student(s) have any questions, please contact one of your school's principals.

## **Nic-sick: Students share the perils of vape addiction**



Posted Tuesday, February 15, 2022 1:44 pm

**Mark Ridolfi, NSP Assistant Editor**

Two North Scott 15-year-old sophomores shared their vaping experiences with *The NSP*. These interviews were conducted in the presence of school staff, with parental permission.

### **'I want to wake up and just hit it'**

Four days, tops.

That's how long a vape lasts for this 15-year-old North Scott sophomore when she hits it regularly.

She served suspension this school year after being caught twice at school. The first time, a teacher saw her using in a school bathroom.

A couple weeks later, she got busted again. She and a friend had escaped to the parking lot, and probably would have gotten away with it.

"But she got nic sick," the friend said.

Nic-sick is the effect of nicotine when huffed excessively through a vape. Some students are aiming for that high, she said.

"You get dizzy, a little jumpy," she said.

The Centers for Disease Control documented the effect. After the agitation, users get sluggish and unresponsive.

Mayor Frank King  
Councilman Adrian Blackwell

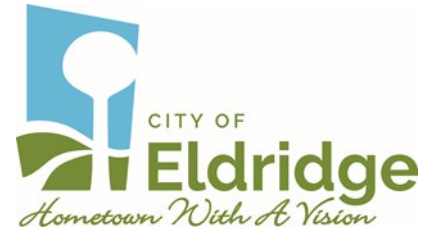
Councilman Scott Campbell  
Councilman Daniel Collins

Councilman Brian Dockery  
Councilman Ryan Iossi



# City of Eldridge

## MEMORANDIUM



North Scott High School officials have called MEDIC ambulances a dozen times this school year for nic-sick students, principal Shane Knoche said.

This girl's friend didn't need an ambulance. She went to the school nurse, confessed the cause, and implicated this girl, too.

School leaders are baffled. The vape fad they faced four years ago had subsided until after the pandemic. Now they're catching kids who've never been in any trouble before.

"At-home suspension doesn't work, because they'll just sit there and vape," said teacher Karen Pauly.

This girl agreed.

"Suspension didn't do anything. Just sitting in a room won't help me not vape," she said.

Two offenses made her ineligible for 70 percent of her sport's season, so she's off that team.

This girl was assigned a research paper that's opening her eyes to the hazards of vaping and nicotine addiction.

The compulsion to vape and the disciplinary consequences left her with a new impression of herself.

"I'm a bad kid," she said.

Her friends thought "I was stupid," not for vaping, but for getting caught, she said.

Now she's irritated with herself for unwittingly becoming one of millions of Americans with a nicotine addiction.

Her first vape experience was with cannabis. By comparison, the fruity nicotine version seemed innocent.

Like most, she accepted friends' offers. When a teenaged friend offered to buy one for her, she said, "yes." That friend brought a Puff Bar to her house. After that, she was hooked.

Puff Bars come in 17 flavors, including blue ice and mango. The company designs its products for first-timers. "A draw-activated firing mechanism makes it ideal for those who are new to vaping," according to Puff Bar ads.

This 15-year-old liked "all the flavors."

Ultimately, she felt compelled regardless of the flavor. She's trying to quit.

"But I want to wake up each morning and just hit it," she said.

### **Athlete says: When you get your own, that's when the trouble starts'**

As a 12-year-old, North Scott grade-school student, he knew for sure he would never touch a vape pen. "In elementary, I thought, 'I'll never do it. It's stupid.'"

At the junior high, he ran into a few students who vaped. "But it wasn't normal. I didn't really have respect for people who did it."

Things changed in high school.

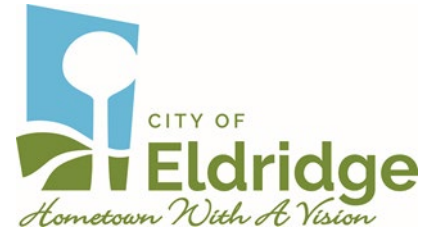
"Walk in a bathroom, and you'll always find someone vaping."

Soon, he was among them, sneaking bathroom hits between classes, but mostly at home with a device so small his parents never suspected.

"I never thought I'd get caught at all."

# City of Eldridge

## MEMORANDIUM



Now this 15-year-old sophomore is among dozens caught vaping at North Scott High School, and facing the consequences: In-school suspension; limits on athletic participation; his first school discipline incident; a heart-breaking conversation with his parents, and this interview with *The North Scott Press*.

Vaping is overwhelming school administrators who are disciplining students who have never been in trouble before. Like this one.

“Suspension for this type of activity doesn’t seem a logical or a restorative process. Add an addiction on top of a still-maturing brain, and it’s hard to break the cycle,” high school assistant principal Dan Marceau said.

That’s why he encouraged the student to share this story. Many, like this one, wise up when facing consequences. But most are clueless to the certainty of nicotine addiction.

This student said vaping is accessible to any student who chooses. Accepting his first hit seemed social and hardly dangerous.

But when nicotine addiction demanded more, he asked friends to buy him a vape device. A teenager can reliably find a willing convenience store clerk. He bought his own just once, at Brady Mart. “No one said anything,” he said of the experience.

With a vape in his pocket, his periodic use became a habit.

“When you get your own, that’s when the trouble starts.”

Fruit flavors make the vapor tasty, fragrant and seemingly harmless.

The nicotine provides an addiction this teenager wasn’t counting on.

Addiction drew him into the bathroom for between-class hits that eased a compulsion he didn’t really know he had.

The last time he vaped at school, a smoke detector went off in the high school bathroom.

“I didn’t think it was me,” he said.

The detector alerted school authorities. They reviewed hallway cameras to document who had been in the bathroom.

When Marceau confronted the teenager, he confessed and handed over his device.

Then came the worst part.

Marceau alerted the teen’s parents.

“It was not good. My dad was very disappointed. That hurts a lot for me,” he said.

His mom was incredulous. “Why put that in your body?” he recalled her asking.

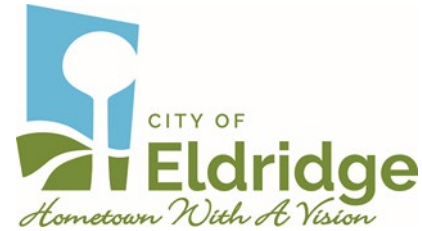
He had no good answer.

Marceau and school administrators have made dozens and dozens of these calls, always to unsuspecting parents unaware the addiction took place in their own homes. Now he’s grounded from seeing friends. He’ll miss part of his next sports season.

“Originally, I didn’t think I’d get caught at all,” he said. Now, when he encounters vaping students, “I just walk out. It’s not just about not getting caught. This takes over before you even know it.”

# City of Eldridge

## MEMORANDIUM



### High school reports more student seizures Staff suspect link to surge in vaping

Posted Tuesday, February 8, 2022 3:54 pm

**Mark Ridolfi, NSP Assistant Editor**

At first, they appear agitated, twitchy.

“They tell me it comes on with hot and cold flashes. They kind of know what’s coming. The twitching,” North Scott High School nurse Emily Dimmer said.

Then some slump into unresponsiveness.

That’s when she calls an ambulance.

High school officials are reporting more student seizures than ever, at the same time they’re encountering more vaping students than ever.

A trend that faded in the pandemic is back in fuller force. Every day, school liaison officer Jack Schwertman and assistant principal Aaron Schwartz investigate vaping reports, take statements, review hall cameras and confront students to give up their vapes.

They find vapes concealed above ceiling tiles, and in bathroom soap and tampon dispensers.

They and principal Shane Knoche carefully note there’s no evidence linking vapes to the seizures.

But they are desperate for answers. Knoche recalls when seizures were rare.

“Maybe once a semester, with a student who has a medical plan. Now it seems almost weekly.”

Knoche wonders if it is an allergic reaction to intense doses.

“There’s the shaking tremors. Then they’re non-responsive to questions. I’m told an average seizure is about four minutes. This is more like 25 or 30,” he said. “I wonder if it’s an allergic reaction to nicotine...”

“Or the other 89 chemicals in there,” Schwertman added.

Tests of some seized vapes turned up only nicotine, not THC, he said.

But nicotine vapes include flavoring and other chemicals that also could trigger reactions.

Knoche hoped students were done with vapes.

Four years ago, he shared his concerns in Scott Campbell’s *NSP* report on Juul vaping at the high school.

“It felt big back then. Then the next year, I thought we were through it. It wasn’t a thing during the pandemic. Now it’s huge again.”

Since then, the FDA has banned flavors in refillable vapes, like Juul. But the rules said nothing about disposable, single-use e-cigarettes. Those surged on the market, cheaper than JUUL and with more flavors.

Now, Schwartz said, “It feels like we’re constantly dealing with it.”

Students or staff see someone vaping in a bathroom. An aide smells it on a student. A device falls from a backpack. The reports come in daily, and Schwartz scrambles.

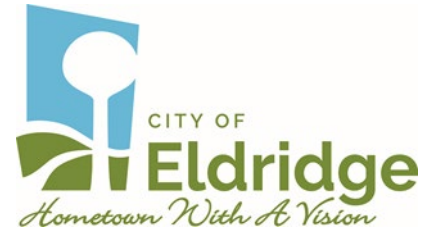
Mayor Frank King  
Councilman Adrian Blackwell

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Councilman Brian Dockery  
Councilman Ryan Iossi

# City of Eldridge

## MEMORANDIUM



"Typically, we pull up the cameras," Schwartz said. They'll track down those seen going in the bathroom, and try to identify an offender. Then they pull the student from class for an office visit.

"I say, 'Let's keep it on the school level. Please place it on my desk. If we pull in an officer, it's not on the school level,'" he said.

So far, North Scott's liaison officer has not written a ticket.

"We don't want to have a kid up on a nicotine charge in high school," Schwartz said.

### **PV issues \$70 tickets**

Pleasant Valley High School liaison officer Jamey Fah has written 15 citations so far this school year. Each carries a \$70 fine for students caught vaping.

"This fall, we really did see a resurgence in use," said Fah, a Scott County deputy assigned to the school.

He winces at the rate of consumption.

"They sell you 5,000 puffs for \$17 that tastes like mango strawberry. Imagine how busy you'd have to be, lighting and smoking cigarettes to get 5,000 hits."

He and North Scott officer Schwertman say the teens are oblivious to risks.

"The kids I work with know nicotine is part of vapor. They're just not concerned about it. When you're 15, you are much more risk-inclined," Fah said.

### **Eldridge retailers comply**

Both recently recruited high school students to attempt nicotine purchases. Officers give marked money to teens specifically buying vapes, cigarettes or chewing tobacco.

Schwertman said none of Eldridge's five shops took the bait.

"We switch products. Vapes, cigarettes, even Swisher Sweets, which usually are used for narcotics," he said. All Eldridge shops complied with the law.

Fah is preparing for this year's rural county enforcement.

"Last time in spring, I recall two citations for selling to teens. We do 75 retailers. So having only two citations is pretty low."

Neither officer sees much cigarette smoking anymore.

Knoche recalled one student caught this school year, "our first cigarette in a long time, probably four years."

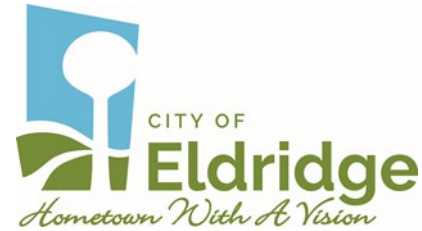
Chewing tobacco seems on the wane, though Schwertman acknowledges, "We are a farm community." But he's gotten no complaints and encountered no in-school use.

### **Vape sensors coming in March**

North Scott expects to increase enforcement in March. When students return from spring break, new HALO monitors will detect vape use in high school and junior high restrooms. The sensors also react to light and sound, sending a message to school staff.

# City of Eldridge

## MEMORANDIUM



Schwartz and Knoche expect the sensors to launch dozens of investigations as they track hallway cameras, interview students and capture vapers.

“Will we go to charges? I’m at the point I don’t know what to do,” Schwartz said.

Dimmer said the vape surge came as a surprise. “In our world, vaping is now bigger than COVID.”

She and Schwertman wish for more open, public discussions on the dangers of vapes.

“These are considered a healthy alternative to cigarettes, when there’s nothing healthy about it,” Schwertman said.

Schwertman also urged more retail enforcement in the cities. “Students know which marts are selling and which aren’t,” he said.

Knoche said most parents seem clueless about their student’s use, “until we alert them.”

He believes more state and federal regulation is needed. “Someone has to go after these companies. Anytime you make a device to be hidden, you’re trying to get kids addicted,” Knoche said.

### **North Scott schools to add vape detectors in bathrooms Halo sensors detect disturbances and summon help**



**Halo detection device**

Posted Tuesday, January 11, 2022 1:39 pm

**Mark Ridolfi, NSP Assistant Editor**

New Halo security cameras in high school and junior high bathrooms will detect vaping, loud noises, and cries for help, then alert school staff and in some cases, call 911.

School board members meeting Monday approved moving \$500,000 in unspent funds from other accounts for school safety, technology and building improvements by the end of this fiscal year.

That includes about \$36,000 for the security camera system in restrooms and hallways. High school principal Shane Knoche said testing over winter break left him and administrators convinced they should be installed soon, over spring break.

Retired high school liaison officer Bruce Schwarz researched the HALO system, superintendent Joe Stutting told board members.

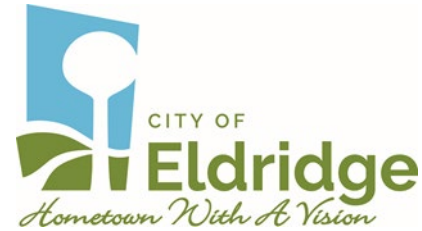
Mayor Frank King  
Councilman Adrian Blackwell

Councilman Scott Campbell  
Councilman Daniel Collins

Councilman Brian Dockery  
Councilman Ryan Iossi

# City of Eldridge

## MEMORANDIUM



"We'd be one of the first to implement it," Stutting said.

He said tests showed it can detect vape clouds or any smoke, aggressive noises, and even calls for help. It also detects and reports tampering.

"You can make it so a voice responds," Knoche said.

That voice could affirm that 911 has been called, or warn students who try to damage the detector.

"When we tried, 'Help,' it said... '911 has been notified. Help is being sent,'" Stutting said.

The system sends text and email alerts to selected staff, which can review digital video and identify students or staff who had been in bathrooms at the time of the alarm.

District finance director Jill Von Roekel said the \$500,000 is left over from four accounts, and required board approval to be spent on security.

Stutting said much of the surplus is due to the pandemic, which reduced preschool, professional development and other costs. Specifically:

Home school assistance: \$50,000

Teacher leadership supplement: \$100,000

Statewide voluntary preschool: \$225,000

Professional development reserves: \$125,000

Board members authorized the uses after a public hearing that drew no comments.

### **Concurrent enrollment**

More than 95 percent of North Scott students graduate with community college credits, leading the region and well ahead of the governor's 2025 goal of 70 percent.

North Scott and Scott Community College staff said concurrent college and career certification is booming in the district, with much more to come.

"In the past, we said college and career training. It should be career and college. There are so many more pathways," high school principal Shane Knoche told board members.

EICC already offers automotive, construction, welding, health care and education certification.

Coming next: Engineering tech, sign language, small business management, CNC machining, medical assistant and information technology.

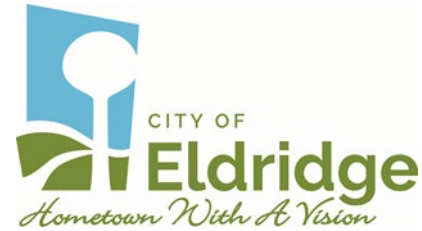
"The goal of pathways is to help students in a defined way start to explore a career," said EICC concurrent enrollment dean Gabe Knight.

North Scott concurrent enrollment coaching begins in eighth grade, high school counselor Tracy Denahy said. Students are surveyed to launch career vision plans. They are asked what things come easier for them, and make them feel successful; and areas for improvement.

"It's not just, 'What do you like to do?' but 'What kind of environment do you want to work in?'" Denahy said.

# City of Eldridge

## MEMORANDIUM



EICC concurrent academic advisor Alex Batten spends one to two days at the high school steering students to on-site training. His presence allows high school counselors to address “a lot more social and emotional needs,” for students, rather than figuring out college coursework.

That’s drawing more career interest.

“We used to send two kids to Scott Community College for CAN training. Now we have 40,” taking it at the high school, Knoche said.

That’s changing school district expectations.

“We’re not satisfied focusing only on graduation rate anymore. We’re looking at certification rates six years after graduation. We want to have 100 percent with of some sort of certification or degree,” Knoche said.

The 95 percent of students who graduate with college credit averaged 20 earned credit hours, Denahy said. Just using EICC tuition rates, concurrent enrollment saved families \$761,000.

“It’s like we’re handing out scholarships every day,” board member John Maxwell said.

District property taxpayers cover most of the concurrent enrollment costs.

EICC concurrent education coordinator Anthony Bielski commended NS staff for meeting college coursework standards, a perennial challenge for concurrent programs.

### **\$911K to close gaps**

Stutting proposed spending \$910,987 in federal pandemic school aid on reading and math interventionists for all elementaries and the junior high.

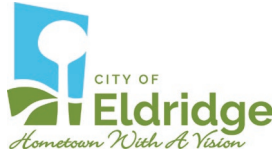
The funding from the Elementary and Secondary School Emergency Relief, or ESSER fund, will target students with achievement gaps attributable to the pandemic.

Stutting proposed using \$415,092 in the 2022-23 and 2023-24 school years to hire six full-time math interventionists. The district would spend \$80,803 to expand four elementary reading interventionists to full-time this semester.

The funding also will be used to build skills of other teachers to close gaps for all kids, Stutting said.

### **Board members also:**

- Approved a request for \$1,052,208 in supplemental aid. The money will be used to address at-risk students learning center and instructional support services.
- Will hold a public hearing on the 2022-23 school calendar at the 6:30 p.m., Jan. 24 meeting at Glenn Elementary in Donahue. A draft calendar based on staff feedback remains posted on the district website.



# ORDINANCE 2024-08

**AN ORDINANCE AMENDING TITLE D, CHAPTER TWO, SECTION 3 DEFINITIONS AND SECTION 28 I-1 LIGHT INDUSTRIAL DISTRICT OF THE ELDRIDGE CITY CODE DEFINING “TOBACCO SHOPS” AND MAKING THEM A PERMITTED USE, REPEALING ALL ORDINANCES AND RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE AND PROVIDING FOR AN EFFECTIVE DATE.**

**Section One.** Title D, Chapter 2, Section 3.00 Definitions is amended by adding the following language:

Tobacco shop: Any premises where sales of tobacco, cigarettes, or alternative nicotine products, as defined by Iowa Code chapter 453A as may be amended, and/or accessory products account for 50% or more of the gross sales within the premises. Accessory products include any miscellaneous products that could be used in the production or consumption of tobacco, cigarettes, or alternative nicotine products. Tobacco shops may be known as Vape Shops, Smoke Shops, Hookahs or other similar names.

**Section Two.** Title D, Chapter 2, Section 28.00 I-1 Light Industrial District is amended by adding the following language to 28.01 Principal Permitted Uses:

Tobacco Shops

**Section Three.** Repealer. All ordinances, resolutions, and parts of ordinances and resolutions in conflict with this ordinance are hereby repealed.

**Section Four.** Effective date. This ordinance shall take effect upon its passage and publication as provided by law.

PASSED AND APPROVED THIS 1ST DAY OF APRIL, 2024.

Attest:

\_\_\_\_\_  
Mayor, Frank King

\_\_\_\_\_  
Martha Nieto, City Clerk

Blackwell	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Iossi	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____

Mayor Frank King  
Councilman Adrian Blackwell

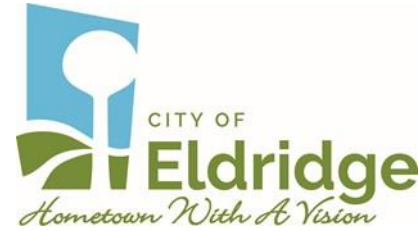
Councilman Bruce Cheek  
Councilman Daniel Collins

Councilman Bernie Peeters  
Councilman Brian Dockery



# City of Eldridge

## MEMORANDIUM



To: Mayor and Council  
From: City Administrator, Nevada Lemke  
Re: Part-time Janitorial Staff Position  
Date: March 14, 2024

Mayor and City Council:

In February 2024, the City Council was presented with 3 proposals for janitorial services for City Hall, Council Chambers, Police Department, and the City Maintenance Shop. The proposals received were:

Always Clean: \$1200/month, they supply their own cleaning products

Cindy Higgins: \$1000/month, the City would need to supply the cleaning products

Midwest Janitorial: \$1365/month, they supply their own cleaning products and carry Public Liability Insurance

After reviewing the proposals, the City Council asked me to prepare a cost comparison between hiring a part-time employee to perform janitorial services or contracting with one of the proposed vendors for these services.

I reviewed information from the submitted proposals in addition to payroll history for a past employee that performed part-time janitorial services for the City facilities. The part-time employee averaged between 4 – 6 hours each week to complete the services. The estimated costs associated with hiring a part-time employee to perform these services are as follows:

Projection #1 – Basic Wage:

\$15.00/hour \* 6 hours/week = \$4,680/year in wages

\$200 - \$300 per month in cleaning supplies = \$2,400 - \$3,600/year in cleaning supplies

Total Cost = \$7,080 - \$8,280/year in wages & cleaning supplies

Projection #2 – Office Staff Wage:

\$24.31/hour \* 6 hours/week = \$7,584.72/year in wages

\$200 - \$300 per month in cleaning supplies = \$2,400 - \$3,600/year in cleaning supplies

Total Cost = \$9,984.72 - \$11,184/year in wages & cleaning supplies

In comparison to the vendor proposals, both of the cost projections calculated for a part-time janitorial staff position are less than the 2 lowest vendor proposals, which are both approximately \$14,400/year.

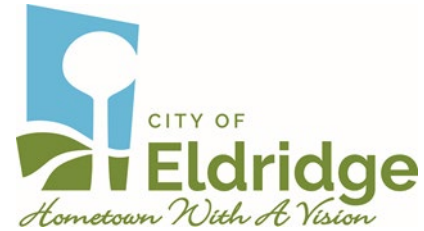
Mayor Frank King  
Councilman Adrian Blackwell

Councilman Ryan Iossi  
Councilman Daniel Collins

Councilman Scott Campbell  
Councilman Brian Dockery

# City of Eldridge

## MEMORANDIUM



To: Mayor and City Council  
From: Jeff Martens, Assistant City Administrator  
Re: Rosenow Subdivision Memo  
Date: 3/18/2024

Mayor and City Council:

A final plat and application has been received for the Rosenow Subdivision. This plat is re-platting two lots into a new more useable configuration and creating new easements at the corner of LeClaire Road and Scott Park Road. This property is zoned C-3 General Commercial. City staff and City Engineer have reviewed this plat and are recommending approval. The Planning Zoning Commission approved this at their February 15, 2024, meeting.

Following are 3 exhibits:

- 1) Location Map
- 2) Final Plat Application
- 3) Final Plat

Current:



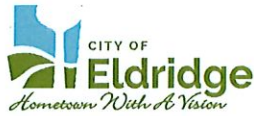
Proposed:



Mayor Frank King  
Councilman Adrian Blackwell

Councilman Scott Campbell  
Councilman Daniel Collins

Councilman Brian Dockery  
Councilman Ryan Iossi



# Final Plat Application - City of Eldridge

Name of Subdivision: Rosenow Subdivision

Number of lots in subdivision: 2 Current Zoning: C-3

Who should be contacted regarding this plat: Kevin Cox of Townsend Engineering

Phone Number: 563-386-4236

Email Address: kevin@townsendengineering.net

Name of Developer: Randy Rosenow *Hamilton - Rosenow*

Developer's contact: Randy Rosenow

Address: PO Box 109, Eldridge, IA 52748

Phone Number: 563-349-7362

Email Address: [REDACTED]

Name of Engineer preparing construction drawings: Townsend Engineering

Address: 2224 E. 12th St., Davenport, IA 52803

Phone Number: 563-386-4236

Email Address: \_\_\_\_\_

Name of land surveyor preparing plat: Jerry Rogers of Townsend Engineering

Address: 2224 E. 12th St., Davenport, IA 52803

Phone Number: 563-386-4236

Email Address: \_\_\_\_\_

Name of person preparing legal documents: Thomas M. Feeney of The Law Center

Address: 329 18th St., Ste. 100, Rock Island, IL 61201

Phone Number: 309-788-2800

Email Address: \_\_\_\_\_

Filing fee included with this application: \$ 100

The following shall be filed with this application:

- A. Ten (10) copies of the final plat
- B. One (1) copy reduced to 11x17
- C. Four (4) copies of the construction drawings
- D. Two (2) copies of the legal documents
- E. Filing Fee
- F. One (1) PDF copy of the final plat and construction drawings

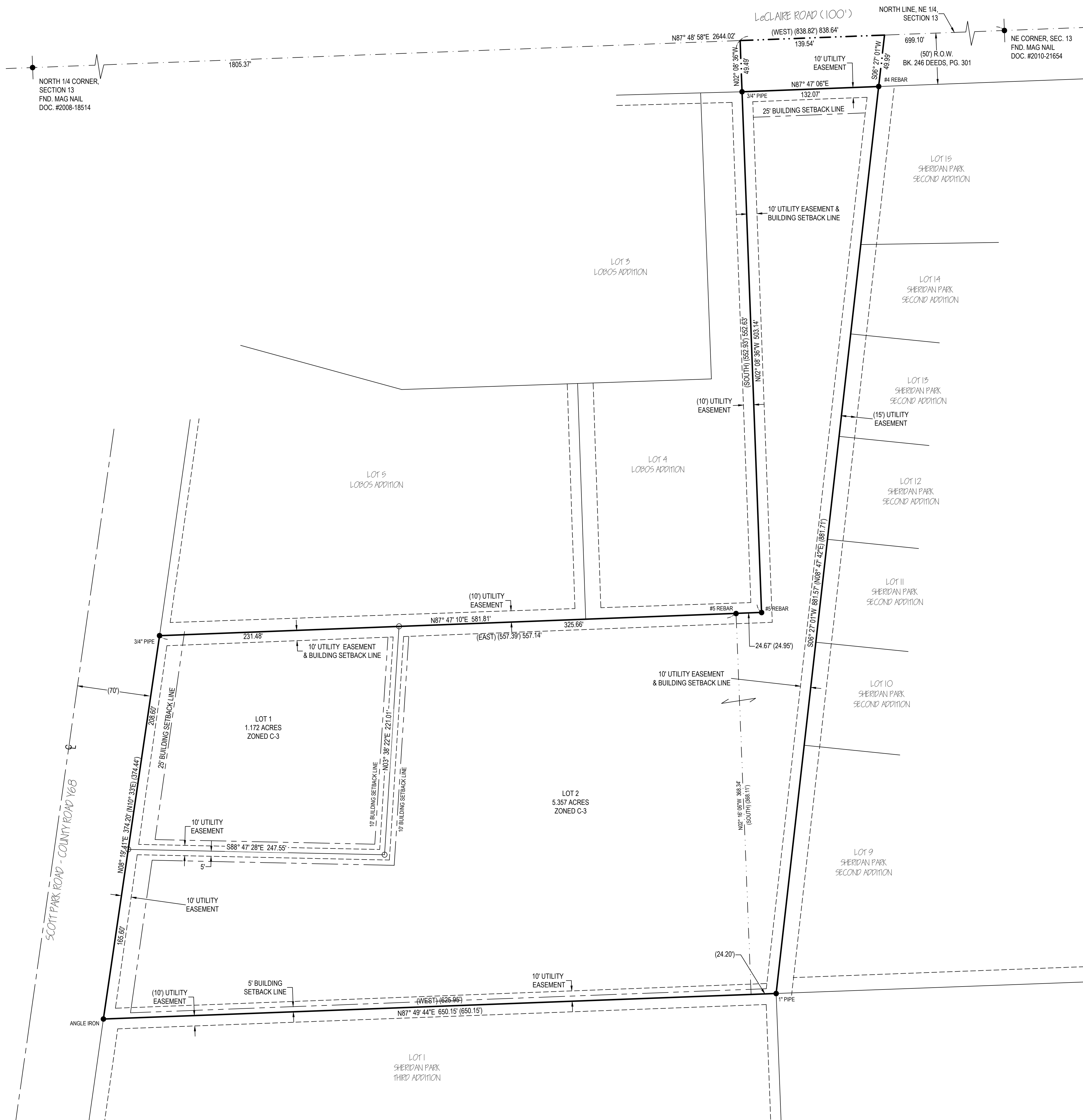
Filing Fee Paid \$ 100

Date Filed: 2/9/2024

FINAL PLAT

# ROSENOW SUBDIVISION

PART OF THE NORTHEAST QUARTER OF SECTION 13,  
TOWNSHIP 79 NORTH, RANGE 3 EAST OF THE FIFTH  
PRINCIPAL MERIDIAN, IN THE CITY OF ELDRIDGE, SCOTT  
COUNTY, IOWA.



NOTES

- ALL STREET RIGHTS OF WAY TO BE DEDICATED TO THE CITY OF ELDRIDGE.
- SIDEWALKS WILL BE INSTALLED ON THE FRONT OF ALL LOTS AT THE TIME WHEN REQUESTED BY CITY..
- ALL LOTS WILL BE CONNECTED TO THE PUBLIC WATER SUPPLY SYSTEM OF ELDRIDGE.
- AN UNDERGROUND UTILITY EASEMENT ACROSS THE FRONT OF ALL LOTS TO BE GRANTED TO THE CITY OF ELDRIDGE, IOWA AND TO OTHER PUBLIC UTILITY COMPANIES
- BLANKET UNDERGROUND EASEMENTS GRANTED TO RESPECTIVE UTILITY COMPANY FOR SEWER, WATER, GAS, ELECTRIC, TELEPHONE AND CABLE T.V. SERVICES TO INDIVIDUAL STRUCTURES WITHIN THE LOT WHERE THE STRUCTURE IS LOCATED. BLANKET EASEMENTS FOR STREET LIGHTING WITHIN THE SUBDIVISION.
- ALL IMPROVEMENTS TO BE INSTALLED IN ACCORDANCE WITH THE LATEST CITY OF ELDRIDGE STANDARD SPECIFICATIONS.
- ALL DISTANCES SHOWN ARE IN FEET AND DECIMAL PARTS THEREOF.
- NO PART OF THE SUBDIVISION LIES WITHIN THE 1% ANNUAL CHANCE SPECIAL FLOOD HAZARD AREA AS SHOWN ON FEMA FLOOD INSURANCE RATE MAP #19163C0220G, EFFECTIVE DATE MARCH 23, 2021.
- PROPERTY IS ZONED C-3, GENERAL COMMERCIAL.

APPROVED BY:  
CITY OF ELDRIDGE, IOWA

BY: \_\_\_\_\_  
DATE: \_\_\_\_\_ ATTEST: \_\_\_\_\_

CITY PLAN & ZONE COMMISSION

BY: \_\_\_\_\_ DATE: \_\_\_\_\_

MIDAMERICAN ENERGY  
APPROVED SUBJECT TO ENCUMBRANCES OF RECORD BY MIDAMERICAN

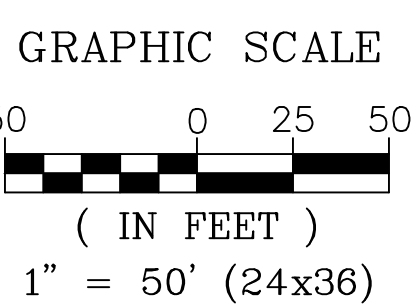
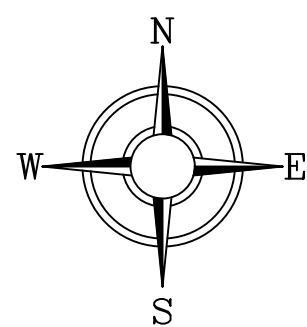
CITY OF ELDRIDGE  
ELECTRIC & WATER UTILITY

CENTRAL SCOTT  
TELEPHONE CO.

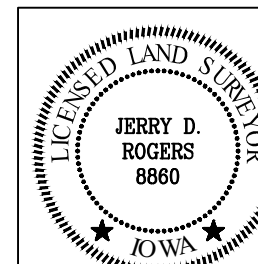
MEDIACOM

- Area of Subdivision -  
Total: 6.529 Acres ± 284,400 S.F. ±
- Owner:  
Randy Rosenow  
PO Box 109  
Eldridge, Ia 52748
- Surveyor:  
Jerry D. Rogers  
2224 East 12th Street  
Davenport, Iowa 52803  
Ph: (563) 386-4236
- Attorney:  
Thomas M. Feeney  
The Law Center  
323 18th Street, Ste. 100  
Rock Island, Illinois 61201

**LEGEND:**  
DEED DIMENSION = (0.00)  
FIELD DIMENSION = 0.00'  
MONUMENTS FOUND:  
AS NOTED = ●  
MONUMENTS SET:  
#5 REBAR W/ PINK CAP #8860 = ○  
BOUNDARY LINE = ————  
FENCE LINE = —x—x—x—  
EASEMENT LINE = - - - - -  
SETBACK LINE = - · - · -  
SECTION LINE = - · - · -



THE MEASURED BEARINGS SHOWN  
HEREON ARE BASED ON THE US STATE  
PLANE COORDINATE SYSTEM, IOWA  
SOUTH ZONE (1402) GEOID 12A, NAD 83  
(2011) EPOCH 2010.00.



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

JERRY D. ROGERS  
Iowa License Number: 8860  
My license renewal date is December 31, 2025  
Pages or sheets covered by this seal: 1



DATE:  
2/9/24

563 386.4236 office 386.4231 fax  
2224 East 12th Street, Davenport, IA 52803

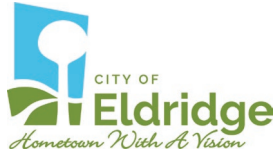
DRAWN BY:  
KLC  
CHECKED BY:  
JDR  
LOCATION:  
S:\ROSENOW RANDY

REVISIONS:		
NO.	DESCRIPTION	DATE

PROJECT  
FINAL PLAT  
ROSENOW SUBDIVISION  
ELDRIDGE, IOWA

PREPARED FOR:  
RANDY ROSENOW  
PO BOX 109  
ELDRIDGE, IOWA 52748

SHEET NO.  
1  
OF  
1



# RESOLUTION 2024-07

## A Resolution Approving the Final Plat of Rosenow Subdivision

WHEREAS, the final plat for Rosenow Subdivision has been submitted by Randy Rosenow, owner of the property, and

WHEREAS, the final plat has been found to be substantially in accord with the platting requirements of the City of Eldridge and has been approved by the Eldridge Planning and Zoning Commission on February 15, 2024, now therefore

BE IT RESOLVED that the City Council of the City of Eldridge hereby approves the final plat for American Acres.

PASSED AND APPROVED THIS 18TH DAY OF MARCH, 2024.

Attest:

\_\_\_\_\_  
Mayor, Frank King

\_\_\_\_\_  
City Clerk, Martha Nieto

Blackwell	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/>	_____
Campbell	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/>	_____
Collins	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/>	_____
Dockery	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/>	_____
Iossi	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/>	_____

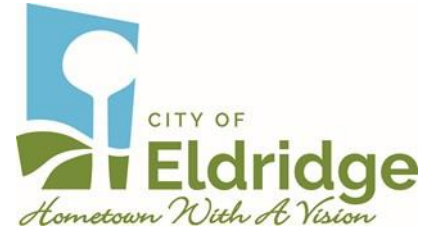
Mayor Frank King  
Councilman Adrian Blackwell

Councilman Bruce Cheek  
Councilman Daniel Collins

Councilman Bernie Peeters  
Councilman Brian Dockery

# City of Eldridge

## MEMORANDIUM



To: Mayor and Council  
From: City Administrator, Nevada Lemke  
Re: Engineering Proposal – LeClaire Rd Corridor Study  
Date: March 14, 2024

Mayor and City Council:

City staff recently met with Zach Howell, our City Engineer from Shive-Hattery to discuss street projects and public improvement projects planned for our FY25 Budget cycle. We also discussed future projects and the development of a CIP plan to assist in budgetary planning for those identified projects.

One future project area identified by staff is East LeClaire Road. In anticipation of the significant costs and needs associated with an E. LeClaire Rd improvement project, the staff requested that Zach prepare a proposal for an engineering and design study for the LeClaire Road corridor.

The proposal includes looking at the corridor along LeClaire Road from the 1<sup>st</sup> Street intersection east to Scott Park Road and providing the City with a traffic analysis report with recommendations, development of concepts for recommended improvements, high level cost opinion to be used for CIP planning purposes, and potential funding sources that could be utilized.

The product of this study will be a necessary component of any future grant funding applications that the City may want to submit. It is recommended that the City Council consider approving the LeClaire Road Corridor Study to support the effective planning for the City's future public improvement projects.

Mayor Frank King  
Councilman Adrian Blackwell

Councilman Ryan Iossi  
Councilman Daniel Collins

Councilman Scott Campbell  
Councilman Brian Dockery

## ***PROFESSIONAL SERVICES AGREEMENT***

**ATTN:** Nevada Lemke  
**CLIENT:** City of Eldridge  
305 N 3<sup>rd</sup> St  
Eldridge, IA 52748

**PROJECT:** LeClaire Road Corridor Study

**PROJECT LOCATION:** Eldridge, IA

**DATE OF AGREEMENT:** March 18, 2024

### **PROJECT DESCRIPTION**

Provide transportation engineering and planning services for the E. LeClaire Road Corridor in Eldridge, Iowa from N 1<sup>st</sup> Street/S 1<sup>st</sup> Street to N Scott Park Road/S Scott Park Road. The 1.5-mile-long corridor has three signalized intersections. Gather and analyze detailed traffic data and provide a report to define the improvements needed along the corridor and develop budget related project costs.

### **SCOPE OF SERVICES**

We will provide the following services for the project:

Transportation planning, Traffic Engineering

#### **1. Project Management and Coordination**

- A. Kickoff Meeting - the CONSULTANT shall coordinate and lead a project kickoff meeting with the CLIENT and their appropriate staff.
- B. Project administration
- C. City Council Meeting to present the results.
- D. Monthly meetings with City representatives (assumes by Teams)

#### **2. Public Outreach and Coordination**

- A. Stakeholder coordination and public outreach with City (assumes 1 hour meeting time and one hour for prep and notes)
- B. Public Open House - Share Conceptual Alternatives:  
This meeting would occur after Preliminary Plans have been completed. More design details will be shared and comments can be provided.
- C. One-on-One Meetings - It is anticipated to have four (4) meetings with individual property owners and the CONSULTANT to address property specific issues. If additional meetings are required during Project, then these services will be added by a supplemental agreement.



### 3. Data Collection:

#### A. Traffic Counts

- a. Six (6) hours (AM, PM) turning movement counts will be collected at the following signalized intersections:
  - 1) E LeClaire Road & 1<sup>st</sup> Street
  - 2) E Le Claire Road & 9<sup>th</sup> Avenue
  - 3) E Le Claire Road & Highway 61 northbound on-ramp
- b. Twelve (12) hours (6:00 AM through 6:00 PM) turning movement counts will be collected at the following unsignalized intersections:
  - 1) E Le Claire Road & S 3<sup>rd</sup> Avenue
  - 2) E Le Claire Road & N 4<sup>th</sup> Avenue/S 4<sup>th</sup> Avenue
  - 3) E Le Claire Road & N 6<sup>th</sup> Avenue/S 6<sup>th</sup> Avenue
  - 4) E Le Claire Road & Highway 61 southbound on-ramp
  - 5) E Le Claire Road & S 14<sup>th</sup> Avenue/Access Point
  - 6) E Le Claire Road & N 16<sup>th</sup> Avenue/S 16<sup>th</sup> Avenue
  - 7) E Le Claire Road & S 18th Avenue
  - 8) E Le Claire Road & N Scott Park Road/S Scott Park Road

#### B. Existing Conditions:

- A. Study area boundary will include the intersections previously listed.
- B. Adjacent Streets:
  - 1) Functional classification,
  - 2) Width, number of lanes, intersection configurations, and
  - 3) Posted speed limits and on-street parking.
- C. Field Visit
  - 1) Pavement Condition
  - 2) Identify features to include in concept development.

### 4. Corridor Study

- A. Traffic Analysis
  - a. Crash Review:
    - i. Review and analyze 10-year crash data for the intersections previously listed.
- B. Proposed New Land Uses:
  - i. ITE trip generation and trip distribution.



C. Traffic Forecast:

A. Develop traffic forecast using information from Iowa DOT interactive statewide traffic maps and historical AADT maps for the following years:

- 1) Opening Year – 2025;
- 2) 10 years after opening: 2035; and,
- 3) 20 Design Year - 2045.

D. Traffic Modeling:

A. Prepare AM and PM traffic models including the intersections previously listed using Vistro or Synchro/Simtraffic for the following scenarios:

- 1) Existing conditions,
- 2) Opening Year – 2025, and
- 3) 20 Design Year – 2045.

E. Traffic Signal Warrant:

A. Analyze MUTCD signal warrant #1 and #2 at the current unsignalized intersections for the following scenarios:

- 1) Existing conditions,
- 2) Opening Year – 2025, and,
- 3) 10 years after opening: 2035.

F. Multimodal Review:

A. Pedestrian, bicyclist, and transit accommodations.

- 1) Site considerations.
- 2) Connectivity to facilities near the site.

G. Conclusions and Recommendations:

A. Discuss potential concerns or modifications to the following:

- 1) Roadway and intersection safety and operations.
- 2) Geometric impacts to the streets and intersections (addition of turning lanes, change in control),
- 3) Pedestrian, bicyclist, and transit accommodations,
- 4) Queue analysis, and,
- 5) Access management.

- B. Prepare a report with recommendations.
- C. Funding: We will identify a list of potential funding sources that could be utilized by the City for the costs associated with this roadway construction project.

**5. Concept Development**

- A. The Consultant will develop a concept for the E Le Claire Corridor. The concept will include recommendations based on the traffic analysis which will include: roadway improvements, pedestrian accommodations, intersection improvements and preliminary property owner impacts. Concept graphics shall be in the form of an exhibit or strip map for the corridor.
- B. Cost Opinion: Based on the results of the information gathered in this study, we will prepare an updated opinion of probable cost for the project.

**CLIENT RESPONSIBILITIES**

It will be your responsibility to provide the following:

- 1. Identify a Project Representative with full authority to act on behalf of the Client with respect to this project. The Client Project Representative shall render decisions in a timely manner in order to avoid delays of Shive-Hattery's services.
- 2. Legal, accounting, and insurance counseling services or other consultants, including geotechnical, or vendors that may be necessary. The Client shall coordinate these services with those services provided by Shive-Hattery.
- 3. Provide to Shive-Hattery any available drawings, survey plats, testing data and reports related to the project, either hard copy or electronic media. Electronic media is preferred.
- 4. Unless specifically included in the Scope of Services to be provided by Shive-Hattery, the Client shall furnish tests, inspections, permits and reports required by law, regulation or code including but not limited to hazardous materials, structural, mechanical, chemical, air pollution and water pollution tests.
- 5. Provide Shive-Hattery personnel unlimited access to the site as required.

**SCHEDULE**

We have begun our services based on your verbal authorization to proceed. After you have returned this countersigned Agreement, we will release our work product.

The services shall be performed in accordance with the following schedule:

Activity:	Date:
Signed Contract and Kickoff Meeting	April 1, 2024
Data Collection	April 8, 2024
Corridor Study	May 20, 2024
Preliminary Findings and Recommendations	May 27, 2024
Draft Report	June 17, 2024
Open House	July 15, 2024

Additional Findings and Recommendations	August 5, 2024
Concepts, Costs	August 19, 2024
Final Report	September 2, 2024
Final Presentation to Client	September 16, 2024

### COMPENSATION

Description	Fee Type	Fee	Estimated Expenses	Total
Project Management and Coordination	Fixed Fee	\$3,800	Included	
Public Outreach and Coordination	Fixed Fee	\$3,200	Included	
Data Collection	Fixed Fee	\$3,750	Included	
Corridor Study	Fixed Fee	\$13,600	Included	
Concept Development	Fixed Fee	\$18,800	Included	
<b>TOTAL</b>		<b>\$43,150</b>	<b>Included</b>	<b>\$43,150</b>

#### Fee Types:

- Fixed Fee - We will provide the Scope of Services for the fee amounts listed above.

#### Expenses:

- Included - For Fixed Fee Type, expenses have been included in the Fee amount. For Hourly Fee Types, expenses will be reimbursed in accordance with our Reimbursable Expense Fee Schedule in effect at the time that the expense is incurred.

The terms of this proposal are valid for 30 days from the date of this proposal.

### ADDITIONAL SERVICES

Unless specifically stated in the Scope of Services, any resilient design related services including areas of resistance, reliability, and redundancy (i.e., flood protection, storm/tornado shelter, emergency generators, utility backup, etc.) are not included in this proposal.

The following are additional services you may require for your project. We can provide these services, but they are not part of this proposal at this time.

1. Road or intersection design.
2. Site Design.
3. Evaluation of additional scenarios.
4. Land Survey Services.
5. Addition of any intersections or driveways access not listed in the scope.
6. Design or Construction documents of client approved concepts
7. 3D Renderings for use with stakeholders

**AGREEMENT**

When accepted by both parties, this Amendment will amend the Original Agreement and is subject to all other terms and conditions of the Original Agreement. Original, facsimile, electronic signatures or other electronic acceptance by the parties (and returned to Shive-Hattery) are deemed acceptable for binding the parties to the Amendment. The Client representative signing this Amendment warrants that he or she is authorized to enter into this Amendment on behalf of the Client.

Sincerely,  
SHIVE-HATTERY, INC.



Zach Howell, Civil Engineer  
zhowell@shive-hattery.com

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***AMENDMENT ACCEPTED AND SERVICES AUTHORIZED TO PROCEED***

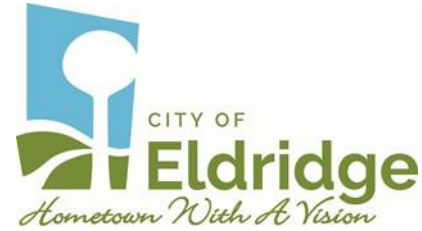
**CLIENT:** City of Eldridge

**BY:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_  
(signature)

**PRINTED NAME:** \_\_\_\_\_ **DATE ACCEPTED:** \_\_\_\_\_

# City of Eldridge

## MEMORANDIUM



To: Mayor and Council  
From: City Administrator, Nevada Lemke  
Re: Resolution to Authorize TIF Reimbursement  
Date: March 14, 2024

Mayor and City Council:

Iowa Code Chapter 403.19 (6)(a) requires amounts certified on Form 1 and Form 1.1 of the Annual TIF Certification to the County to be for loans, advances, or other qualified debt.

The City certified \$2,700,000 in TIF Indebtedness on its FY23 Annual TIF Certification to the County for the 1<sup>st</sup> and LeClaire Intersection Project, to be reimbursed for its local share portion of the cost incurred from the project.

Internal loans that are to be repaid from TIF need to be approved by the City Council in the form of a Resolution and have been in past years for the City of Eldridge.

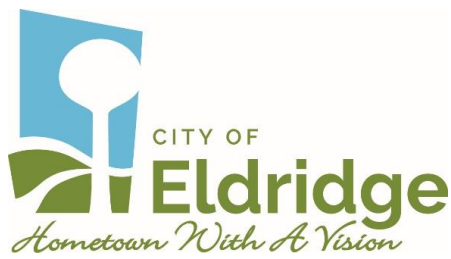
During the process of completing our FY23 Financial Audit, it was discovered that this step had been missed for the 1<sup>st</sup> and LeClaire Intersection Project. Our Annual Urban Renewal Report and Annual TIF Certification to the County both included the \$2,700,000 for this project.

The City Council needs to formally approve the TIF internal loan by Resolution 2024-08 to appropriately reconcile the City records to the Annual Urban Renewal Report and the Urban Renewal Area TIF Indebtedness/Increment Tax Revenue Reconciliation that is provided by the County Auditor.

Mayor Frank King  
Councilman Adrian Blackwell

Councilman Ryan Iossi  
Councilman Daniel Collins

Councilman Scott Campbell  
Councilman Brian Dockery



## RESOLUTION 2024-08

A RESOLUTION AUTHORIZING REIMBURSEMENT OF EXPENSES INCURRED BY THE CITY FOR PAYMENT UNDER IOWA CODE SECTION 403.19 IN THE ELDRIDGE UNIFIED URBAN RENEWAL PROJECT AREA WITHIN THE ELDRIDGE UNIFIED URBAN RENEWAL PLAN, AS AMENDED

WHEREAS, on April 4, 2022, the City of Eldridge, Iowa approved a resolution declaring its intent to incur costs for street improvements (the “Project”), which Project includes First Street Project – 2022 1<sup>st</sup> and LeClaire Intersection Project; and

WHEREAS, the Project is within the Eldridge Unified Urban Renewal Project Area of the Eldridge Unified Urban Renewal Plan (as amended) of the City; and

WHEREAS, the City was awarded Surface Transportation Block Grant program funding for the project and intended to provide the required local match funding through internal financing, provided tax increment revenues could be collected from the Urban Renewal Area to reimburse the costs incurred; and

WHEREAS, reimbursement of funds advanced by the City in the amount of \$2,661,667 for the Project, are lawful and appropriate expenditures, pursuant to Iowa Code Chapter 403 and said Eldridge Unified Urban Renewal Plan (as amended).

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ELDRIDGE, STATE OF IOWA.

Section 1. That the cost of the Project is an appropriate expenditure of funds pursuant to Iowa Code Chapter 403.

Section 2. That the City Clerk is authorized and directed to take any necessary actions to certify the cost of the Project in the amount of \$2,661,667 to be reimbursed from collections into the special fund created under Iowa Code Section 403.19 for the Eldridge Unified Urban Renewal Project Area of the Eldridge Unified Urban Renewal Plan (as amended) of the City.

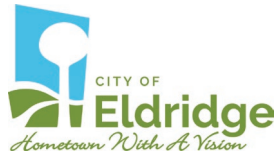
PASSED AND APPROVED THIS 18<sup>th</sup> DAY OF MARCH, 2024.

Attest:

\_\_\_\_\_  
Mayor, Frank King

\_\_\_\_\_  
City Clerk, Martha Nieto

Blackwell	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay
Iossi	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay
Collins	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay
Dockery	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay
Campbell	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay



# RESOLUTION 2024-09

## A Resolution Setting Right Of Way/Utility Easement Management Permit Fees

WHEREAS, the City of Eldridge has adopted a Right Of Way/Utility Easement Management Ordinance, and

WHEREAS, said Ordinance sets forth that the City Council will set the fee for an Excavation Permit,

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF ELDRIDGE, IOWA,

The fee for an Excavation Permit shall be \$50.

PASSED AND APPROVED THIS 13th DAY OF MARCH, 2024.

Attest:

\_\_\_\_\_  
Mayor, Frank King

\_\_\_\_\_  
City Clerk, Martha Nieto

Blackwell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Iossi	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____

Mayor Frank King  
Councilman Adrian Blackwell

Councilman Scott Campbell  
Councilman Daniel Collins

Councilman Brian Dockery  
Councilman Ryan Iossi

**CITY OF ELDRIDGE**

**FY 23/24 BUDGET ANALYSIS AS OF FEB. 2024**

FUND	NAME	BUDGET 23/24	YTD REV. COLLECTED	% OF BUDGET COLLECT	REV. BAL. TO COLLECT	YTD EXP.	% OF BUDGET	AVAILABLE BAL.
001	GENERAL	4,296,001	2,575,175	59.94	1,720,826	2,722,079	63.36	1,573,922
002	GEN. EQUIP. REPL	0	0		0	0		0
004	PARK BOARD	108,167	41,718	38.57	66,449	36,146	33.42	72,021
008	COMM POLICING	0	19,916	0	+19,916	63,043	0	-63,043
110	ROAD USE	847,000	669,444	79.04	177,556	618,896	73.07	228,104
121	SALES TAX	1,965,732	1,755,248	89.29	210,484	489,447	24.90	1,476,285
122	HOTEL TAX	24,000	39,008	162.53	+15,008	5,900	24.58	18,100
125	TIF	1,110,814	668,279	60.16	442,535	63,817	5.75	1,046,997
200	DEBT SVC	1,327,520	135,160	10.18	1,192,360	115,526	8.70	1,211,994
301	CAP. IMPROV	100,000	51,160	51.16	48,840	130,981	130.98	-30,981
310	STREET PROJ	25,000	0	0	25,000	0	0.00	25,000
315	ARPA	0	0		0	165,141	16.16	856,784
610	SEWER	1,713,097	1,270,889	75.56	442,208	627,110	36.61	1,085,987
614	SEWER EQUIP REPL	60,000	0	0	60,000	51,192	85.32	8,808
615	SEWER PROJ	0	0		0	0		0
750	COMM CTR	358,100	310,940	86.83	47,160	301,930	84.31	56,170
820	INS SELF FUND	170,000	6,064	3.57	163,936	76,648	45.09	93,352

**CITY OF ELDRIDGE UTILTY**

**FY 23/24 BUDGET ANALYSIS AS OF FEB. 2024**

FUND	NAME	BUDGET 23/24	YTD REV. COLLECTED	% OF BUDGET COLLECT	REV. BAL. TO COLLECT	YTD EXP.	% OF BUDGET	AVAILABLE BAL.
600	WATER	1,221,305	762,143	82.58	459,162	417,100	34.15	804,205
603	WATER DEPRECIATION	45,000	0	0	45,000	10,500	23.33	34,500
604	WATER PROJECTS	300,000	0	0	0	0	0	300,000
630	ELECTRIC	6,157,943	3,967,804	64.43	2,190,139	2,702,955	43.89	3,454,988
636	ELECTRIC PROJECTS	300,000	0	0	0	0	0	300,000
821	INS SELF FUNDING	40,000	0	0	40,000	16,111	40.28	23,889



CITY OF ELDRIDGE  
 MTD TREASURERS REPORT  
 AS OF: FEBRUARY 29TH, 2024

FUND	BEGINNING CASH BALANCE	M-T-D REVENUES	M-T-D EXPENSES	CASH BASIS BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ACCRUAL ENDING CASH BALANCE
001-GENERAL	1,530,267.51	101,948.00	298,306.16	1,333,909.35	0.00	785.81	1,334,695.16
002-GENERAL EQUIPMENT REPLACE	65,815.78	0.00	0.00	65,815.78	0.00	0.00	65,815.78
004-PARK BOARD	75,896.39	5,253.08	1,470.45	79,679.02	0.00	0.00	79,679.02
008-COMMUNITY POLICING	54,210.66	8,018.00	7,857.97	54,370.69	0.00	0.00	54,370.69
110-ROAD USE	2,163,885.82	69,266.65	15,693.46	2,217,459.01	0.00	0.00	2,217,459.01
121-SALES TAX PROJECTS	4,793,145.22	131,548.12	102,565.62	4,822,127.72	0.00	0.00	4,822,127.72
122-HOTEL TAX	118,355.54	13,964.34	5,150.00	127,169.88	0.00	0.00	127,169.88
125-LECLAIRE ROAD TIF AREA	585,705.10	7,673.34	0.00	594,378.44	0.00	0.00	594,378.44
126-BLACKHAWK TRAIL TIF AREA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
200-DEBT SERVICE	147,645.27	1,615.62	0.00	149,260.89	0.00	0.00	149,260.89
301-CAPITAL IMPROVEMENT FUND	95,136.05	0.00	43,833.94	51,302.11	0.00	0.00	51,302.11
310-STREET PROJECTS	180,172.68	0.00	0.00	180,172.68	0.00	0.00	180,172.68
315-ARBA	858,493.19	0.00	0.00	858,493.19	0.00	0.00	858,493.19
610-SEWER	2,538,555.59	147,871.63	78,251.49	2,608,175.73	0.00	135.39	2,608,311.12
611-SEWER SINKING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
612-SEWER DEBT SERVICE RESERV	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613-SEWER IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
614-SEWER EQUIPMENT REPLACEME	363,428.08	0.00	51,192.00	312,236.08	0.00	0.00	312,236.08
615-SEWER PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
750-COMMUNITY CENTER	70,352.20	48,772.82	0.00	31,181.39	0.00	0.00	31,181.39
820-INSURANCE SELF FUNDING	( 45,884.46)	222.30	19,848.04	( 65,510.20)	0.00	662.60	88,606.23
822-ACCRUED EMPLOYEE LEAVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
830-FLEX SPENDING FUND	0.00	1,718.68	959.53	759.15	759.15	0.00	0.00
831-FLEX SPENDING FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	13,596,180.62	537,872.58	656,310.05	13,477,743.15	759.15	8,465.32	13,485,449.32

\*\*\* END OF REPORT \*\*\*

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:01 P.M. on March 5, 2024, at Eldridge City Hall.

Board members present were Paula Steward, Barb O'Brien, Jeff Hamilton, Jim Skadal, and Craig Gehrls via phone. Brock Kroeger was present, seated in the gallery and abstained from all business. Also, present Jacob Rowe and Jody Coffman. Visitors Frank King, Nevada Lemke, Jeff Martens, Scott Campbell, Mark Rildofi, Collin Wilson, Tate Olsen, Ryan Iossi, Karl Nissen, Sara Nissen, and Marty O'Boyle.

Vice Chair Skadal made a statement recognizing Gehrls as present but his seat under legal litigation.

Public Comment- Brock Kroeger stated that he was present and would abstain from voting.

Motion by Steward, second by O'Brien to approve the agenda. All ayes.

Motion by Steward, second by O'Brien to approve the minutes from February 20, 2024. Roll call vote O'Brien, aye. Hamilton, aye. Gehrls, aye. Steward, aye. Skadal, aye. Motion passed.

FINANCIAL – Motion by Skadal to approve bills payable in the amount of \$95,977.45, second by O'Brien. Roll call vote O'Brien, aye. Hamilton, aye. Gehrls, aye. Steward, aye. Skadal, aye. Motion passed.

Resolution 2024-03 E&W Depositories was tabled.

Resolution 2024-05 E&W Bank Authorized Signer was tabled.

ELECTRIC – Rowe gave an update on the PCA. The PCA looks like it will be a credit for the first time in two years.

Rowe talked about the IUB Reliability Plan. Steward made a motion to approve Resolution 2024-04 E&W Reliability Plan, second by O'Brien. Roll call vote O'Brien, aye. Hamilton, aye. Gehrls, aye. Steward, aye. Skadal, aye. Motion passed.

Department update: The electric crew finished the punch list for the tree trimmers, and have been working a pole replacement at N 2<sup>nd</sup> and Donahue St.

WATER- Water test samples were taken 2/13/24 at 8 locations. All passed.

Department update: The water main pressure test for RILCO on S. 16<sup>th</sup> Ave failed and will have to be retaken. Rowe and Powell had a kickoff meeting with KLM for the water tower repair, Well 3 maintenance has started and a HS #1 motor failed at well 1 and has been sent in for repair.

ADMINISTRATION- Resolution 2024-06 Clerk Duties was tabled.

The Trustees considered applying for an EIN number. O'Brien made a motion for the Utility Manager to move forward with applying for the EIN number, second by Steward. Roll call vote O'Brien, aye. Hamilton, aye. Gehrls, aye. Steward, aye. Skadal, aye. Motion passed.

The Budget discussion was tabled until the next meeting.

Rowe gave the Trustees copies of three handbooks to review, and they will have a discussion at a later meeting.

Department update: None

Motion by Steward to adjourn the meeting at 5:42 P.M., second by O'Brien. All ayes.