



CITY COUNCIL MEETING AGENDA
Monday, July 1, 2024, 7:00 PM
Eldridge Community Center · 400 S 16th Ave · Eldridge, IA

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. **Proclamation: Skip the Plastic Campaign**
5. Public Comment

6. Mayor's Agenda
 - A. **Consideration to Approve City Council Minutes from June 17, 2024**
 - B. **Consideration to Approve Bills Payable**
 - C. **Consideration to Approve Liquor License Renewals for:**
 1. Al & Gerry's Tap
 2. Big Ten Mart #25
 3. Big Ten Mart #27
 4. City of Eldridge – Community Center
 - D. **Consideration to Approve a 5-day Liquor License for the City of Eldridge – Summerfest, effective July 12 – July 17, 2024**

7. Old Business
 - A. **Consideration of Second Reading of Ordinance 2024-09 Establishing a Speed Limit on Lincoln Road**
 - B. **Consideration to approve the budgeted asphalt sealing project proposed by Gee Asphalt in the amount of \$21,553.04**

8. New Business
 - A. **Consideration of First Reading of Ordinance 2024-10 Amending Title B of the Eldridge City Code adding Chapter 14 "Social Host"**
 - B. **Consideration of First Reading of Ordinance 2024-11 Amending Title A, Chapter 2 of the Eldridge City Code adding Section 3.02 (F) Repeat Offenders**
 - C. **Consideration of Resolution 2024-20 Approving Final Acceptance of Public Improvements for Grunwald Grove 2nd Addition**
 - D. **Consideration to Approve the proposal from Shared IT for Managed IT Services & Security for a one-time project cost of \$2,350 and monthly service fees of \$2,558**

9. Board/Staff Activity Reports
 - A. City Administrator
 - B. Assistant City Administrator
 - C. City Clerk
 - D. Police Chief

10. Closed Session pursuant to Iowa Code 21.5(1)c "To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation"

11. Possible Action as a Result of Closed Session

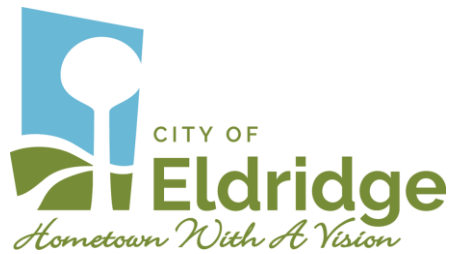
12. Adjournment

Next Regular City Council Meeting: Monday, July 15th, 7:00pm at Eldridge Community Center

Mayor Frank King
Councilman Adrian Blackwell

Councilman Ryan Iossi
Councilman Scott Campbell

Councilman Brian Dockery
Councilman Daniel Collins



Proclamation to Implement “Skip the Plastic” Campaign

WHEREAS, the City of Eldridge is committed to promoting sustainable practices, reducing plastic waste, and preserving the environment for present and future generations; and

WHEREAS, single-use plastic straws and cutlery are among the most prevalent sources of plastic pollution, often ending up in landfills, oceans, and harming wildlife and ecosystems; and

WHEREAS, the City of Eldridge recognizes the importance of proactive measures to address this issue; and

WHEREAS, the Skip the Plastic campaign, created by Nicolina Pappas of Nicolina’s Turtle Co., in partnership with the Mississippi River Cities and Towns Initiative and the Bi-State Conservation Action Network, aims to reduce the unnecessary use of single-use plastic straws and cutlery by promoting the practice of providing such items only upon customer request; and

NOW, THEREFORE BE IT RESOLVED, I, Frank King, Mayor of the City of Eldridge, do hereby proclaim the implementation of the “**SKIP THE PLASTIC CAMPAIGN**” throughout the City of Eldridge, Iowa, to commence July 1st, 2024 and continue as an ongoing campaign. I urge all residents, businesses, and visitors to join us in this effort to reduce plastic waste and protect our environment. I commend all businesses that willingly participate in the Skip the Plastic campaign by only offering plastic straws and cutlery by request and take proactive steps toward reducing plastic waste. I also commend all residents who refuse single-use plastic items and celebrate businesses that are making an effort to Skip the Plastic. By collectively embracing sustainable practices, we can create a cleaner and greener city for all.

Frank King, Mayor
City of Eldridge, Iowa



City of Eldridge City Council Meeting Minutes

The City of Eldridge, Iowa, City Council met in an open session at Eldridge Community Center at 7:00 pm on June 17, 2024.

Council Members Present: Adrian Blackwell, Dan Collins, Brian Dockery (absent), Scott Campbell, and Ryan Iossi (absent).

Presiding: Mayor Frank King

Also present: Nevada Lemke, Jeff Martens, Allison Wright, Andrew Lellig, JB & Emily Ruiz, Dale Grunwald, Marty O'Boyle, Mollie Hart, LaNae & George Ramos, Trevor Gimm.

Motion by Cambell to approve the agenda. Second by Blackwell. Motion was approved unanimously by voice vote.

Proclamation Community is Stronger Than Cancer was read by Mayor King

Public Comment

Mollie Hart asked when her alley would be paved

Emily Ruiz expressed concerns about the speed limit on Lincoln Road

Dale Grunwald stated that Lincoln Road is very dangerous and that a bike path or sidewalk is needed

Mayor's Agenda

Motion by Cambell to Approve City Council & Committee of the Whole Minutes from June 3, 2024. Second by Collins. Motion was approved unanimously by voice vote.

Motion by Collins to Approve Bills Payable in the amount of \$1,175,690.20. Second by Campbell. Motion was approved unanimously by voice vote.

Motion by Collins to Approve Cigarette/Tobacco Permit Renewals for Eldridge Mart & Eldridge Tobacco and Vape. Second by Cambell. Campbell (aye), Collins (aye), and Blackwell (nay).

Old Business

Motion by Blackwell to open Public Hearing at 7:22 pm for the consideration of approval of plans, specifications, form of contract, and estimated total cost of the public improvements of the Townsend Farm Trails bid. Second by Campbell. Roll call vote indicated Collins (aye), Campbell (aye), and Blackwell (aye). A letter was read by Martens from Nancy Gruber.



Motion by Collins to close Public Hearing at 7:24 pm for consideration of approval of plans, specifications, form of contract, and estimated total cost of the public improvements of the Townsend Farm Trails bid. Second by Campbell. Roll call vote indicated Collins (aye) Campbell (aye), and Blackwell (aye).

Motion by Campbell to approve Resolution 2024-16 Awarding a Contract for the 2024 Townsend Farm Shared Use Path to Triple B Construction in the amount of \$263,396. Second by Blackwell. Roll call indicated Collins (aye), Campbell (aye), and Blackwell (aye).

Motion by Campbell to approve a proposal from Daxon Construction in the amount of \$33,032 to remodel the lower-level of the Eldridge Police Department & an additional amount of \$6,370 to purchase 13 Metal Lockers. Second by Blackwell. Motion was approved unanimously by voice vote.

Motion by Blackwell to approve the purchase of an Airpura UV700-V air purifier for \$1,209.98 for the EPD evidence room. Second by Campbell. Motion was approved unanimously by voice vote.

Motion by Blackwell to approve Resolution 2024-19 Approving Final Acceptance of Public Improvements for Street Patching Plan #1. Second by Campbell. Roll call indicated Collins (aye), Campbell (aye), and Blackwell (aye).

New Business

Motion by Campbell to approve Resolution 2024-17 Setting FY25 Salaries & Wages of City Employees. Second by Collins. Roll call indicated Collins (aye), Campbell (aye), and Blackwell (aye).

Motion by Campbell to approve the First Reading of Ordinance 2024-09 Establishing a Speed Limit on Lincoln Road. Second by Collins. Roll call indicated Collins (aye), Campbell (aye), and Blackwell (nay).

Board/Staff Activity Reports

City Administrator- A clarification on the commitment for the Resolution of Support for the Eldridge Fields, LLC development was given, if the resolution of support happens then the funds are committed as well. Therefore the resolution will not pass.

The power outage that happened on June 4th was caused by a transformer from MidAmerican losing power, not from staff shortages.

We have a new lineman apprentice starting, a new water operator, a new billing clerk, and a public works employee who should be hired this week.

Assistant City Administrator- Weed and grass complaints are still being turned in frequently. Martens has had some time to dive into economic development.

Police Chief- Our 2 new certified officers are on solo patrol, a new schedule will be starting on the 23rd. On June 25th the Eldridge PD is teaming up with the North Scott High School, Eldridge Fire, Medic EMS, Scott County



Sheriffs, SECC, and SCEM for a full-scale active threat drill. The airshow is happening this weekend, there will be road closures.

Motion by Campbell, second my Collins to go into Closed Session 7:59 pm pursuant to Iowa Code 21.5(1)c “To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation” and Iowa Code 21.5(1)g “To avoid disclosure of specific law enforcement matters, such as current or proposed investigations or inspection or auditing techniques or schedules, which if disclosed would enable law violators to avoid detection” Roll call indicated Collins (aye), Campbell (aye), and Blackwell (aye).

No Action was taken

Motion by Campbell to adjourn the meeting at 8:29 pm. Second by Collins. Motion was approved unanimously by voice vote.

Frank King
Mayor

Ashley Lacey
Billing Clerk

VENDOR	DESCRIPTION	AMOUNT
A & A AIR COND & REFR INC	CITY SHOP ICE MACHINE	\$50.25
ACCESS SYSTEMS LEASING	PD COPIER LEASE	\$396.66
AHLERS & COONEY P.C.	AMEN NO 2 TO MULTI RES URBAN	\$504.00
ALLIANT ENERGY CO.	UTILITIES	\$558.57
ALTORFER INC	GENERATOR SERVICE	\$3,115.00
ALWAYS CLEAN LLC	CLEANING SERVICE	\$900.00
AMAZON CAPITAL SERVICES	SUPPLIES	\$343.74
ANTHONY RUPE	CLOTHING ALLOWANCE REIMB	\$257.91
APPLE.COM	STORAGE FOR WORK CELL PHONE - LEMKE	\$1.06
CENTENNIAL CONTRACTORS	PATCHING/PAY APP	\$15,065.97
CINTAS FIRST AID & SAFETY	CITY SHOP FIRST AID CABINET - RESTOCK	\$38.45
CNH CAPITAL	PARTS	\$70.24
CORALVILLE PARKING DEPT	PARKING AT TRAINING	\$14.00
COUNTRY CREATIONS	FLORAL ARRANGEMENT - D. MILLER SERVICES	\$83.46
DELL MARKETING	NEW DESKTOP - K KRUSE	\$653.40
DMB SALES	SUPPLIES	\$7,345.08
DOLLAR GENERAL	BATTERIES FOR AUTO SOAP DISPENSER	\$11.77
DULTMEIER SALES	STREET SWEEPER	\$19.40
EASTERN IOWA TIRE	UNIT 86	\$860.10
EBS EMPLOYEE BENEFIT SVCS	ADMIN FEES	\$4,948.05

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EMC INSURANCE	INS CLAIM DEDUCTIBLE	\$2,500.00
ENCORE SOFTWARE	CALENDAR CREATOR SOFTWARE	\$39.99
FP MAILING SOLUTIONS	DOWNLOAD POSTAGE ON POSTAGE MACHINE - CHALL	\$459.40
G T SPORTS UNLIMITED	RUPE - CLOTHING ALLOWANCE	\$28.00
GARRETT JAHNS	SRO SCHOOL - MEAL/MILEAGE	\$373.20
HAMPTON INN - BURLINGTON	LODGING DURING SRO SCHOOL/TRAINING	\$614.00
HENDERSON PRODUCTS INC	LIFT EYE/PIPE HINGE	\$194.86
HY-VEE	TOBACCO LICENSE REFUND	\$75.00
IA POLICE CHIEFS ASSOCIATION	ANNUAL CONFERENCE FEE - LELLIG & GALE	\$300.00
IA SECRETARY OF STATE	NOTARY APPLICATION FOR SHARF/KIEL	\$60.00
IL TACTICAL OFFICE	ANNUAL MEMBERSHIP RENEWAL FEE - ITOA	\$40.00
INTERNAL REVENUE SERIVCE	PENALTIES AND INTEREST	\$4,006.43
IOWA DEPT OF REV & FIN	BONDS	\$925,371.40
IOWA PRISON INDUSTRIES	END SCHOOL ZONE SIGNS	\$101.20
JEFF MARTENS	REIMB MEDICAL OOP - AUXIANT CLAIMS	\$859.75
KEURIG GREEN MOUNTAIN	COFFEE - CITY HALL OFFICES	\$44.60
LAW ENFORCEMENT SYSTEMS	IA POLICE CITATION	\$114.00
LAWSON PRODUCTS INC.	HOSE CLAMPS	\$61.61
LEMKE NEVADA	REIMB MEDICAL OOP - AUXIANT CLAIMS	\$63.88
MOLO PETROLEUM LLC	ANTIFREEZE	\$224.51
N AMERICA RESCUE PROD	PATROL VEH TRAUMA KITS - MOONLIGHT CHASE GRANT	\$1,462.16
NAPA AUTO PARTS	SUPPLIES	\$597.73
NORTH SCOTT PRESS	CITY PUBLISHING	\$1,046.00
PAPPAS WRIGHT PC	LEGAL SERVICES REND - 03/24	\$17,163.38
PATRIOT LINCOLN	UNIT 18	\$104.21
PAYROLL 6/8/2024	PAYROLL 6/8/2024	\$98,262.80
PLEASANT VALLEY REDI-MIX INC	PATCH/MANHOLE BOXOUT	\$1,201.50
PLUMB SUPPLY	EXPANSION TANK	\$86.19
QUAD CITY SAFETY INC.	SAFETY VEST	\$7.66
REMOTE PC - SEWER PLANT	1 YR PRESCRIPTION FOR REMOTE PC - SEWER PLANT	\$63.79
REPUBLIC COMPANIES	CORNER BOLT	\$60.94
REPUBLIC SERVICES #400	GARBAGE SERVICES	\$33,123.50
RHINO INDUSTRIES INC	SLUDGE POLYMER	\$4,899.00
RIVER VALLEY COOPERATIVE	DIESEL	\$802.11
RNJS DISTRIBUTION INC.	WATER	\$27.60
ROBERT HALF	TEMP CLERICAL STAFF WAGES	\$1,037.92
SAMS CLUB	SUPPLIES	\$249.75
SHARED IT INC	IT SERVICES	\$1,302.30
SHIVE-HATTERY ENGINEERS	SERVICES	\$30,161.89
SHRED-IT	PD SHREDDING SERVICES	\$123.63

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SP NOTARYSTAMP.COM	SHARF/SPATARU	\$55.39
THEISEN SUPPLY INC	CLOTHING	\$190.18
TRI-CITY ELECTRIC CO	GENERATOR HOOKUP PARTIAL	\$11,909.00
TRUPANION	MONTHLY PET INSURANCE PREMIUM FOR K-9 MARTY	\$122.97
USPS POST OFFICE	POSTAGE - CASE # 2024-3346	\$5.85
VERIZON WIRELESS	CEULLAR PD	\$651.36
WAL MART SUPERCENTER	SUPPLIES	\$177.47
WHITE CAP LP	SAFETY VEST	\$24.98

\$1,175,690.20

BILLS PAYABLE					
CHECK #	DEPARTMENT	FUND	VENDOR	DESCRIPTION	AMOUNT
907	INS REIMB	820 5-001-6183	EBS EMPLOYEE BENEFIT SYSTEMS	CLAIM FUNDING	\$ 2,355.01
907	INS REIMB	820 5-001-6183	EBS EMPLOYEE BENEFIT SYSTEMS	CLAIM FUNDING	\$ 411.84
910	DEBT SVC	200 5-815-6402	UMB BANK	2015 GO BOND FEES	\$ 250.00
154530	INS REIMB	820 5-001-6183	KEITH SCHNECKLOTH	PARTIAL SELF FUNDING MED REIMB	\$ 737.88
154531	STREETS	001 5-210-6440	200 EAST 90TH STREET LLC	WAREHOUSE SPACE - RENT PYMNT	\$ 1,992.67
154532	FINANCE	001 5-620-6340	ACCESS SYSTEMS LEASING	CITY HALL COPIER LEASE	\$ 190.39
154534	HOTEL TAX	122 5-499-6493	AMAZON CAPITAL SERVICES	FLAGS FOR LECLAIRE RD	\$ 142.40
154535	POLICE	001 5-110-6331	AQUA-TECH CAR WASH	PD FLEET CARWASH	\$ 114.00
154536	FINANCE	001 5-620-6401	BOHNSACK & FROMMELT LLP	ACCOUNTING SERVICES	\$ 1,075.00
154537	LEGAL SVCS	001 5-640-6411	BROOKS LAW FIRM P.C.	GENERAL REPRESENTATION	\$ 475.00
154538	FINANCE	001 5-620-6373	CENTRAL SCOTT TELEPHONE	TELEPHONE WIFI	\$ 827.63
154538	SEWER	610 5-815-6373	CENTRAL SCOTT TELEPHONE	TELEPHONE WIFI	\$ 257.00
154539	STREETS	001 5-210-6310	CINTAS CORPORATION	SHOP MATS - CLEANING SVCS	\$ 67.88
154539	ADMIN	001 5-611-6310	CINTAS CORPORATION	CITY HALL MATS - CLEANING SVCS	\$ 45.11
154541	POLICE	001 5-110-6150	DELTA DENTAL	LTD INS PREMIUMS	\$ 224.58
154541	POLICE	001 5-110-6150	DELTA DENTAL	BASIC LIFE INS PREMIUMS	\$ 48.00
154541	POLICE	001 5-110-6150	DELTA DENTAL	VISION INS PREMIUMS	\$ 573.95
154541	INSPECTIONS	001 5-170-6150	DELTA DENTAL	LTD INS PREMIUMS	\$ 26.23
154541	INSPECTIONS	001 5-170-6150	DELTA DENTAL	BASIC LIFE INS PREMIUMS	\$ 4.00
154541	INSPECTIONS	001 5-170-6150	DELTA DENTAL	VISION INS PREMIUMS	\$ 52.05
154541	STREETS	001 5-210-6150	DELTA DENTAL	LTD INS PREMIUMS	\$ 94.66
154541	STREETS	001 5-210-6150	DELTA DENTAL	BASIC LIFE INS PREMIUMS	\$ 20.00
154541	STREETS	001 5-210-6150	DELTA DENTAL	VISION INS PREMIUMS	\$ 399.81
154541	VEH MAINT	001 5-299-6150	DELTA DENTAL	LTD INS PREMIUMS	\$ 9.85
154541	VEH MAINT	001 5-299-6150	DELTA DENTAL	BASIC LIFE INS PREMIUMS	\$ 2.00
154541	VEH MAINT	001 5-299-6150	DELTA DENTAL	VISION INS PREMIUMS	\$ 26.03
154541	COMM DEV	001 5-599-6150	DELTA DENTAL	LTD INS PREMIUMS	\$ 22.64
154541	COMM DEV	001 5-599-6150	DELTA DENTAL	BASIC LIFE INS PREMIUMS	\$ 4.00
154541	COMM DEV	001 5-599-6150	DELTA DENTAL	VISION INS PREMIUMS	\$ 86.94
154541	ADMIN	001 5-611-6150	DELTA DENTAL	LTD INS PREMIUMS	\$ 22.08
154541	ADMIN	001 5-611-6150	DELTA DENTAL	BASIC LIFE INS PREMIUMS	\$ 2.80
154541	ADMIN	001 5-611-6150	DELTA DENTAL	VISION INS PREMIUMS	\$ 60.86
154541	FINANCE	001 5-620-6150	DELTA DENTAL	LTD INS PREMIUMS	\$ 17.57
154541	FINANCE	001 5-620-6150	DELTA DENTAL	BASIC LIFE INS PREMIUMS	\$ 4.00
154541	FINANCE	001 5-620-6150	DELTA DENTAL	VISION INS PREMIUMS	\$ 55.70
154541	SEWER	610 5-815-6150	DELTA DENTAL	LTD INS PREMIUMS	\$ 90.80
154541	SEWER	610 5-815-6150	DELTA DENTAL	BASIC LIFE INS PREMIUMS	\$ 17.20
154541	SEWER	610 5-815-6150	DELTA DENTAL	VISION INS PREMIUMS	\$ 255.66
154541	INS COBRA	820 5-820-6151	DELTA DENTAL	LTD/BASIC LIFE/VISION INS PREM	\$ 119.57
154542	POLICE	001 5-110-6331	EASTERN IOWA TIRE	TIRES	\$ 1,496.52
154545	ROAD USE	110 5-210-6752	MENARDS	CONCRETE FORMS-N 2ND RR TRACKS	\$ 49.98
154545	SEWER	610 5-815-6550	MENARDS	GROUT	\$ 36.84
154546	STREETS	001 5-210-6371	MIDAMERICAN ENERGY CO	105 E LECLAIRE SIGN SHOP	\$ 14.94
154546	STREETS	001 5-210-6371	MIDAMERICAN ENERGY CO	105 E LECLAIRE	\$ 11.44
154546	STREETS	001 5-210-6371	MIDAMERICAN ENERGY CO	105 E LECLAIRE OFFICE	\$ 15.53
154546	STREET LIGHTS	001 5-230-6371	MIDAMERICAN ENERGY CO	305 N 3RD LIGHT	\$ 545.90
154546	STREET LIGHTS	001 5-230-6371	MIDAMERICAN ENERGY CO	2951 S 9TH AVE SIREN	\$ 11.14
154546	FINANCE	001 5-620-6371	MIDAMERICAN ENERGY CO	313 N 3RD	\$ 17.88
154546	FINANCE	001 5-620-6371	MIDAMERICAN ENERGY CO	301 N 3RS	\$ 11.44
154546	FINANCE	001 5-620-6371	MIDAMERICAN ENERGY CO	309 N 3RD	\$ 11.44
154546	SEWER	610 5-815-6371	MIDAMERICAN ENERGY CO	601 TRAILS RD	\$ 8,969.82
154546	SEWER	610 5-815-6371	MIDAMERICAN ENERGY CO	601 TRAILS RD	\$ 26.06
154548	VEH MAINT	001 5-299-63322	MILLS CHEVROLET	UNIT 87	\$ 54.66
154549	VEH MAINT	001 5-299-6504	MOLO PETROLEUM LLC	COOLANT OIL	\$ 234.59
154550	SEWER	610 5-815-6490	NORTH CENTRAL LABS	LAB TESTING SUPPLIES	\$ 521.94
154551	VEH MAINT	001 5-299-63322	NOTT COMPANY	PARTS	\$ 135.28
154552	LEGAL SVCS	001 5-640-6411	PAPPAS WRIGHT PC	LEGAL SERVICES 04-24	\$ 20,880.00
154556	STREETS	001 5-210-6373	QUAD CITIES TAS	ANSWERING SERVICES	\$ 33.27
154556	SEWER	610 5-815-6373	QUAD CITIES TAS	ANSWERING SERVICES	\$ 33.26
154557	SEWER	610 5-815-6181	QUAD CITY SAFETY INC.	SAFETY BOOTS - KRUSE CLOTH ALLOW	\$ 225.90
154560	ROAD USE	110 5-210-6530	RIVERSTONE GROUP INC	ASPHALT COLD MIX	\$ 466.90
154561	COMM DEV	001 5-599-6040	ROBERT HALF	TEMP EMPLOYEE WAGES - CITY HALL	\$ 596.00
154561	COMM DEV	001 5-599-6040	ROBERT HALF	TEMP EMPLOYEE WAGES - CITY HALL	\$ 600.48

154562	VEH MAINT	001 5-299-6181	KEITH SCHNECKLOTH	WORK SHIRTS	\$ 164.05
154563	POLICE	001 5-110-6413	SCOTT CO SHERIFFS DEPT.	BOOKING FEES	\$ 200.00
154565	POLICE	001 5-110-6319	SHARED IT INC	IT SVCS - OVERAGE CHARGES	\$ 47.50
154565	FINANCE	001 5-620-6319	SHARED IT INC	FIREWALL REPLACE - 3 YR LIC	\$ 1,048.00
154565	FINANCE	001 5-620-6373	SHARED IT INC	IT SVCS - OVERAGE CHARGES	\$ 285.00
154566	ADMIN	001 5-611-6310	THE ARC OF THE QC	SECURE DOC - SHRED SVCS	\$ 55.00
154567	SEWER	610 5-815-6181	THEISEN SUPPLY INC	BOOTS - RUPE CLOTH ALLOW	\$ 269.99
154567	SEWER	610 5-815-6181	THEISEN SUPPLY INC	O'BRIEN - CLOTH ALLOW	\$ 252.94
154569	COMM POLICING	008 5-110-6602	TROPHY SHOPPE	K9 GOLF OUTING TROPHIES	\$ 263.50
154570	POLICE	001 5-110-6181	UNIFORM DEN INC.	CAVANAUGH - CLOTH ALLOW	\$ 58.25
154570	POLICE	001 5-110-6181	UNIFORM DEN INC.	SANDERS - CLOTH ALLOW	\$ 93.50
154570	POLICE	001 5-110-6181	UNIFORM DEN INC.	SHARF - CLOTH ALLOW	\$ 58.50
154570	POLICE	001 5-110-6181	UNIFORM DEN INC.	SPATARU - CLOTH ALLOW	\$ 162.75
154570	POLICE	001 5-110-6420	UNIFORM DEN INC.	SANDERS - CLOTH ALLOW	\$ 54.25
154571	INSPECTIONS	001 5-170-6373	VERIZON WIRELESS	CITY CELLULAR	\$ 41.41
154571	STREETS	001 5-210-6373	VERIZON WIRELESS	CITY CELLULAR	\$ 283.29
154571	FINANCE	001 5-620-6373	VERIZON WIRELESS	CITY CELLULAR	\$ 41.41
154571	SEWER	610 5-815-6373	VERIZON WIRELESS	CITY CELLULAR	\$ 144.25
154572	TRAFFIC	001 5-240-6515	VOGEL TRAFFIC SVCS	LINE MARKING & PAINTING	\$ 14,115.50
154573	POLICE	001 5-110-6150	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	\$ 8,898.92
154573	INSPECTIONS	001 5-170-6150	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	\$ 478.13
154573	STREETS	001 5-210-6150	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	\$ 5,383.25
154573	VEH MAINT	001 5-299-6150	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	\$ 538.33
154573	COMM DEV	001 5-599-6150	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	\$ 1,076.65
154573	ADMIN	001 5-611-6150	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	\$ 753.65
154573	FINANCE	001 5-620-6150	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	\$ 239.06
154573	SEWER	610 5-815-6150	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	\$ 3,792.02
154573	INS COBRA	820 5-820-6151	WELLMARK BLUE CROSS	HEALTH INS PREMIUMS	\$ 1,266.65
154574	POLICE	001 5-110-6331	WEX BANK	FUEL	\$ 2,830.05
154574	INSPECTIONS	001 5-170-6331	WEX BANK	FUEL	\$ 57.42
154574	STREETS	001 5-210-6331	WEX BANK	FUEL	\$ 1,022.11
154574	SEWER	610 5-815-6331	WEX BANK	FUEL	\$ 269.80
ACH	SPLIT	SPLIT	PAYROLL 6/22/2024	PAYROLL 6/22/2024	\$ 108,544.70
TOTAL:					\$ 198,973.83



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Vens, David R. & Lori, a partnership	AI & Gerrys Tap	(319) 285-4425		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
206 N Second St		Eldridge		52748-0000
MAILING ADDRESS	CITY	STATE	ZIP	
206 N Second St	Eldridge	Iowa	52748-0000	

Contact Person

NAME	PHONE	EMAIL
Lori Vens	(563) 285-4425	lorven@aol.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0021262	Class C Retail Alcohol License	12 Month	Submitted to Local Authority
EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS	
June 29, 2024	June 28, 2025		
SUB-PERMITS			
Class C Retail Alcohol License			

*OK to approve
Amber Kelly 110*



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Living Quarters, Outdoor Service

Status of Business

BUSINESS TYPE

General Partnership

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Lori Vens	Eldridge	Iowa	52748	Partner	50.00	Yes
David Vens	Eldridge	Iowa	52748	Partner	50.00	Yes

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

June 29, 2024

POLICY EXPIRATION DATE

June 29, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
MOLO OIL COMPANY	Big 10 Mart #25	(563) 557-5703		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
121 South 14th Avenue		Eldridge	Scott	52748
MAILING ADDRESS	CITY	STATE	ZIP	
123 Southern Avenue	Dubuque	Iowa	52003	

Contact Person

NAME	PHONE	EMAIL
Wendy Einsweiler	(563) 557-5703	weinsweiler@molocompanies.cm

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class E Retail Alcohol License	12 Month	Submitted to Local Authority
TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS	
June 14, 2024	June 13, 2025		

SUB-PERMITS

Class E Retail Alcohol License

*OK to approve
Andrew Kelly 110*

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Nicholas Molo	Dubuque	Iowa	52001	Secretary	0.00	Yes
Mark Molo	Dubuque	Iowa	52003	President	0.00	Yes
Maureen Molo	Dubuque	Iowa	52003	Vice President	0.00	Yes

• Companies

COMPANY NAME	FEDERAL ID	CITY	STATE	ZIP	% OF OWNERSHIP
Molo Petroleum, LLC	55-0860452	Dubuque	Iowa	52003	100.00

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
MOLO OIL COMPANY	Big 10 Mart #27	(563) 557-5703		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
450 East Le Claire Road		Eldridge	Scott	52748
MAILING ADDRESS	CITY	STATE	ZIP	
123 Southern Avenue	Dubuque	Iowa	52003	

Contact Person

NAME	PHONE	EMAIL
Wendy Einsweiler	(563) 557-5703	weinsweiler@molocompanies.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
June 14, 2024	June 13, 2025	

SUB-PERMITS

Class E Retail Alcohol License

PRIVILEGES

OK to approve
Emilee Kelly 110



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Nicholas Molo	Dubuque	Iowa	52001	Secretary	0.00	Yes
Mark Molo	Dubuque	Iowa	52003	President	0.00	Yes
Maureen Molo	Dubuque	Iowa	52003	Vice President	0.00	Yes

• Companies

COMPANY NAME	FEDERAL ID	CITY	STATE	ZIP	% OF OWNERSHIP
Molo Petroleum, LLC	55-0860452	Dubuque	Iowa	52003	100.00

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Eldridge Community Center Board, City Of	Eldridge Community Center	(563) 285-4841		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
400 S. 16th Avenue		Eldridge	Scott	52748-0000
MAILING ADDRESS	CITY	STATE	ZIP	
305 N 3rd St PO Box 375	Eldridge	Iowa	52748-0000	

Contact Person

NAME	PHONE	EMAIL
mnieto@cityofeldridgeia.org	(563) 285-4841	mnieto@cityofeldridgeia.org

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0024491	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
July 1, 2024	June 30, 2025	

SUB-PERMITS

Class C Retail Alcohol License

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Municipality

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
martha NIETO	Eldridge	Iowa	52748	CITY CLERK	0.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

Founders Insurance Company

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

J. G. #105



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
ELDRIDGE COMMUNITY CENTER	CITY OF ELDRIDGE	(563) 285-4841		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
130 N 2ND STREET		Eldridge	Scott	52748
MAILING ADDRESS	CITY	STATE	ZIP	
305 North 3rd Street	Eldridge	Iowa	52748	

Contact Person

NAME	PHONE	EMAIL
Martha Nieto	(563) 285-4841	mnieto@cityofeldridgeia.org

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Retail Alcohol License	5 Day	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
----------------	-----------------	----------------------

SUB-PERMITS

Class C Retail Alcohol License

PRIVILEGES

OK to approve

 A handwritten signature in blue ink, appearing to read "Andrew Kelly 110", is written over the Privileges section.



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Municipality

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
martha NIETO	Eldridge	Iowa	52748	CITY CLERK	0.00	Yes

Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

July 12, 2024

POLICY EXPIRATION DATE

July 17, 2024

DRAM CANCEL DATE

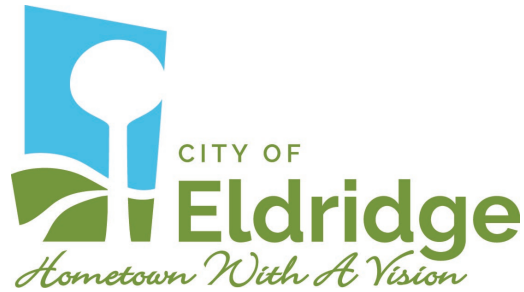
OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



Ordinance 2024-09

AN ORDINANCE AMENDING CHAPTER ONE, TITLE B OF THE ELDRIDGE CITY CODE ESTABLISHING A SPEED LIMIT ON LINCOLN ROAD, REPEALING ALL ORDINANCES AND RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE AND PROVIDING FOR AN EFFECTIVE DATE.

Section one. Title B, Chapter One, Section 5 is amended deleting § 5.14 and adding the following language:

§ 5.14 EAST LINCOLN ROAD.

Twenty-five mph from the east right-of-way line of South First Street to the west right-of-way line of US Highway 61 then thirty-five mph to the west right-of-way line of Scott Park Road.

§ 5.15 WEST LINCOLN ROAD.

Twenty-five mph from the west right-of-way line of South First Street 2,345' west then thirty-five mph to the east right-of-way line of Buttermilk Road.

Section two. Repealer. All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this ordinance are hereby repealed.

Section three. Effective date. This ordinance shall become effective upon passage and publication as provided by law.

PASSED AND APPROVED THIS 15th DAY OF JULY, 2024

Attest:

Mayor, Frank King

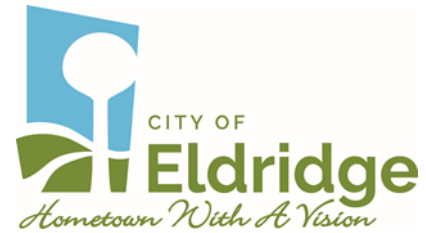
Martha Nieto, City Clerk

Blackwell Yea / Nay / _____
 Campbell Yea / Nay / _____
 Collins Yea / Nay / _____
 Dockery Yea / Nay / _____
 Iossi Yea / Nay / _____



City of Eldridge

MEMORANDIUM



To: Nevada Lemke, City Administrator
From: Tony Rupe, Public Works Director
Re: Gee Asphalt
Date: 6/27/24

Gee Asphalt will be in the area in the next few weeks, and they are requesting to do the scheduled, budgeted asphalt sealing shown on the quote below for \$21,553.04. This is included in the budget line 110-5-210-6765 Crack Seal and GSB which has a total budget amount of \$67,000.



Making Good Pavements Last!

WWW.GEEASPHALT.COM

Celebrating 50+ years!

Gee Asphalt Systems, Inc.

4715 6th Street SW
 Cedar Rapids, IA 52404
 319-366-8567
 Fax: 319366-5592
 Toll Free: 800-747-8567
 GOVT. CITY / COUNTY

Pavement Preservation Emulsion Proposal

TO:	Mr. Brian Wessel
	City of Eldridge
	305 N 3rd St
	Eldridge, IA 52748
email:	bwessel@cityofeldridgeia.org

Proposal #:	24097
Date:	June 24, 2024
Job Name/Location:	See Details Below
Area:	
Customer Cell No.:	563-210-5230
Customer Fax No.:	563-285-7376
Customer Phone No.:	563-285-4841

Work to be done Monday through Friday, dawn to dusk unless otherwise specified.

NOTE	Sales Associate	Terms	Proposed Completion Date
	Chris Havel Mobile: 319-533-2330 CHAVEL@GEEASPHALT.COM	Net 30 Days After Completion of Work. 1-1/2% Interest Will Be Applied Per Month on Unpaid Balance.	2024

Item	Description	Estimated Quantity	Unit Price	Total
	Gilsonite/Polymer Enhanced Penetrating Restoring Asphalt Emulsion: This Gilsonite/Polymer Enhanced Penetrating Restoring Asphalt Emulsion pavement preservation emulsion is formulated with penetrating oils and high asphalt resins designed with technology to restoring, preserve, and restore asphalt-based pavements. Product designed to last four to six years under most circumstances. Dries to a rich black color.			
1	City Lot from Corner of N 3rd St to W Franklin St	780 sy	\$ 1.60	\$1,248.00
2	N 2nd St from W Le Claire Rd to W Davenport St	2,480 sy	\$ 1.60	\$3,968.00
3	N 2nd St from W Donahue St to W Franklin St	1,024 sy	\$ 1.60	\$1,638.40
4	N 2nd Pl from W Davenport St to W LeClaire Rd	1,120 sy	\$ 1.60	\$1,792.00
5	W Sheridan Dr from S 1st St to S 5th St	6,381 sy	\$ 1.60	\$10,209.60
6		0 sy	\$ 1.60	\$0.00
7	Traffic Control: Includes (FOLLOW PILOT CAR) if needed, sign, vehicle and driver (if needed), 2x paddle signs and operators, 2x two-way radios and road signage to assist with traffic control. The days quoted is an estimate only.	0 days	\$ -	\$0.00
8	Mobilization: Logistics for crew, equipment, materials and/or overnight accommodations. Includes pavement prep, cleanup and applicable dump fees.			\$2,697.04
Prices do not include state or local permits, licenses, fees, or taxes which may apply to the work described.		GOVT	TAX	EXEMPT
This proposal is valid for 60 days.			Proposal Total	\$21,553.04

Proposal prepared by: *Chris Havel*

Net 30

This is a quotation on the goods named, subject to the conditions noted below:

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted per standard practices. Any alteration or deviation from above specification involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

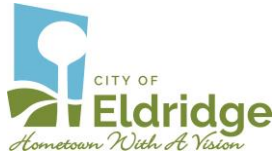
The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

To accept this proposal authorize below and return:

_____ Date: _____

Authorized Signature & Title

Return one signed copy to Gee Asphalt Systems, Inc. to accept proposal. Customer to retain one copy for their records. FAX # 319-366-5592



ORDINANCE 2024-10

ORDINANCE AMENDING TITLE B OF THE ELDRIDGE CITY CODE BY ADDING CHAPTER 14, “SOCIAL HOST”

Section One. Title B, is amended by adding Chapter 14 with the following language:

Chapter 14: SOCIAL HOST

- 1.00 Purpose
- 2.00 Definitions
- 3.00 Prohibited Acts
- 4.00 Exceptions
- 5.00 Enforcement
- 6.00 Penalty

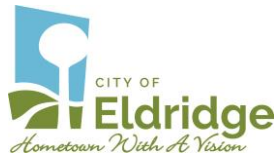
1.00 PURPOSE

The purpose of this Chapter is to protect the public interest, welfare, health and safety within the City of Eldridge by prohibiting the consumption of alcoholic beverages by persons under the age of twenty-one (21) at premises located in the City. The Eldridge City Council finds that the occurrence of social gatherings at premises where alcoholic beverages are served to or consumed by persons under the age of twenty-one (21) is harmful to such persons themselves and a threat to public welfare, health, and safety. The City Council further finds that persons under the age of twenty-one (21) often obtain alcoholic beverages at such gatherings and that persons who are in control of such premises know or have reason to know of such service and/or consumption and will be more likely to ensure that alcoholic beverages are not served or consumed by persons under the age of twenty-one (21) at these gatherings. Based on these findings, the City Council has deemed it necessary to enact the following regulations in Eldridge.

2.00 DEFINITIONS

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this Chapter, except where the context clearly indicates a different meaning:

- A. **ALCOHOLIC BEVERAGE** means any beverage containing more than one-half of one percent of alcohol by volume including alcoholic liquor, wine, and beer.
- B. **EMERGENCY RESPONDERS** means firefighters, law enforcement officers, emergency medical service personnel, and other personnel having emergency response duties.



C. ENFORCEMENT SERVICES means the salaries and benefits of emergency responders for time actually spent responding to or remaining at an event, gathering, or party and administrative costs attributable to the incident; the actual costs for medical treatment for any injured emergency responder, and the costs of repairing any damage to equipment or vehicles.

D. EVENT, GATHERING, OR PARTY means any group of three (3) or more persons who have assembled or gathered together for a social occasion or other activity where an underage person has consumed or possessed an alcoholic beverage.

E. PARENT means any person having legal custody of a juvenile: (1) As natural parent, adoptive parent, or step-parent; (2) As a legal guardian; or (3) As a person to whom legal custody has been given by order of the court.

F. PERSON means any individual, partnership, corporation, or any association of one or more individuals.

G. PREMISES means any home, yard, farm, field, land, apartment, condominium, hotel or motel room, or other dwelling unit, or a hall or meeting room, park, or any other place of assembly, public or private, whether occupied on a temporary or permanent basis, whether occupied as a dwelling or specifically for a party or other social function, and whether owned, leased, rented, or used with or without permission or compensation.

H. SOCIAL HOST means any person who aids, conducts, allows, entertains, organizes, supervises, controls, or permits an event, gathering, or party. This includes but is not limited to: (1) The person(s) who owns, rents, leases, or otherwise has control of the premises where the event, gathering, or party takes place; (2) the person(s) in charge of the premises; or (3) the person(s) who organized the event.

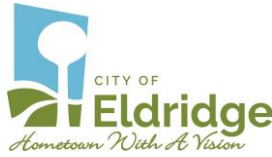
I. UNDERAGE PERSON means any individual under the age of twenty-one (21).

3.00 PROHIBITED ACTS

It is unlawful for any social host to host an event, gathering, or party on premises when the person knows or reasonably should know that an underage person has consumed an alcoholic beverage, or possessed an alcoholic beverage with the intent to consume it, and the person fails to take reasonable steps to prevent the possession or consumption by the underage person. A social host who hosts such an event, gathering, or party does not have to be present at the time the prohibited act occurs.

4.00 EXCEPTIONS

This Ordinance does not apply to conduct solely between an underage person and his or her parents while present in the parents' household, to legally protected religious



observances, and to situations where underage persons are lawfully in possession of alcoholic beverages during the course and scope of employment.

5.00 ENFORCEMENT

The provisions of this Chapter shall be enforced by officers of the Eldridge Police Department. The Eldridge Police Department shall have primary but not exclusive enforcement responsibility for this Chapter.

6.00 PENALTIES

A five hundred dollar (\$500.00) civil penalty shall be imposed for a social host’s first offense. A seven hundred and fifty dollar (\$750.00) civil penalty shall be imposed for a social host’s second offense. A one thousand dollar (\$1,000.00) civil penalty shall be imposed for a social host’s third or subsequent offense. In addition, the City may seek reimbursement for enforcement services provided by emergency responders related to the event, gathering, or party. Multiple violations of this Chapter may be considered by the City for purposes of approving licenses applied for by the social host, or for any other requirements that are subject to approval by the City.

Section Two. Repealer. All ordinances, resolutions, and parts of ordinances and resolutions in conflict with this ordinance are hereby repealed.

Section Three. Effective date. This ordinance shall take effect upon its passage and publication as provided by law.

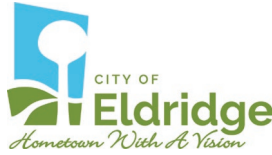
PASSED AND APPROVED THIS 5TH DAY OF AUGUST, 2024.

Attest:

Mayor, Frank King

Martha Nieto, City Clerk

Blackwell	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Iossi	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____



ORDINANCE 2024-11

AN ORDINANCE AMENDING TITLE A, CHAPTER TWO OF THE CITY CODE BY ADDING § 3.02 (F) REPEAT OFFENDERS, REPEALING ALL ORDINANCES IN CONFLICT WITH THIS ORDINANCE AND PROVIDING FOR AN EFFECTIVE DATE.

Section One Title A, Chapter 2, Section § 3.02 of the Eldridge City Code is amended by adding the following language:

F. Repeat Offenders.

1. Any person receiving three enforcement letters for code violations from an authorized official for the City of Eldridge within a twelve-month period, abated or otherwise, shall have committed a municipal infraction is declared a repeat offender and shall be subject to the standard civil penalties as provided for in this chapter.

Section Two. Effective Date. This ordinance shall take effect upon passage and publication according to law.

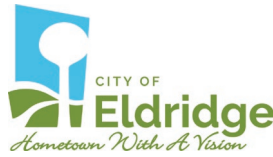
PASSED AND APPROVED THIS 5TH DAY OF AUGUST, 2024.

Attest:

Mayor, Frank King

Martha Nieto, City Clerk

Blackwell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Iossi	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____



RESOLUTION 2024-20

A Resolution Approving Final Acceptance of Public Improvements for Grunwald Grove 2nd Addition

WHEREAS, the above mentioned improvements were constructed as part of the development of Grunwald Grove 2nd Addition, and

WHEREAS, said improvements have been constructed in accordance with the approved plans and specifications, and

WHEREAS, the city engineer has recommended final acceptance of the above mentioned improvement;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ELDRIDGE, IOWA

1. That the public improvements for Grunwald Grove 2nd Addition are hereby accepted.
2. The city engineer is authorized to sign releases for any assessment waivers given to the city in connection with these public improvements.
3. The acceptance of the entirety of the Grunwald Grove 2nd Addition subdivision is contingent upon revised engineering drawings, yet to be received by the city, for updates to stormwater management and revised lot layouts is not included as part of this acceptance resolution.

PASSED AND APPROVED THIS 1ST DAY OF JULY, 2024.

Attest:

Mayor, Frank King

City Clerk, Martha Nieto

Blackwell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Iossi	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____

Mayor Frank King
Councilman Adrian Blackwell

Councilman Bruce Cheek
Councilman Daniel Collins

Councilman Bernie Peeters
Councilman Brian Dockery

June 27, 2024

City of Eldridge
Attn: Mr. Jeff Martens
P.O. Box 375
Eldridge, IA 52748-0375

RE: Grunwald Grove 2nd Addition – Public Improvements

Dear Mr. Martens:

The construction of the public utilities and street improvements for the above referenced project have been completed in general conformance with the approved plans and City specifications and we recommend acceptance of the public improvements to the City.

The acceptance of the entirety of the Grunwald Grove 2nd Addition subdivision is contingent upon revised engineering drawings, yet to be received by the City, for updates to stormwater management and revised lot layouts and is not included as part of the acceptance recommendation.

If you have any questions, please call our office.

Sincerely,

SHIVE-HATTERY, INC.

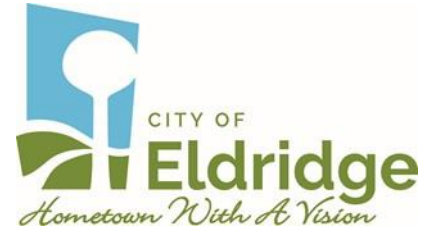


Zach Howell, P.E.



City of Eldridge

MEMORANDIUM



To: Mayor and Council
From: City Administrator, Nevada Lemke
Re: Enhanced IT Services
Date: June 28, 2024

Mayor and City Council:

Jeff Martens has been working with Shared IT – the vendor that currently provides our IT Services for the City of Eldridge. They have been evaluating our current contracted terms and services and have come up with some recommendations to enhance the security of our system. The recommended upgrades will include real-time threat detection and robust encryption to safeguard our data. It will also include a staff-friendly security awareness and training program.

Our current monthly costs for IT services with Shared IT are \$1,665.00. The recommended upgrades would require a one-time project cost of \$2,350 and would increase our monthly costs for IT services to \$2,558. This would result in an annual increase of \$10,716 (\$893/month).

A proposal for comparable services was received from vendor “VC3”. The monthly costs for IT services in their proposal are \$3,816.71.

The administration recommends that the Council consider approving the proposal from Shared IT to upgrade our IT services to provide enhanced security for our system and data and to implement a staff security awareness and training program.

Mayor Frank King
Councilman Adrian Blackwell

Councilman Ryan Iossi
Councilman Daniel Collins

Councilman Scott Campbell
Councilman Brian Dockery



Managed IT Charter Document

Project Name: COE Managed IT Charter

Date: 04-24-2024

Company: City of Eldridge

Stake Holders: Jeff Martens

Payment: Monthly Invoicing

Executive Summary

City of Eldridge is committed to serving their community; this will require Shared IT to focus on City of Eldridge's unique IT needs. Shared IT will support the day-to-day IT operations and assist in technology solutions to maintain site productivity.

Project Scope

- Services will be provided during regular business hours, 8 am-5 pm CST, when possible.
- Additions to the site and project-based services will require a separate project charter.

Managed IT Services

Monthly Managed IT Services

Total **\$660.00** per month

- Up to 6 hours a month of dedicated IT Services
- Managed IT is subject to a 3% increase after 12 months.
- When Managed IT Service exceeds monthly dedicated time, the client will be invoiced the overage rate in ½ hour increments.

Overage Rate \$115/hour

Contract term 24 month

Additional Hours



Discounted Bucket of Hours

Price **\$90.00**

- Bucket of hours can be used for overages and projects.
- Hours expire 24 months after the agreement is signed.

Quantity 10

Total **\$900.00**

One-time subtotal \$900.00

Recurring subtotal \$660.00 per month

Security - Endpoint Detection Protection

Shared IT EDR Deployment Project

- Shared IT Project hours to deploy EDR.
- Replace the current AV solution
- Configure Remote administrative console
- Install EDR on end-devices
- EDR Detect Mode Phase, configure policies and exclusions.
- Place EDR in Protect Mode
- Support and document new changes

Quantity 1

Total **\$1,200.00**

Endpoint Detection and Response (EDR)

Business grade next generation antivirus utilizing machine learning to prevent malicious software infections. Quantity listed is current device counts, billing will change based on actual usage.

City - 32 Licenses
Police -15 licenses

Quantity 47

Total **\$235.00 per month**

VIPRE end of life discount \$200.00

Recurring subtotal \$235.00 per month

Initial Payment \$1,235.00

An important recommendation to secure City of Eldridge's M365 Modern Workplace.

Shared IT recommends upgrading all licenses to M365 Business Premium for the most advanced security. This upgrade unlocks features like real-time threat detection and robust encryption to safeguard data and ensure user peace of mind. Without the additional security features in M365 Business Premium, the City of Eldridge may not be safe guarded against the latest threats.

M365 - Basic Security

M365 Business Standard

Includes all the features of Business Basic, plus **desktop versions** of Word, Excel, PowerPoint, Outlook, OneNote, and Publisher. It also offers collaborative workspaces with Loop, and webinars/live events in Teams. For organizations with up to 300 users.

Renews: 3/30/2025

By choosing to stay with M365 Business Standard, City of Eldridge acknowledges the security risks associated.

Contract term 10 month

Quantity 22

Total \$275.00 per month

M365 Business Basic

Offers **web versions** of Word, Excel, PowerPoint, OneNote, and Outlook. It includes email hosting with 50 GB mailbox storage, 1TB file storage with OneDrive, and online meetings with Microsoft Teams. Does not include desktop Office suite for PC or Mac. For organizations with up to 300 users.

Renews: 3/30/2025

By choosing to stay with M365 Business Basic, City of Eldridge acknowledges the security risks associated.

Contract term 10 month

Quantity 37

Total \$222.00 per month

M365 Backup and Retention (Datto SAAS)

Datto SaaS Protection is a backup tool that protects valuable Microsoft 365 data within Exchange, OneDrive, SharePoint, Teams, and more.

Contract term 10 month

Quantity 59

Total \$177.00 per month

Recurring subtotal \$674.00 per month

M365 - Enhanced Security

M365 Business Premium

Price **\$22.00 per month**

Microsoft Business Premium is an all-in-one productivity suite that provides users with access to a range of business apps, including Microsoft Office, Exchange, Teams, and SharePoint. It also includes licenses for Microsoft Defender for Business for **enhanced security and device management features**. For organizations with up to 300 users.

Upgrades existing M365 Businesses licenses, co-termed to renew yearly on 03/30/2025.

Contract term 10 month

Quantity 59

Total **\$1,298.00 per month**

M365 Backup and Retention (Datto SAAS)

Price **\$3.00 per month**

Datto SaaS Protection is a backup tool that protects valuable Microsoft 365 data within Exchange, OneDrive, SharePoint, Teams, and more.

Contract term 10 month

Quantity 59

Total **\$177.00 per month**

Recurring subtotal \$1,475.00 per month

Subscription costs are set by Microsoft and are subject to change. Microsoft licenses are annual commitments starting at implementation date (unless noted). Licenses auto renew for one year unless notice is provided. Monthly commitments are available at a 20% surcharge per license.

Security - Staff Security Awareness

SIT Protect Security Awareness and Training Deployment Project

Shared IT project to deploy Security Awareness Training into the environment

Quantity 1

Total **\$450.00**

SIT Protect Security Awareness and Training Subscription

- \$2 Per User Per Month for end-user training
- 12 - Month Commitment
- Staff On-boarding security
- Staff-friendly security awareness newsletter
- Active phishing campaigns
- IT Services that spawn from the security awareness training & exercises will be clocked under Managed IT

Quantity 59

Total **\$118.00**

One-time subtotal \$568.00

Recurring subtotal \$0.00

Total \$568.00

Security - Managed SOC Solution

Shared IT Protect Managed SOC Services

Security Team to Monitor Security Events

Shared IT Protect for incident response.

- Network traffic monitoring and logging.
- M365 Network traffic monitoring and logging.
- Threat Indicators and Alerting.
- Log monitoring and retention.
- Reporting.

Contract term 24 month

Quantity 2

Total **\$250.00 per month**

Shared IT Protect Network Monitor (SOHO)

- Security appliance to monitor network
- Two log sources

Contract term 24 month

Quantity 1

Total **\$120.00 per month**

Shared IT Protect Cloud + Endpoint Connector

Cloud services monitoring Alerts monitored 24/7

Contract term 24 month

Quantity 1

Total **\$50.00 per month**

Shared IT Protect Cloud User Agent

- Per user cloud monitoring

Contract term 24 month

Quantity 59

Total **\$118.00 per month**

Recurring subtotal \$538.00 per month

Initial payment \$538.00

AGREED TO AND ACCEPTED:

Jeff Martens



**For additional info see terms of service at:
<https://www.vc3.com/terms-of-service>**

City of Eldridge, IA

VC3 Manage - Essentials

Order



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Order Governed by the Master Agreement

This Order is subject to and governed by Company's Master Agreement in effect on the date this Order is entered into between Company and Client. The Master Agreement is available at <https://www.vc3.com/terms-of-service/> and is incorporated in full into and made a part of this Order by this reference. The Client may also request a copy of the Master Agreement by submitting an email request to betterit@vc3.com identifying the Client and the applicable Orders. Company's entering into this Order is conditioned on Client's agreement to the Master Agreement, and by entering into this Order with Company, Client accepts and agrees to the Master Agreement.

Summary of Scope of Services & Fees

Company will provide the following services listed in Tables A and B. Recurring services, if included, shall be provided for 60 Months, starting from the date of the first recurring invoice (Effective Services Start Date), unless terminated in accordance with the terms of this Order or the Master Agreement.

(See tables on next page)



Table A: Services & Fees

Description	Units	Unit Price	Monthly Fee	One-Time Fee	Annual Fee
Essentials-Respond-PC <i>Essentials Respond coverage per PC providing Cybersecurity & Computer Maintenance, 24x7 Helpdesk (remote), and Vendor Management & Procurement. Cloud Protect Cloud Data Recovery + Infinite Retention</i>	22.00	\$86.18	\$1,895.96	\$0.00	\$0.00
Essentials-Respond-Server <i>Essentials Respond coverage per server providing Cybersecurity & Server Maintenance, 24x7 Helpdesk (remote), and Vendor Management & Procurement.</i>	2.00	\$122.96	\$245.92	\$0.00	\$0.00
Essentials-Email <i>Essentials email coverage per individual. Email includes 50GB of mailbox storage, Outlook support, rich Browser Access (Outlook Web Access), rich Mobile Access (ActiveSync), shared calendars and contacts, archiving, anti-malware, and anti-spam. Includes Cloud Protect & Cloud Data Recovery with Infinite Retention</i>	0.00	\$14.23	\$0.00	\$0.00	\$0.00
Essentials-EmailRmDmCollab <i>Essentials email coverage per individual. Email includes 50GB of mailbox storage, Outlook support, rich Browser Access (Outlook Web Access), rich Mobile Access (ActiveSync), shared calendars and contacts, archiving, anti-malware, and anti-spam. Document Management includes sharing, managing, and searching for documents, records, and resources stored within the document management system. Collaboration includes chat, online meetings, notes, and attachments. Includes Cloud Protect + Cloud Data Recovery + Infinite Retention</i>	31.00	\$21.32	\$660.92	\$0.00	\$0.00
Essentials-	21.00	\$31.09	\$652.89	\$0.00	\$0.00



<p>EmailRmDmCollabOffice</p> <p><i>Essentials email coverage per individual. Email includes 50GB of mailbox storage, Outlook support, rich Browser Access (Outlook Web Access), rich Mobile Access (ActiveSync), shared calendars and contacts, archiving, anti-malware, and anti-spam. Document Management includes sharing, managing, and searching for documents, records, and resources stored within the document management system. Collaboration includes chat, online meetings, notes, and attachments. Microsoft Office includes Outlook, Word, Excel, PowerPoint, OneNote, Access, and Publisher. Includes Cloud Protect + Cloud Data Recovery + Infinite Retention</i></p>					
<p>Essentials-DataBackup-PC</p> <p><i>Essentials data backup coverage per PC providing management, real-time monitoring, and quarterly testing.</i></p>	0.00	\$19.00	\$0.00	\$0.00	\$0.00
<p>Essentials-DataBackup-Server</p> <p><i>Essentials data backup coverage per server providing management, real-time monitoring, and quarterly testing.</i></p>	2.00	\$142.52	\$285.04	\$0.00	\$0.00
<p>Essentials-DataBackup-OffsiteStorage</p> <p><i>Essentials unlimited offsite data backup storage per device. The selected device must have an associated server or PC data backup sku.</i></p>	2.00	\$37.99	\$75.98	\$0.00	\$0.00
Total Services Monthly:		\$3,816.71			

Notes:

- Prices shown above are valid for 30 days from date of Order.
- Assessment Noted both servers are at the 5 year point and have expired warranties. Post onboarding conversation should occur to determine if to replace or extend warranty on systems.
- ASA5506-X has been announced end of sale. Expect will need replacement prior to August 31, 2026 at the latest.



Table B: Summary of Fees

One-Time Fees*	Monthly Fees	Annual Fees
\$4,791.71	\$3,816.71	\$0.00

** One-Time fees may include implementation if required.*

Deliverables & Services

VC3 Manage - Essentials

Included Devices: 'Included Devices' will be defined as applicable devices associated with the unit quantities stated in Table A.

Company will provide the following functions and services as part of this Order:

A. VC3 Manage - Essentials

1. Proactive Services:

- i. **Patch Management:** Perform maintenance activities on included devices such as the application of vendor provided software and firmware updates.
- ii. **Antivirus and Support Tools:** Deploy Company Remote Support and Next Generation Anti-Virus agents to all applicable included devices.

2. 24x7 Monitoring and Incident Response Services:

- i. Provide 24x7 collection of performance data for Client included server and network devices per Company's best practices. **(Essentials Respond Users and above)**
- ii. Provide 24x7 remote response to critical event driven incidents from Company's support tools. **(Essentials Respond Users and above)**
- iii. Provide 24X7 remote incident response services for all included devices. **(Essentials Respond Users and above)**
- iv. Provide onsite incident response services as required. **(Essentials Proactive Users and above)**
- v. Track all incidents through an ITIL (Information Technology Infrastructure Library) based Service Desk system. All requests will be prioritized and processed per the 'Priority' guidelines listed in Addendum A.

3. Backup Management (Proactive Users Only, unless specified in Table A)

- i. Monitor and maintain customer provided backups for supported devices.
- ii. Provide local backups.
- iii. Provide unlimited offsite data backup.
- iv. Perform regular backup testing.

4. Records, Document Management and Email (*Essentials Proactive Users only*)

- i. Apply client records retention schedules to client email and documents stored in SharePoint.
- ii. Provision document storage within SharePoint.
- iii. Provision user desktops with Microsoft Office 365.

5. Video Archiving (*Essentials Proactive Users only*)

- i. Archive Client video records in line with Client requirements.
- ii. Provide unlimited storage for Client video storage, following record retention policies.

6. Policy and Compliance (*Essentials Proactive Users only*)

- i. Assist client with any IT related policies and best practices to comply with state law.
 1. Policies can include, but not limited to, software, application, vendor, network, wireless, physical, user, and remote access.
 2. Assistance with CIJS, legislative and insurance audits.

7. Website (*Essentials Proactive Users only*)

- i. Host client website.
- ii. Give Client the ability to make changes to the website as needed.
- iii. Provide client ability to submit service request to VC3 to make change to the website as needed.

8. Vendor Management and Procurement (*Essentials Respond Users and above*)

- i. Upon request, source and procure relevant hardware, software and licenses for Client.

B. Endpoint Detection and Response

1. Deployment of Company Endpoint Detection and Response (EDR) agents to all applicable included devices.
2. Monitoring of EDR agents by 24x7x365 Partner Security Operations Center (SOC).
3. Provide 24x7 Incident response services for all security events and incidents generated by the EDR tool for applicable devices. All events and incidents will be prioritized and processed per the 'Priority' guidelines listed in Addendum A.

C. Cloud Data Recovery

1. Deployment & Implementation Services
 - i. Configure backups for all accounts licensed with appropriate Microsoft 365 and/or G Suite license.
 - ii. Backup the following items within Clients Microsoft 365 environment:
 1. SharePoint
 2. Teams
 3. OneDrive
 4. Exchange Online
 - iii. Backup the following items within Clients G Suite environment:
 1. Google Drive
 2. Google Calendar

3. Gmail
4. Google Shared Drives
- iv. Configure infinite backup data retention.
- v. Configure backups to occur 3 times a day.
2. General Managed Backup Services
 - i. Monitor and maintain backups for the applicable devices and accounts protected.
 - ii. Perform periodic updates to the backup software such as patches, and updates.
 - iii. Perform data recovery actions at the request of Client in line with priorities outlined in Addendum A.

D. Cyber Security – Cloud Protect

1. Deployment & Migration Services

- i. Provision **Cloud Protect** – Cloud Platform Security Event and Incident Reporting platform.
 1. Authentication with Client Microsoft 365 and/or G Suite tenant.
 2. Alerting threshold tuned to meet industry best practices.

2. General Managed Security Services

- i. **Cloud Protect.** Includes cloud security event and incident monitoring and reporting for productivity suites for Microsoft 365, &/or G Suite cloud platforms.
- ii. **Security Monitoring Center.** Includes:
 1. 24x7 third party security monitoring of the solution.
 2. Monitoring of any account with an active sign on to the Microsoft 365 and/or G Suite environment.
 3. Security Information and Event Management of the Cloud Productivity suite.
 4. Critical system log capture and retention.
 5. 24x7 third party monitoring of Microsoft 365 and/or G Suite security logs.
 6. Escalation to Company of any detected security incidents requiring remediation.

EXCLUSIONS

Items other than those included above are expressly excluded from the Services provided within this Order. The following exclusions and clarifications are intended to clarify the scope of services for this order:



- A. Excluded services are those related to functionality upgrades, such as those required to evaluate, specify, purchase, and implement client system or server upgrades such as operating systems, Microsoft Office suite software unless included with a specific Company product, third party software deployments or upgrades, or equipment related to these services whose scope exceeds that defined above. Company will provide these services to the client on a Time & Materials Order basis at the rates outlined in the Master Agreement. If modification or replacement of a hardware device or component is required, client is responsible for all hardware and hardware vendor services costs, excluding Company owned hardware explicitly provided through this Order.
- B. Software development, training and project work, including client-owned PC upgrades and non-patch upgrades of software, are not included.
- C. When client requests services by Company not explicitly included in this agreement, they are agreeing to invoicing of said services per the terms outlined in the Master Agreement. For all services which incur additional hourly fees, Company will notify the client that these services are outside the scope of this work order and will receive approval from client prior to rendering these additional services.
- D. Software and licensing purchased by the client directly from a third-party vendor are not included as a part of services to be supported.
- E. Architectural changes, mass deployment, database management, data visualization and business process automation / troubleshooting are considered excluded from this Order.
- F. Cybersecurity event or incident response activities or remediation efforts exceeding eight (8) hours of technician, engineer or project management time.
- G. Should deficiencies, malware infections, or critical vulnerabilities be discovered during the deployment of services, Company will bring to Client attention and discuss the impact of the deficiencies on Company's ability to provision the Services and provide client with options to correct the deficiencies. Initial remediation hours will be billed outside of this Order unless otherwise explicitly stated in this Order.
- H. Services above apply to applicable Essentials Monitor / Essentials Respond / Essentials Proactive tiers defined above. Request outside of the tier scope of the requestor are excluded.

CLIENT RESPONSIBILITIES

- A. Client will provide a primary point of contact for Company to work with on all services provided in this Order.
- B. Client is responsible for authorizing access for Company to sites that are owned / controlled by third parties.
- C. Client is responsible for proper disposal of client-owned devices.

- D. Client will make a best effort to maintain the minimum infrastructure requirements as defined by Company.
- E. Client will maintain both hardware and software maintenance agreements with the source Vendor whenever possible to allow for ongoing access to security updates and to provide quick replacement of non-functioning components.
- F. Client must assign Company as their Microsoft Partner of record.
- G. Client is responsible for procurement and ownership of all licenses, maintenance, and vendor support agreements required for support of their third-party applications, excluding the Microsoft licensing explicitly included in the per seat packages identified in Table A.
- H. Client will maintain both hardware and software maintenance agreements with the source Vendor whenever possible to allow for ongoing access to security updates and to provide quick replacement of non-functioning components.
- I. Third party tool licensing may be required for additional cost.
- J. Client will be financially responsible for any remaining or ongoing charges from Microsoft. Microsoft subscriptions can each have their own terms and renewal dates. It is the client's responsibility to engage Company to adjust Microsoft subscription counts and terminations prior to 12 months from the original work order or subsequent change order purchase date.

ASSUMPTIONS

- A. The Order will not become effective unless and until it is agreed upon and signed by the Client and Company.
- B. If Company is providing or managing Client 's Microsoft Licenses, then Client agrees to the Microsoft terms and conditions as stated in the Microsoft Customer Agreement found here: <https://www.microsoft.com/licensing/docs/customeragreement>
- C. Company reserves the right, at its discretion, to pass onto the client any changes to obligations, such as terms or pricing imposed on Company by a given vendor, for an offering that is currently resold to the client at any time during the current agreement term.
- D. Company will make reasonable efforts to resolve all issues remotely prior to dispatching an engineer onsite. Travel hours incurred will be invoiced according to the Master Agreement.
- E. Microsoft NCE licenses and subscriptions run on an annual basis and cannot be terminated nor altered mid-term.
- F. If client Microsoft licenses are under a current annual NCE subscription, Company assumes they will migrate to become under Company's management at the point of renewal.
- G. The items defined in this Order are designed to enhance the security of the customer environment. There is no guarantee that any security measure will prevent a data breach, infection, or other cyber security incident.



Order

City of Eldridge, IA



Invoicing

Company will invoice Client per Table C. Company will invoice the Client a pro-rated monthly fee based on any partial month of service plus the first full month of service on the effective services start date. All subsequent service months will be invoiced at the start of the month in which services are to be rendered. Services activated after the first of month may be invoiced on a pro rata basis the following month. Any taxes related to services purchased or licensed pursuant to this Order shall be paid by Client or Client shall present an exemption certificate acceptable to the taxing authorities. Applicable taxes and freight charges shall be billed as a separate item on the invoice.

Unit rates will automatically increase annually on the anniversary of the Effective Services Start Date equivalent to the CPI change for All Urban Consumers or by 4.00%, whichever is higher.

The terms of this Order will automatically renew for an additional term of equivalent length to the current active term unless notice of termination is provided to Company no fewer than 90 calendar days prior to expiration of the current active term.

Table C

Milestone Billing	Milestone Description / Date	Invoice Amount
One-Time Fees	Invoiced at signing of the Order.	\$4,791.71
Monthly Fees (60 Months)	Invoicing to begin when recurring services begin.	\$3,816.71
Annual Fees (60 Months)	Invoiced at signing of the Order.	\$0.00

**Refer to Table B for implementation fee and monthly fee amounts.*

VC3, Inc

City of Eldridge, IA

Signature _____

Signature _____

:

:

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Addendum A – Service Desk Priorities

Incidents and Service Requests are triaged and prioritized to effectively resolve the most important issues in a timely manner. Company utilizes the following priorities, criteria and response metrics:

A. Priority 1:

- System/device/application down causing work to cease and critical impact to the entire organization, a whole department, or a C-level executive or VIP user; no interim solution available; Client is in danger of or is experiencing a financial loss or the ability to make strategic business decisions is impaired.
- **24x7 Support:** Priority 1 incidents will be addressed on a 24 hours a day, 7 days a week basis including holidays.

B. Priority 2:

- System/device/application down causing work to cease and potential business impact for up to 5 users, a C-level executive, or a VIP user; no interim solution available.
- **24x7 Support:** Priority 2 incidents will be addressed on a 24 hours a day, 7 days a week basis including holidays.

C. Priority 3:

- Level of service degraded causing impact to an individual user; no interim solution available. Operational impact to the organization or a whole department though work continues as a result of implementing an interim solution or use of other system/device/service.
- **Business Hours Support:** Priority 3 incidents will be addressed during normal business hours Monday-Friday, 8:00am to 5:00pm excluding holidays.

D. Priority 4:

- Minor inconvenience to a department or user exists though work continues as a result of implementing an interim solution or use of another system/device/service.
- **Business Hours Support:** Priority 4 incidents will be addressed during normal business hours Monday-Friday, 8:00am to 5:00pm excluding holidays.

E. Priority 5:

- Maintenance tasks, audits, or alignment work that is not requested by the client.
- **Business Hours Support:** Priority 5 incidents will be addressed during normal business hours Monday-Friday, 8:00am to 5:00pm excluding holidays.

(See tables on next page)



Call Priority	Initial Client Contact Guidelines	Initial Client Contact Percentages
1	1 Hour	90%
2	2 Hours	90%
3	4 business hours	90%
4	8 business hours	90%
5	N/A	N/A

Addendum B – Maintenance Windows

All work performed within Company’s Hosting or Client Infrastructure is a form of maintenance. Such work may or may not result in a disruption of service depending on the scope of the activity.

1. **Scheduled Maintenance:** All planned work performed on Company’s Hosting or Client Infrastructure by Company engineers, or staff is defined as “Scheduled Maintenance”. During Scheduled Maintenance, some or all of Company’s Hosting or Client Infrastructure may be out of service and therefore may not be accessible to users. Regularly Scheduled Maintenance will occur between 2 AM and 6 AM in the local time zone for which the Client Infrastructure being maintained resides. Downtime to perform changes is expected during this window. If Client has a business need to avoid said downtime, they must provide their request via the Company Service Desk ten business days in advance.
 - a. **Notification:** Client will be notified via email should Scheduled Maintenance be required to take place outside of the windows specified above.
2. **Emergency Maintenance:** All work performed in response to a disruption or a threat to the availability of a component of Company’s Hosting or Client Infrastructure within the control of Company is defined as “Emergency Maintenance”. Emergency Maintenance will be conducted based upon the timeframe that the emergency exists. Normal business hours will see an immediate response. For issues that occur during non-business hours, the impact of the event will be evaluated as soon as possible, and appropriate measures taken to return the system to normal availability.
 - a. **Notification:** Client will be notified via email should Emergency Maintenance be necessary. Commercially reasonable efforts will be made to notify Client prior to emergency maintenance. Company reserves the right to complete Emergency Maintenance without prior notification to Client if necessary to mitigate risks posed by the need for Emergency Maintenance in a timely manner.



Order

City of Eldridge, IA



December 13, 2023

Dear City of Eldridge, IA,

As an important client to VC3, Inc., we would like to invite you to participate in our payment plan using the Automated Clearing House (ACH). In lieu of cutting a check or processing a credit card transaction for goods and/or services, your company's payment will be drafted via electronic transfer and automatically debited from your account at your financial institution. ACH will be used for all invoices, including new and previous agreements, and time and material invoices with VC3. The ACH Payment program has proven to be an efficient and cost-effective mechanism for making payments, increasing payment security, and for eliminating the time lag caused by standard mail. In addition, outstanding invoices are paid without any manual hassles.

You will still receive an invoice as usual. Upon receipt of your invoice, your company will have 15 calendar days to review the outstanding payable. If no changes are needed, an ACH bank draft will be initiated on the next scheduled bank draft day after the 15th calendar day review period (typically the following Thursday).

If there is a dispute on a charge, please email the invoice number and issue at hand to finance@vc3.com. This will freeze your automated ACH payment until the dispute is settled.

For your convenience we have enclosed an ACH Payment Authorization Form. Please use this agreement as consent for VC3 to directly withdraw funds from your financial institution.

Sincerely,

VC3, Inc.



ACH Payment Authorization Agreement

Company Name: City of Eldridge, IA

We hereby authorize VC3, Inc., to initiate debit entries out of our checking account indicated below at the depository financial institution named below, hereafter called Depository. COMPANY, Inc. acknowledges that the origination of ACH transactions out of the account must comply with the provisions of U.S. law.

Bank Name: _____

City: _____ State: _____ Zip: _____

Routing Number: _____ Account Number: _____

Account Type: _____

This authorization is to remain in full force and effect until COMPANY, Inc. has received written notification of its termination, in such time and in such manner as to afford VC3, Inc. a reasonable opportunity to act on it.

Name: _____

Title: _____

Signature: _____

Date: _____

Remittance Contact: _____

Contact Email: _____

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:00 P.M. on June 4, 2024, at Eldridge City Hall.

Board members present were Abby Petersen, Rachael Padavich, Jeff Hamilton, and Michael Bristley. Craig Gehrls was present via phone. Also, present Nevada Lemke, Jeff Martens, Mark Ridolfi, Keith Schneckloth, Collin Wilson, Cegan Long, Frank King, Allison Wright, and Sadie Wagner.

Public Comment – none

Motion by Gehrls to approve the Agenda. Second by Bristley . All Ayes. Motion Carries.

Motion by Padavich to approve Utility Board Meeting Minutes from June 4, 2024. Second by Hamilton. All Ayes. Motion Carries.

Financial –

A. Motion by Padavich to approve bills payable in the amount of \$211,098.95. Second by Bristley. All Ayes. Motion Carries.

Administrative –

- A. Department Update – Lemke stated that the city has a returning employee who filled the Water Operator position, Cegan Long. The city also hired Airanisha Overstreet to fill the Utility Billing Clerk at City Hall. She was the temp brought in by Robert Half. ISG will be present at the July 2nd meeting to give a presentation on the water tower reconditioning project planned for the spring of 2025 and to also present a proposal to do a preliminary engineering report on the full water distribution treatment system. She also stated that in either July or August, they would be meeting with Compass, who does the city’s energy scheduling services, to negotiate the contract between them and the city.
- B. Motion by Petersen to approve Resolution 2024-08 E&W Setting FY25 Wages & Salaries for Eldridge Electric & Water Utility employees. Second by Padavich. All Ayes. Motion Carries.
- C. Motion by Bristley to approve Resolution 2024-09 E&W Adopting the 2024 Eldridge Employee Handbook. Lemke stated there was one change made that was recently adopted by City Council in the communication provisions sections to change “personal device” to “city-issued device.” Bristley asked if when they decide on which position they choose regarding the Superintendent or Utility Manager, will the chain of command need to be updated in the handbook. Lemke stated they would update it based on whatever decision they made in regard to that leadership role. There is an opportunity that when they make that update there is an option to allow for either of those positions to exist. Padavich asked if once the Utility Board approved the Employee Handbook if it would then be handed out to all employees and be signed for acknowledgments. Lemke confirmed that it would be sent to all employees and there is an

acknowledgement page to sign. Padavich also asked if they update any section of the employee handbook, will the entire handbook have to be resent and signed again, or just the section updated? Lemke responded that once a year the city will do a full review of the handbook with the company that helped create it and every five years it will go to the board and the council for a review of any policy changes. Any amendments needed along the way could also be made and only that updated portion would be sent out. Second by Padavich. All Ayes. Motion Carries.

Electric Department –

- A. Outages – Lemke stated there was an outage on June 4th, 2024. Eldridge Electric service from MidAmerican was down. MidAmerican restored the power at 5:45 PM, 2,926 customers were affected. On June 13, 2024, there was a report of half power at 805 & 809 W Sheridan Dr at 12:30 PM. The main service run had gone bad, and a temporary line was installed until the damaged line could be fixed or replaced. Power was restored at 2:30 PM and four residents were affected.
- B. Department Update – Petersen asked if there is a closing for applicants for the Journeymen position. Lemke stated they have two for the Journeymen position and they had just discussed meeting them and bringing them in for a small interview to determine if they are candidates that would work well with the team. They then will determine from there if they will continue to leave that posting open. As of now, it is set to remain open pending filling the position.

Water Department-

- A. Consideration to approve replacement of WTP chlorine scale and display unit at a cost of \$3,674.60 from J&R Supply, Inc. Lemke stated that Bryson Stymeist had brought forward this quote because the display screen for those readings is starting to fade from what they currently have, and this update will also make sure this piece of equipment is compatible with SKATA for future use. Bristley asked for the turnaround time on receiving the equipment. Lemke stated she would have to look into the shipping time, but Stymeist stated he would be able to install the equipment once they received it. Bristley then asked if it is critical now, and Cegan Long responded that it is still fully functional. He also stated they had updated one prior to a newer scale and new interface and this would also be getting a new scale and interface. Peterson asked if J&R is the only quote we have received and Lemke responded that it is the only quote but like Cegan had stated this is not urgent and with the preliminary engineering report that will be done there may be an opportunity to find other pieces of equipment or know what we are looking at in the future, especially with the SKATA upgrade, there is no harm in holding off. The Board came to a consensus to make no motion on this resolution at this time.
- B. Department Update – Bristley asked about the process on HS Pump #4 and Well #3. Lemke stated they are both installed and back online.

Motion by Petersen to adjourn the meeting at 5:14 P.M., to go into Closed Session pursuant to Iowa Code 21.5(1) "To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session." For a Hearing for Appeal of Termination of Employment. Second by Bristley. Roll Call. All Ayes. Motion Carries.

Motion made by Bristley to resume open session at 6:00 P.M. Second by Padavich. All Ayes. Motion Carries.

Motion by Padavich to uphold the city's decision of the termination of the employee. Second by Gehrls. All Ayes. Motion Carries.

Motion by Bristley to adjourn the meeting at 6:02 PM. Second by Padavich. All Ayes. Motion Carries.

Sadie Wagner
Billing Clerk

BILLS PAYABLE							
CHECK #	DEPT	FUND	VENDOR	DESCRIPTION	AMOUNT		
882	WATER	600 5-810-6150	EBS EMPLOYEE BENEFIT SVCS	PARTIAL SELF FUNDING INS ADMIN FEES *MONTHLY	\$	39.13	
882	ELECTRIC	630 5-820-6150	EBS EMPLOYEE BENEFIT SVCS	PARTIAL SELF FUNDING INS ADMIN FEES *MONTHLY	\$	67.04	
882	INS REIMB	821 5-630-6184	EBS EMPLOYEE BENEFIT SVCS	PARTIAL SELF FUNDING INS ADMIN FEES *MONTHLY	\$	250.00	
883	INS REIMB	821 5-630-6184	EBS EMPLOYEE BENEFIT SVCS	PSF INSURANCE CLAIM FUNDING *WKLY	\$	1,493.31	
884	ELECTRIC	630 5-820-6501	MIDAMERICAN ENERGY COMPANY	LOUISA *MONTHLY	\$	45,000.00	
885	ELECTRIC	630 5-820-6502	MIDAMERICAN ENERGY COMPANY	WS-4 *MONTHLY	\$	15,000.00	
226034	ELECTRIC	630 2033	BARNETT BRENT	ACCOUNT DEPOSIT REFUND	\$	74.28	
226035	ELECTRIC	630 2033	BOYD KEYUNA	ACCOUNT DEPOSIT REFUND	\$	103.24	
226036	ELECTRIC	630 2033	BURGER NICOLETTE	ACCOUNT DEPOSIT REFUND	\$	96.25	
226037	ELECTRIC	630 2033	BUTLER JACOB	ACCOUNT DEPOSIT REFUND	\$	89.66	
226038	ELECTRIC	630 2033	DAVIS KASEY	ACCOUNT DEPOSIT REFUND	\$	26.24	
226039	ELECTRIC	630 2033	FERNANDEZ ANTONIO	ACCOUNT DEPOSIT REFUND	\$	53.13	
226040	ELECTRIC	630 2033	FISK GREGORY	ACCOUNT DEPOSIT REFUND	\$	37.32	
226041	ELECTRIC	630 2033	FRENCH KIMBERLY	ACCOUNT DEPOSIT REFUND	\$	99.85	
226042	ELECTRIC	630 2033	GOODNEY LAUREN	ACCOUNT DEPOSIT REFUND	\$	127.76	
226043	ELECTRIC	630 2033	HONWA LLC	ACCOUNT DEPOSIT REFUND	\$	142.67	
226044	ELECTRIC	630 2033	HURSEY INSURANCE/FIN	ACCOUNT DEPOSIT REFUND	\$	143.83	
226045	ELECTRIC	630 2033	JORDAN SATARA	ACCOUNT DEPOSIT REFUND	\$	50.66	
226046	ELECTRIC	630 2033	LINARES JENNIFER	ACCOUNT DEPOSIT REFUND	\$	8.01	
226047	ELECTRIC	630 2033	LUEDERS NATE	ACCOUNT DEPOSIT REFUND	\$	12.56	
226048	ELECTRIC	630 2033	NICHOLS NANCY	ACCOUNT DEPOSIT REFUND	\$	193.00	
226049	ELECTRIC	630 2033	SHOOK KERRI	ACCOUNT DEPOSIT REFUND	\$	49.11	
226050	ELECTRIC	630 2033	JOHNSON ANNETTE	ACCOUNT DEPOSIT REFUND	\$	89.47	
226051	ELECTRIC	630 2033	LITTLE ANDREA	ACCOUNT DEPOSIT REFUND	\$	9.71	
226052	ELECTRIC	630 2033	NELSON IONE	ACCOUNT DEPOSIT REFUND	\$	66.09	
226053	WATER	600 5-810-6371	120 WATER INC.	CONTRACT 6/24 -6/25	\$	6,500.00	
226054	ELECTRIC	630 5-820-6310	A & A AIR COND & REFRIGERATION INC	ICE MACHINE LEASE PYMNT *MONTHLY	\$	50.25	
226055	WATER	600 5-810-6371	ALLIANT ENERGY CO.	UTILITIES *MONTHLY	\$	216.13	
226056	ELECTRIC	630 5-820-6310	ALWAYS CLEAN LLC	CLEANING SERVICES *MONTHLY	\$	300.00	
226057	WATER	600 5-810-6310	AMAZON CAPITAL SERVICES	WIRE CONNECTORS	\$	12.99	
226058	WATER	600 5-810-6765	CAHOY PUMP SERVICE INC.	HS #4 SERVICING/INSTALL	\$	16,212.00	
226058	WATER	600 5-810-6780	CAHOY PUMP SERVICE INC.	WELL #3 SERVICING/INSTALL	\$	44,337.00	
226059	WATER	600 5-810-6371	CENTENNIAL CONTRACTORS OF THE QC	EXTRA STREET PATCHES - APPROVED	\$	12,905.00	
226060	ELECTRIC	630 5-820-6310	CINTAS FIRST AID & SAFETY D89	CITY SHOP - FIRST AID CABINET RESTOCK *AS NEEDED	\$	38.44	
226061	ELECTRIC	630 5-820-6601	DSI MEDICAL SERVICES INC.	EMPLOYEE - RANDOM TESTING FEE *QTRLY	\$	97.00	
226062	ELECTRIC	630 5-820-6332	EASTERN IOWA TIRE	UNIT 40	\$	2,807.74	
226063	ELECTRIC	630 5-820-6560	FLETCHER-REINHARDT CO.	LOCK EQUIP CABLE SUPPORT	\$	1,028.70	
226064	WATER	600 5-810-6451	HACH CO.	FLOURIDE *AS NEEDED	\$	702.52	
226065	WATER	600 5-810-6501	HAWKINS INC.	CHLORINE *AS NEEDED	\$	1,648.23	
226066	WATER	600 5-810-6310	ISG I&S GROUP INC.	ENGINEERING - WATER TWR RECOND PROJECT	\$	2,860.00	
226066	WATER	600 5-810-6310	ISG I&S GROUP INC.	DOC REVIEW/SITE INSPECTIONS - PASS THROUGH FEE	\$	2,000.00	
226067	WATER	600 5-810-6414	NORTH SCOTT PRESS	UTILITY PUBLISHING *MONTHLY	\$	345.10	
226068	WATER	600 5-810-6451	QC ANALYTICAL SERVICES LLC	COLIFORM *MONTHLY	\$	125.00	
226068	WATER	600 5-810-6451	QC ANALYTICAL SERVICES LLC	COLIFORM *MONTHLY	\$	200.00	
226068	WATER	600 5-810-6451	QC ANALYTICAL SERVICES LLC	FLOURIDE *MONTHLY	\$	27.00	
226069	WATER	600 5-810-6560	QUAD CITIES WINWATER CO	HYDRANT MARKER	\$	300.00	
226070	WATER	600 5-810-6010	ROBERT HALF	CITY HALL TEMP EMP WAGES *WEEKLY	\$	93.32	
226070	WATER	600 5-810-6010	ROBERT HALF	CITY HALL TEMP EMP WAGES *WEEKLY	\$	113.66	
226070	ELECTRIC	630 5-820-6010	ROBERT HALF	CITY HALL TEMP EMP WAGES *WEEKLY	\$	376.28	
226070	ELECTRIC	630 5-820-6010	ROBERT HALF	CITY HALL TEMP EMP WAGES *WEEKLY	\$	454.66	
226071	INS REIMB	821 5-630-6184	KEITH SCHNECKLOTH	REIMB MEDICAL OUT OF POCKET *ONE TIME	\$	1,475.77	
226072	WATER	600 5-810-6373	SHARED IT INC	IT SERVICES *MONTHLY	\$	145.10	
226072	ELECTRIC	630 5-820-6373	SHARED IT INC	IT SERVICES *MONTHLY	\$	145.10	
226073	WATER	600 5-810-6920	WHITE ROOFING CO. INC.	CRANE RENTAL	\$	1,330.00	
ACH	SPLIT	SPLIT	PAYROLL 6/8/2024	PAYROLL 6/8/2024 *BI-WEEKLY	\$	50,446.31	
					TOTAL:	\$	210,615.62

CREDIT CARDS							
DEPT	EMPLOYEE	FUND	VENDOR	DESCRIPTION	AMOUNT		
WATER	BRYSON STYMIEST	600-5-810-6240	HILTON	HOTEL STAY FOR IAMU TRAINING	\$	180.76	
WATER	BRYSON STYMIEST	600-5-810-6508	COMMERCIAL PRINTERS	WATER METER SHIPPING RETURN	\$	37.18	
WATER	JEFFERY MARTENS	600-5-810-6414	FACEBOOK	FACEBOOK AD BOOST - WTP OPERATOR POSITION	\$	8.00	
WATER	JEFFERY MARTENS	600-5-810-6414	FACEBOOK	FACEBOOK AD BOOST - WTP OPERATOR POSITION	\$	8.00	
WATER	JEFFERY MARTENS	600-5-810-6414	FACEBOOK	FACEBOOK AD BOOST - WTP OPERATOR POSITION	\$	8.00	
WATER	JEFFERY MARTENS	600-5-810-6414	FACEBOOK	FACEBOOK AD BOOST - WTP OPERATOR POSITION	\$	8.00	
WATER	JEFFERY MARTENS	600-5-810-6414	FACEBOOK	FACEBOOK AD BOOST - WTP OPERATOR POSITION	\$	11.00	
WATER	JEFFERY MARTENS	600-5-810-6414	FACEBOOK	FACEBOOK AD BOOST - WTP OPERATOR POSITION	\$	7.57	
ELECTRIC	JEFFERY MARTENS	630-5-820-6414	FACEBOOK	FACEBOOK AD BOOST - LINEMAN/JOURNEYMAN PSTNS	\$	1.43	
ELECTRIC	JEFFERY MARTENS	630-5-820-6414	FACEBOOK	FACEBOOK AD BOOST - LINEMAN/JOURNEYMAN PSTNS	\$	10.00	
ELECTRIC	JEFFERY MARTENS	630-5-820-6414	FACEBOOK	FACEBOOK AD BOOST - LINEMAN/JOURNEYMAN PSTNS	\$	8.00	
ELECTRIC	JEFFERY MARTENS	630-5-820-6414	FACEBOOK	FACEBOOK AD BOOST - LINEMAN/JOURNEYMAN PSTNS	\$	8.00	
ELECTRIC	JEFFERY MARTENS	630-5-820-6414	FACEBOOK	FACEBOOK AD BOOST - LINEMAN/JOURNEYMAN PSTNS	\$	8.00	
ELECTRIC	JEFFERY MARTENS	630-5-820-6414	FACEBOOK	FACEBOOK AD BOOST - LINEMAN/JOURNEYMAN PSTNS	\$	13.00	
ELECTRIC	JEFFERY MARTENS	630-5-820-6414	FACEBOOK	FACEBOOK AD BOOST - LINEMAN/JOURNEYMAN PSTNS	\$	15.00	
ELECTRIC	JEFFERY MARTENS	630-5-820-6414	FACEBOOK	FACEBOOK AD BOOST - LINEMAN/JOURNEYMAN PSTNS	\$	17.00	
ELECTRIC	TATE OLSON	630-5-820-6230	BEST WESTERN ANKENY	LODGING FOR DALTON EAGLE TRAINING	\$	134.39	
					BILLS PAYABLE	\$	210,615.62
					CREDIT CARDS	\$	483.33
					GRAND TOTAL:	\$	211,098.95

Eldridge Community Center Minutes
May 8, 2024

The Eldridge Community Center Board meeting was called to order at 11:31 a.m. by Gigi Seibel at the Eldridge Community Center.

Board Members present: Gigi Seibel, Deanna Jensen-Valliere, and Mark Goodding. Also, present Alexis Diedrich, Gage Lane, Jeff Martens, Nevada Lemke, Dan Collins, and Sadie Wagner.

Goodding made a motion to approve the Agenda. Second by Jensen-Valliere. All Ayes. Motion Carries.

Jensen-Valliere made a motion to approve the minutes from May 8, 2024. Goodding seconded. All Ayes. Motion Carried.

Jensen-Valliere made a motion to approve the Bills Payable as presented on the report in the amount of \$44,326.03. Second by Goodding. All Ayes. Motion carried. *Goodding asked about the gap in revenue in the Revenue & Expense Report under the sales of alcohol. Lemke stated they are missing a couple of weeks based on when the report is run for their monthly meetings. She said she would rerun them to ensure everything was correct and going forward will make it, so the report is a full month of revenue. Goodding asked if they knew what percentage they upcharge for alcohol sales. Lane and Dierich explained their pricing for kegs and liquor and that they raised some pricing. Lane explained they may be going back to Eldridge Mart for their liquor purchasing due to the high cost at Hy-Vee they are currently experiencing and explained they must have a significant backstock of alcohol for events like weddings and Quinceaneras. Lemke asked if their beer vendors charge the day they receive it or do they invoice later. Lane explained the beer vendors pull an ach payment on the day of delivery and also give an invoice receipt that day. The liquor they buy from Hy-Vee is by check they bring at pickup weekly. Goodding asked what makes up the soft drinks and snacks revenue. Lane explained that is their concession sales and 10% of the bars soda sales goes into it as well. Lamke stated she could create a breakdown to see what revenues go into each account. Lane explained their Miscellaneous Fund is for their in and out money such as security deposits that will be returned and expenses for security that go to the Eldridge Police Department. Lemke stated they talked about this when they met for the budget and they will be accounting for that a little differently in the next fiscal year. She stated they will put a number in the budget for what they expect to come in so they don't show a negative amount will avoid having to amend the budget or have it show as the Community Center losing money.

End of Month/Manager's Report –

Presented by Diedrich and Lane. Diedrich stated that this month it was about \$10,000 less than the previous year. The month was very booked with multiple events, stated Diedrich. But May's income

does not reflect that due to the Quince and Wedding events paying ahead, putting that into the April revenue and other events are by invoice so they will be seen in June's revenue. Diedrich stated they have had some issues on Friday nights so she and Lane met with the Chief of Police and decided an officer would start doing walk throughs on Fridays to help calm things down. Diedrich stated she kicked out around five kids the previous Friday due to misconduct. She explained she spoke with them to try and resolve the issues. She then updated the Board on the current landscape projects. They added mulch to the base of the trees, and around the retaining wall by the skate entrance. The summer hours have not been going well, and business has been slow, so they have been cleaning skates and deep cleaning the building. She went on to tell the Board they are also going to do the parade for the Moonlight Chase, helping with cones and the race itself, and are going to get their staff involved with that. Their Mother's Day and Father's Day skate did not do well and stated she wasn't sure if it was worth being open for those holidays. Lane stated Mother's Day they had some new customers but for both skates, people did not stay long, and it was very slow so he had staff clean around the building and stock inventory to keep busy. Lane stated he believed it would be best to stay closed for these holidays. Seibel asked about the kids who are acting up on Fridays and whether they are here from the beginning of the open skate or coming in later. Diedrich stated they are there at the beginning of the open skate, and she stated that she sat them down and talked to them. Lane explained how they handled situations with kids acting out, sometimes having to clear the skating rink for a couple of minutes and Diedrich added with any reckless skating, the skater is to be removed from the floor because if they can't be safe out there they can't be open. She also stated they started a new policy for kids going in and out of the building, if they are under the age of 18 they have to pay to reenter because they cannot be responsible for them once they leave the building. Going forward for next year if they don't see an increase in the summer hours, they will request to be open only one day during the week and then their Friday and Sunday skates as well because they are losing a quite a bit of money. They would then still schedule their daycares, and day camps.

Customer Evaluations –

Five customer evaluations were received. Seibel stated all were very good and confirmed that they are handing them out at every event.

Old Business:

- A. Capital Project Update – Bathroom Remodel; Rink Floor Resurfacing – Lane stated he has tried to reach out to a contractor via email and phone and has not gotten any response. He stated he spoke to Ray who suggested doing a remodel on the restrooms instead of gutting them Seibel asked if they could still be handicap accessible and Diedrich responded she would still like to add the ADA restroom to the coat closet. Seibel asked if they had contacted a company she had suggested, and Lane confirmed he had and was waiting on a response. Lemke offered to help with reaching out to the other contractor to see if more attempts would help get a response. Goodding offered a contact he has he can forward to them as well. Goodding also suggested applying for a grant. Martens responded that he has applied for one previously and they have a fall and spring cycle. The spring cycle is closed but fall is still open and he will get back to them

on the dates they would have to have their application submitted by. He also stated the next step is to get all their quotes and paperwork ready since that has to be submitted with the application. He mentioned timing is good to get it in for a fall grant. Seibel suggested getting multiple quotes to apply for the grant. Martens offered to work with Lane and Diedrich and a board member to show them the process for applying for the grant. Seibel asked if there was any more on the resurfacing of the rink floor. Diedrich stated she knew Paul was working with a company and she had gotten the rink measurements and would reach out to more companies with those. Goodding suggested the idea of instead of resurfacing the floor, removing all the layers, polishing it and sealing it and hopefully not having to have it resurfaced again. Diedrich agreed it would be good to strip off the layers since there are so many and starting fresh, Seibel agreed. Goodding has a contact and will speak to Paul to get the information to forward to Diedrich and Lane. Diedrich suggested some times that they could close for a week at their slow times of the year.

New Business-

- A. Fair Week – Open Skate Hours – Lane stated they are very slow and are wanting to close for that Friday and Sunday to be closed for that week. He also stated that are usually open and they have very limited skaters and most of their staff will call off.
- B. Skate Supplies – Diedrich stated they recently purchased 15 pairs of roller blades because they have very limited to no stock on the smaller sizes for kids. She said they will need to order more of the smaller sizes as well which could be around \$2,000 but something they need to have for their younger skaters. She said the skates they previously bought replenished all their adult sizes. Lane stated the smaller sizes have been worn out to a non-repairable state.

Personnel-

- A. Wage Increase for Employee – Diedrich stated it would be for Richard Murph, he has been an employee for 12 years and is still at the same rate as the rest of staff. She would like to get him to \$14 since he is the skate instructor and fixes all the skates. He also gives skating lessons on Friday and Sunday open skates. Lane stated people really enjoy him and come to him to learn and he is always on top of helping kids who he sees struggling. Diedrich stated they are limiting the use of the skate trainers which prevents a lot of injuries and when he's here they get to learn and not push a cart. Lemke stated that it aligns with other part-time employees in the city with pay increases in July. The board came to a consensus to approve the wage increase. Motion Carried.
- B. Diedrich asked about having the rate changed for a cleaning position at the Community Center to \$16 to motivate filling the position for someone who can get a lot of the cleaning done that they are currently taking on now with that vacancy. Goodding asked if they have ever had the carpet professionally cleaned. Diedrich stated that it's a high cost, so they try to limit it to twice a year and the last cleaning did not hold up for very long. Goodding asked if they had their own machine and Lane stated they only have a residential carpet cleaner. Goodding suggested that

they need a commercial carpet cleaner for how much carpet they have and Collins stated they should really have their own extractor here with all their events.

Seibel made a motion at 12:12 p.m. to adjourn the meeting, seconded by Jensen-Valliere. All Ayes. Motion Carried.

The next meeting will be July 10, 2024

Sadie Wagner
Billing Clerk