



CITY COUNCIL MEETING AGENDA
Monday, April 1, 2024, 7:00 PM
Eldridge Community Center · 400 S 16th Ave · Eldridge, IA

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Approval of Agenda
4. Public Comment

5. Mayor's Agenda
 - A. Consideration to Approve City Council Minutes from March 18, 2024
 - B. Consideration to Approve Special City Council Minutes from March 14, 2024
 - C. Consideration to Approve Special City Council Minutes from March 20, 2024
 - D. Consideration to Approve Special City Council Minutes from March 27, 2024
 - E. Consideration to Approve Bills Payable
 - F. Consideration to Appoint City Engineer Zach Howell to the Stormwater Advisory Committee to replace Greg Schaapveld

6. Old Business
 - A. Consideration of Third and Final Reading of Ordinance 2024-07 establishing Chapter 20 Right of Way/Utility Easement Management in the Eldridge City Code
 - B. Consideration of Third and Final Reading of Ordinance 2024-08 Defining Tobacco Shops and establishing them as a permitted use in I-1 Light Industrial Districts

7. New Business
 - A. Consideration of Resolution 2024-10 Approving FY24 Budgeted Interfund Transfers
 - B. Consideration to Approve Setting a Public Hearing for the proposed FY25 Budget on Monday, April 15, 2024 at 7:00 p.m. at the Eldridge Community Center

8. Board/Staff Activity Reports
 - A. City Administrator
 - B. Assistant City Administrator
 - C. City Clerk
 - D. Police Chief

9. Consideration of Closed Session pursuant to Iowa Code 21.5(1)c "To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation."

10. Potential Action as a Result of Closed Session

11. Adjournment

Next Regular City Council Meeting: Monday, April 15th, 7:00pm at Eldridge Community Center

City of Eldridge City Council Meeting Minutes

The City of Eldridge, Iowa, City Council met in an open session at Eldridge Community Center at 7:00 pm on March 18, 2024.

Council Members Present: Dan Collins, Brian Dockery, Scott Campbell (Via Zoom), and Ryan lossi
Adrian Blackwell was absent.

Presiding: Mayor Frank King

Also Present: Nevada Lemke, Jeff Martens, Martha Nieto, Ryan Gale, Garrett Jahns, Mark Ridolfi, Marty O'Boyle, Randy Rosenow

Motion by Dockery to approve the agenda. Second by lossi. Motion was approved unanimously by voice vote.

Public Comment

Ray Nees, City Inspector thanked the Administration and co-workers for all the help in his absence. He gave the Council an outline of his journey and went on to say that his trip was made possible by the team working together. He also informed the Council that he had heard very positive feedback from all contractors as to how all was handled in his absence.

Mayor's Agenda

Motion by Campbel to Approve City Council Minutes from March 4, 2024. Motion, Second by Collins. Motion was approved unanimously by voice vote.

Motion by Dockery to approve the Joint City Council & Utility Board Minutes from February 29, 2024, with the amendment stating that the Utility Board did not have a quorum. Second by lossi. Motion was approved unanimously by voice vote.

Motion by lossi to Approve Bills Payable in the amount of \$350,295.23. Second by Dockery. Motion was approved unanimously by voice vote.

Motion by Dockery to approve the Re-Appointing Eric Gruenhagen to the Board of Adjustment for a 5-year term to expire on 03/19/29 Motion. Second by Collins. Motion was approved unanimously by voice vote.

Old Business

Motion by Dockery to the second Reading of Ordinance 2024-07 establishing Chapter 20 Right of Way/Utility Easement Management in the Eldridge City Code. Second by Campbell. Roll call vote indicated Campbell (Aye), Collins (Aye), Dockery (Aye), and lossi (Aye)

Motion by Dockery to approve the Second Reading of Ordinance 2024-08 Defining Tobacco Shops and establishing them as permitted use in 1-1 Light Industrial Districts. Second by lossi. Roll call vote indicated Campbell (Aye), Collins (Aye), Dockery (Aye), and lossi (Aye).

lossi made a motion to table hiring a part-time employee to perform janitorial services for City Hall offices, Council Chambers, Police Department, and City Maintenance Shop until more information is provided. Second by Dockery. Motion was approved unanimously.

Motion by Dockery to approve the 2nd Annual K-9 Fundraiser Golf Outing event for the Police Department on Saturday, May 18, 2024, at Rustic Ridge Golf Course. Second by lossi. Motion was approved unanimously.

New Business

Motion by Dockery to approve Resolution 2024-07 Approving the Final Plat of Rosenow Subdivision. Roll call vote indicated Campbell (Aye), Collins (Aye), Dockery (Aye), and lossi (Aye).

Motion by Campbell to approve a proposal from Shive-Hattery for a LeClaire Road Corridor Study to include transportation engineering and planning services in the amount of \$43,150. Motion was approved unanimously.

Motion by lossi to approve Resolution 2024-08 Authorizing Reimbursement of Expenses incurred by the City for payment under Iowa Code Section 403.19 in the Eldridge Unified Urban Renewal Area within the Eldridge Unified Urban Renewal Plan, as amended. Second by Campbell. Roll call vote indicated Campbell (Aye), Collins (Aye), Dockery (Aye), and lossi (Aye)

Motion by Collins to approve Resolution 2024-09 Setting Right of Way/Utility Easement Management Permit Fees with amendment. Increase the fee from \$50 to \$100 and change the date from the 13th to the 18th. Roll call vote indicated Campbell (Aye), Collins (Aye), Dockery (Aye), and lossi (Aye)

Board/Staff Activity Reports

A. City Administrator

1. Townsend Farms Shared Use Trail project bid is set for May 21, 2024
2. Looking to schedule the Audit presentation for April 1, 2024, ahead of the Council meeting pending confirmation from the Auditors
3. Max Tax Levy Public hearing is scheduled for April 1, 2024, at 5:45 pm
4. Will continue to work on scheduling the joint Park Board and City Council meeting

B. Assistant City Administrator

West Valley Dr. Update - Regarding the excess speeding, the Police dept. has been doing extra. patrols. The highest speed so far has been clocked at 33 miles per hour. The portable speed sign has been fixed. Public Works Director Brian Wessel has obtained a \$4,281.76 quote for a permanent digital speed sign. He proposes it be paid for by the Road Use fund. Dockery stated that he approved the purchase of the permanent digital sign as presented. Motion was approved unanimously by voice vote.

C. City Clerk

Asked the Council if there was any question on the Treasurer's and Fund Analysis reports. Informed Council that there is currently a discrepancy in Pooled Cash in the amount of \$9,440.41. I have reached out to the Auditors for advice or to have our software company (Tyler Technologies) assist at \$150 per hour.

D. Police Chief

Officer Garrett Jahns and Sargeant Ryan Gale informed the Council that the Police Dept Had received a \$3,500 donation to be used for the purchase of a Facial Recognition Program from First Trust and Savings Bank. They explained how this program works and pointed out what the benefits of this technology are not only to the City of Eldridge but other neighboring cities that it could be shared with.

Motion by Dockery to adjourn the meeting at 8:03 pm. Second by Campbell. Motion was approved unanimously by voice vote.

Frank King

Mayor

Martha Nieto

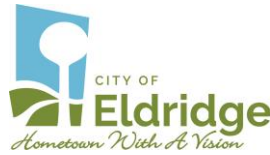
City Clerk

Next Committee of the Whole & City Council Meeting: Monday, April 1", 6:00pm at the Eldridge Community Center

A & A AIR COND & REFRIGERATION INC	ICE MACHINE RENT	\$62.50
ADOBE INC	ADOBE SOFTWARE FOR ASHLEY & SADIE	\$239.88
AHLERS & COONEY P.C.	REVIEW & RESPOND TO OPEN RECORDS REQUEST	\$342.00
ALLIANT ENERGY CO.	UTILITIES	\$554.89
ALLIED ELECTRONICS	120V TO 24V POWER SUPPLIES FOR SBR CABINETS	\$430.53
ALTORFER INC	UNIT 69 PARTS	\$158.35
ALWAYS CLEAN LLC	CLEANING SERVICES	\$900.00
AMAZON CAPITAL SERVICES	FLAGPOLE ROPE	\$47.50
AMERICAN LEGION EMBLEM	FLAGS	\$331.60
BITTNER YMCA	YMCA	\$240.00
BRIAN WESSEL	BOOT REIMBURSEMENT - CLOTH ALLOW	\$163.02
CENTRAL SCOTT TELEPHONE	WIFI TELEPHONE	\$1,127.86
DMB SALES	VALVE MOUNTING BRACKETS	\$475.32
DSI MEDICAL SERVICES INC.	EMPLOYEE RANDOM TESTING	\$74.25
EBS	PARTIAL SELF FUNDING BENEFITS	\$259.91
EMC INSURANCE COMPANIES	LINEBACKER POLICY EXT REPORTING COVERAGE	\$36,014.00
ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	DESKTOP PRIMARY MAINTENANCE	\$230.00
FARM & FLEET	SUPPLIES	\$98.96
FOUR WINDS RECREATIONAL PRODUCTS INC	NEW TRUCK BED LINER & FLOOR MAT	\$639.00
GALLUP	6 STRENGTHS FINDER - PROF DEV ASSESSMENTS - CITY HALL	\$149.94
GENESIS OCCUPATIONAL HEALTH	PRE-EMPLOYMENT DRUG SCREENING	\$175.00

IA SECRETARY OF STATE	NOTARY RENEWAL FOR ERIK JOHNSON	\$30.00
IACP	INT'L ASSOC OF POLICE MEMBERSHIP - LELLIG	\$240.00
ISU EXTENSION STORE	PESTICIDE CLASS (3/9/2024)	\$50.00
KEITH BRAAFHART - MATCO TOOLS	COOLANT FLUSHING GUN	\$72.38
MARTIN EQUIPMENT	CUTTING EDGE BOLT & NUT	\$404.14
MENARDS	SUPPLIES	\$133.92
MID-AMERICAN RESEARCH CHEMICAL	WEED KILLER FOR GRAVEL SHOULDE	\$666.18
MIDWEST WHEEL	PARTS - GM TRUCK MOUNTING PLATFORM	\$325.56
MILLS CHEVROLET	UNIT 511 LATCH	\$128.09
MUTUAL WHEEL CO.	GM - CL1 LIGHT BAR	\$239.94
NAPA AUTO PARTS	FILTERS/BRAKE PADS	\$438.36
NORTH SCOTT PRESS	CITY PUBLISHING	\$740.75
O'REILLY	BULBS FOR PLOW LIGHTS	\$34.22
PAPPAS WRIGH ATTORNEYS AT LAW	LEGAL SERVICES FOR JAN 2024	\$3,371.50
PATRIOT LINCOLN OF DAVENPORT	UNIT 821 VALVE	\$48.24
PAYROLL 3/16/2024	PAYROLL 3/16/2024	\$84,140.31
QUAD CITIES WINWATER CO	STORM SEWER REPAIRS	\$156.60
REPUBLIC SERVICES #401	GARBAGE SERVICES	\$33,123.50
REXCO EQUIPMENT INC.	UNIT 83 PARTS	\$176.66
RNJS DISTRIBUTION INC.	WATER	\$27.60
SCOTT COUNTY LIBRARY SYSTEM	SEMIANNUAL TAXES	\$136,415.00
SHARED IT INC	IT SERVICES	\$1,285.50
SHIVE-HATTERY ENGINEERS	SERVICES	\$17,223.59
SNAP-ON TOOLS	SNAP RING PLIER SET & MINI PICK SET	\$209.19
SOI NEXIQ	ANNUAL SUBSCRIPTION FEE - NAVISTAR ENGINE DIAGNOSTICS	\$648.00
SP SKID STEER GENIUS	ELECTRICAL ADAPTER- BOBCAT TO JOHN DR ATTACHMNTS	\$1,149.50
STAPLES	SUPPLIES	\$540.48
STORM WATER SUPPLY LLC	GRASS SEED	\$746.50
TITAN MACHINERY	SUPPLIES	\$119.45
TRUPANION	FEB PREMIUM FOR K-9 INSURANCE	\$122.97
TYLER TECHNOLOGIES	SERVICES	\$4,206.63
WELLMARK BLUE CROSS	INSURANCE PREMIUMS	\$19,867.29
WIX.COM	ANNUAL FEES FOR CITY WEBSITE MANAGEMENT SOFTWARE	\$410.88
ZORO TOOLS INC	10 1/2" CONVEX CNTR MIRROR FOR STREET SWEEPER	\$87.79

\$350,295.23



SPECIAL CITY COUNCIL MEETING MINUTES

The City of Eldridge, Iowa City Council met in an open session at Eldridge City Hall at 5:32 pm on March 14, 2024.

Council Members Present: Dan Collins, Brian Dockery, Ryan Iossi, Adrian Blackwell, and Scott Campbell (Via Zoom)

Presiding Mayor Frank King

Others in Attendance: Administrator Nevada Lemke, Clerk Martha Nieto, Assistant City Administrator Jeff Martens and City Attorney Allison Wright

Motion by Dockery to Approve the Agenda. Second by Iossi. Motion was approved unanimously by voice vote.

Motion by Blackwell to move into closed session pursuant to Iowa Code 21.5(1)c "To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Second by Collins. Roll call vote indicated Blackwell (aye), Iossi (aye), Dockery (aye), Collins (aye), Campbell (aye). Motion passes 5-0. Moved to closed session at 5:34pm

Motion by Dockery to resume the open meeting at 7:18 pm. Second by Blackwell. Motion was approved unanimously by voice vote. No action was taken from closed session.

Motion by Dockery to adjourn the meeting at 7:19 pm Second by Collins. Motion was approved unanimously by voice vote.

SPECIAL CITY COUNCIL MEETING MINUTES

The City of Eldridge, Iowa City Council met in an open session at Eldridge City Hall at 5:32 pm on March 20, 2024.

Council Members Present: Dan Collins, Brian Dockery, Ryan Iossi, and Scott Campbell (Via Zoom), Adrian Blackwell (absent)

Presiding Mayor Frank King

Others in Attendance: Administrator Nevada Lemke, Clerk Martha Nieto, Assistant City Administrator Jeff Martens, and City Attorney Allison Wright (Via Zoom)

Motion by Iossi to Approve the Agenda. Second by Campbell. Motion was approved unanimously by voice vote.

Motion by Iossi to move into closed session pursuant to Iowa Code 21.5(1)c "To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." Second by Collins. Roll call vote indicated Iossi (aye), Dockery (aye), Collins (aye), Campbell (aye). Motion passes 4-0. Moved to closed session at 5:43pm

Motion by Dockery to resume the open meeting at 8:01 pm. Second by Collins. Motion was approved unanimously by voice vote. No action was taken from closed session.

Motion by Dockery to adjourn the meeting at 8:02 pm Second by Campbell. Motion was approved unanimously by voice vote.

Submitted by Martha Nieto

SPECIAL CITY COUNCIL MEETING MINUTES

The City of Eldridge, Iowa City Council met in an open session at Eldridge City Hall at 8:03 am on March 27, 2024.

Council Members Present: Adrian Blackwell (via phone) Scott Campbell, Dan Collins, Brian Dockery, and Ryan Iossi

Presiding Mayor Frank King

Others in Attendance: Administrator Nevada Lemke, Clerk Martha Nieto, Assistant City Administrator Jeff Martens, and City Attorney Allison Wright (Via phone) and Mark Ridolfi

SPECIAL MEETING:

GOOD CAUSE FOR DEPARTURE FROM NORMAL REQUIREMENTS:

It is with great concern for the City that we call this meeting to order today. Today's meeting was required to be called in a manner that departs from the normal requirements of Iowa Code Ch. 21 because compliance would be both impossible and impractical- and at this time – I would like to state on the record the good cause which warrants and justifies such a departure. Yesterday afternoon, the City's Utility Board released an agenda with several items that – if acted upon – would violate state law, City ordinances and the Utility Board's own established policies. The City has worked tirelessly to get the Utility Board members to act in compliance with these governing authorities – but they have continued to ignore them. I called a meeting with acting Utility Board Chairman, Jim Skadal, for yesterday March 26, 2024, at 10:00 AM. The meeting was to take place at City Hall. Jim showed up to City Hall at 10:00 AM but refused to meet with me as directed.

Several utility employees were placed on paid leave pending an investigation into their misconduct, which involves allegations involving financial improprieties and unauthorized use of utility funds. The Utility Board agenda released demonstrates that – despite there being financial improprieties under review – the Utility Board is looking to provide these individuals with access to these public funds once again – with no oversight or accountability.

Due to the severity of these issues and the Utility Board's efforts to compromise the integrity of the investigation and utility's funds, the City Council called this special meeting today for this morning as all such circumstances certainly warrant good cause for the departure from the 24-hour requirement.

Motion by Dockery to Approve the Agenda. Second by Campbell. Motion was approved unanimously by voice vote.

Motion by Collins to remove a Board Member from the Utility Board of Trustees immediately. Under Iowa Code Chapter 388, the Mayor may remove a Utility Board member for cause. Today, I am recommending the removal of Jim Skadal, acting chairman of the Utility Board, for his willful misconduct, willful maladministration, and refusal to perform the duties as a trustee. A notice will be provided to him and shall be filed with the City Clerk hereafter further stating the grounds for removal. Second by Iossi. Roll call vote indicated Blackwell (aye), Campbell (Aye), Collins (Aye), Dockery (Aye), and Iossi (Aye)

Motion by Dockery to adjourn the meeting at 8:08 am. Second by Blackwell. Motion was approved unanimously by voice vote.

Frank King, Mayor

Martha Nieto, City Clerk

BILLS PAYABLE

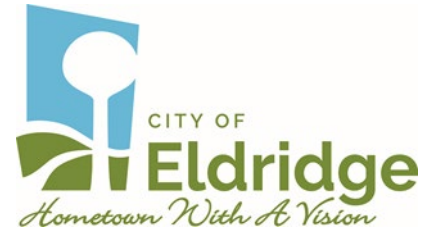
STREETS	001 5-210-6440	200 EAST 90TH STREET LLC	WAREHOUSE SPACE	\$ 1,849.75
POLICE	001 5-110-6725	ACCESS SYSTEMS LEASING	PD COPIER LEASE	\$ 333.15
STREETS	001 5-210-6310	ACCESS SYSTEMS LEASING	CITY SHOP COPIER LEASE	\$ 94.59
ADMIN	001 5-611-6601	ADP INC	TIME & ATTENDANCE	\$ 217.95
VEH MAINT	001 5-299-6504	AIRGAS NORTH CENTRAL	GAS	\$ 314.14
POLICE	001 5-110-6181	AMAZON CAPITAL SERVICES	JOHNSON - CAR ORGANIZER	\$ 22.99
SEWER	610 5-815-6506	AMAZON CAPITAL SERVICES	USB POWER SUPPLY	\$ 57.57
POLICE	001 5-110-6331	AQUA-TECH CAR WASH	PD FLEET CARWASH	\$ 85.00
INS SELF FUND	820 5-001-6183	AUXIANT	CLAIM FUNDING	\$ 758.43
FINANCE	001 5-620-6401	BOHNSACK & FROMMELT LLP	FINAL BILLING YEAR END AUDIT	\$ 38,500.00
LEGAL	001 5-640-6411	BROOKS LAW FIRM P.C.	GENERAL REPRESENTATION	\$ 608.00
STREETS	001 5-210-6310	CINTAS CORPORATION	CITY SHOP MATS	\$ 67.88
ADMIN	001 5-611-6310	CINTAS CORPORATION	CITY HALL MATS	\$ 45.11
SEWER	610 5-815-6332	COBRA GRAPHICS	CITY OF ELD DOOR LOGOS	\$ 58.60
SEWER	610 5-815-6332	DARLEY	FREIGHT CHARGES	\$ 53.79
SEWER	610 5-815-6332	DARLEY	PUMP	\$ 2,418.20
INS SELF FUND	820 5-001-6183	EBS	CLAIM FUNDING	\$ 3,150.31
INS SELF FUND	820 5-001-6183	EBS	CLAIM FUNDING	\$ 923.46
SEWER	610 5-815-6332	ELDRIDGE BODY SHOP	SEWER TRUCK WORK	\$ 1,555.06
STREET LIGHT	001 5-230-6371	ELDRIDGE ELECT. UTILITY	STREET LIGHTS	\$ 4,036.83
SEWER	610 5-815-6320	FASTENAL COMPANY	6 VALVE BOLTS	\$ 7.00
STREETS	001 5-210-6250	IA ASSN. MUNICIPAL UTIL.	SAFETY GROUP DUES	\$ 250.00
SEWER	610 5-815-6230	IA ASSN. MUNICIPAL UTIL.	SAFETY GROUP DUES	\$ 250.00
SEWER	610 5-815-63311	INTERSTATE POWER SYSTEMS	BUTTERMILK SENSOR SPEED	\$ 341.91
TRAFFIC	001 5-240-6509	IOWA PRISON INDUSTRIES	SPEED LIMIT SIGNS	\$ 237.05
COMM POLICE	008 5-110-6602	ISU TREASURER'S OFFICE	OFFICE CALLS- MARTY	\$ 21.00
SEWER	610 5-815-6320	JC CROSS CO.	BLOWER AIR FILTERS	\$ 248.50
TIF	125 5-620-6930	LMT DEFENSE	TIF - PROPERTY TXES	\$ 63,817.00
SEWER	610 5-815-6320	MENARDS	HDMI SPLITTER	\$ 19.99
STREETS	001 5-210-6310	MERSCHMAN HARDWARE	GAS FOR BURNING DITCHES	\$ 39.98
STREETS	001 5-210-6310	MERSCHMAN HARDWARE	IRON PIPE	\$ 15.98

STREETS	001 5-210-6310	MERSCHMAN HARDWARE	COP KEYS	\$ 14.36
STREETS	001 5-210-6331	MERSCHMAN HARDWARE	GAS FOR FORKLIFT	\$ 29.99
STREETS	001 5-210-6331	MERSCHMAN HARDWARE	FORKLIFT LP GAS	\$ 51.98
STREETS	001 5-210-6512	MERSCHMAN HARDWARE	RATCHET	\$ 29.99
STREETS	001 5-210-6512	MERSCHMAN HARDWARE	TORCH KIT	\$ 89.99
VEH MAINT	001 5-299-63322	MERSCHMAN HARDWARE	MISC FASTENERS	\$ 4.28
STREETS	001 5-210-6371	MIDAMERICAN ENERGY CO	105 E LECLAIRE SIGN SHOP	\$ 277.89
STREETS	001 5-210-6371	MIDAMERICAN ENERGY CO	105 E LECLAIRE	\$ 77.69
STREETS	001 5-210-6371	MIDAMERICAN ENERGY CO	105 E LECLAIRE OFFICE	\$ 337.37
STREET LIGHT	001 5-230-6371	MIDAMERICAN ENERGY CO	305 N 3RD LIGHT	\$ 530.56
STREET LIGHT	001 5-230-6371	MIDAMERICAN ENERGY CO	2951 S 9TH AVE SIREN	\$ 10.77
FINANCE	001 5-620-6371	MIDAMERICAN ENERGY CO	313 N 3RD	\$ 38.72
FINANCE	001 5-620-6371	MIDAMERICAN ENERGY CO	301 N 3RS	\$ 13.39
FINANCE	001 5-620-6371	MIDAMERICAN ENERGY CO	309 N 3RD	\$ 20.53
SEWER	610 5-815-6371	MIDAMERICAN ENERGY CO	601 TRAILS RD	\$ 6,029.92
SEWER	610 5-815-6371	MIDAMERICAN ENERGY CO	601 TRAILS RD	\$ 1,116.89
SEWER	610 5-815-6490	NORTH CENTRAL LABS	LAB TESTING SUPPLIES	\$ 780.69
VEH MAINT	001 5-299-6504	NOTT COMPANY	PART	\$ 11.59
VEH MAINT	001 5-299-63322	P & K MIDWEST INC	BELTS	\$ 453.27
VEH MAINT	001 5-299-63322	P & K MIDWEST INC	FUEL FILTERS	\$ 19.45
VEH MAINT	001 5-299-63322	P & K MIDWEST INC	PARTS	\$ 158.79
VEH MAINT	001 5-299-63322	P & K MIDWEST INC	PARTS	\$ 541.88
FINANCE	001 5-620-6401	PFM FINANCIAL ADV LLC	DISCLOSURE FOR FY 22-23	\$ 2,000.00
SEWER	610 5-815-6310	PLUMB SUPPLY	WATER LINE VALVE - HOOPSHED	\$ 62.56
SEWER	610 5-815-6320	PLUMB SUPPLY	6 VALVE GASKETS	\$ 14.14
FINANCE	001 5-620-6408	PORTER INSURANCE	CYBER RENEWAL	\$ 1,043.98
SEWER	610 5-815-6408	PORTER INSURANCE	CYBER RENEWAL	\$ 626.38
ADMIN	001 5-611-6310	PREMIER PEST MANAGEMENT	GEN PEST 3 PER YEAR	\$ 65.00
SEWER	610 5-815-6490	QC ANALYTICAL SVCS LLC	ANNUAL SLUDGE TESTING	\$ 923.00
STREETS	001 5-210-6373	QUAD CITIES TAS	ANSWERING SERVICE	\$ 32.25
SEWER	610 5-815-6373	QUAD CITIES TAS	ANSWERING SERVICE	\$ 32.25
SEWER	610 5-815-6310	QC WINWATER CO	GASKETS	\$ 16.30
POLICE	001 5-110-6331	RADAR ROAD TEC	RADAR CERT	\$ 175.00

TRAFFIC	001 5-240-6509	REPUBLIC COMPANIES	SIGN RIVETS	\$ 606.28
STREETS	001 5-210-6310	RIVER CITY TURF	CITY PROP - FERT	\$ 480.00
ROAD USE	110 5-210-6530	RIVERSTONE GROUP INC	COLD MIX ASPHALT	\$ 353.80
ROAD USE	110 5-210-6534	RIVERSTONE GROUP INC	GRAVEL	\$ 986.35
ROAD USE	110 5-210-6534	RIVERSTONE GROUP INC	GRAVEL	\$ 1,287.29
ROAD USE	110 5-210-6534	RIVERSTONE GROUP INC	GRAVEL	\$ 330.24
SEWER	610 5-815-6310	RIVERSTONE GROUP INC	GRAVEL	\$ 330.25
POLICE	001 5-110-6506	RNJS DISTRIBUTION INC.	WATER	\$ 17.05
FINANCE	001 5-620-6506	RNJS DISTRIBUTION INC.	WATER	\$ 17.05
POLICE	001 5-110-6413	SCOTT CO SHERIFFS DEPT.	BOOKING FEES	\$ 75.00
SALES TAX	121 5-750-6407	SHIVE-HATTERY ENGINEERS	24 PROJECTS	\$ 2,689.70
SEWER	610 5-815-6490	STATE HYGENIC LAB	ANNUAL TOXICITY TEST	\$ 529.00
SEWER	610 5-815-6506	STOREY KENWORTHY	MSDS BOOK	\$ 169.58
ROAD USE	110 5-210-6752	STORM WATER SUPPLY LLC	EROSION MAT SUPPLIES	\$ 180.06
ROAD USE	110 5-210-6752	STORM WATER SUPPLY LLC	EROSION MAT	\$ 185.06
VEH MAINT	001 5-299-63322	TITAN MACHINERY	UNTI 50 MOUNTING CLIP	\$ 39.45
SEWER	610 5-815-6310	TRI-CITY ELECTRIC	LEVEL TRANSDUCER	\$ 1,350.60
FINANCE	001 5-620-6508	USPS (CMRS-FP)	POSTAGE	\$ 1,000.00
POLICE	001 5-110-6373	VERIZON WIRELESS	PD CELLULAR	\$ 651.52
INSPECTIONS	001 5-170-6373	VERIZON WIRELESS	CITY CELLULAR	\$ 43.33
STREETS	001 5-210-6373	VERIZON WIRELESS	CITY CELLULAR	\$ 231.44
FINANCE	001 5-620-6373	VERIZON WIRELESS	CITY CELLULAR	\$ 41.43
SEWER	610 5-815-6373	VERIZON WIRELESS	CITY CELLULAR	\$ 149.31
POLICE	001 5-110-6331	WEX BANK	GAS SERVICE	\$ 2,310.19
INSPECTIONS	001 5-170-6331	WEX BANK	GAS SERVICE	\$ 54.15
STREETS	001 5-210-6331	WEX BANK	GAS SERVICE	\$ 728.76
SEWER	610 5-815-6331	WEX BANK	GAS SERVICE	\$ 390.67
SEWER	610 5-815-6550	WHITE CAP LP	SONOTUBE FOR MANHOLE REPAIR	\$ 82.29
SPLIT	SPLIT	DELTA DENTAL	PREMIUMS	\$ 1,783.48
SPLIT	SPLIT	PAYROLL 3/30/2024	PAYROLL 3/30/2024	\$ 84,517.10
			TOTAL:	\$ 237,640.50

City of Eldridge

MEMORANDIUM



To: Mayor and City Council
From: Jeff Martens, Assistant City Administrator
Re: ROW/Utility Easement Management Ordinance
Date: 3/4/2024

Mayor and City Council,

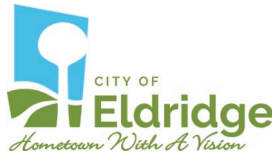
The City of Eldridge has a franchise agreement with Central Scott Telephone Company, Mediacom and MidAmerican Energy. These agreements govern their use of the city right-of-way (ROW).

Under Iowa law, a city is authorized to grant a franchise to the following types of entities: plants and systems for electric light and power, heating, telegraph, cable television, district telegraph and alarm, motor bus, trolley bus, street railway or other public transit, waterworks, sewer services, or gasworks. Iowa Code 364.2(4)(a).

There are certain companies that have infrastructure in the city ROW that do not meet this definition and therefore cannot be included in franchise agreements. Currently there are no permitting requirements for these companies and if we needed one of these companies to move their infrastructure for some reason, say to make room for a stop light, we have no guidelines in the city code to ensure compliance in these matters.

For this reason, city staff and legal counsel recommend a ROW Management Ordinance that would give the city control in these situations.

The Planning and Zoning Commission reviewed this ordinance at their meeting on February 15 and added a definition of excavation and recommend approval.



ORDINANCE 2024-07

ORDINANCE AMENDING TITLE C OF THE ELDRIDGE CITY CODE BY ADDING CHAPTER 20, “RIGHT OF WAY/UTILITY EASEMENT MANAGEMENT”

Section One. Title C, is amended by adding Chapter 20 with the following language:

Chapter 20 RIGHT OF WAY/UTILITY EASEMENT MANAGEMENT

- 1.00 Purpose
- 2.00 Definitions
- 3.00 Permit Required
- 4.00 Contents of Permit Application
- 5.00 Permit Fee; Exemptions
- 6.00 Bond Requirements
- 7.00 Safety Devices
- 8.00 Specifications of Restoration
- 9.00 Relocation of Facilities or Equipment
- 10.00 Noncompliance

1.00 PURPOSE

The purpose of this section is to regulate and manage the city Right of Way and Utility Easements.

2.00 DEFINITIONS

Excavation - any disturbance with a Right-Of-Way/Utility Easement on or below the surface.

3.00 PERMIT REQUIRED

No person, firm or corporation shall make any excavation within the right of way of any street or alley or utility easement for any purpose without first obtaining a permit from the Assistant City Administrator, or their designee, except:

- A. If an emergency exists, work may proceed immediately to protect public safety and the person, firm, or corporation responsible for such work shall secure from the building inspector on the next working day a permit for such work.
- B. Employees of the city on official business shall be exempt from this section.

4.00 CONTENTS OF PERMIT APPLICATION

The application for a permit required by this chapter shall state the applicant, place and purpose of the excavation and all contact information for which the permit is sought.

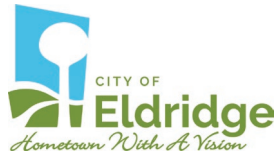
5.00 PERMIT FEE; EXEMPTIONS

- A. Fee Amount; Franchise Holders Exempt:

Mayor Frank King
Councilman Adrian Blackwell

Councilman Bruce Cheek
Councilman Daniel Collins

Councilman Bernie Peeters
Councilman Brian Dockery



1. The fee for each excavation permit, which permit shall be for a single project involving continuous work requiring excavation in the right of way of any street or alley, shall be pursuant to the fee schedule adopted by resolution of the city council.
2. Holders of valid utility franchises which specifically exempt that utility from a permit fee are exempt from this section.

B. Exception for Other Permit; Bond: No fee shall be charged for an excavation permit if the applicant secures, at the same time and for the same purpose of excavation another required permit; provided, however, the applicant has on file with the clerk, a properly executed bond for the work to be performed.

6.00 BOND REQUIREMENTS

A. Bond Required: The applicant for a permit required by this chapter shall file with the city clerk a properly executed bond, with sureties to be approved by the city clerk in the penal sum of ten thousand dollars (\$10,000.00), conditioned for the faithful performance and observation of all provisions of this code and other ordinances of the city relative to excavation and further conditioned that the obligors on the bond will save harmless the city from all damages sustained or caused by reason of the negligence of the applicant or his agent or employee.

B. Business of Making Excavations: Any person whose business requires the making of excavations in the public streets for sewer, drain, water or other connections may file a properly executed bond to the city clerk which shall be sufficient to fulfill the requirements of this chapter.

7.00 SAFETY DEVICES

It shall be unlawful to make any excavation in any street, alley, or other public place or within six feet (6') of any sidewalk, street, alley or other public place unless the excavation is secured by a substantially built enclosure with warning lights placed and operational at night.

8.00 SPECIFICATIONS OF RESTORATION

A. Restoration: The excavation construction and restoration of any street, alley, sidewalk or other public property shall be made so as to restore the property to as good a condition as existed prior to the excavation, but shall not be less than the standard specifications and requirements of the public works department adopted pursuant to Title C-Chapter 10 Standard Construction Specifications, Title C-Chapter 18 Construction and Site Erosion and only policies of the City impacting disturbed areas.

B. Maintenance: All excavations shall be maintained in good and suitable repair to the satisfaction of the public works department for three (3) years after completion of the excavation work.

9.00 RELOCATION OF FACILITIES OR EQUIPMENT

A.If the City of Eldridge shall elect to alter or change the grade or location of any Street, or shall engage in any construction or other public works in, on, next to, or under the Streets, permit holder, upon at least forty-five (45) days written notice by the City of

Mayor Frank King

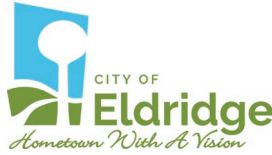
Councilman Adrian Blackwell

Councilman Bruce Cheek

Councilman Daniel Collins

Councilman Bernie Peeters

Councilman Brian Dockery



Eldridge, shall relocate its their facilities or equipment, whatever they may be, at its own expense, and in each instance shall comply with all applicable local, state, and federal laws, ordinances, codes, and regulations.

B. If a commercial or private developer requests the permit holder to relocate its existing facilities or equipment to directly facilitate the project of a commercial or private developer or other non-public entity, the City shall require the developer or non-public entity to reimburse the permit holder for the cost of such relocation as a precondition to relocation of its existing facilities or equipment. The permit holder shall not be required to relocate to facilitate such private projects at its expense.

10.00 NONCOMPLIANCE

Noncompliance with any part of this chapter is a Municipal Infraction and subject to the penalties detailed in Title A, Chapter 2, Section 3.02.

Section Two. Repealer. All ordinances, resolutions, and parts of ordinances and resolutions in conflict with this ordinance are hereby repealed.

Section Three. Effective date. This ordinance shall take effect upon its passage and publication as provided by law.

PASSED AND APPROVED THIS 1ST DAY OF APRIL, 2024.

Attest:

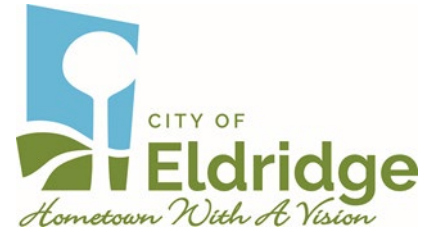
Mayor, Frank King

Martha Nieto, City Clerk

Blackwell	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea / <input type="checkbox"/> Nay / <input type="checkbox"/> _____
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City of Eldridge

MEMORANDIUM



To: Mayor and City Council
From: Jeff Martens, Assistant City Administrator
Re: Tobacco Shop Ordinance Amendment
Date: 03-04-2024

Mayor and City Council,

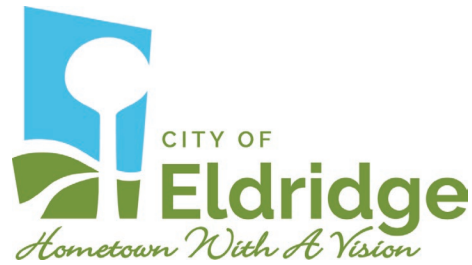
Purpose statement: As the Eldridge community is amid a vaping epidemic as evidenced in the attached articles from The North Scott Press, and attached memo by School Resource Officer Jack Schwertman, the governmental interest of the City of Eldridge is to allow Tobacco Shops, as defined by this ordinance, to operate in areas of the city not frequented by youth. This ordinance amendment was reviewed and approved by the Planning and Zoning Commission at their meeting on February 15, 2024.

Proposed addition to Title D, Chapter 2 Zoning definitions:

Tobacco shop: Any premises where sales of tobacco, cigarettes, or alternative nicotine products, as defined by Iowa Code chapter 453A as may be amended, and/or accessory products account for 50% or more of the gross sales within the premises. Accessory products include any miscellaneous products that could be used in the production or consumption of tobacco, cigarettes, or alternative nicotine products. Tobacco shops may be known as Vape Shops, Smoke Shops, Hookahs or other similar names.

Proposed addition to permitted uses in I-2 Light Industrial (this would be a permitted use in I-2 General Industrial):

Tobacco Shop



To: Mayor and City Council
From: Jack A. Schwertman, School Resource Officer, #112
Re: Vaping
Date: 03-04-2024

Planning and Zoning Commission:

In my experience as the School Resource Officer, I have had multiple situations involving vaping in juveniles within the North Scott Community School District.

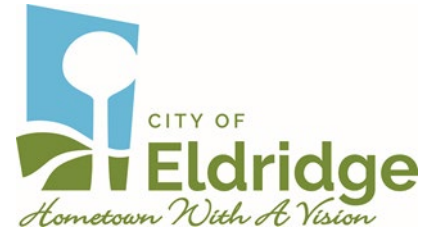
In my three years as the School Resource Officer, we have had multiple ambulances called to the high school in reference to vaping related symptoms. Vaping has become a huge issue with juveniles in the Quad Cities Area. The North Scott Community School District has implemented multiple classes and resources to help juveniles who are addicted to vaping.

Vaping has also turned into “weed carts” that have become an issue within the schools. North Scott has recently implemented Halo sensors inside of the restrooms at the high school as well as the junior high to deter vape usage inside of the school buildings. Vaping inside of the school building is something myself as a law enforcement officer as well as school administration deals daily.

The school issues school consequences for first time offenders as well as students are issued citations after multiple incidents. The accessibility these juveniles have to vapes is so common that we are confiscating them on a daily basis. We as the Eldridge Police Department every year through IPLEGE conduct tobacco compliance checks including vape devices. In my three years as the School Resource Officer we have had no issues with vapes or tobacco being sold to minors during the compliance checks.

City of Eldridge

MEMORANDIUM



Iowa law makes schools the battlefield for vaping

Retailer enforcement stats look rosy. So why are educators shouldering the brunt of this epidemic?

Mark Ridolfi

Posted Wednesday, February 16, 2022 1:31 pm

The principal's office gets awfully small when you're in trouble.

Twice last week, I sat with administrators in offices to hear 15-year-olds talk about vaping.

In separate interviews, both students confessed to breaking school rules, and Iowa law, by doing what many of the students they know also are doing. Their disappointment seemed mainly in themselves, and the consequences of being caught at school.

One young man sat uneasily in the same office where administrators called his dad the day he was busted. He took the blame personally, shamed about upsetting his family and bummed for his temporary suspension from athletics.

He knew he screwed up.

A young woman seemed more resigned. Two offenses within a couple of months brought her to a different conclusion. "I'm bad." Her casual assessment wasn't menacing or frightful. She was trying to offer context to a curious journalist, invited to the school to see first hand what is consuming educators day after day.

And it's not COVID. High school nurse Emily Dimmer told me that last week.

Vapes are everywhere, and kids are huffing them incessantly, sometimes aiming to get "nic-sick," as the young woman told me in the principal's office.

The American Lung Association details symptoms exactly as Dimmer has seen: "Quick, heavy breathing, dizziness or tremors, confusion and anxiety." That's followed by "extreme fatigue, weakness and slow reflexes."

And that's when Dimmer calls a MEDIC ambulance to the high school.

Teens are no match for vapes

These two teens are hardly the first drawn to nicotine. Heck, they weren't even the only ones in the room that day. Tobacco consumption is a timeless human compulsion that still, to this day, kills 5,100 Iowans a year. That's an Iowa Department of Health calculation, not mine.

A decade ago, smoke and chew waned as government health leaders exposed the verifiable dangers. Workplaces banned it indoors. Insurers jacked rates for smokers. Elected leaders imposed taxes on tobacco.

Plus, it stunk and made your breath putrid. Kids, it seemed, got too smart to smoke.

Both of these students talked about their compulsion for a hit as a personal weakness, or fault. Neither fathomed that nicotine created and satisfied that weakness just as it has for millions of smokers, and exactly as vape-sellers intend.

A teen addict is a lifelong customer.

These two kids and thousands of others are no match for vape nicotine delivery systems. Fruity flavors taste and are even named for the candy flavors they recall from childhood. No cough. No stinky breath. No lighter. No wrappers.

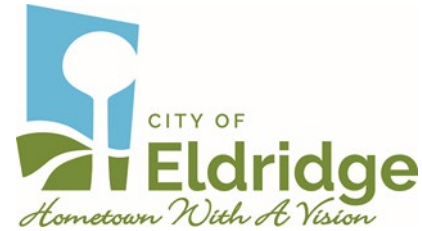
Mayor Frank King
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City of Eldridge

MEMORANDIUM



Vaping requires only a cool gadget smaller than a Bic lighter.

They vape at home, friends' houses, workplaces, before and after practices.

Vaping is everywhere. School, it seems, is the only place kids get caught.

Enforcement is running educators ragged. Every day, they're tracking down reports on vaping that seems to occur every break in every bathroom. Each report sends them tracking down hall camera video, identifying suspects and pulling them from class for a visit to that small office.

Often, it's their first visit.

State touts solid enforcement

If these educators feel like they're facing it alone, it is because they mostly are.

Tobacco enforcement is a once-a-year exercise funded and led by the Iowa Alcohol Beverage Division. Its records show everything is A-OK.

The ABD is Iowa's government-run liquor distributor. State employees order, ship and bill for every drop of hard liquor consumed in the state. The legislature mandates at least a 50-percent mark-up.

The legislature also inexplicably put the ABD in charge of tobacco enforcement at the same stores it relies on to peddle its alcohol.

Iowa law allows retailers four violations punishable by fines and short-term license suspensions.

It takes five strikes before Iowa law closes a store.

But that almost never happens.

Instead, the ABD and the legislature created the I-Pledge training and education plan, that shifts most accountability to store clerks, not owners.

The ABD reports stunningly consistent 90-95 percent compliance rates among the 3,500 stores they check each year. They also report 96-97 percent of clerks pass the 90-minute, online I-Pledge course and quiz every year, allowing them to be certified for tobacco sales.

Last fiscal year, 65 clerks were decertified for failing the quiz. They lose their jobs, and the store hires others.

Compliance in Scott County has been similarly consistent, according to two officers who conducted it. They take high school teens with marked money to attempt buys at convenience stores.

Deputy Jamie Fah told me he wrote just two citations in the 75 store visits a year ago. He's getting ready for another check this spring.

Eldridge officer Jack Schwertman said all five of the shops in his town turned down the teenage customer.

These teens know nothing about the ABD's all-star enforcement record. But they told me exactly where they could get a vape today. Each, independently, named the same two Davenport stores where teenage friends reliably re-up.

Next month, vape detectors go in North Scott junior and senior high bathrooms. Perhaps they'll be more successful than the Iowa ABD. Maybe the sensors alone will discourage students from a two-second mango-berry hit.

If not, school administrators may expect many more students cringing in that small office, the call home, and a suspension from activities.

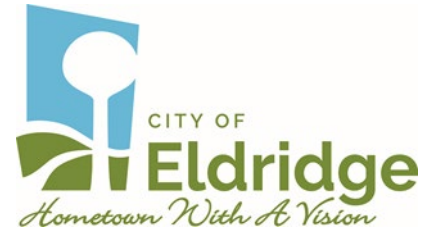
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City of Eldridge

MEMORANDIUM



In Pleasant Valley High School, 15 students this year have gotten \$70 citations. Iowa law bumps that to \$135 for second offenses. Both require community service hours.

North Scott principal Shane Knoche and liaison officer Schwertman said that's the last thing they want to do.

They see themselves as the last line of defense. But in Iowa, it seems to me they are the first and only.

UPDATE: No fentanyl in vape cart from North Scott High School

Mark Ridolfi

Posted Wednesday, February 23, 2022 1:46 pm

UPDATED 11 a.m., FEB. 24:

Eldridge police chief said state crime lab confirmed THC, but no fentanyl in the vape cartridge taken from a North Scott High School student Feb. 17.

"The Iowa Crime Lab has completed the testing on the contents of the vaping device. It has been confirmed the vaping device is positive for THC and NEGATIVE for Fentanyl," Eldridge police chief Joe Sisler said.

"The incident is still under investigation."

Hours after the cartridge was taken from a student, the school district disclosed the incident in an email to parents that said a field test found THC and fentanyl in the cartridge.

PREVIOUS STORY POSTED Feb. 23:

Eldridge police await further testing on a vape cartridge seized at North Scott High School that is being analyzed at the Iowa Crime Lab.

Chief Joe Sisler said that will determine the course of the investigation.

"We are unable to confirm the presence of THC and or Fentanyl in the vaping device until we receive these results from the crime lab," Sisler said in a release Wednesday, Feb. 23.

"The contents in the vaping device were field tested which indicated the presence of THC & Fentanyl, which cannot be confirmed until further testing."

Sisler said school staff alerted liaison officer Jack Schwertman 11 a.m., Feb. 17.

School officials notified parents that same day with this email:

"As we continue to see an increase of vape use in our schools, we find it necessary to share information about a potentially fatal ingredient that has been found within some vape devices. The drug fentanyl, which is typically laced with other narcotics, can be fatal depending on the amount ingested. The main symptom associated with fentanyl overdose is respiratory failure and non-responsiveness.

"Vape devices across the country are being laced with fentanyl and local authorities have reported an increase of laced devices in the Quad City area.

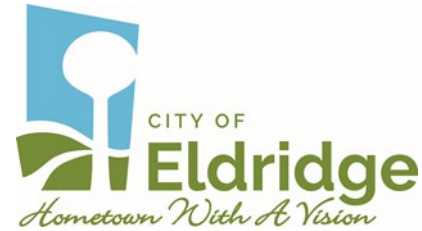
"Today at North Scott High School a device, commonly known as a "weed cart," was obtained by administration. A field test of the liquid in the device tested positive for THC (the active ingredient in cannabis) and fentanyl. This device will be sent to a lab to confirm these results."

Mayor Frank King
Councilman Adrian Blackwell

Councilman Scott Campbell
Councilman Daniel Collins

Councilman Brian Dockery
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City of Eldridge MEMORANDIUM



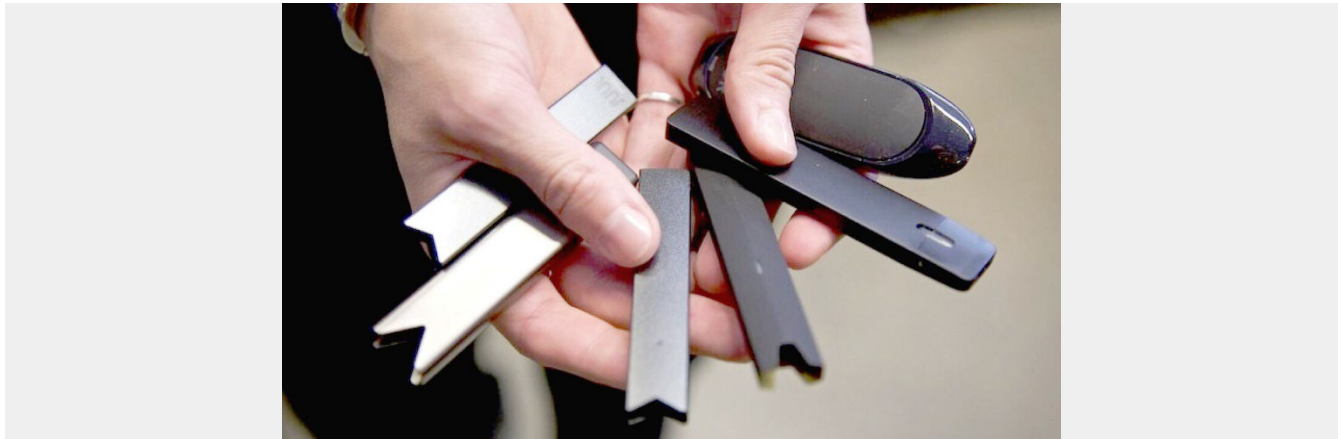
The notification follows concerns high school officials shared in an NSP story about the resurgence of vaping among students.

In the Feb. 17 email, district administrators reached out to parents.

"We encourage you to continue to talk with your students about the potential dangers of using vape pens and other illegal substances. Often, someone using a vape pen is not aware of what chemicals could have been added.

If you or your student(s) have any questions, please contact one of your school's principals.

Nic-sick: Students share the perils of vape addiction



Posted Tuesday, February 15, 2022 1:44 pm

Mark Ridolfi, NSP Assistant Editor

Two North Scott 15-year-old sophomores shared their vaping experiences with *The NSP*. These interviews were conducted in the presence of school staff, with parental permission.

'I want to wake up and just hit it'

Four days, tops.

That's how long a vape lasts for this 15-year-old North Scott sophomore when she hits it regularly.

She served suspension this school year after being caught twice at school. The first time, a teacher saw her using in a school bathroom.

A couple weeks later, she got busted again. She and a friend had escaped to the parking lot, and probably would have gotten away with it.

"But she got nic sick," the friend said.

Nic-sick is the effect of nicotine when huffed excessively through a vape. Some students are aiming for that high, she said.

"You get dizzy, a little jumpy," she said.

The Centers for Disease Control documented the effect. After the agitation, users get sluggish and unresponsive.

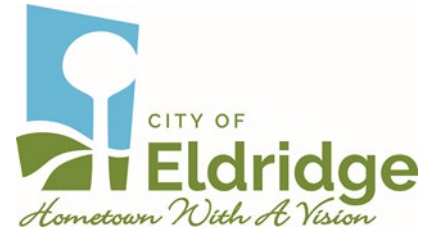
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MEMORANDIUM



North Scott High School officials have called MEDIC ambulances a dozen times this school year for nic-sick students, principal Shane Knoche said.

This girl's friend didn't need an ambulance. She went to the school nurse, confessed the cause, and implicated this girl, too.

School leaders are baffled. The vape fad they faced four years ago had subsided until after the pandemic. Now they're catching kids who've never been in any trouble before.

"At-home suspension doesn't work, because they'll just sit there and vape," said teacher Karen Pauly.

This girl agreed.

"Suspension didn't do anything. Just sitting in a room won't help me not vape," she said.

Two offenses made her ineligible for 70 percent of her sport's season, so she's off that team.

This girl was assigned a research paper that's opening her eyes to the hazards of vaping and nicotine addiction.

The compulsion to vape and the disciplinary consequences left her with a new impression of herself.

"I'm a bad kid," she said.

Her friends thought "I was stupid," not for vaping, but for getting caught, she said.

Now she's irritated with herself for unwittingly becoming one of millions of Americans with a nicotine addiction.

Her first vape experience was with cannabis. By comparison, the fruity nicotine version seemed innocent.

Like most, she accepted friends' offers. When a teenaged friend offered to buy one for her, she said, "yes." That friend brought a Puff Bar to her house. After that, she was hooked.

Puff Bars come in 17 flavors, including blue ice and mango. The company designs its products for first-timers. "A draw-activated firing mechanism makes it ideal for those who are new to vaping," according to Puff Bar ads.

This 15-year-old liked "all the flavors."

Ultimately, she felt compelled regardless of the flavor. She's trying to quit.

"But I want to wake up each morning and just hit it," she said.

Athlete says: When you get your own, that's when the trouble starts'

As a 12-year-old, North Scott grade-school student, he knew for sure he would never touch a vape pen. "In elementary, I thought, 'I'll never do it. It's stupid.'"

At the junior high, he ran into a few students who vaped. "But it wasn't normal. I didn't really have respect for people who did it."

Things changed in high school.

"Walk in a bathroom, and you'll always find someone vaping."

Soon, he was among them, sneaking bathroom hits between classes, but mostly at home with a device so small his parents never suspected.

"I never thought I'd get caught at all."

City of Eldridge

MEMORANDIUM



Now this 15-year-old sophomore is among dozens caught vaping at North Scott High School, and facing the consequences: In-school suspension; limits on athletic participation; his first school discipline incident; a heart-breaking conversation with his parents, and this interview with *The North Scott Press*.

Vaping is overwhelming school administrators who are disciplining students who have never been in trouble before. Like this one.

“Suspension for this type of activity doesn’t seem a logical or a restorative process. Add an addiction on top of a still-maturing brain, and it’s hard to break the cycle,” high school assistant principal Dan Marceau said.

That’s why he encouraged the student to share this story. Many, like this one, wise up when facing consequences. But most are clueless to the certainty of nicotine addiction.

This student said vaping is accessible to any student who chooses. Accepting his first hit seemed social and hardly dangerous.

But when nicotine addiction demanded more, he asked friends to buy him a vape device. A teenager can reliably find a willing convenience store clerk. He bought his own just once, at Brady Mart. “No one said anything,” he said of the experience.

With a vape in his pocket, his periodic use became a habit.

“When you get your own, that’s when the trouble starts.”

Fruit flavors make the vapor tasty, fragrant and seemingly harmless.

The nicotine provides an addiction this teenager wasn’t counting on.

Addiction drew him into the bathroom for between-class hits that eased a compulsion he didn’t really know he had.

The last time he vaped at school, a smoke detector went off in the high school bathroom.

“I didn’t think it was me,” he said.

The detector alerted school authorities. They reviewed hallway cameras to document who had been in the bathroom.

When Marceau confronted the teenager, he confessed and handed over his device.

Then came the worst part.

Marceau alerted the teen’s parents.

“It was not good. My dad was very disappointed. That hurts a lot for me,” he said.

His mom was incredulous. “Why put that in your body?” he recalled her asking.

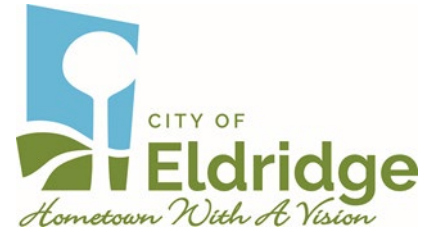
He had no good answer.

Marceau and school administrators have made dozens and dozens of these calls, always to unsuspecting parents unaware the addiction took place in their own homes. Now he’s grounded from seeing friends. He’ll miss part of his next sports season.

“Originally, I didn’t think I’d get caught at all,” he said. Now, when he encounters vaping students, “I just walk out. It’s not just about not getting caught. This takes over before you even know it.”

City of Eldridge

MEMORANDIUM



High school reports more student seizures Staff suspect link to surge in vaping

Posted Tuesday, February 8, 2022 3:54 pm

Mark Ridolfi, NSP Assistant Editor

At first, they appear agitated, twitchy.

“They tell me it comes on with hot and cold flashes. They kind of know what’s coming. The twitching,” North Scott High School nurse Emily Dimmer said.

Then some slump into unresponsiveness.

That’s when she calls an ambulance.

High school officials are reporting more student seizures than ever, at the same time they’re encountering more vaping students than ever.

A trend that faded in the pandemic is back in fuller force. Every day, school liaison officer Jack Schwertman and assistant principal Aaron Schwartz investigate vaping reports, take statements, review hall cameras and confront students to give up their vapes.

They find vapes concealed above ceiling tiles, and in bathroom soap and tampon dispensers.

They and principal Shane Knoche carefully note there’s no evidence linking vapes to the seizures.

But they are desperate for answers. Knoche recalls when seizures were rare.

“Maybe once a semester, with a student who has a medical plan. Now it seems almost weekly.”

Knoche wonders if it is an allergic reaction to intense doses.

“There’s the shaking tremors. Then they’re non-responsive to questions. I’m told an average seizure is about four minutes. This is more like 25 or 30,” he said. “I wonder if it’s an allergic reaction to nicotine...”

“Or the other 89 chemicals in there,” Schwertman added.

Tests of some seized vapes turned up only nicotine, not THC, he said.

But nicotine vapes include flavoring and other chemicals that also could trigger reactions.

Knoche hoped students were done with vapes.

Four years ago, he shared his concerns in Scott Campbell’s *NSP* report on Juul vaping at the high school.

“It felt big back then. Then the next year, I thought we were through it. It wasn’t a thing during the pandemic. Now it’s huge again.”

Since then, the FDA has banned flavors in refillable vapes, like Juul. But the rules said nothing about disposable, single-use e-cigarettes. Those surged on the market, cheaper than JUUL and with more flavors.

Now, Schwartz said, “It feels like we’re constantly dealing with it.”

Students or staff see someone vaping in a bathroom. An aide smells it on a student. A device falls from a backpack. The reports come in daily, and Schwartz scrambles.

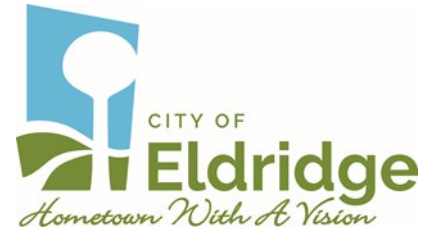
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City of Eldridge

MEMORANDIUM



"Typically, we pull up the cameras," Schwartz said. They'll track down those seen going in the bathroom, and try to identify an offender. Then they pull the student from class for an office visit.

"I say, 'Let's keep it on the school level. Please place it on my desk. If we pull in an officer, it's not on the school level,'" he said.

So far, North Scott's liaison officer has not written a ticket.

"We don't want to have a kid up on a nicotine charge in high school," Schwartz said.

PV issues \$70 tickets

Pleasant Valley High School liaison officer Jamey Fah has written 15 citations so far this school year. Each carries a \$70 fine for students caught vaping.

"This fall, we really did see a resurgence in use," said Fah, a Scott County deputy assigned to the school.

He winces at the rate of consumption.

"They sell you 5,000 puffs for \$17 that tastes like mango strawberry. Imagine how busy you'd have to be, lighting and smoking cigarettes to get 5,000 hits."

He and North Scott officer Schwertman say the teens are oblivious to risks.

"The kids I work with know nicotine is part of vapor. They're just not concerned about it. When you're 15, you are much more risk-inclined," Fah said.

Eldridge retailers comply

Both recently recruited high school students to attempt nicotine purchases. Officers give marked money to teens specifically buying vapes, cigarettes or chewing tobacco.

Schwertman said none of Eldridge's five shops took the bait.

"We switch products. Vapes, cigarettes, even Swisher Sweets, which usually are used for narcotics," he said. All Eldridge shops complied with the law.

Fah is preparing for this year's rural county enforcement.

"Last time in spring, I recall two citations for selling to teens. We do 75 retailers. So having only two citations is pretty low."

Neither officer sees much cigarette smoking anymore.

Knoche recalled one student caught this school year, "our first cigarette in a long time, probably four years."

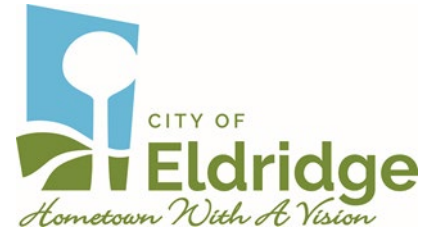
Chewing tobacco seems on the wane, though Schwertman acknowledges, "We are a farm community." But he's gotten no complaints and encountered no in-school use.

Vape sensors coming in March

North Scott expects to increase enforcement in March. When students return from spring break, new HALO monitors will detect vape use in high school and junior high restrooms. The sensors also react to light and sound, sending a message to school staff.

City of Eldridge

MEMORANDIUM



Schwartz and Knoche expect the sensors to launch dozens of investigations as they track hallway cameras, interview students and capture vapers.

“Will we go to charges? I’m at the point I don’t know what to do,” Schwartz said.

Dimmer said the vape surge came as a surprise. “In our world, vaping is now bigger than COVID.”

She and Schwertman wish for more open, public discussions on the dangers of vapes.

“These are considered a healthy alternative to cigarettes, when there’s nothing healthy about it,” Schwertman said.

Schwertman also urged more retail enforcement in the cities. “Students know which marts are selling and which aren’t,” he said.

Knoche said most parents seem clueless about their student’s use, “until we alert them.”

He believes more state and federal regulation is needed. “Someone has to go after these companies. Anytime you make a device to be hidden, you’re trying to get kids addicted,” Knoche said.

North Scott schools to add vape detectors in bathrooms Halo sensors detect disturbances and summon help



Halo detection device

Posted Tuesday, January 11, 2022 1:39 pm

Mark Ridolfi, NSP Assistant Editor

New Halo security cameras in high school and junior high bathrooms will detect vaping, loud noises, and cries for help, then alert school staff and in some cases, call 911.

School board members meeting Monday approved moving \$500,000 in unspent funds from other accounts for school safety, technology and building improvements by the end of this fiscal year.

That includes about \$36,000 for the security camera system in restrooms and hallways. High school principal Shane Knoche said testing over winter break left him and administrators convinced they should be installed soon, over spring break.

Retired high school liaison officer Bruce Schwarz researched the HALO system, superintendent Joe Stutting told board members.

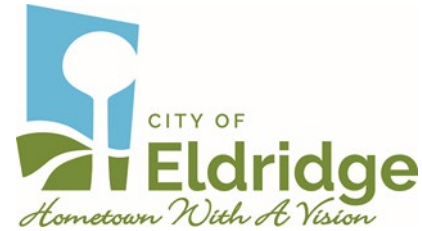
Mayor Frank King
Councilman Adrian Blackwell

Councilman Scott Campbell
Councilman Daniel Collins

Councilman Brian Dockery
Councilman Ryan Iossi

City of Eldridge

MEMORANDIUM



“We’d be one of the first to implement it,” Stutting said.

He said tests showed it can detect vape clouds or any smoke, aggressive noises, and even calls for help. It also detects and reports tampering.

“You can make it so a voice responds,” Knoche said.

That voice could affirm that 911 has been called, or warn students who try to damage the detector.

“When we tried, ‘Help,’ it said... ‘911 has been notified. Help is being sent,’” Stutting said.

The system sends text and email alerts to selected staff, which can review digital video and identify students or staff who had been in bathrooms at the time of the alarm.

District finance director Jill Von Roekel said the \$500,000 is left over from four accounts, and required board approval to be spent on security.

Stutting said much of the surplus is due to the pandemic, which reduced preschool, professional development and other costs. Specifically:

Home school assistance: \$50,000

Teacher leadership supplement: \$100,000

Statewide voluntary preschool: \$225,000

Professional development reserves: \$125,000

Board members authorized the uses after a public hearing that drew no comments.

Concurrent enrollment

More than 95 percent of North Scott students graduate with community college credits, leading the region and well ahead of the governor’s 2025 goal of 70 percent.

North Scott and Scott Community College staff said concurrent college and career certification is booming in the district, with much more to come.

“In the past, we said college and career training. It should be career and college. There are so many more pathways,” high school principal Shane Knoche told board members.

EICC already offers automotive, construction, welding, health care and education certification.

Coming next: Engineering tech, sign language, small business management, CNC machining, medical assistant and information technology.

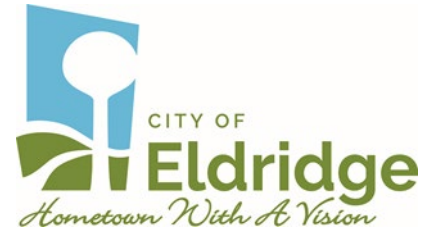
“The goal of pathways is to help students in a defined way start to explore a career,” said EICC concurrent enrollment dean Gabe Knight.

North Scott concurrent enrollment coaching begins in eighth grade, high school counselor Tracy Denahy said. Students are surveyed to launch career vision plans. They are asked what things come easier for them, and make them feel successful; and areas for improvement.

“It’s not just, ‘What do you like to do?’ but ‘What kind of environment do you want to work in?’” Denahy said.

City of Eldridge

MEMORANDIUM



EICC concurrent academic advisor Alex Batten spends one to two days at the high school steering students to on-site training. His presence allows high school counselors to address “a lot more social and emotional needs,” for students, rather than figuring out college coursework.

That’s drawing more career interest.

“We used to send two kids to Scott Community College for CAN training. Now we have 40,” taking it at the high school, Knoche said.

That’s changing school district expectations.

“We’re not satisfied focusing only on graduation rate anymore. We’re looking at certification rates six years after graduation. We want to have 100 percent with of some sort of certification or degree,” Knoche said.

The 95 percent of students who graduate with college credit averaged 20 earned credit hours, Denahy said. Just using EICC tuition rates, concurrent enrollment saved families \$761,000.

“It’s like we’re handing out scholarships every day,” board member John Maxwell said.

District property taxpayers cover most of the concurrent enrollment costs.

EICC concurrent education coordinator Anthony Bielski commended NS staff for meeting college coursework standards, a perennial challenge for concurrent programs.

\$911K to close gaps

Stutting proposed spending \$910,987 in federal pandemic school aid on reading and math interventionists for all elementaries and the junior high.

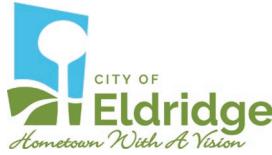
The funding from the Elementary and Secondary School Emergency Relief, or ESSER fund, will target students with achievement gaps attributable to the pandemic.

Stutting proposed using \$415,092 in the 2022-23 and 2023-24 school years to hire six full-time math interventionists. The district would spend \$80,803 to expand four elementary reading interventionists to full-time this semester.

The funding also will be used to build skills of other teachers to close gaps for all kids, Stutting said.

Board members also:

- Approved a request for \$1,052,208 in supplemental aid. The money will be used to address at-risk students learning center and instructional support services.
- Will hold a public hearing on the 2022-23 school calendar at the 6:30 p.m., Jan. 24 meeting at Glenn Elementary in Donahue. A draft calendar based on staff feedback remains posted on the district website.



ORDINANCE 2024-08

AN ORDINANCE AMENDING TITLE D, CHAPTER TWO, SECTION 3 DEFINITIONS AND SECTION 28 I-1 LIGHT INDUSTRIAL DISTRICT OF THE ELDRIDGE CITY CODE DEFINING “TOBACCO SHOPS” AND MAKING THEM A PERMITTED USE, REPEALING ALL ORDINANCES AND RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE AND PROVIDING FOR AN EFFECTIVE DATE.

Section One. Title D, Chapter 2, Section 3.00 Definitions is amended by adding the following language:

Tobacco shop: Any premises where sales of tobacco, cigarettes, or alternative nicotine products, as defined by Iowa Code chapter 453A as may be amended, and/or accessory products account for 50% or more of the gross sales within the premises. Accessory products include any miscellaneous products that could be used in the production or consumption of tobacco, cigarettes, or alternative nicotine products. Tobacco shops may be known as Vape Shops, Smoke Shops, Hookahs or other similar names.

Section Two. Title D, Chapter 2, Section 28.00 I-1 Light Industrial District is amended by adding the following language to 28.01 Principal Permitted Uses:

Tobacco Shops

Section Three. Repealer. All ordinances, resolutions, and parts of ordinances and resolutions in conflict with this ordinance are hereby repealed.

Section Four. Effective date. This ordinance shall take effect upon its passage and publication as provided by law.

PASSED AND APPROVED THIS 1ST DAY OF APRIL, 2024.

Attest:

Mayor, Frank King

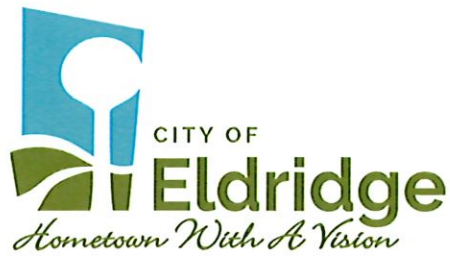
Martha Nieto, City Clerk

Blackwell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Campbell	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Collins	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Dockery	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____
Iossi	<input type="checkbox"/> Yea	/	<input type="checkbox"/> Nay	/	<input type="checkbox"/> _____

Mayor Frank King
Councilman Adrian Blackwell

Councilman Bruce Cheek
Councilman Daniel Collins

Councilman Bernie Peeters
Councilman Brian Dockery



RESOLUTION 2024-10

A RESOLUTION APPROVING INTERFUND TRANSFERS

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Eldridge, Iowa that the city staff is authorized to make the following transfers between funds:

- | | |
|---------------|---|
| A. \$ 55,000 | General Fund to Park Board |
| B. \$ 120,000 | General Fund to Self-Insurance |
| C. \$ 16,000 | Sales Tax to Community Center |
| D. \$ 25,000 | Sales Tax to Street Projects |
| E. \$ 100,000 | Sales Tax to Park Improvements |
| F. \$ 258,000 | Sales Tax to Debt Service |
| G. \$ 188,000 | Sales Tax to General Fund |
| H. \$ 14,000 | Hotel / Motel to Community Center |
| I. \$ 646,930 | United TIF Area to Debt Service |
| J. \$ 180,732 | United TIF Area to Sales Tax |
| K. \$ 150,000 | United TIF Area to Sales Tax |
| L. \$ 60,000 | Sewer Fund to Sewer Equipment Replacement |
| M. \$ 50,000 | Sewer Fund to Insurance Self-Funding |
| N. \$ 184,390 | Sewer Fund to Debt Service |

PASSED AND APPROVED THIS 1ST DAY OF APRIL 2024.

Attest:

Mayor, Frank King

City Administrator, Nevada Lemke

Blackwell Yea Nay Absent

Campbell Yea Nay Absent

Collins Yea Nay Absent

Dockery Yea Nay Absent

Iossi Yea Nay Absent

The regular meeting of the Eldridge Parks & Recreation Board was called to order at 6:30 P.M. on March 12, 2024, at City Hall.

Board members who were present were Jeff Ashcraft, Jill DeWulf, and Scott LaPlante. Tricia Campbell and Dean Halverson were absent. Also, present were Allan Vatnsdal, Adam Kauffman, Tony Rupe, and Ashley Lacey.

Motion by DeWulf, second by LaPlante to approve the agenda. Motion approved unanimously by voice vote.

Motion by LaPlante, second by DeWulf to approve the minutes from February 13, 2024. Motion approved unanimously by voice vote.

Motion by DeWulf, second by LaPlante to approve bills payable of \$36,432.59. Motion approved unanimously by voice vote.

Public Comment

Kauffman presented the Park Board with a donation check for \$3,000 from the North Scott Little League. This was as a thank-you for all the work done to keep the fields in pristine condition.

Old Business-

Motion by DeWulf to purchase the gate at Sheridan Meadows for \$1,755.00 from Sampson Fence. Second by LaPlante. Motion approved unanimously by voice vote.

Motion by LaPlante to purchase the fence extension with net for \$4,420.00 from Sampson Fence. Second by DeWulf. Motion approved unanimously by voice vote. The Park Board will use the \$3,000 donation from Little League to pay a portion of this.

Motion by LaPlante to approve crack sealing at Sheridan Meadows for \$3,405.00 from Affordable Parking Lot Services. Second by DeWulf. Motion approved unanimously by voice vote.

Band Shell discussion- Lacey is working to see if she can get plans for a band shell in the area, she is also working with the City Engineer to figure out different options and the costs of those options.

CIP Projects- The board wants to go into further detail about the projects they would like to make a priority at the next park board meeting.

NS Soccer Club- The board was presented with the current contract; they are on board with all of it but would like to add that they would agree to make a maintenance payment of \$2,000/year.

Motion by DeWulf to approve accepting the quote from Quad City Construction Services for \$62,320.00. Second by LaPlante. Motion approved unanimously by voice vote.

New Business-

Weise Park Landscaping – The Lions Club is going to be meeting with the Public Works Department to discuss the overview of what they would like to see for landscaping at Weise Park.

Elmegreen Park Shelter Concrete- The concrete at the lower shelter at Elmegreen Park has heaved making it a liability. The shelter is also in bad shape, so the Public Works Department is going to remove the shelter and the concrete.

Motion by DeWulf, second by LaPlante to adjourn the meeting at 7:32 pm. Motion approved unanimously by voice vote.

Respectfully submitted,
Ashley Lacey, Billing Clerk

The next regular meeting is on April 2, 2024, at 6:30 p.m.

Eldridge Community Center Minutes
March 20, 2024

The Eldridge Community Center Board meeting was called to order at 11:27 a.m. by Chairman Paul Petersen at the Eldridge Community Center.

Board Members present: Gigi Seibel and Mark Goodding. Also, present Lexie Diedrich, Gage Lane, Dan Collins, Nevada Lemke.

Board Members Absent: Deanna Jensen-Valliere, and Tracy Harris

Seibel made a motion to approve the agenda, second by Goodding. Motion carried. *Seibel noted that #13 should be #12 since the End of Month and Manager's Report were now combined in #7.

Seibel made a motion to approve the minutes from February 20, 2024. Goodding seconded. Motion carried.

Seibel made a motion to approve the Bills Payable as presented on the report in the amount of \$27,333.27, second by Goodding. Motion carried. *Seibel asked about late charges on the bill from RC Sports, Gage confirmed that the check was mailed from City Hall and arrived after the due date which resulted in the late charge.

End of Month/Manager's report was presented by Diedrich and Lane. The monthly revenue totaled just over \$4800. The Taylor Swift skate was very successful, and they also had the President's Day Skate. Additional events for the month included the North Scott Trap Event and the Eldridge North Scott Chamber Mixer. They have started accepting deposits for 2025 at the increased rate of \$500. The March Spring Break hours were slow so staff used that time to do extra cleaning and fix skates. The upcoming events include Shine On QC which has already pre-sold 480 tickets and is expected to bring in significant revenue, and there is also the Derby event approaching. Lexi & Gage updated the board members on the new Quinceanera procedures including catering restrictions, and confirmed security was scheduled with the PD for all scheduled events with the first one approaching in April. They also discussed Medic and 1st Aid training for the Community Center staff and Dan Collins confirmed that MEDIC could provide training. Lexi & Gage confirmed that they are both CPR certified and trained on using the defibrillator. Paul Petersen asked about OSHA certification and Lemke stated that the City's Risk Assessment representative could assist with determining OSHA requirements for the Community Center facility.

No customer evaluations were received.

Old Business:

- A. Administrator Lemke reviewed the budget changes which included updated wages as discussed by the Board. The Board clarified the PD wages for security at events and Lexi discussed the rate to be charged to the NS School District for meeting events. The Board agreed \$50 for school meetings was appropriate. Gage discussed taking Credit Card payments over the phone and the board agreed this was an option that could be used.
Goodding made a motion to approve the FY25 Budget. Seibel seconded. Motion carried.
- B. Paul Peterson stated that after he inspected the freezer he noted that the circuit breaker could be going bad and recommended Lexi & Gage check the freezer before events. Lexi updated the Board on the issues with the washer, they have put over \$700 into repairs and are still getting codes. Paul agreed to look into the Peterson Plumbing invoice and repair log. Lexi stated that the cost to repair the Cotton Candy machine would be \$1,850, and that they are increasing the cost of Cotton Candy from \$3 to \$4, so the repair cost could be recovered within a month. She stated that they are missing out on a lot of revenue without the Cotton Candy Machine.
Seibel made a motion to approve the \$1,850 repair. Goodding seconded. Motion carried.
- C. Gage discussed the need for bathroom remodeling. Seibel stated this is a large capital expenditure and would need to go to the City Council for consideration for approval and funding assistance. The board asked Gage to prepare a list for the remodel and gather project cost estimates. Lexi stated that the

remodel would have to include ADA regulations and Paul included that it would need to meet code based on building capacity. It was also noted that a family bathroom would be required. Gage and Lexi also stated that the Rink floor would need to be painted this year. It is usually done annually. Seibel recommended that professionals be hired rather than using City staff. Seibel asked Gage to bring what he has for the remodel to the next meeting and have this item on the agenda again for further discussion.

New Business:

- A. Approval of Eldridge Employee Handbook – Seibel asked Lemke to send the handbook out again as she had missed it. Lemke agreed. Lemke discussed the updates to the handbook and stated that the City Council had already approved it. Seibel asked Lemke to put the item on the next agenda for consideration for approval.
- B. Paul Peterson asked Lemke about the closed session item. Lemke stated the item was only if needed to discuss wages for the budget, so the closed session could be stricken from the agenda.

Personnel: Gage asked the Board about staying open for Mother's/Father's Day from 1pm – 4pm due to the fact that many personnel request that day off. The Board agreed the Community Center should remain open for those hours on both days, and that personnel requests should be accepted in the order received following the normal process of requesting the day off by the 20th day of the month before. Lexi stated she would like to offer a family bundle discount on Mother's Day instead of booking birthday parties. Paul asked for an update on the previously discussed personnel issues. Gage and Lexi reported that the issues were addressed and had improved significantly.

Seibel made a motion at 12:38 p.m. to adjourn the meeting, second by Goodding. Motion carried.

Next meeting will be April 10, 2024

The regular meeting of the Board of Trustees of the Eldridge Electric and Water Utility Board was called to order at 5:00 P.M. on March 20, 2024, at Eldridge City Hall.

Board members present were Paula Steward, Jeff Hamilton, Jim Skadal, and Craig Gehrls via phone. Barb O'Brien was absent. Brock Kroeger was present, seated in the gallery and abstained from all business. Also, present Jacob Rowe and Jody Coffman. Visitors Frank King, Nevada Lemke, Mark Rildofi, Collin Wilson, Tate Olsen, Ryan Iossi, Seth Porter, and Bill Tubbs. Attorneys John Lande and Nichole Proesch from Dickerson, Bradshaw, Fowler & Hagen, P.C. attended via phone.

Public Comment- Brock Kroeger stated that he was present and would abstain from voting.

Motion by Steward, second by Hamilton to approve the agenda. All ayes.

Motion by Steward, second by Hamilton to approve the minutes from February 29, 2024, March 4, 2024, and March 5, 2024. All Ayes.

ADMINISTRATION- Attorney John Lande gave an update of what his law firm was hired to do for the Board of Trustees. After his update it was asked if the Board wanted to go into closed session per Iowa Code 21.5(1)(c) "To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation." The Board felt they did not need to go into a closed session.

The Board was updated on a few changes to the FY 24-25 Budget. After a discussion Steward made a motion to approve the FY 24-25 Budget, second by Hamilton. All ayes.

There was a discussion too consider retaining Dickerson, Bradshaw, Fowler & Hagen, P.C. to establish policies and procedures for the Board of Trustees and it's organization. There was a discussion and Gehrls felt he would like an example of other policies and procedures that the law firm has done before deciding to move forward. Steward made a motion to table retaining Dickerson, Bradshaw, Fowler & Hagen, P.C. to establish policies and procedures for the Board of Trustees and its organization, until they can get an example. Second by Gehrls. All ayes.

A discussion was held to consider hiring Dickerson, Bradshaw, Fowler & Hagen, P.C. to perform an orientation for the Board of Trustees. Gehrls also felt he wanted more information on this before moving forward. Steward made a motion to table hiring Dickerson, Bradshaw, Fowler & Hagen, P.C. to perform an orientation for the Board of Trustees, until they see an example of their work, second by Gehrls. All ayes.

The Board held a discussion to consider hiring Dickerson, Bradshaw, Fowler & Hagen, P.C. to review and revise the Employee Handbooks. After the discussion, Steward made a motion to hire Dickerson, Bradshaw, Fowler & Hagen, P.C. to review and revise the Employee Handbooks, second by Hamilton. All ayes.

FINANCIAL – Motion by Skadal to approve bills payable in the amount of \$146,734.40, second by Hamilton. All ayes.

The Board considered approving a NTE Annual Premium of \$107,000 for General Liability and Workers' Compensation Insurance. Seth Porter was called on to explain why there is a change in the carrier, how the rate is calculated, if an EIN number would help and answer any questions that the Board had. Steward made a motion to approve an annual premium NTE \$107,000, second by Gehrls. All ayes.

Rowe made the Board aware of a clerical error in J. Powell's withholding tax. The Board discussed ways to assist Powell in paying the taxes owed because of this error. Steward made a motion for the General Manager to work with legal counsel to write up a contract, second by Hamilton. All ayes.

ELECTRIC – Rowe gave an update on the PCA. The 2nd Quarter PCA will be a credit of \$0.00311. This is the first credit since the first quarter of 2022.

Department update: Bortec did three bores so the crew can correct a violation that was given from IUB.

WATER- The Board was contacted by a resident that had a pipe break during the cold snap in January. He was requesting help with his water portion of his bill. The board discussed the bill. Steward made a motion to table a decision until Billing Clerk Coffman contacts the resident to see if he filed a claim with his insurance company, second by Hamilton. All ayes.

The Board was made aware that J. Powell passed his Grade 1 Water Treatment Operator on March 11, 2024. Having achieved this certification J. Powell is eligible for a 3% pay increase from \$27.45 to \$28.33, effective March 3, 2024. Gehrls made a motion to approve the pay increase, second by Steward. All ayes.

Department update: Well 3 repairs have begun. We are waiting for results on why the motor failed. Bids have been received for the repair.

Motion by Steward to adjourn the meeting at 6:19 P.M., second by Hamilton. All ayes.