



305 N. Third Street, P. O. Box 375  
Eldridge, Iowa 52748-0375  
(563) 285-4841  
(563) 285-7376 fax

## RENTAL PROPERTY PERMIT APPLICATION AND REGISTRATION

All residential rental units must be registered with the City of Eldridge. Please complete the following information and return to the Eldridge City hall. Copies may be made for additional buildings. For property owned by a company or LLC, the name and contact of a **person** is required. Property registrations that do not include the **name, phone number and contact information** for a **person** are invalid and will be considered a violation of the Eldridge Housing Code. If changes in ownership or property managers occur, the updated information must be provided within 30 days. A separate registration form is required for EACH BUILDING containing rental dwelling units.

**Building Address:**

\_\_\_\_\_ Property Name : \_\_\_\_\_  
Eldridge, Iowa 52748 (Ie, Best Rentals, Premier Apartments, etc...)

Number of Units **in this building:** \_\_\_\_\_ Number of **Buildings** in this complex: \_\_\_\_\_

Are there business uses in this building besides dwellings and common/office areas? Y / N  
If yes, please List: \_\_\_\_\_  
(Ie: Jill's Bar and Grill, Joe's Yoga, Jane's Ice Cream Shop, etc...)

Please list the residential unit numbers: \_\_\_\_\_  
(Ie: 1A, 1B, 2A, 2B- 101, 102,201,202 etc...)

**Property Owner:**

Name: \_\_\_\_\_ PHONE: \_\_\_\_\_  
Address: \_\_\_\_\_ E-MAIL: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_ - \_\_\_\_\_

**If owners name is a business, provide the name of the contact person who is NOT the on site manager. If the Property Owner listed above is the primary contact persons name, this section is not required.**

Name: \_\_\_\_\_ PHONE: \_\_\_\_\_  
Address: \_\_\_\_\_ E-MAIL \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_ - \_\_\_\_\_

**Property Manager: (If different than the owner listed above)**

Name: \_\_\_\_\_ PHONE: \_\_\_\_\_  
Address: \_\_\_\_\_ E-MAIL: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_ - \_\_\_\_\_

**In the event violations of law occur on a rental property, contact and legal notices will be made based on the information provided on this form.**